



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Réception des soumissions - TPSGC / Bid Receiving -  
PWGSC  
1550 Avenue d'Estimauville  
1550 D'Estimauville Avenue  
Québec  
Québec  
G1J 0C7

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**  
TPSGC - PWGSC  
601 - 1550 Avenue d'Estimauville  
Québec  
Québec  
G1J 0C7

<b>Title - Sujet</b> G7 - SERVICES GÉNÉRAUX ET MATÉRIEL	
<b>Solicitation No. - N° de l'invitation</b> 08C03-170351/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> 08C03-170351	<b>Date</b> 2018-01-25
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$QCW-024-17293	
<b>File No. - N° de dossier</b> QCW-7-40248 (024)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-02-06</b>	<b>Time Zone</b> Fuseau horaire Heure Normale du l'Est HNE
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Jean, Serge	<b>Buyer Id - Id de l'acheteur</b> qcw024
<b>Telephone No. - N° de téléphone</b> (418) 649-2882 ( )	<b>FAX No. - N° de FAX</b> (418) 648-2209
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

---

## **AMENDMENT 002**

### **REQUEST FOR PROPOSAL GENERAL SERVICES AND EXHIBIT MATERIAL RENTAL**

The objective of amendment 002 is to extend the solicitation to bid period and to modify the English version only of Annex B – Basis of Payment which was originally published only in French.

Apply the following amendments to the request for proposal (RFP):

- 1) Replace Annex B Basis of Payment as indicated below
- 2) Extend the solicitation to bid period at page 1 of the request for proposal as indicated below

---

**1) Replace Annex B - Basis of Payment as indicated:**

- Delete the actual Annex B Basis of Payment
- Insert the Annex B Basis of Payment attached

---

**2) Extend the solicitation to bid period at page 1 of the request for proposal:**

- Solicitation closes at - à 02:00 PM on - le 2018-02-06

---

**\*\*\* All other terms and conditions remain unchanged \*\*\***

## **ANNEX B – BASIS OF PAYMENT**

### **APPENDIX A**

#### **BASIC FURNISHINGS**

ITEM #	ITEM	DESCRIPTION	EST. QTY.	Unit Price	Total
1.10	Message board	Moveable, can be used as a message board or partition. Cork/fabric. 8' ft wide x 4ft high. Adjustable height 6' ft to 8' ft.	32	\$	\$
1.11	6' Table	Standard rental tables 72" x 24" (or similar) with folding legs – white vinyl topped and skirted with fabric skirt – colour t.b.d.	244	\$	\$
1.12	8' Table	Standard rental tables 96" x 24" (or similar) with folding legs – white vinyl topped and skirted with fabric skirt – colour t.b.d.	56	\$	\$
1.13	4' Table	Standard rental tables 48" x 24" (or similar) with folding legs – white vinyl topped and skirted with fabric skirt – colour t.b.d.	44	\$	\$
1.14	6' Table High	Standard rental tables 72" x 24", 42" high with folding legs – white vinyl topped and skirted with fabric skirt – colour t.b.d.	14	\$	\$
1.15	4' Table High	Standard rental tables 48" x 24", 42" high with folding legs – white vinyl topped and skirted with fabric skirt – colour t.b.d.	14	\$	\$
1.16	6' Table Plain	Standard rental tables 72" x 24" (or similar) with folding legs – white vinyl topped without skirt but free of staples.	270	\$	\$
1.17	60" Round Table	Standard rental tables 60" Round with folding legs – including white fabric table cloth/covering.	8	\$	\$
1.18	72" Round Table	Standard rental tables 72" Round with folding legs – including white fabric table cloth/covering.	2	\$	\$
1.19	6' Classroom Table	Standard rental tables 72" x 16" with folding legs – white vinyl topped and skirted with fabric skirt – colour to be black.	8	\$	\$
1.20	Coat trees	Chromed steel self standing c/w balanced base to ensure stability, colour consistent.	112	\$	\$
1.21	Garment Rack	Chromed steel self standing c/w balanced base to ensure stability, colour consistent.	18	\$	\$
1.22	Stanchion	Belt type stanchion, chrome with black belt.	120	\$	\$
1.23	Easels	Sturdy steel or aluminium construction, adjustable height to hold various sizes.	46	\$	\$

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

1.24	Sign Holders	Metal Sign holders to fit a standard 22" x 28" sign.	56	\$	\$
1.25	Side Chair	Standard fixed leg stacking chairs, fabric back and seat. Colour to be consistent – chrome or black with grey or black fabric.	1088	\$	\$
1.26	Arm Chair	Standard fixed leg stacking arm chairs, fabric back and seat. Colour to be consistent – chrome or black with grey or black fabric.	60	\$	\$
1.27	Steno Chair	Standard steno chairs with gas lift mechanism on casters. Colour to be consistent – grey or black.	104	\$	\$
1.28	Folding Chair	Standard folding stacking chairs, plastic back and seat. Colour to be consistent - neutral colours acceptable.	200	\$	\$
1.29	Steno Stool Chair	Raised steno chairs for counter height with gas lift on casters. Colour to be consistent – grey or black.	18	\$	\$
1.30	Wastebasket Small	6-10 litre plastic or cardboard wastebasket (or similar). Colour to be consistent – grey or black. Supplied with 6 liners each	126	\$	\$
1.31	Wastebasket Large	20-32 litre plastic wastebasket (or similar). Colour to be consistent – grey or black. Supplied with 6 liners each	104	\$	\$
1.32	Trash Can	120 litre heavy duty plastic trash can (or similar), black or neutral acceptable.	18	\$	\$
1.33	Recycle Basket	20-32 litre plastic recycle can (or similar) with logo, blue.	36	\$	\$
1.34	Recycle Can	120 litre heavy duty plastic recycle can (or similar) with logo, blue.	14	\$	\$
1.35	Recycle Bin	Recycle bin 20"x 14", 12" high (or similar), blue plastic with logo.	114	\$	\$

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

## DRAPE

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
2.10	8' Drape	Show drape, 8 ft high, in various colors (blue, black, red, grey), c/w metal uprights, crossbars and plates. Per linear foot.	710	\$	\$
2.11	12' Drape	Show drape, 12 ft high, in various colors (blue, black, red, grey), c/w metal uprights, crossbars and plates. Per linear foot.	10	\$	\$
2.12	3' Drape	Show drape, 3 ft high, in various colors (blue, black, red, grey), c/w metal uprights, crossbars and plates. Per linear foot.	100	\$	\$
2.13	12' Velour Drape	Velour AV Drape, 12 ft high, black, c/w metal uprights, crossbars and plates. Per linear foot.	60	\$	\$
2.14	16' Velour Drape	Velour AV Drape, 16 ft high, black, c/w metal uprights, crossbars and plates. Per linear foot.	60	\$	\$

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

## STAGING

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
3.10	8' Platform Stage	Standard stage platform, 4 ft x 8 ft, adjustable to various heights (8" to 24") with steps and skirt if needed.	120	\$	\$
3.11	4' Platform Stage	Standard stage platform, 4 ft x 4 ft, adjustable to various heights (8" to 24") with steps and skirt if needed.	14	\$	\$
3.12	4' x 24' Platform Stage - Low	Standard stage platform, 4 ft x 24 ft, adjustable to various heights (6" to 24") with railings, steps and skirt if needed.	9	\$	\$
3.13	4' x 32' Platform Stage - Low	Standard stage platform, 4 ft x 32 ft, adjustable to various heights (6" to 24") with railings, steps and skirt if needed.	4	\$	\$
3.14	4' x 40' Platform Stage - Low	Standard stage platform, 4 ft x 40 ft, adjustable to various heights (6" to 24") with railings, steps and skirt if needed.	2	\$	\$
3.15	4' x 24' Platform Stage - High	Standard stage platform, 4 ft x 24 ft, adjustable to various heights (24" to 48") with railings, steps and skirt if needed.	3	\$	\$
3.16	4' x 32' Platform Stage - High	Standard stage platform, 4 ft x 32 ft, adjustable to various heights (24" to 48") with railings, steps and skirt if needed.	3	\$	\$
3.17	4' x 40' Platform Stage - High	Standard stage platform, 4 ft x 40 ft, adjustable to various heights (24" to 48") with railings, steps and skirt if needed.	1	\$	\$

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

## COUNTERS

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
4.10	Info Counter	Standard information/registration 2m counter bi-level with accessories for sign posting.	16	\$	\$
4.11	1m Counter	Standard modular counter 1m wide by .5m deep, 1m height. Aluminium frame with insert panels black, grey, white.	7	\$	\$
4.12	Display Pedestal	Standard square display pedestal 24" x 24", 42" height (or similar), black, grey or neutral colour.	23	\$	\$
4.13	Computer Pedestal	Standard computer/laptop pedestal .5m x .5m, 1m height. Black, grey or neutral colour.	6	\$	\$
4.14	Social Media Counter	Custom counter .5m x 1.5m, 1m height with elevated back (or similar). Graphic panels and/or vinyl wrap.	7	\$	\$

## CARPET

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
5.10	Carpet - Cut	16 - 20 ounce carpet in new or nearly new condition, for large areas or stages. Black, grey, dark grey, blue and red available. Priced per square foot.	34,000	\$	\$
5.11	Carpet - 10x20	16 - 20 ounce carpet in new or nearly new condition, size 10'x20'. Black, grey, dark grey, blue and red available.	4	\$	\$
5.12	Carpet - 10x30	16 - 20 ounce carpet in new or nearly new condition, size 10'x30'. Black, grey, dark grey, blue and red available.	3	\$	\$
5.13	Carpet - 10x50	16 - 20 ounce carpet in new or nearly new condition, size 10'x50'. Black, grey, dark grey, blue and red available.	2	\$	\$

## SPECIALTY FURNITURE

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
6.10	Chair – Lounge type	Premium furnishing lounge chair with leather (simulated) upholstery – consistent with other Lounge furnishings	30	\$	\$
6.11	Couch – Lounge type	Premium furnishing 2 seat couch with leather (simulated) upholstery – consistent with other Lounge furnishings	18	\$	\$
6.12	Steno Chair	Gas lift steno chair with casters, no arms. Grey or black fabric.	145	\$	\$
6.13	Boardroom Chair	Low back executive chair with casters and arms. Grey or black fabric.	34	\$	\$
6.14	Executive Chair	High back executive chair with casters and arms. Grey or black fabric.	8	\$	\$
6.15	High Back Stool	Fixed leg, no arms with padded back and seat. Black or neutral colour acceptable.	14	\$	\$
6.16	Coffee Table – Lounge type	Premium furnishing coffee table – consistent with other Lounge furnishings – dark wood finish	18	\$	\$



Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

6.17	End Table – Lounge type	Premium furnishing end table – consistent with other Lounge furnishings – dark wood finish	20		
				\$	\$
6.18	Café Table	Round, 30" - 36" diameter, 30" high (or similar), neutral or black acceptable.	48		
				\$	\$
6.19	Bistro Table	Round, 30" - 36" diameter, 40" high (or similar), neutral or black acceptable.	25		
				\$	\$
6.20	Office Desk	60" office desk with drawers (or similar), neutral or wood grain acceptable.	9		
				\$	\$
6.21	File Cabinet	Two drawers, steel construction lockable file cabinet with key, neutral or black acceptable.	18		
				\$	\$
6.22	White Board	24" x 36" white board, wall mountable, new or nearly new complete with marker/eraser set.	38		
				\$	\$

#### SYSTEM HARDWALL

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
7.10	1m Wall Panel	2.5m x1m panel, in accordance with technical specs. Laminated or fabric panels as needed - wood grain, grey, black, blue available.	1196		
				\$	\$
7.11	.5m Wall Panel	2.5m x.5m panel, in accordance with technical specs. Laminated or fabric panels as needed - wood grain, grey, black, blue available.	56		
				\$	\$
7.12	System Door	Door compatible with hardwall system, key/lock required. All locks must be on separate master key.	120		
				\$	\$
7.13	System Archway	Entrance Archway 3.5m tall with 3m header. 3 sided columns with stable base.	3		
				\$	\$

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

## APPENDIX B

### PLANTS/GREENERY

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
11.10	3' Tree	Healthy, mature 3' tall fig tree or similar type planted in a black/neutral plastic pot.	32	\$	\$
11.11	6' Tree	Healthy, mature 6' tall fig tree or similar type planted in a black/neutral plastic pot.	1	\$	\$
11.12	3' Plant	Healthy, mature 3' tall green plant planted in black/neutral plastic pot.	52	\$	\$
11.13	Fern	Healthy, mature Boston Fern or similar type planted in a black/neutral 10" pot.	50	\$	\$
11.14	Potted Flowering Mums	Healthy, mature potted flowering mums or similar type planted in a 10" pot	12	\$	\$

## APPENDIX C

### SIGNAGE

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
22.10	Room Identifier Signs	Coloured general purpose signage produced on recycled, recyclable materials. Includes graphic input, logo and text. Approximate size: 15" w x 9" h	125	\$	\$
22.11	Small Directional Signage	Coloured general purpose signage produced on recycled, recyclable materials. Includes graphic input, logo and text. Approximate size: 16" w x 16" h	20	\$	\$
22.12	Medium Directional Signage	Coloured general purpose signage produced on recycled, recyclable materials. Includes graphic input, logo and text. Approximate size: 24" w x 24" h	16	\$	\$
22.13	Large Directional Signage	Coloured general purpose signage produced on recycled, recyclable materials. Includes graphic input, logo and text. Approximate size: 32" w x 32" h	10	\$	\$
22.14	General Purpose Directional	Coloured general purpose signage produced on recycled, recyclable materials. Includes graphic input, logo and text. Approximate size: 22" w x 28" h	24	\$	\$
22.15	Vehicle ID Sign / Emergency Exit / Basic Utility	Coloured general purpose signage produced on recycled, recyclable materials. Includes graphic input, logo and text. Approximate size: 11" w x 8.5" h	140	\$	\$
22.16	Bus ID Sign	Coloured general purpose signage produced on recycled, recyclable materials. Includes graphic input, logo and text. Approximate size: 12" w x 12" h	25	\$	\$
22.17	Signage Tower - 3 Sided	Coloured general purpose signage produced on recycled, recyclable materials. Includes graphic input, logo and text. Construction of frame from modular system hardware. Approximate size: 1m w x 2.5m h	3	\$	\$

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

22.18	Meter Boards	Free standing, coloured, double sided signage produced on recycled, recyclable materials. Includes graphic input, logo, text, base unit. Approximate size: 1m w x 2.5 m h	60	\$	\$
22.19	Custom Meter Boards	Free standing, coloured single sided signage produced on recycled, recyclable materials. Includes graphic input, logo. Custom structure with curved signage with 2 panels. Approximate size: 1m w x 2.5 m h	12	\$	\$
22.20	Signage Sq M	Coloured door signage produced on recycled, recyclable materials. Includes supplied graphic input with logos and family look. Unit priced per Square Meter.	60	\$	\$
22.21	Banner Sq M	Coloured banner signage produced on vinyl, fabric or similar. Includes supplied graphic input with logos and family look. Unit priced per Square Meter.	100	\$	\$
22.22	Overlay Arrows	Vinyl application arrows for directional signage. Two colour print. Various sizes. Unit priced per.	120	\$	\$
22.23	Window Film	Vinyl application large format for covering windows. Opaque with graphic or frosted. Various sizing. Unit priced per Square Meter	100	\$	\$

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

## APPENDIX D

### LABOUR

ITEM #	ITEM	DESCRIPTION	EST QTY	Unit Price	Total
8.10	Coordinator	Daily rate for Coordinator	20	\$	\$
8.11	Signage Coordinator	Daily rate for Signage Coordinator	25	\$	\$
8.12	Service Crew	Hourly rate per person, crew of two persons.	80	\$	\$
8.13	Mobile Service Crew	Hourly rate per person, crew of two including driver.	80	\$	\$
8.14	Teamster Crew	Hourly rate per person, crew of two including forklift driver.	40	\$	\$
8.15	Daily Forklift	Daily rental rates for forklift used by Teamster Crew.	8	\$	\$
8.16	Daily Cube Van	Daily rental rates for cube van used by Mobile Service Crew.	8	\$	\$
8.17	Weekly Cube Van	Weekly rental rates for cube van used by Mobile Service Crew.	2	\$	\$
8.18	Québec City Delivery	Delivery charge for on-site orders with a destination within Quebec City area (straight truck).	6	\$	\$
8.19	La Malbaie Delivery	Delivery charge for on-site orders with a destination of Charlevoix region (straight truck).	4	\$	\$
8.20	Trailer	53" empty trailer parked to be used for storage – location to be determined. 14 day period.	3	\$	\$

Solicitation No. - N° de l'invitation  
08C03-170351/A  
Client Ref. No. - N° de réf. du client  
2017-0351

Amd. No. - N° de la modif.  
MOD 002  
File No. - N° du dossier  
QCW-7-40248

Buyer ID - Id de l'acheteur  
qcw024  
CCC No./N° CCC - FMS No./N° VME

---

**TOTAL ASSESSED PRICE**

Sum of basis of payment , Appendix A : \_\_\_\_\_ \$ (Applicable taxes are extra)

Sum of basis of payment , Appendix B : \_\_\_\_\_ \$ (Applicable taxes are extra)

Sum of basis of payment , Appendix C : \_\_\_\_\_ \$ (Applicable taxes are extra)

Sum of basis of payment , Appendix D : \_\_\_\_\_ \$ (Applicable taxes are extra)

Total Assessed Proposal Price

Sum of Basis of payment Appendix A, B, C et D :

\_\_\_\_\_ \$ (Applicable taxes are extra)