



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Chairs for GTA Move	
Solicitation No. - N° de l'invitation EQ754-180479/A	Date 2018-02-14
Client Reference No. - N° de référence du client EQ754-180479	
GETS Reference No. - N° de référence de SEAG PW-\$TOR-024-7485	
File No. - N° de dossier TOR-7-40045 (024)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-03-02	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Brewster, Shannon	Buyer Id - Id de l'acheteur tor024
Telephone No. - N° de téléphone (905) 615-2028 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA 11th FL, 4900 YONGE ST TORONTO Ontario M2N6A6 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée 2017-10-31	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



STANDARD REQUEST FOR BID:

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-120001/PQ.

INSTRUCTIONS:

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

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SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. ☒ Competitive or ☐ Non-Competitive

For Competitive Requirements

- a) **The Bidder must provide the following information WITH the bid:**
- The information requested by Canada in Annex A and Annex B herein.
- b) **The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:**
- One or more of the following price justifications:
1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.
- c) Up to three (3) contracts may be awarded as a result of this bid solicitation.
- d) Each Section will be evaluated separately.
- e) Bidders may submit pricing for single or multiple Sections. The 3 Sections are:
- Section 1: Office Seating – CH-01(SA item)
Section 2: Office Seating – CH-12(SA item)
Section 3: Office Seating – CH-16(SA item)

Step 2. ☒ General or ☐ PSAB

Step 3. Terms of the RFB:

- a) This RFB is issued pursuant to the Supplier's Office Seating Supply Arrangement (SA) that forms part of the series of SAs issued by Public Works and Government Services Canada (PWGSC) with the number E60PQ-120001/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.
- b) **Security Requirement**
- The Bidder must also provide the information at article 3 below at the time indicated in article 2 below.
1. Conditions
 - i. the Bidder must hold a valid Designated Organization Security (DOS) clearance as indicated in Annex C;
 - ii. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex C.
 2. The conditions in article 1 above must be met by the Bidder (the checked box applies):
 - i. ☒ by the closing date of the bid;
 - ii. _____ before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
 3. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
 - i. The Bidder's valid DOS clearance number issued by CISC;

- ii. The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISC.
4. For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

Step 4. Bid Evaluation

An evaluation team composed of representatives of Canada and DIALOG will evaluate the bids.

RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid:	
Bids must be submitted to the Bid Receiving Unit on the date and at the time indicated below.	
- By no later than date and time:	a. March 02, 2018 b. 2pm Eastern Standard Time (EST)
- Format of Bid Submission	<input checked="" type="checkbox"/> Hard Copy <input type="checkbox"/> Soft Copy
- To physical location (Hard Copy):	Bid Receiving Unit 33 City Centre Drive, Suite 480C Mississauga, ON, L5B 2N5
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	7 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-120001/PQ apply to and form part of this Contract.	
2.	Security Requirement (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex C of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
	a.	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
	b.	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex C herein.
	c.	There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	

4.	Authorities	
4.1	Contracting Authority	
	Name:	Shannon Brewster
	Title:	Supply Specialist
	Department/Agency/Crown Corporation:	Department of Public Works and Government Services Canada / Procurement Directorate
	Address:	33 City Centre Drive, Suite 480C Mississauga, ON, L5B 2N5
	Telephone No.:	(905) 615-2028
	Facsimile No.:	N/A
	E-mail address:	shannon.brewster@pwgsc.gc.ca
4.2	Project Authority (to complete at Contract award) <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract.</i> <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
4.3	Contractor's Representative (to be completed by Bidder with bid)	
	Name:	
	Organization:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
	Procurement Business Number	
	SA #:	
5.	Payment	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
6.	Invoicing	
	Further to the Invoicing terms of the OS 6B/6C Addendum document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	

Solicitation No. - N° de l'invitation
EQ754-180479/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
tor024

Client Ref. No. - N° de réf. du client
EQ754-180479

File No. - N° du dossier
TOR-7-40045

CCC No./N° CCC - FMS No./N° VME

	Name of the organization and contact: Public Services and Procurement Canada
	Address: 4900 Yonge Street, 11th Floor, Toronto, ON M2N 6A6
7.	Defence Contract. This clause applies if the box below is checked.
	The Contract is a defence contract within the meaning of the Defence Production Act , R.S.C. 1985, c. D-1.

ANNEX A**REQUIREMENT and BASIS OF PAYMENT****1. Category Selection**

1.1 The requirement includes the following categories of work:

- a. ☒ Rotary Office Chairs; and
- b. ☒ Rotary Conference Chairs.

2. Product and Pricing Tables**Bidder to complete:** Sections B – Supplier's Bid, of Tables 1 – 3 and Tables 5 -6, for each applicable Section.

In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

2.1 Section 1: Office Seating – CH-01 (SA item)**Table 1 – Product**

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
#	Description	Upholstering Colour(s)	Caster Type(s)	Total Estimated Quantity	Model and Series Number	Firm Unit Price*	Extended Total [Qty x Price]
		See Annex B					
1	Rotary Conference/Office Chair: CH-01 ❖ See Annex B – Product Description			308		\$	\$
*Must not exceed ceiling unit price in SA.				Total Extended Price:			\$

Table 2 – Delivery – Please refer to Appendix 1 to Annex A – Delivery and Installation Schedule, for more information.

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID	
Phase	Total Est. Quantity	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours	Supplier will deliver on the date and at the time below*	Firm Price
Phase I	76	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y)	\$
					(M)	
					(D)	
Phase II	114	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y)	\$
					(M)	
					(D)	
Phase III	118	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y)	\$
					(M)	
					(D)	
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. (Normal Business Hours 8:00–17:00)				Delivery Total:		\$

Table 3 – Installation – Please refer to Appendix 1 to Annex A – Delivery and Installation Schedule for more information.

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID	
Phase	Total Est. Quantity	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours	Supplier will install on the date and at the time below*	Firm Price
Phase I	76	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y)	\$
					(M)	
					(D)	
Phase II	114	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y)	\$
					(M)	
					(D)	
Phase III	118	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y)	\$
					(M)	
					(D)	
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. (Normal Business Hours 8:00–17:00)				Installation Total:		\$

Table 4 – Associated Aspects

1.	Upholstering Colour: For each of the chairs listed in Table 1 above, within two business days of the award of Contract, the Contractor must deliver, to the Contracting Authority, information describing all of the upholstery names and colours available within the colour category specified for each chair. The descriptive information is to be in the form of coloured samples or documentation showing the true colours. Within two business days of the Contracting Authority's receipt of all descriptive information, the Contracting Authority will provide the Contractor with a written notice of Canada's colour choices for each of the chairs in Annex A. The Contractor will deliver the chairs corresponding to Canada's choice of specific colour(s) within the colour category. No additional charge will be applied to Canada.	
2.	Canada's Facilities to Accommodate the Delivery	
2.1	Loading Dock/Location – Additional information provided in Appendix 1 to Annex A	
A	Location	4900 Yonge Street, Toronto, ON
B	Dock	At rear of building
C	Lift	Please refer to Appendix 1 to Annex A, Article 4.2
D	Door	Please refer to Appendix 1 to Annex A, Article 4.2
2.2	Freight Elevator	Please refer to Appendix 1 to Annex A, Article 4.2
2.3	Other (specify, if any)	Please refer to Appendix 1 to Annex A, Article 4.2
3.	Continuance of Certifications: The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Office Seating, as follows:	
3.1	Integrity Provisions	

3.2	Federal Contractor's Program for Employment Equity
3.3	Green Chair Recognition Product Conformance (Applies only to Bidders whose proposed chair(s) are denoted in the SA with this recognition)
3.4	Product Conformance
3.5	Price Certification (In accordance with the SA, Part 6B)

Table 5 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total - (Table 1 from Article 2.1, Section 1)	\$
2	Delivery Total (Table 2 from Article 2.1, Section 1)	\$
3	Installation Total (Table 3 from Article 2.1, Section 1)	\$
4	Total Evaluated (Bid) Price for Section 1* (1 + 2 + 3):	\$
5	Applicable Tax(es):	\$
6	Total Estimated Cost (4+5):	\$

Table 6 – Bidder's Authorized Representative

Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

2.2 Section 2: Office Seating – CH-12 (SA item)**Table 1 – Product**

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
#	Description	Upholstering Colour(s)	Caster Type(s)	Total Estimated Quantity	Model and Series Number	Firm Unit Price*	Extended Total [Qty x Price]
		See Annex B					
1	Rotary Conference/Office Chair: CH-12 ❖ See Annex B – Product Description			62		\$	\$
*Must not exceed ceiling unit price in SA.				Total Extended Price:			\$

Table 2 – Delivery – Please refer to Appendix 1 to Annex A – Delivery and Installation Schedule for more information.

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID	
Phase	Total Est. Quantity	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours	Supplier will deliver on the date and at the time below*	Firm Price
Phase I	14	4900 Yonge St. Toronto, ON			(Y)	\$
					(M)	

			See article 3, Appendix 1 to Annex A	Normal Business hours	(D)	
Phase II	26	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	\$
Phase III	22	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	\$
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. (Normal Business Hours 8:00–17:00)				Delivery Total:		\$

Table 3 – Installation – Please refer to Appendix 1 to Annex A – Delivery and Installation Schedule for more information.

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID	
Phase	Total Est. Quantity	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours	Supplier will install on the date and at the time below*	Firm Price
Phase I	14	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	\$
Phase II	26	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	\$
Phase III	22	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	\$
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. (Normal Business Hours 8:00–17:00)				Installation Total:		\$

Table 4 – Associated Aspects

1.	<p>Upholstering Colour:</p> <p>For each of the chairs listed in Table 1 above, within two business days of the award of Contract, the Contractor must deliver, to the Contracting Authority, information describing all of the upholstery names and colours available within the colour category specified for each chair. The descriptive information is to be in the form of coloured samples or documentation showing the true colours.</p> <p>Within two business days of the Contracting Authority's receipt of all descriptive information, the Contracting Authority will provide the Contractor with a written notice of Canada's colour choices for each of the chairs in Annex A.</p> <p>The Contractor will deliver the chairs corresponding to Canada's choice of specific colour(s) within the colour category. No additional charge will be applied to Canada.</p>
2.	Canada's Facilities to Accommodate the Delivery

2.1	Loading Dock/Location – Additional information provided in Appendix 1 to Annex A	
A	Location	4900 Yonge Street, Toronto, ON
B	Dock	At rear of building
C	Lift	Please refer to Appendix 1 to Annex A, Article 4.2
D	Door	Please refer to Appendix 1 to Annex A, Article 4.2
2.2	Freight Elevator	Please refer to Appendix 1 to Annex A, Article 4.2
2.3	Other (specify, if any)	Please refer to Appendix 1 to Annex A, Article 4.2
3.	Continuance of Certifications: The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Office Seating, as follows:	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.3	Green Chair Recognition Product Conformance (Applies only to Bidders whose proposed chair(s) are denoted in the SA with this recognition)	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 5 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total - (Table 1 from Article 2.2, Section 2)	\$
2	Delivery Total (Table 2 from Article 2.2, Section 2)	\$
3	Installation Total (Table 3 from Article 2.2, Section 2)	\$
4	Total Evaluated (Bid) Price for Section 2* (1 + 2 + 3):	\$
5	Applicable Tax(es):	\$
6	Total Estimated Cost (4+5):	\$

Table 6 – Bidder's Authorized Representative

Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

***At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".**

2.3 Section 3: Office Seating – CH-16 (SA item)**Table 1 – Product**

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
#	Description	Upholstering Colour(s)	Caster Type(s)	Total Estimated Quantity	Model and Series Number	Firm Unit Price*	Extended Total [Qty x Price]
		See Annex B					
1	Rotary Conference/Office Chair: CH-16 ❖ See Annex B – Product Description			126		\$	\$
*Must not exceed ceiling unit price in SA.				Total Extended Price:			\$

Table 2 – Delivery – Please refer to Appendix 1 to Annex A – Delivery and Installation Schedule for more information.

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID	
Phase	Total Est. Quantity	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours	Supplier will deliver on the date and at the time below*	Firm Price
Phase I	46	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	\$
Phase II	31	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	
Phase III	68	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. (Normal Business Hours 8:00–17:00)				Delivery Total:		\$

Table 3 – Installation – Please refer to Appendix 1 to Annex A – Delivery and Installation Schedule for more information.

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID	
Phase	Total Est. Quantity	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours	Supplier will install on the date and at the time below*	Firm Price
Phase I	196	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	\$
Phase II	171	4900 Yonge St. Toronto, ON		Normal Business hours	(Y) (M)	

			See article 3, Appendix 1 to Annex A		(D)	
Phase III	208	4900 Yonge St. Toronto, ON	See article 3, Appendix 1 to Annex A	Normal Business hours	(Y) (M) (D)	\$
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. (Normal Business Hours 8:00–17:00)				Installation Total:		\$

Table 4 – Associated Aspects

1.	Upholstering Colour: For each of the chairs listed in Table 1 above, within two business days of the award of Contract, the Contractor must deliver, to the Contracting Authority, information describing all of the upholstery names and colours available within the colour category specified for each chair. The descriptive information is to be in the form of coloured samples or documentation showing the true colours. Within two business days of the Contracting Authority's receipt of all descriptive information, the Contracting Authority will provide the Contractor with a written notice of Canada's colour choices for each of the chairs in Annex A. The Contractor will deliver the chairs corresponding to Canada's choice of specific colour(s) within the colour category. No additional charge will be applied to Canada.	
2.	Canada's Facilities to Accommodate the Delivery	
2.1	Loading Dock/Location – Additional information provided in Appendix 1 to Annex A	
A	Location	4900 Yonge Street, Toronto, ON
B	Dock	At rear of building
C	Lift	Please refer to Appendix 1 to Annex A, Article 4.2
D	Door	Please refer to Appendix 1 to Annex A, Article 4.2
2.2	Freight Elevator	Please refer to Appendix 1 to Annex A, Article 4.2
2.3	Other (specify, if any)	Please refer to Appendix 1 to Annex A, Article 4.2
3.	Continuance of Certifications: The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Office Seating, as follows:	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.3	Green Chair Recognition Product Conformance (Applies only to Bidders whose proposed chair(s) are denoted in the SA with this recognition)	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 5 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total - (Table 1 from Article 2.3, Section 3)	\$
2	Delivery Total (Table 2 from Article 2.3, Section 3)	\$
3	Installation Total (Table 3 from Article 2.3, Section 3)	\$
4	Total Evaluated (Bid) Price for Section 3* (1 + 2 + 3):	\$

Solicitation No. - N° de l'invitation
EQ754-180479/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
tor024

Client Ref. No. - N° de réf. du client
EQ754-180479

File No. - N° du dossier
TOR-7-40045

CCC No./N° CCC - FMS No./N° VME

5	Applicable Tax(es):	\$
6	Total Estimated Cost (4+5):	\$

Table 6 – Bidder's Authorized Representative

Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

***At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".**

APPENDIX 1 TO ANNEX A

Delivery and Installation Schedule

1. The delivery and installation will be carried out in accordance with the Schedule listed below, at 4900 Yonge Street, Toronto, Ontario on the 10th, 11th, and 12th floor. The dates in the Schedule are estimated and may be subject to change and all changes must be pre-approved by the Project Authority. Canada will endeavour to give the Contractor four (4) to six (6) weeks lead time for the delivery and installation of the furniture for each of the phases.

2. **Sequence of the Work:**

The delivery and installation will be done in three (3) stages over several working days.

NOTE: The following dates maybe subject to changes and are dependent on the building construction schedule. It is the Contractors responsibility to validate the delivery and installation dates with the Contractor, Maple Leaf Property Management (MLPM) and the Project Authority.

3. **Schedule of Phases:**

ESTIMATED SCHEDULE FOR PHASE I – 11 th Floor			
Item	Estimated Quantities	Estimated Delivery Dates	Estimated Installation Period
CH-01	76	March 30 th , 2018 to April 26 th , 2018	March 30 th , 2018 to April 26 th , 2018
CH-12	14	March 30 th , 2018 to April 26 th , 2018	March 30 th , 2018 to April 26 th , 2018
CH-16	46	March 30 th , 2018 to April 26 th , 2018	March 30 th , 2018 to April 26 th , 2018

ESTIMATED SCHEDULE FOR PHASE II – 10 th Floor			
Item	Estimated Quantities	Estimated Delivery Dates	Estimated Installation Period
CH-01	114	November 5 th , 2018 to November 30, 2018	November 5 th , 2018 to November 30, 2018
CH-12	26	November 5 th , 2018 to November 30, 2018	November 5 th , 2018 to November 30, 2018
CH-16	31	November 5 th , 2018 to November 30, 2018	November 5 th , 2018 to November 30, 2018

ESTIMATED SCHEDULE FOR PHASE III – 12 th Floor			
Item	Estimated Quantities	Estimated Delivery Dates	Estimated Installation Period
CH-01	118	March 12 th , 2019 to April 8 th , 2019	March 12 th , 2019 to April 8 th , 2019
CH-12	22	March 12 th , 2019 to April 8 th , 2019	March 12 th , 2019 to April 8 th , 2019
CH-16	68	March 12 th , 2019 to April 8 th , 2019	March 12 th , 2019 to April 8 th , 2019

4. **Canada's Facilities to Accommodate the Delivery**

4.1 **Joseph Shepard Building Protocol**

For 4900 Yonge Street, Toronto Ontario – See Appendix 2 to Annex A

4.2. Delivery & Installation Instructions

- a) Delivery as per Project Authority pre-determined authorize time and schedule – Delivery and Installations during normal business hours unless instructed otherwise by Project Authority, the Contractor or MLPM.
- b) All deliveries and installations without exception must be schedule and coordinate with the Project Authority, the Contractor and MLPM through a WAF.
- c) All deliveries must be through loading dock area only, not pedestrian entrances.
- d) All products must be delivered immediately to the designated floor.
- e) Without exception during and on completion of each of the delivery and installations, the Contractor must collect and remove all rubbish, crates, boxes, wrapping, plastics and all materials associated with the delivery and installations away from the premises. The Contractor is responsible to keep the area safe and clean at all times.
- f) FLOOR/WALL PROTECTION: During and upon completion of the delivery and installations, the Contractor must ensure that all flooring and walls are properly protected against any type of damages.
- g) LOADING DOCK: The Loading Dock is located on the 2nd Floor. Accepts trucks no larger than SPIF#19, maximum length of 12.5m (including the load). 16.2m SPIF Semi-Trailers or 14.65m Non-SPIF Semi-Trailers are not accepted. After the regular business hours, deliveries are to be scheduled in advance (minimum of 48hrs) with MLPM. Additional details are outline in Appendix 4 to Annex A.
- h) LOADING/UNLOADING AREAS: Contractor must use only the loading and unloading areas approved by the Project Authority. Contractor vehicles must be parked only in approved areas. The Contractor must be responsible for obtaining any permits that may be required for the services performed in the loading and unloading areas. Additional details are outline in Appendix 4 to Annex A.
- i) FREIGHT ELEVATORS: Is accessed from the Loading Dock and serves all floors. The cab's dimensions are as follow: 224 cm (89.5 in.) width by 155 cm (62 in.) depth by 300 cm (120 in.) high. The weight capacity is 1820 kg (4000lbs). Freight Elevator is not available from the hours of 6:00 p.m. to 8:00 p.m. Booking of the Freight Elevator is not permitted. Use is based on first come, first served.
- j) WEATHER AND OTHER CONDITIONS: The Contractor must take all appropriate measures to protect property during the entire process. This includes protecting items from exposure to inclement weather during loading, unloading, and transport.
- k) It is the Contractor responsibility to assume any permits and/or parking related fees associated with loading and unloading, pickup and deliveries.
- l) The Contractor's personnel must be uniformed appropriately for the nature and location of the Work. They shall display their access security badge along with the Contractor's name or logo on the outer garment for identification purposes at all times. At any time while on the work site, the Contractor's personnel could be asked to identify themselves by providing a photo ID such as a valid driver's permit or health card.
- m) The Contractor's personnel must wear protective footwear and clothing, and must use appropriate protective equipment, materials and devices as required and in accordance with the Canadian Occupational Safety and Health Regulations. The Contractor must adhere to all emergency, fire safety, and security regulations in the buildings as well as wearing the proper equipment for the job.
- n) While performing services under this Contract, the Contractor and its personnel must at no time engage in the following activities, including but not limited to:
 - i. Smoking in the facilities;

- ii. Damage to Crown Property of any type;
- iii. Arrive at the facility under the influence of illegal drugs or alcohol, or even with alcohol on the breath;
- iv. Consume alcoholic beverages on the job;
- v. Use unassigned washrooms without permission;
- vi. Use government telephones without prior approval from the Project Authority
- vii. Engage in prolonged discussions or arguments regarding the job;
- viii. Perform any work for the client not specified in this contract without approval of the Project Authority; and
- ix. Request or accept any articles or currency as a gratuity for Work performed under this contract.

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APPENDIX 2 TO ANNEX A

Joseph Shepard Building Protocol

TO BE PROVIDED AT CONTRACT AWARD.

ANNEX B

PRODUCT DESCRIPTION

1. Product Specifications

1.1 SA ITEMS:

1.1.1 Section 1: Office Seating - CH-01

1.1.1.1 Dimensions

- 27" to 28½" W x 22" to 27"D x 16.5" to 29" SH x 37" to 45"H

1.1.1.2 Location

- Workstations

1.1.1.3 Specifications

- Headrest: Not Included
- Back Height: High Back
- Lumbar Support: Fixed or Adjustable
- Armrests: Height/Width/Swivel Adjustable "T" arm
- Seat Depth: Adjustable
- Seat & Backrest Locks: Lockable or Stoppable in Multiple Positions
- Tilt Mechanism: Concurrently
- Casters: Suitable for carpet

1.1.1.4 Upholstery

- Back and Seat: Dual Fabric or Back Breathable Material/Seat Fabric
- Fabric for the chair offered must have an abrasion resistance rating of 75,000 double rubs (DR) or more.
- All finishes, fabric colour & pattern To Be Determine (T.B.D.) by designer from manufacturer's acceptable SA range.

1.1.1.5 Image (the image is generic and represents design intent only)



1.1.2 Section 2: Office Seating CH-12

1.1.2.1 Dimensions

- 24" to 29¼" W x 23" to 29¼"D x 15¼" to 21" SH x 33" to 39" H

1.1.2.2 Location

- Closed Collaborate 10S70, 10S71, 10S76, 10N30, 10N07, 10N13, 11N20, 11N18, 12S62
- Workspace 10N32, 11N01, 12S59, 12N04

1.1.2.3 Specifications

- Headrest: Not Included
- Backrest Height: High back
- Lumbar Support: Adjustable
- Armrests: Height/Width Adjustable "T" arm
- Seat Depth: Adjustable
- Seat & Backrest Locks: Lockable or Stoppable in Multiple Positions
- Tilt Mechanism: Concurrently
- Casters: Suitable for carpet

1.1.2.4 Upholstery

- Back and Seat: Dual Fabric or Back Breathable Material/Seat Fabric.
- Fabric for the chair offered must have an abrasion resistance rating of 75,000 double rubs (DR) or more.
- All finishes, fabric colour & pattern To Be Determine (T.B.D.) by designer from manufacturer's acceptable SA range.

1.1.2.5 Image (the image is generic and represents design intent only)



1.1.3 **Section 3: Office Seating CH-16**

1.1.3.1 Dimensions

- 27" to 28½" W x 22" to 27"D x 16.5" to 29" SH x 37" to 45"H

1.1.3.2 Location

- 10N16, 11S46, 11N06, 11N13, 11N14, 12S44, 12S45, 12N13, 12N14, 12N17 and Training Room 10S57

1.1.3.3 Specifications

- Headrest: Not Included
- Back Height: Not less than 20.6"
- Lumbar Support: Fixed or Adjustable
- Armrests: Height/Width/Swivel Adjustable "T" arm
- Seat Depth: Adjustable
- Seat & Backrest Locks: Lockable or Stoppable in Multiple Positions
- Tilt Mechanism: Concurrently
- Casters: Suitable for carpet

1.1.3.4 Upholstery

- Back and Seat: Dual Fabric or Back Breathable Material/Seat Fabric.
- Fabric for the chair offered must have an abrasion resistance rating of 75,000 double rubs (DR) or more.
- All finishes, fabric colour & pattern To Be Determine (T.B.D.) by designer from manufacturer's acceptable SA range.

1.1.3.5 Image (the image is generic and represents design intent only)



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ANNEX C

SECURITY REQUIREMENTS

The security requirements set out in the attached Security Requirements Check List (SRCL) and in the terms below apply to and form part of the Contract.

- (a) The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
- (b) The Contractor personnel requiring access to PROTECTED information, assets or sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC. Until the security screening of the Contractor personnel required by this Contract has been completed satisfactorily by CISD/PWGSC, the Contractor/ personnel MAY NOT HAVE ACCESS to PROTECTED information or assets, and MAY NOT ENTER sites where such information or assets are kept, without an escort.
- (c) The Contractor MUST NOT remove any PROTECTED information or assets from the identified work site(s), and the Contractor must ensure that its personnel are made aware of and comply with this restriction.
- (d) Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
- (e) The Contractor must comply with the provisions of the:
 - (i) Security Requirements Check List and security guide (if applicable), attached at below
 - (ii) Industrial Security Manual (Latest Edition).

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	Government of Canada	Gouvernement du Canada	<i>Rec'd JUN 16 2017</i> <i>ELSD</i>	Contract Number / Numéro du contrat EQ754180479
				Security Classification / Classification de sécurité UNCLASSIFIED
SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)				
PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE				
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction Public Works and Government Services Canada RPB		
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant		
4. Brief Description of Work / Brève description du travail Category - Chaire - Furniture for PSPC fit-up, 4900 Yonge St.				
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?				
				<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?				
				<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
6. Indicate the type of access required / Indiquer le type d'accès requis				
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c.) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c.)				
				<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
6. b) Will the supplier and its employees (e.g., cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.				
				<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?				
				<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès				
Canada <input type="checkbox"/>		NATO / OTAN <input type="checkbox"/>		Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion				
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>		All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>		No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		Restricted to / Limité à : <input type="checkbox"/>		Restricted to / Limité à : <input type="checkbox"/>
Specify country(ies) / Préciser le(s) pays :		Specify country(ies) / Préciser le(s) pays :		Specify country(ies) / Préciser le(s) pays :
7. c) Level of information / Niveau d'information				
PROTECTED A PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>		PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>		PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>		PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>		NATO SECRET NATO SECRET <input type="checkbox"/>		CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET <input type="checkbox"/>		COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>		SECRET <input type="checkbox"/>
TOP SECRET <input type="checkbox"/>				TOP SECRET <input type="checkbox"/>
TRÈS SECRET <input type="checkbox"/>				TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) <input type="checkbox"/>				TOP SECRET (SIGINT) <input type="checkbox"/>
TRÈS SECRET (SIGINT) <input type="checkbox"/>				TRÈS SECRET (SIGINT) <input type="checkbox"/>
TBS/SCT 350-103(2004/12)				
		Security Classification / Classification de sécurité UNCLASSIFIED		
				

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PART A (continued) / PARTIE A (suite)	
9. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? If Yes, indicate the level of sensitivity. Dans l'affirmative, indiquer le niveau de sensibilité :	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
9. Will the supplier require access to extremely sensitive INFOSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
Short Title(s) of material / Titre(s) abrégé(s) du matériel : Document Number / Numéro du document :	
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)	
10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis	
<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS	<input type="checkbox"/> SECRET SECRET
	<input type="checkbox"/> NATO SECRET NATO SECRET
	<input type="checkbox"/> TOP SECRET TRÈS SECRET
	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
Special comments: Commentaires spéciaux : _____	
NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided. REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.	
10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? If Yes, will unscreened personnel be escorted? Dans l'affirmative, le personnel en question sera-t-il escorté?	<input type="checkbox"/> No Non <input checked="" type="checkbox"/> Yes Oui
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)	
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS	
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
11. b) Will the supplier be required to safeguard COMSEC information or assets? Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
PRODUCTION	
11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)	
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?	<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui

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PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO					COMSEC				
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COMSEC TOP SECRET COMSEC TRÈS SECRET	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET
Information / Assets Renseignements / Biens Production																
IT Media / Support IT																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

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PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization / Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)

Title - Titre

Signature

Best, Sean

Project Team Leader

Telephone No. - N° de téléphone
416-274-1785

Facsimile No. - N° de télécopieur
416-512-5944

E-mail address - Adresse courriel
sean.best@pwgsc.gc.ca

Date
2017/05/12

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)

Title - Titre

Signature

von Zuben, John

SO

Digitally signed by
VonZuben, John
Date: 2017.06.16
10:08:49 -0400

Telephone No. - N° de téléphone
416-512-5958

Facsimile No. - N° de télécopieur
416-529-6481

E-mail address - Adresse courriel
john.vonzuben@pwgsc.gc.ca

Date
2017-06-16

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?



No

Yes

Non

Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)

Title - Titre

Signature

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

E-mail address - Adresse courriel

Date

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name

Paul Lepinski

Telept

Agent à la Sécurité des contrats | Contract Security Officer
Programme de la Sécurité Industrielle | Industrial Security Program
Paul.Lepinski@pwgsc.gc.ca
Telephone: (613) 957-1204

Signature

E-mail address - Adresse courriel

Date

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Canada