

## Evaluation and Performance Measurement Services - FedDev-20171030-001

### Question #1:

In reviewing the financial table to list the per-diems, and given the above, do we submit one per diem rate for work done as a Managing Partner / Director and one per diem rate for work as the Senior Evaluation Specialist?

### Answer #1:

Yes, that will be acceptable.

### Question #2:

In reviewing the financial table to list the per-diems, and given the above, do we submit one per diem rate for work done as a Managing Partner / Director and one per diem rate for work as the Senior Evaluation Specialist?

### Answer # 2

Yes, separate per diem rates are to be listed for work done for each category:

- 1a) Partner/Managing Director
- 1b) Project Manager/Leader
- 1c) Senior Evaluation Specialist
- 1d) Evaluation Specialist
- 1e) Subject Matter Expert

### Question #3:

RT3 – Project 3 has no (a, b, c) criteria like the other RT1 and RT2 portions of the table and I wanted to clarify if there was an error in the alignment with the Point Rated table?

### Answer # 3

Yes, there appears to be an error in alignment. Project RT3 should also have a, b, c criteria like the other RT1 and RT2 portions.

See insert below:

<b>RT3</b>	<b>Project 3 (Total)</b>		<b>/30</b>
<b>a</b>	Corporate reference demonstrates the Bidder's experience using their proposed project plan approach (RT1) and it is in line with <b>Appendix 2 to Annex A – Checklist for An Evaluation Approach and Methodology.</b>  Up to a maximum of 10 points.		<b>/10</b>
<b>b</b>	Corporate reference demonstrates the Bidder's experience using their propose project plan approach (RT1) and is in line with <b>Appendix 3 to Annex A – Checklist for Program Evaluation Project Plan.</b>  Up to a maximum of 10 points.		<b>/10</b>
<b>c</b>	Alignment of proposed resources in the RFP  Alignment refers to proposed resources in the Bidder's proposal who also were involved in delivering the projects that are being presented in the referenced project(s).  One (1) of the proposed resources: 5 points Two (2) or more of the proposed resources 10 points  Up to a maximum of 10 points.		<b>/10</b>

#### Question #4

Given that the proposal is for Performance *and Performance Measurement* services, we would like to request that MT8 (Senior Evaluation specialist) be able to count performance measurement engagements as part of their overall evaluation experience.

#### Answer #4

Agreed! Senior Evaluation specialist can count performance measurement engagements as part of their overall evaluation experience.

#### Question #5

Given that the agency is focused on Economic Development, we would request that RT3 also include eligible projects from the Subject Matter Expert.

#### Answer #5

- RT3 will be assessed according to the same criteria as RT1 and RT2. Criteria c addresses: "Alignment of proposed resources in the RFP". According to MT1, the proposed team consists of a minimum of:
  - Partner/Managing Director
  - Project Manager Leader
  - Senior Evaluation Specialist
  - Evaluation Specialist
  
- As noted in MT5, Bidders are **not** required to submit CV or resource for Subject Matter Expert.