

Questions and Answers / Questions et Réponses

No./N°

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Project Description / Description de projet Factory Audit and Field Inspection Services / Services de vérification d'usine et l'inspection		
Solicitation No./ N° de sollicitation 17-22122	Project No./N° de projet	W.O. No./N° d'ordre de travail
Departmental Representative / Représentant Ministériel Melody Ellis	Date February 8, 2018 / 8 février 2018	
Notice: This Q&A shall form part of the tender documents and all conditions shall apply and be read in conjunction with the RFP.		Avis: Cet Q&R fait partie intégrale des dossiers d'appel d'offres; toutes les conditions énoncées doivent être lues et appliquées en conjonction avec la DDP.

Q1. Are you able to clarify the following:

- Is there a more defined scope of work for the factory audits? i.e materials to be inspected etc
- Is there any mandatory requirement for auditors?
- Pricing: lump sum to be broken down by man-day, or hourly? Lump sum to be based on the terms and conditions presented.

A1.

- Factory audits/inspections will consist of auditing the manufacturing process for compliance with a defined Quality Control Manual, which may include processing/QC requirements and/or packaging/labelling/documentation requirements.
- Auditors/inspectors may be, from time to time, requested to sample product from the plant by marking product for chain of custody to a laboratory for QA testing.
- Auditors/inspectors must meet the requirements of ISO/IEC 17020 or 17021 (depending on the CCMC requirement)
- Pricing should be provided per audit. Assume an audit will take 3-4 hours on-site, plus travel time.

Q2. It is staying that the factories are located in Canada ,US, China which is fine , however to properly price the factory audits and inspections can you please send us the list of factory locations plus a list of equipment in each factory.

250 factory audits in Canada; -

275 factory audits in America; -

300 factory audits combined with other audits; -

50 factory audits in China; -

120 field inspections in Canada; - where in Canada / what kind of equipment

5 non-North American field inspections. Where in Canada and what of equipment

A2. We cannot provide this information. Existing client plant locations are confidential. Additionally, audits/inspections are not limited only to current clients, but may also include future clients whose location is not yet known.

The bidder is responsible for providing a reasonable cost for any location within the region.

Upon request, questions and answers can be provided in French



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