

RFP Amendment #1

Solicitation – 1000194561 - French Technical Editing Services

Front Cover Page

A4. BID CLOSING DATE

Delete: January 26, 2018

Add: February 9, 2018

A10. BID DELIVERY

Delete: Bids must be received by no later than 14:00 (2 p.m) on January 26, 2018 (Eastern Standard time)

Add: Bids must be received by no later than 14:00 (2 p.m) on February 9, 2018 (Eastern Standard time)

Section II – Bid Evaluation Procedures and Evaluation Criteria

2.2.2 Point-rated Technical Criteria

R1 Production Management

Delete: Maximum Points Possible = 20

Add: Maximum Points Possible = 20 / Minimum Points Possible = 14

R2 Quality Assurance

Delete: Maximum Points Possible = 25

Add: Maximum Points Possible = 20 / Minimum Points Possible = 17

R3 - Proposed Resources - Editing Samples

Delete: in its entirety

Add:

R3	Proposed Resources - Editing Samples	Maximum Points = 45 Maximum Points = 31	Bidder Score	Cross-Reference to bid (indicate page #)
	<p>For each proposed resource, the Bidder should provide a maximum of three (3) examples demonstrating French editing and review of technical/scientific documents focused on health sciences relevant to the Statement of Work, in addition to the minimum required for M5.</p> <p>Each example should be in either MS Word or PDF format.</p> <p>To obtain maximum points, the bidder should also provide the English version of each French document submitted.</p>			

Rating Grid for RT #3

5	The description provided is directly related to the requirement.
4	The description provided is directly related to the requirement. Very few minor relevant
3	The description provided shows numerous elements but not all are relevant or similar to the requirement, and/or a number of relevant factors are not present.
1-2	Most elements of the description provided are not relevant or similar to the requirement;
0	None of the elements of the description provided are relevant or similar to the requirement;

2.2.2 Point-rated Technical Criteria

Add:

R4	Proposed Resources Additional Years' Experience	Maximum Points = 10	Bidder Score	Cross-Reference to bid (indicate page #)
	<p>The Bidder's proposed resources each have demonstrated experience over the minimum 5 years of experience within the last 10 years providing French editing and review of technical/scientific documents services;</p> <p><u>Scoring Grid</u></p> <p>Two (2) points will be awarded for each additional year of experience over the minimum 5 years within the last 10 years to a maximum of 10 points.</p> <p>Years of experience are cumulative, must be in month and years and cannot overlap.</p>			