



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scotia

B3J 1T3

Bid Fax: (902) 496-5016

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scot

B3J 1T3

Title - Sujet PSPC Moncton Furniture	
Solicitation No. - N° de l'invitation E0225-181856/B	Date 2018-01-25
Client Reference No. - N° de référence du client E0225-18-1856	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-320-10334	
File No. - N° de dossier HAL-7-79199 (320)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-02-05	Time Zone Fuseau horaire Atlantic Standard Time AST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Browne, January	Buyer Id - Id de l'acheteur hal320
Telephone No. - N° de téléphone (902) 401-8687 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA 1713 BEDFORD ROW HALIFAX NOVA SCOTIA B3J3C9 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS A:

See Section 1.

Voir Section 1.

STANDARD REQUEST FOR BID

INVITATION A SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

Solicitation No. - N° de la demande	Amendment No. - N° de modification
E0225-181856/B	

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à See Section 1 Voir Section 1	
on – le See Section 1 Voir Section 1	

No of Page/ **RFB**
N° de page _____

Date of Solicitation – Date de la demande

Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : _____ Date : _____

This bid solicitation cancels and supersedes previous bid solicitation number E0225-181856/A dated 2017/12/22 with a closing of 2018/01/09 at 14:00 Atlantic Standard Time (AST). A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

Is this a Manufacturer Product Specific Procurement? If yes, the IU must complete and submit the Manufacturer Product Specific form to AB. If form approved, keep copy on file and proceed with the step 2.

Step 2. ☒ Competitive or ☐ Non-Competitive

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.
- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. ☒ General or ☐ PSAB

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information **WITH** the bid:

- The information requested by Canada in Annex A herein.

Bid Evaluation

RFB Issued to: [This section – “RFB Issued to:” is completed only when the RFB is not published on GETS]	
Supplier Name and Address: (City, Province)	
Contact:	
- Name:	
- Telephone Number:	
- E-mail:	
- Facsimile Number:	
RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid:	
Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
By no later than date and time:	a. February 05, 2018 b. 2:00pm AST
- To physical location (if applicable)	Public Services and Procurement Canada 1713 Bedford Row, Halifax, NS, B3J 1T3 Fax: (902) 496-5016
- To e-mail address (if applicable)	N/A
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	____3____ business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.
2.	Security Requirement (Applies if article a. or b. is checked)

2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
a.	<input checked="" type="checkbox"/>	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input type="checkbox"/>	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	<input type="checkbox"/>	There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority (IU)	
	Name:	January Browne
	Title:	Supply Officer
	Department/Agency/Crown Corporation:	Public Services and Procurement Canada
	Address:	1713 Bedford Row Halifax NS B3J 1T3
	Telephone No.:	902-401-8687
	Facsimile No.:	902-496-5016
	E-mail address:	january.browne@pwgsc-tpsgc.gc.ca
4.2	Project Authority	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 10 below.	
5.	Payment	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
6.	Invoicing	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact:	
	Address:	

ANNEX A REQUIREMENT and BASIS OF PAYMENT

-
1. IU to complete an Annex A for each category with the exception of the rules specified herein.
 2. For Tier 2 and 3 competitive requirements, Conforming Suppliers must acquire the bid solicitation document from GETS and IUs are not to identify the Conforming Suppliers in the solicitation or NPP.
-

1. Category Selection

The requirement includes the following category (ies) of work :

- a. ☒ Category 1 – Interconnecting Panels and Freestanding Systems

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

- ☐ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- b. ☒ Category 2 – Freestanding Height Adjustable Desk / Table Products

RULE: Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

- ☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- c. ☐ Category 3 – Metal Filing and Storage Cabinets

RULE: High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable when the requirement is to match existing panel systems heights forming part of an existing inventory. Additional storage forming part of the same requirement not incorporated into an existing panel system workstation must not specify maximum heights and added as a separate line item at article 3 of this Annex.

Maximum Height for product #(s) _____ at article 3 of this Annex is _____.

- ☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- d. ☐ Category 4 – Wood Veneer – Freestanding Products

- ☐ Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

- e. ☐ Category 5 – Ancillary and Lighting Products

- ☐ Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

(approval by AB required before adding to requirement)

f. ☐ Category 6 - Support Space – Collaborative Furniture

RULE 1: Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

RULE 2: Clients may exercise an option to upgrade products up to 15% of the Category 6 product total before applicable taxes after contract award for Category 6 products.

The Design Upgrade amount is used at the discretion of the Project Authority (PA). Within ten business days of the contract award, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded in Category 6, Annex A. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 15% of Category 6 Product Total of Table 9 at Article 1. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product/series.

☐ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB
(approval by AB required before adding to requirement)

g. ☐ Product Related Services

2. GoCUID identification and/or floor plan(s)

2.1 For Product Related Services requirements

2.2 For Categories 1-6:

Scenario a. ☐ Does not include a floor plan – Category(ies) _____

Scenario b. ☒ Includes floor plan(s) WITH identification of product information in Annex C of this RFB. Category(ies) _____.

Floor plan(s) are used for information purposes

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: _____

3. Product and Pricing Tables

Bidder to complete: Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

Product Category: 1 and 2

Product Category: 1Table 1 – Product for Category 1 **See Annex C for floor plan information**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
1		<ul style="list-style-type: none"> Base height panel Non-powered Lower element 1 and 2 – Fabric 610mm (24") panel 	15			
2		<ul style="list-style-type: none"> Base height panel Powered at base (spline) Lower element 1 and 2 – Fabric 610mm (24") panel 	42			
3		<ul style="list-style-type: none"> Base height panel Powered at base – duplex receptacle on 1 side (see annex C) Lower element 1 and 2 – Fabric 610mm (24") panel 	13			
4		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 610mm (24") panel 	78			
5		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Accessory rail (see Annex C) 610mm (24") panel 	11			
6		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Accessory rail (both sides) 610mm (24") panel 	1			
7		<ul style="list-style-type: none"> Seated Privacy Height Powered at base (spline) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 610mm (24") panel 	7			

Table 1 – Product for Category 1 CONTINUED

#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
8		<ul style="list-style-type: none"> Seated Privacy Height Powered at base (spline) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Whiteboard and Accessory rail (see Annex C) 610mm (24”) panel 	1			
9		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – duplex receptacle on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 610mm (24”) panel 	7			
10		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – duplex receptacle on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Accessory rail (see Annex C) 610mm (24”) panel 	16			
11		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – duplex receptacle on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Accessory rail on both sides (see Annex C) 610mm (24”) panel 	33			
12		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – duplex receptacle on both side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 610mm (24”) panel 	2			

Table 1 – Product for Category 1 CONTINUED

#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
13		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – duplex receptacle on both side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Accessory rail on both sides (see Annex C) 610mm (24”) panel 	1			
14		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 762mm (30”) panel 	1			
15		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – duplex receptacle on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 762mm (30”) panel 	1			
16		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – duplex receptacle on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Accessory rail (see annex C) 762mm (30”) panel 	1			
17		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 914mm (36”) panel 	5			
18		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Frosted glass 914mm (36”) panel 	64			

Table 1 – Product for Category 1 CONTINUED

#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
19		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Whiteboard (see annex C) 1067mm (42”) panel 	1			
20		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – duplex receptacle on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 1067mm (42”) panel 	2			
21		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – 2 duplex receptacle and 1 voice/data on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 1067mm (42”) panel 	3			
22		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – 2 duplex receptacle and 1 voice/data on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Whiteboard (see annex C) 1067mm (42”) panel 	1			
23		<ul style="list-style-type: none"> Base height panel Non-powered Lower element 1 and 2 – Fabric 1220mm (48”) panel 	12			
24		<ul style="list-style-type: none"> Base height panel Powered at base (spline) Lower element 1 and 2 – Fabric 1220mm (48”) panel 	39			

Table 1 – Product for Category 1 CONTINUED

#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
25		<ul style="list-style-type: none"> Base height panel Powered at base – 2 duplex receptacle and 1 voice/data on 1 side (see annex C) Lower element 1 and 2 – Fabric 1220mm (48”) panel 	15			
26		<ul style="list-style-type: none"> Seated Privacy Height Non-powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 1220mm (48”) panel 	1			
27		<ul style="list-style-type: none"> Seated Privacy Height Non-powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Whiteboard (see Annex C) 1220mm (48”) panel 	14			
28		<ul style="list-style-type: none"> Seated Privacy Height Non-powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Whiteboard on both sides (see Annex C) 1220mm (48”) panel 	3			
29		<ul style="list-style-type: none"> Seated Privacy Height Non-powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Accessory rail and Whiteboard (see Annex C) 1220mm (48”) panel 	8			
30		<ul style="list-style-type: none"> Seated Privacy Height Non-powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Accessory rail (see Annex C) 1220mm (48”) panel 	4			

Table 1 – Product for Category 1 CONTINUED

#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
31		<ul style="list-style-type: none"> Seated Privacy Height Non-powered Lower element 1 and 2 – Fabric Upper element 1 and 2 –Accessory rail on both sides (see Annex C) 1220mm (48”) panel 	1			
32		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Frosted glass 1220mm (48”) panel 	3			
33		<ul style="list-style-type: none"> Seated Privacy Height Powered at base (spline) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Accessory rail (see Annex C) 1220mm (48”) panel 	2			
34		<ul style="list-style-type: none"> Seated Privacy Height Powered at base (spline) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Accessory rail on both sides (see Annex C) 1220mm (48”) panel 	4			
35		<ul style="list-style-type: none"> Seated Privacy Height Powered at base (spline) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Accessory rail and Whiteboard (see Annex C) 1220mm (48”) panel 	2			
36		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – 2 duplex receptacle and 1 voice/data on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 1220mm (48”) panel 	9			

Table 1 – Product for Category 1 CONTINUED

#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
37		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – 2 duplex receptacle and 1 voice/data on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Whiteboard (see Annex C) 1220mm (48”) panel 	45			
38		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – 2 duplex receptacle and 1 voice/data on 1 side (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric and Accessory rail (see Annex C) 1220mm (48”) panel 	2			
39		<ul style="list-style-type: none"> Seated Privacy Height Powered at base – 2 duplex receptacle and 1 voice/data on both sides (see annex C) Lower element 1 and 2 – Fabric Upper element 1 and 2 – Fabric 1220mm (48”) panel 	3			
40		<ul style="list-style-type: none"> Seated Privacy Height Non powered Lower element 1 and 2 – Fabric Upper element 1 and 2 – Frosted glass 1524mm (60”) panel 	8			

Table 1 – Product for Category 1 CONTINUED

#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
41	WSxxPMLHRxxxxxxxxx2424	Work surface, panel hung, 24" deep	97			
42	WSxxPMLHRxxxxxxxxx4824	Work surface, panel hung, 24" deep	70			
43	WSxxPMLHRxxxxxxxxx2430	Work surface, panel hung, 30" deep – WS # 14 & 27	2			
44	WSxxPMLHRxxxxxxxxx4830	Work surface, panel hung, 30" deep – WS # 14, 27, 36 & 37	4			
45	SPPTFSMxxRHFFCD542424	Personal storage tower, metal finish, wardrobe one side, F/F and closed compartment above Right handed	4			
46	SPPTFSMxxLH2FCD542424	Personal storage tower, metal finish, wardrobe one side, B/B/F and closed compartment above Left handed	23			
47	SPPTFSMxxRH2FCD542424	Personal storage tower, metal finish, wardrobe one side, B/B/F and closed compartment above Right handed	19			
48	SPPDWLMxxxxBFCsxxxx24	Mobile pedestal, freestanding, cushion top, lockable casters, metal finish, B/F	56			
49	SPPDSWMxxxxFFxxxxx24	Fixed pedestal, work surface supporting, metal finish, F/F	2			
50	SPLSSSLxRxxFFODxx7215	Low storage – credenza unit, drawers on the right, open on the left, free standing – for WS#12 & 46	2			
51	SPLSSSLxRxxFFDOxx7215	Low storage – credenza unit, drawers on the left, open on the right, free standing – for WS# 28, 45 & 47	3			

Table 1 – Product for Category 1 CONTINUED

#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
52	ACPSPMPLxxxxxxxxxxxxx	Paper sorter accessory, panel mounted, rigid plastic	60			
53	ACBIPMPLxxxxxxxxxxxxx	Bin accessory, panel mounted, rigid plastic	70			
54	ACIOPMPLxxxxxxxxxxxxx	In-out tray accessory, panel mounted, rigid plastic	70			
55	ACTHPMPLxxxxxxxxxxxxx	Telephone holder accessory, panel mounted, rigid plastic	8			
56	ACPRSMFxxxxxxx1554xx	Privacy screen, frosted glass – for WS #45, 46 & 47	3			

Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity from the products above in this table.

The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	NON-SA Product(s)		Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
1	See Annex D.	Work surface, panel hung, 24" wide x 22" deep For WS# 63	1			
2	See Annex D.	Work surface, panel hung, 48" wide x 22" deep For WS# 63 & 68	2			
**Must not exceed ceiling unit price in SA. Add more rows if necessary.				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Government of Canada Building 1045 Main Street, Moncton, New Brunswick, E1C 1H1 Storage space	2018/03/30	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.				Delivery Total:		\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Government of Canada Building 1045 Main Street, Moncton, New Brunswick, E1C 1H1 Fourth floor (4 th)	2018/06/05	Normal	(Y) (M) (D)		

*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.	Installation Total:	\$
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Tableau 4 – N/A

Tableau 5 – N/A

Tableau 6 – N/A

Tableau 7- Product Related Services

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Service Required	Service	Description of Service (refer to Annex A for full definition of services)	Qty (number of hours)	Firm Hourly Rate** as per SA \$	Extended Total [Qty x Price] \$
<u>x</u>	Moving of furniture	Moving furniture from storage to 4 th floor for installation	8h		
Desired completion date for services: <u>June 04, 2018</u> Can this date be met? ____yes, if not please provide best completion date: _____ Add more lines as necessary if there is more than one desired date.				Product Related Services Total:	\$

Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada's Facilities to Accommodate the Delivery	
2.1	Loading Dock/Location	
A	Location	10 Highfiled street (back of building), Moncton, New Brunswick, E1C 1H1
B	Dock	No docks, lifts located on one door.
C	Lift	1 Lift – 8,000 lbs
D	Door	Two OHDoors 98 inch wide x 126 inch high
2.2	Freight Elevator	Freight Elevator – 6,000 lbs Service Elevator – 4,400 lbs

2.3	Other (specify, if any)	Note that 53' trucks cannot fit at the loading dock. The maximum size is: <u>Cab & chassis truck of 50 feet long.</u>
Continuance of Certifications		
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	Optional Product Total (Table 4)	\$
3	Delivery Total (Table 2)	\$
4	Optional Delivery Total (Table 5)	\$
5	Installation Total (Table 3)	\$
6	Optional Installation Total (Table 6)	\$
7	Product Related Services Total (if applicable) (Table 7)	\$
8	NSA Total (if applicable)	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
10	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):	\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

Table 10 – Bidder's Authorized Representative

Table 6 – Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Product Category: 2**Table 1 – Product for Category 2**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
1	FSCAEA4224	Sit/stand range height adjustable work surface, electrically assisted – for WS #14 & 27	2			
2	FSCAEA4824	Sit/stand range height adjustable work surface, electrically assisted				
3	FSCAEA5424	Sit/stand range height adjustable work surface, electrically assisted – for WS # 45, 46 & 47	3			
<p>Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity from the products above in this table.</p> <p>The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.</p>						
Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	NON-SA Product(s)		Qty	Supplier Part Number	Firm _____ Price** \$	Extended Total [Qty x Price] \$
1	See Annex D.	Sit/stand range height adjustable work surface, electrically assisted, 84" wide x 36" deep – for WS # 36 & 37	2			
<p>**Must not exceed ceiling unit price in SA.</p> <p>Add more rows if necessary.</p>				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Government of Canada Building 1045 Main Street, Moncton, New Brunswick, E1C 1H1 Storage space	2018/03/30	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.				Delivery Total:		\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Government of Canada Building 1045 Main Street, Moncton, New Brunswick, E1C 1H1 Fourth floor (4 th)	2018/06/05	Normal	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.				Installation Total:		\$

Tableau 4 – N/A

Tableau 5 – N/A

Tableau 6 – N/A

Tableau 7- Product Related Services

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Service Required	Service	Description of Service (refer to Annex A for full definition of services)	Qty (number of hours)	Firm Hourly Rate** as per SA \$	Extended Total [Qty x Price] \$
<u>x</u>	Moving of furniture	Moving furniture from storage to 4 th floor for installation	8h		
Desired completion date for services: <u>June 04, 2018</u> Can this date be met? ____yes, if not please provide best completion date: _____ Add more lines as necessary if there is more than one desired date.				Product Related Services Total:	\$

Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes. Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A. The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.	
2.	Canada's Facilities to Accommodate the Delivery	
2.1	Loading Dock/Location	
A	Location	10 Highfiled street (back of building), Moncton, New Brunswick, E1C 1H1
B	Dock	No docks, lifts located on one door.
C	Lift	1 Lift – 8,000 lbs
D	Door	Two OHDoors 98 inch wide x 126 inch high
2.2	Freight Elevator	Freight Elevator – 6,000 lbs Service Elevator – 4,400 lbs
2.3	Other (specify, if any)	Note that 53' trucks cannot fit at the loading dock. The maximum size is: <u>Cab & chassis truck of 50 feet long.</u>
	Continuance of Certifications	

	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:
3.1	Integrity Provisions
3.2	Federal Contractor's Program for Employment Equity
3.4	Product Conformance
3.5	Price Certification (In accordance with the SA, Part 6B)

Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	Optional Product Total (Table 4)	\$
3	Delivery Total (Table 2)	\$
4	Optional Delivery Total (Table 5)	\$
5	Installation Total (Table 3)	\$
6	Optional Installation Total (Table 6)	\$
7	Product Related Services Total (if applicable) (Table 7)	\$
8	NSA Total (if applicable)	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
10	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5 + 6+ 7+8+9):	\$\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

Table 10 – Bidder's Authorized Representative

Table 6 – Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

ANNEX B
SECURITY REQUIREMENTS

*N/A – contractor will be escorted by Commissionaires.
Commissionaires will be hired by PSPC.*

ANNEX C FLOOR PLAN(s)

Instructions to Bidder(s):

For scenario B procurements Bidders must provide:

- a) completed floor plan(s) with proposed SA approved products;
- b) a product listing of proposed SA approved products offered at floor plan(s).
As a minimum the product listing must include the following information:
 - Supplier part numbers;
 - brief product descriptions;
 - quantities;
 - firm unit prices.

By submitting a bid, the Bidder certifies that their submission includes all components and quantities required and identified in the floor plan(s) in accordance with the product descriptions, the product configurations and panel matrices or workstation layouts stipulated at Annex C.

***At contract award, “By submitting a bid, the Bidder...” becomes “The Contractor...”.**

1) Floor Plan(s) in PDF

See attached Annex C for plan.

2) Product Descriptions

- a. *All required panel heights: Base Height and Seated Privacy Add-on Height;*
- b. *When power is required, the power is located below work surface height (at base of panel); should a grouping of workstation types include shared panels and one side is identified as powered and the other side is non powered, those panels affected must be powered.*
- c. *Type of power feed: base feed and power poles. Refer to plan.*

3) Workstation Layouts

- 1. *The floor plan takes precedent over any discrepancies.*
- 2. *When two or more typical workstation types share a common panel spine, the finishes of the interior side of the workstation panel as outlined in the Typical Data Sheets must be followed and **NO PANELS SHALL BE DOUBLED. Where no workstation exists adjacent to typical workstation, refer to Data Sheet for finish.***
- 4. *Should one typical workstation identify power and the other does not – power will be required for both.*

Workstation layouts are detailed in the attached Annex C.

4) Product and Pricing

1	Product Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 1 FOR THE RESPECTIVE CATEGORY
2	Delivery Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 3 FOR THE RESPECTIVE CATEGORY
3	Installation Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 5 FOR THE RESPECTIVE CATEGORY

ANNEX D**Non Supply Arrangement (NSA) Products**

This Annex includes the Specifications, Certifications associated with NSA products forming part of the requirement.

1. Specifications

Work surface, panel hung, 24" wide x 22" deep For WS# 63	Qty= 1
Work surface, panel hung, 48" wide x 22" deep For WS# 63 & 68	Qty= 2
Sit/stand range height adjustable work surface, electrically assisted, 84" wide x 36" deep – for WS # 36 & 37	Qty= 2

NSA products must have generic specifications, and dimensions must include tolerances and ranges. IUs must not use a manufacturer's specifications or brochures in their solicitation documents.

2. Certification**NSA Product Conformance** (Required precedent to Issuance of a contract)

The Supplier certifies that all the NSA products offered will conform to all specifications of, and meet the testing requirements in this Annex, as applicable.

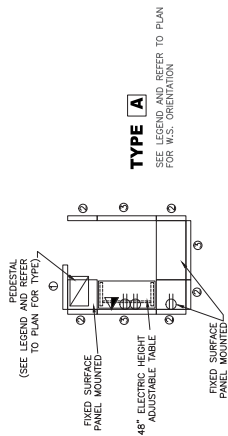
Supplier's Signature

Date

NSA Product Conformance Certification (applies after contract award)

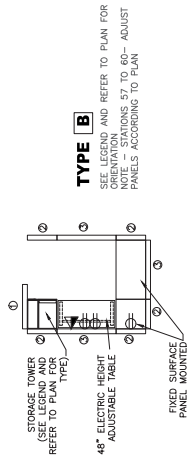
The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.



TYPE A

SEE LEGEND AND REFER TO PLAN
FOR W.S. ORIENTATION

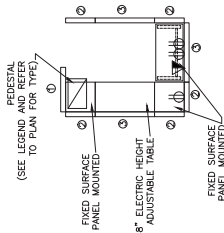


TYPE B

48" ELECTRIC HEIGHT
ADJUSTABLE TABLE

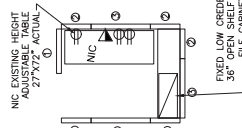
SEE LEGEND AND REFER TO PLAN FOR
ORIENTATION

NOTE - STATIONS 57 TO 60 - ADJUST
PANELS ACCORDING TO PLAN



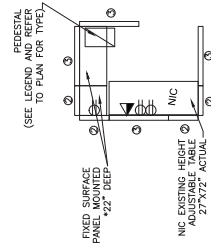
C
TYPE

SEE LEGEND AND REFER TO PLAN FOR
W.S. ORIENTATION
NOTE— STATION 30, 32, 33, 34, 35
HAVE A 60" PANEL WITH GLASS ON
UPPER FIFMENT



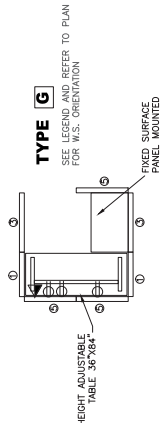
TYPE E

SEE LEGEND AND REFER TO PLAN
OR W.S. ORIENTATION
NOTE- STATION 28 HAVE A 60"
PANEL WITH GLASS ON UPPER
ELEMENT

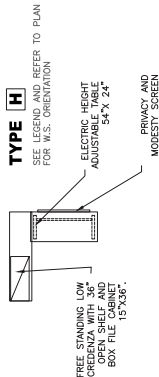


TYPE F

SEE LEGEND AND REFER TO PLAN FOR ORIENTATION AND STORAGE TOWER—OPTION A ALSO HAVE A STORAGE TOWER OPTION INSTEAD OF THE 24" PANEL MOUNTED FIXED SURFACE AND PEDESTAL. REFER TO PLAN AND LEGEND FOR TYPE.

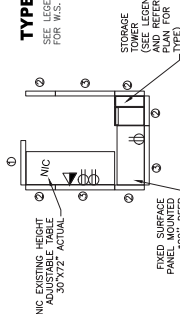


TYPE **G**

SEE LEGEND AND REFER TO PLAN
FOR W.S. ORIENTATION

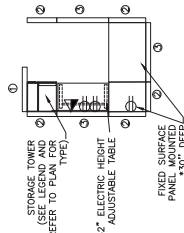
TYPE II

SEE LEGEND AND REFER TO PLAN
FOR W.S. ORIENTATION



TYPE J

SEE LEGEND AND REFER TO PLAN
FOR W.S. ORIENTATION



TYPE **K**

SEE LEGEND AND REFER TO PLAN
OR W.S. ORIENTATION

provisions	date	project
		<p>PSPC 4TH FLOOR MONCTON GOCB NEW-BRUNSWICK</p>

WORKSTATION TYPES

assigned	date	description	status
		NOVEMBER 2017	
approved	date	description	status
site	order	Submission	
REGSC Project Manager	Administrator of project IPSCC		
project number	no. de proiect		
			R.

