



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> PSPC IDACS	
<b>Solicitation No. - N° de l'invitation</b> EP733-171001/A	<b>Date</b> 2018-02-20
<b>Client Reference No. - N° de référence du client</b> EP733-171001	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$HN-460-74459	
<b>File No. - N° de dossier</b> hn460.EP733-171001	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-04-03</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Guertin, Benoit	<b>Buyer Id - Id de l'acheteur</b> hn460
<b>Telephone No. - N° de téléphone</b> (819) 420-0331 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA PDP PHASE III 11A1-105 11 LAURIER ST GATINEAU Quebec K1A0S5 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Electrical & Electronics Products Division  
11 Laurier St./11, rue Laurier  
7B3, Place du Portage, Phase III  
Gatineau, Québec K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Buyer ID - Id de l'acheteur  
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## **PART 1 - GENERAL INFORMATION**

### **1. Security Requirement**

There is no security requirement associated with the requirement at this time.

### **2. Statement of Requirement**

Public Services and Procurement Canada (PSPC) is embarking on a project to replace its Electronic Security System (ESS), deployed in the Place du Portage 3 (PDP3) complex. The same system will be implemented at multiple PSPC buildings across Canada and may be used to connect other Government Departments (OGDs) across Canada.

This requirement will be posted as a multi-step RFP:

Step 1: will be to compile a pre-qualification list of integrated security system product manufacturers / distributors / integrators / vendors (Bidders) that will be used to issue future solicitations. All interested Vendors are invited to submit their bids in response to this RFP/A. NO FINANCIAL BIDS WILL BE REQUESTED IN STEP 1.

Step 2: All Bidders who are found compliant to the criterion listed in Appendix S1 will be invited to Step 2 (/B), where a more detailed Statement of Requirement (SOR) and Response Guide (RG) will be submitted to each qualified Bidder. Those not having meet all of the criterion in Appendix S1 will not be invited to Step 2.

### **3. Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **4. Trade Agreements**

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreements.

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## PART 2 - BIDDER INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 180 days

#### 1.1 SACC Manual Clauses

SACC Reference	Section	Date
<a href="#">A9033T</a>	Financial Capability	2012-07-16
<a href="#">B1000T</a>	Condition of Material	2014-06-26

### 2. Submission of Bids

Bids must be submitted ONLY TO THE BID RECEIVING UNIT by the date, time and place indicated on page 1 of the bid solicitation. Do not send proposal directly to the Contracting Officer. Email proposals not accepted.

PWGSC Bids Receiving Unit

11 Laurier Street, Place du Portage, Phase 3, Core 0B2, Gatineau, Québec, K1A 0S5

Tel.: 819-420-7201 Fax: 819-997-9776

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

### 3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries

that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

#### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in [Ontario](#).

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

### **PART 3 - BID PREPARATION INSTRUCTIONS**

#### **1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (1 hard copy and 1 electronic copy)
- Section II: Additional Information (1 copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement \(http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html\)](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

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### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they meet EACH of the requirements listed. **Simply stating a compliancy to a criteria is insufficient.** Bidders must present a clearly organized, printed (i.e., not handwritten) proposal that includes all necessary technical and descriptive information, in order to clearly demonstrate their compliancy to all items presented in Appendix S1 of this RFP/A.

### **Section II: Additional Information**

#### **1.1 Contractor Representatives**

Name and telephone number of the person responsible for this RFP

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **Evaluation Criteria**

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

### **2. Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory criterion listed in Appendix S1 to be declared responsive. All responsive bids will be invited to Step 2

**PART 5 – CERTIFICATIONS, PART 6 - RESULTING CONTRACT CLAUSES and all accompanied Annexes will be issued at Step 2 under RFP EP733-171001/B.**

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## Appendix S1

While it is expected that a commercial off the shelf (COTS) unified platform system will be delivered, PSPC recognizes that such systems may be manufactured and/or marketed by different organizations.

The Vendor must provide the following information:

- Company name and contact information;
- Product name and detailed description of its software and hardware components, its functionality and its support for third party products and applications;
- A detailed statement certifying that the product meets the requirements stated in Item 2 through 4 below, including a description of how each requirement is met using a line-by-line response;
- List of Provinces and Territories in which the product is marketed and supported, including a detailed description of such support methodologies for each region;
- Evidence of a fully documented and implemented Quality Management Program in place (e.g. ISO);
- Confirmation of a hardware and software training program including a curriculum description;
- If available, provide information on service and maintenance agreements/packages or software support agreements currently available to clients;
- Product certification by the manufacturing company or a letter of access to the product; and
- Open architecture: Network architecture and software architecture that is designed to make adding, upgrading and swapping components easy.

2- The Vendor must provide the following enterprise-class integrated physical security applications:

- Access Control – Common access card (or other device) which supports multiple authentication mechanisms;
- All ACS peripherals running on a single (or seamlessly integrated) software solution;
- RFID / Near Field communication (NFC) / Bluetooth (smart phone, wristband etc.);
- Access card readers;
- End to end encrypted communication;
- Alarm Intrusion – Occupancy sensors;
- Asset Management;
- Biometrics – Retinal scan, Thumb print etc.;
- Incident Management;
- Identity/Visitor Management;
- Cameras, fixed and PTZ, must be able to manage high-definition video, analyze in full HD resolution, without any encoding or loss of quality;
- Video management and live remote management and viewing;

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- Wireless door lock support;
  - Ability to securely manage system via mobile applications;
  - Single Sign on Solutions;
  - Unified networked platform;
  - Linkable to SMART building technologies;
  - Fully redundant with a "HOT" standby server or mirrored solution ensuring no loss of data or access in the case of an outage;
  - Additional components shall easily be added/upgraded; and
  - Future expansion capability.

3- The Vendor must provide; a secure, enterprise-class, integrated, unified platform running all access control, intrusion detection, CCVE and life safety related systems. The system must support high availability and all options from the above mentioned requirements. Must be fault tolerant hardware, software, storage, product solutions and architecture. It must deliver a fully-redundant database and operational hot standby capability.

4- The Vendor must be able to demo all equipment and peripherals and furnish them for a testing period to be determined by PSPC.

5- The vendor must provide a minimum of three references of large scale projects of similar scope (in terms of complexity) to that described above, within the last 10 years. Reference descriptions must include the site(s), address(es), contact name, telephone number and email address, year installed and value. Such references must also include a system description.

*Note: a combination of references may be used to fully demonstrate evidence of installed and operating systems which meet the size requirements described in Section 5 above. References may be contacted for validation.*

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### Non-Disclosure Agreement

I, \_\_\_\_\_, recognize that in the course of my work as an employee or subcontractor of \_\_\_\_\_, I may be given access to information by or on behalf of Canada in connection with the Work, pursuant to this Request for Proposal and/or any subsequent Contract Serial No. **EP733-171001** between Her Majesty the Queen in right of Canada, represented by the Minister of Public Works and Government Services, including any information that is confidential or proprietary to third parties, and information conceived, developed or produced by the Contractor as part of the Work. For the purposes of this agreement, information includes but not limited to: any documents, instructions, guidelines, data, material, advice or any other information whether received orally, in printed form, recorded electronically, or otherwise and whether or not labeled as proprietary or sensitive, that is disclosed to a person or that a person becomes aware of during the performance of this Request for Proposal and/or any subsequent Contract.

I agree that I will not reproduce, copy, use, divulge, release or disclose, in whole or in part, in whatever way or form any information described above to any person other than a person employed by Canada on a need to know basis. I undertake to safeguard the same and take all necessary and appropriate measures, including those set out in any written or oral instructions issued by Canada, to prevent the disclosure of or access to such information in contravention of this agreement.

I also acknowledge that any information provided to the Contractor by or on behalf of Canada must be used solely for the purpose of this Request for Proposal and any subsequent Contract and must remain the property of Canada or a third party, as the case may be.

I agree that the obligation of this agreement will survive the completion of the contract serial No.: **EP733-171001**

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Signature

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Date