



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
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**11 Laurier St. / 11, rue Laurier**

**Place du Portage, Phase III**

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**Gatineau**

**Quebec**

**K1A0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division/Division des  
services professionnels en informatique

11 Laurier Street

11, rue Laurier

Place du Portage, Phase III, 4C2

Gatineau

Quebec

K1A0S5

<b>Title - Sujet</b> ADPS JAVA and General Streams	
<b>Solicitation No. - N° de l'invitation</b> M7594-181682/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> M7594-181682	<b>Date</b> 2018-02-22
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$IPS-007-32186	
<b>File No. - N° de dossier</b> 007ips.M7594-181682	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-03-13</b>	<b>Time Zone Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Lavigne, Jay	<b>Buyer Id - Id de l'acheteur</b> 007ips
<b>Telephone No. - N° de téléphone</b> (613) 220-9476 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## Solicitation Amendment 001

*This solicitation Amendment is raised to answer the following questions and to make RFP amendments.*

### Q 001

Corporate requirement M1.v and R1.v states, “team must have included Application/Software Architects, Programmer/Analysts, Testers and IM Architects”. Could the Crown please clarify, in order for a contract to be compliant, does the contract must contain ALL categories listed or can it contain ONE or more listed resource category?

### A 001

(M1.v and R1.v)

in order to be compliant the contract(s) being proposed by the bidder to meet this criteria must include all of the resources categories listed in the criteria.

### Q 002

Corporate requirement M2.i and R2.i states, “Collaboration with the former Application/Software Architects, Programmer/Analysts, Testers and IM Architects service provider”. Could the Crown please clarify, in order for a contract to be compliant, does the contract must contain ALL categories listed or can it contain ONE or more listed resource category?

### A002

(M2.i and R2.i)

a) In order to be compliant the contract(s) being proposed by the bidder to meet this criteria must include all of the resources categories listed in the criteria.

### Q 003

Can RCMP please confirm bidders are only required to submit 7 resources when responding to this solicitation, including:

- a. One (1) Application/Software Architect Level 2
- b. One (1) Application/Software Architect Level 3
- c. One (1) Programmer Analyst Level 2
- d. One (1) Programmer Analyst Level 3
- e. One (1) Tester Level 2
- f. One (1) Tester Level 3
- g. One (1) IM Architect Level 3

### A 003

No, the bidder is not expected to submit any resources for their response. See RFP – Part 4 Clause 4.2 Technical Evaluation sub para (c)

**Q 004**

For each of the categories you noted: "At the time of TA issuance for an .....". This makes it appear as though you aren't assessing the specializations i.e. Cognos BI; Java; Windows; etc. until the TA stage. So for example at the time of bid closing if we are only required to submit a single resource against the Application/Software Architect Level 3 for example do we only qualify them against M2.1; M2.2 and M2.3 for the purpose of this solicitation.

**A 004**

No, No resources require at bid closing

See response to Q 003 - the bidder is not expected to submit any resources for their response. See RFP – Part 4 Clause 4.2 Technical Evaluation sub para (c)

**Q 005**

Can you confirm that there are no resources present as part of the bid response, as per section 4.2 Resources Evaluated : Resources will only be assessed after contract award once specific tasks are requested of the Contractor. This response only focus on corporate experience as per Annex D

**A 005**

See response to Q 003 - No, the bidder is not expected to submit any resources for their response. See RFP – Part 4 Clause 4.2 Technical Evaluation sub para (c)

**Q 006**

a) The solicitation contains references to Document Safeguarding capability, but only in a contingent way (i.e. "Where safeguarding measures are required in the performance of the Work ..." (p 26/120, 7.5),

b) "If applicable the contractor must hold a valid Document Safeguarding Capability ..." (p 62/120, General Security Requirements, 4):

As such, can the Crown confirm that there is no specific Document Safeguarding security requirement associated with this RFP."

**A 006**

a) Please be advised that Clause 7.5 of the English version of the RFP will be corrected with this solicitation – the French version is already correct

b) The General Security Requirements of the Royal Canadian Mounted Police Security Guide speaks in general terms and mentions "if applicable..." which means this paragraph is only applicable if applicable in accordance with the SRCL and amended Security Clauses at 7.5

**Q 007**

Could Canada please confirm that contracts do not have to include all of the listed categories but rather bidder's are able to provide contracts with similar team sizes whereby some of the categories listed are included in the team, so long as each of the categories is represented over the 3 contracts provided. Furthermore, could Canada please extend this to apply to Point Rated Corporate Criteria R1?

**A 007**

No, See response to Questions 001 and 002

**Q 008**

Corporate Mandatory Criteria M2 and M3, as well as Point Rated Corporate Criteria R2 and R3 require contracts in excess of \$7 Million to have been awarded within the last 5 years. Would Canada please consider amending this requirement to allow bidders to use contracts that have been awarded within the last 7 years rather than 5?

**A 008**

Yes, see RFP Criteria amendment below

**At Evaluation Criteria**

**M2, M3 and R2 and R3**

**DELETE: time period 'within the last 5 years'**

**INSERT: within 7 years**

**Q 009**

Corporate Mandatory criteria M1 states each of the reference contracts "(ii) must be two year or more in duration." Please confirm that a contract with a duration of over two years that has been in effect for less than two years will be accepted, i.e. a contract awarded in 2017 with a duration of 3 years.

**A 009)**

Yes

**Q 010**

With respect to M2, the Crown is asking for contract experience on multiple large value contracts that involved a transition-in with “(i) Collaboration with the former Application/Software Architects, Programmer/Analysts, Testers and IM Architects service provider.”

Since transition-in processes and methodologies are executed in a similar manner regardless of resource types, would the Crown consider amending this requirement to allow for contract experience involving successful transition-in for IT projects that involve any type of resource categories?

**A 010**

No

**Q 011**

On Page 59, the scoring criteria for R1 states 30 points will be awarded for “Over and above the two references required for M1” however, M1 is requiring three contract references. Would the Crown please amend the scoring criteria to reflect the number of projects required?

**A 011**

Yes this will be corrected with an amendment to the evaluation criteria (below)

**At Evaluation Criteria**

**R1**

**DELETE: over and above the two references required for M1**

**INSERT: over and above the three references required for M1**

**Note:**

**This section of the RFP amendment applies to the English version of the RFP only as it is already corrected in the French version.**

**At RFP clause 7.5 Security Requirement**

**DELETE:**

Where safeguarding measures are required in the performance of the Work, the Contractor must diligently maintain up-to-date the information related to the Contractor's and proposed individuals sites or premises for the following address:

Street Number / Street Name, Unit / Suite / Apartment Number

City, Province, Territory / State

Postal Code / Zip Code

Country

The Company Security Officer (CSO) must ensure through the Contract Security Program that the Contractor and individual(s) hold a valid security clearance at the required level.

**INSERT:**

**RCMP Security Requirement:**

- a) The Contractor's resources must obtain RCMP security clearances in order to work on site or see certain documentation or have access to RCMP systems. The Contractor will have to participate in the following procedures, at its own cost, throughout the Contract period or any extension period.
- b) The Contractor will assign a Security Officer, who will:
  - (A) Act as the Contractor's security co-ordinator for completion of all RCMP Security forms throughout the contract period or any extension period; and
  - (B) Ensure that all forms are properly completed and received by the Technical Authority within the time frames specified below.
- c) The Contractor's Security Officer will ensure that Security Forms for all Contractor personnel or subcontracted personnel are completed and received by the Technical Authority. Each of the Contractor's proposed personnel will be required to be fingerprinted and to attend an individual security interview (that could last up to 2 hours each) at an RCMP designated location in the National Capital Area.
- d) Security Procedures for Resources
  - (A) Within ten (10) days of Contract award, the Contractor will provide the RCMP with a) the name of the resource(s) who will be directly liaising with the Project Authorities or who will need access to RCMP facilities on a regular basis, and b) their completed RCMP security clearance forms.
  - (B) For resources proposed in any TA, or who will need access to RCMP facilities on a regular basis, the Contractor must provide the following information:
    - (1) Name of individual as it appears on security clearance application form;
    - (2) Date of birth;
    - (3) Level of security clearance obtained;
    - (4) Validity period of security clearance obtained;
    - (5) Security Screening Certificate and Briefing Form file number;
    - (6) Name of the entity under which the security clearance was obtained;

- (7) Name of Federal Government Department under which security clearance was obtained. If the Federal Government Department is other than PWGSC, provide the name, telephone and fax numbers of the security clearance contact person within that department;
- (8) If the security clearance is in the process, the date the application was submitted to CISD with the level of security clearance requested.
- (C) For personnel security clearance obtained under another entity or with a Federal Government Department other than PWGSC, the Contractor should contact the CISD security officer as soon as possible to be guided through the process of completing any paperwork required to request a transfer, or a duplicate of the security clearance or a new application for security clearance as appropriate.
- (D) For both the processing of initial security clearances and for ongoing security clearances during the Contract period and any extension period, the Contractor will have to take the following timelines into consideration when proposing new personnel that do not have an RCMP security clearance at the required level.

	Activity	Time Frame
1.	Security Forms Completed by proposed resource (sample forms available upon request)	Timelines herein are based on the RCMP Security Forms being completed correctly with all mandatory information. These are general guidelines only - individual security clearances may take more or less time than the timeframes stated herein.
2.	Review of Security Form by RCMP to ensure completeness	Within 15 business days of receipt
3.	Field Assessment, if necessary	Within 50 business days
4.	Security Interview with Successful Bidder's proposed resource	Within 15 business days of completion of the field assessment
5.	Notification of Security Status	Within 10 business day of completion of security interview
	Total Elapsed Time (from receipt of a correctly completed Security Form)	Up to 100 business days

#### SECURITY REQUIREMENT FOR CANADIAN SUPPLIER:

##### PWGSC FILE # SRCL - M7594-8-1682

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Facility Security Clearance at the level of **SECRET**, issued by the Canadian Industrial Security Directorate (CISD), **Public Works and Government Services Canada (PWGSC)**.
2. The Contractor/Offeror personnel requiring access to PROTECTED information, assets or sensitive work site(s) must EACH hold a valid personnel security screening at the level of **SECRET** or **RELIABILITY**, granted or approved by CISD/PWGSC.
3. Processing of PROTECTED information electronically at the Contractor/Offeror's site is NOT permitted under this Contract/Standing Offer.

4. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
  
5. The Contractor/Offeror must comply with the provisions of the:
  - (a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
  - (b) *Industrial Security Manual* (Latest Edition).

**All other Terms and Conditions remain the same**