



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

**The Cambridge Building
3 Queen Street/ 3, rue Queen
Charlottetown, PEI C1A 4A2
Bid Fax: (902) 566-7514**

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

All enquiries are to be submitted in writing to the
Contracting Authority, Crystal Bysterveldt, either by
facsimile or by e-mail at: crystal.bysterveldt@pwgsc.gc.ca.

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Commercial Acquisitions (PEI)
The Cambridge Building
3 Queen Street/3 rue, Queen
Charlottetown, PEI C1A 4A2

Title - Sujet RISO Building Materials	
Solicitation No. - N° de l'invitation W2037-180131/A	Date 2018-02-26
Client Reference No. - N° de référence du client W2037-180131	GETS Ref. No. - N° de réf. de SEAG PW-\$PEI-001-4290
File No. - N° de dossier PEI-7-40195 (001)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-04-10	
Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Bysterveldt (PEI), Crystal	Buyer Id - Id de l'acheteur pei001
Telephone No. - N° de téléphone (902)940-7122 ()	FAX No. - N° de FAX (902)566-7514
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE VARIOUS UNITS AS PER CALL-UPS COMBAT TRAINING CENTRE, GAGETOWN OROMOCTO New Brunswick E2V4J5 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1.1 INTRODUCTION	3
1.2 SUMMARY	3
1.3 DEBRIEFINGS.....	4
PART 2 - OFFEROR INSTRUCTIONS	4
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	4
2.2 SUBMISSION OF OFFERS.....	4
2.3 FORMER PUBLIC SERVANT	5
2.4 ENQUIRIES - REQUEST FOR STANDING OFFERS	6
2.5 APPLICABLE LAWS	7
PART 3 - OFFER PREPARATION INSTRUCTIONS	7
3.1 OFFER PREPARATION INSTRUCTIONS	7
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	8
4.1 EVALUATION PROCEDURES	8
4.2 BASIS OF SELECTION	8
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION	9
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER	9
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION	9
PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS	10
6.1 SECURITY REQUIREMENTS	10
PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	10
A. STANDING OFFER	10
7.1 OFFER	10
7.2 SECURITY REQUIREMENTS	10
7.3 STANDARD CLAUSES AND CONDITIONS	10
7.4 TERM OF STANDING OFFER.....	11
7.5 AUTHORITIES.....	11
7.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS.....	12
7.7 IDENTIFIED USERS	12
7.8 CALL-UP INSTRUMENT.....	12
7.9 LIMITATION OF CALL-UPS.....	13
7.10 FINANCIAL LIMITATION.....	13
7.11 PRIORITY OF DOCUMENTS	13
7.12 CERTIFICATIONS AND ADDITIONAL INFORMATION	14
7.13 APPLICABLE LAWS	14
B. RESULTING CONTRACT CLAUSES	14
7.1 STATEMENT OF REQUIREMENT	14
7.2 STANDARD CLAUSES AND CONDITIONS	14
7.3 TERM OF CONTRACT	14

7.4	PAYMENT	15
7.5	INVOICING INSTRUCTIONS	15
7.6	INSURANCE	15
7.7	SACC MANUAL CLAUSES.....	16
7.8	SHIPPING INSTRUCTIONS - DELIVERY AT DESTINATION	16
ANNEX "A"	17
	STATEMENT OF REQUIREMENT	17
ANNEX "B"	18
	BASIS OF PAYMENT	18
ANNEX "C"	30
	DELIVERY RESPONSE TIMES	30
ANNEX "D" TO PART 3 OF THE REQUEST FOR STANDING OFFERS	31
	ELECTRONIC PAYMENT INSTRUMENTS	31
ANNEX "E"	32
	COMPLETE LIST OF EACH INDIVIDUAL WHO ARE CURRENTLY DIRECTORS AND/OR OWNERS OF THE OFFEROR	32
APPENDIX 1	33
	EVALUATION PROCEDURES OR BASIS OF SELECTION	33

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Requirement, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

- 1.2.1 Request for a Standing Offer for the supply and delivery of miscellaneous construction materials (listed at Annex B) on an "as and when requested" basis to Combat Training Centre located at Oromocto, New Brunswick during the period from date of award to March 31, 2020.

It is PWGSC's intention to authorize up to two (2) Standing Offers. Offerors should note that there is no guarantee that the full or any amount of the Standing Offers will be called-up.

CALL-UP PROCEDURE

The call-up procedures require that when a requirement is identified, the identified user will contact the highest-ranked offeror to determine if the requirement can be satisfied by that offeror. If the highest-ranked offeror is able to meet the requirement, a call-up is made against

its standing offer. If that offeror is unable to meet the requirement, the identified user will contact the next ranked offeror.

- 1.2.2 "The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA)."

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2017/04/27) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.1.1 SACC Manual Clauses

SACC Reference	Section	Date
C9000T	Pricing	2010/08/16
M0019T	Firm Price and/or Rates	2007/05/25
M1004T	Condition of Material - Offer	2016/01/28

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Former Public Servant

Former Public Servant - Competitive - Offer

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? YES () NO ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;

- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

(Derived from - Provenant de: M3025T, 2016/01/28)

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 7 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer (1 hard copy)

Section II: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Offer

Offerors must submit their financial offer in accordance with "Annex B, Basis of Payment".

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013/11/06), Exchange Rate Fluctuation

Section II: Certifications Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.2 Financial Evaluation

4.1.2.1

SACC Manual Clause M0220T (2016/01/28), Evaluation of Price - Offer

4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

(Derived from - Provenant de: M0069T, 2007/05/25)

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

- 7.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

7.2 Security Requirements

- 7.2.1 There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005](#) (2016/04/04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from date of award to March 31, 2020.

7.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Standing Offer.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Crystal Bysterveldt
Title: A/Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
3 Queen Street
Charlottetown, PEI
C1A 4A2

Telephone: (902) 940-7122
Facsimile: (902) 566-7514
E-mail address: crystal.bysterveldt@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative (Offeror please complete)

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

(Derived from - Provenant de: A3025C, 2013/03/21)

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Department of National Defence
Combat Training Centre Headquarters (CTC HQ) Contracts Office

and

Department of National Defence
Combat Training Centre (CTC) Lodger Units

7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 1 and 2 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:

- PWGSC-TPSGC 942 Call-up Against a Standing Offer
- PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
- PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
- PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Applicable Taxes included).

7.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$600,000.00 (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 2 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

(Derived from - Provenant de: M4506C, 2013/04/25)

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2016/04/04), General Conditions - Standing Offers - Goods or Services;

- d) the general conditions 2010A; (2015/09/03), General Conditions - Goods (Medium Complexity);
- e) Annex A, Statement of Requirement;
- f) Annex B, Basis of Payment;
- g) the Offeror's offer dated _____

7.12 Certifications and Additional Information

7.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010A (2016/04/04), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

Basis of Payment - Firm Unit Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in Annex B. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

(Derived from - Provenant de: C0207C, 2013/04/25)

7.4.2 Method of Payment

SACC Reference	Section	Date
H1001C	Multiple Payments	2008/05/12

7.4.3 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

(Derived from - Provenant de: H5001C, 2008/12/12)

7.6 Insurance

SACC Manual clause [G1005C](#) (2016/01/28) Insurance – No Specific Requirement

7.7 SACC Manual Clauses

SACC Reference	Section	Date
B2004C	Lumber – Grade Marking	2006/06/16
B7500C	Excess Goods	2006/06/16
D0018C	Delivery and Unloading	2007/11/30

7.8 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and Delivered Duty Paid (DDP) Department of National Defense, Oromocto, New Brunswick, Incoterms 2000 for shipments from a commercial contractor.

(Derived from - Provenant de: D4001C, 2008/12/12)

ANNEX "A"

STATEMENT OF REQUIREMENT

1.0 Requirement

- 1.1 For the provision of a variety of lumber and building materials to the schools of the Combat Training Centre (CTC) in Oromocto, New Brunswick, on an "as and when requested" basis, during the period from Standing Offer award to 31 March 2020.
- 1.2 It is anticipated the main delivery point shall be 5th Canadian Division Support Base (5 CDSB) Gagetown. Prices at Annex "B", Basis of Payment will apply to delivery points outside 5 CDSB (namely points within the Range Training Area (RTA)) but delivery charges may be extra. Users will seek confirmation of additional delivery charges and verify the distance to the delivery location from 5 CDSB (intersection of Turner Street and Cumberland Avenue) prior to issuing a call-up
- 1.3 Annex "B" Basis of Payment includes a list of lumber and building materials that may be purchased under the Standing Offer(s). The list is not all inclusive, and items of a similar nature not listed herein may be ordered against the Standing Offer(s). **The Standing Offer(s) must NOT be used for aggregates, tools, electrical appliances, electrical supplies, plumbing supplies or any other item that is available on an existing Standing Offer or Supply Arrangement.**
- 1.4 No minimum call-up limit will apply. Call-ups against the Standing Offer may be made by only CTC Schools to fill multiple small quantity orders for several delivery points within their facility.
- 1.5 Each call-up is a separate contract and the shipment of deliverables for each call-up must be packaged separately.
- 1.6 A packing slip indicating the Standing Offer number, the call-up number, the shipping date, quantity(ies), unit(s) and part number of deliverables must be included with each shipment. Packing slips will NOT be treated as invoices, a separate invoice MUST be forwarded to the requesting party for payment.
- 1.7 The Offeror must provide copies of current price lists and subsequent amendments to consignees upon request.
- 1.8 Unless specified, substitution of items called up (ordered) is not acceptable and will not be permitted.
- 1.9 Packaging and shipping is to be in accordance with the industry standard for the applicable items in order to ensure their safe arrival at destination. All items shall remain the responsibility of the Offeror until delivered and accepted by the Designated User. Costs associated with damage in transit to the destination will be borne by the Offeror.
- 1.10 Delivery Response Time: See Annex "C", Delivery Response Time.

ANNEX "B"

BASIS OF PAYMENT

1.0 Basis of Payment

For call-ups with delivery points within 5 CDSB Gagetown, Offerors will be paid in Canadian dollars, firm unit and/or lot prices, Goods and Services Tax extra, FOB Destination, including delivery charges, Customs duties and Excise taxes included. For call-ups requiring delivery to the RTA, (such as Building AS1, Camp Petersville, Knowlton Hill, and any other location identified in the call-up), the rate identified at 4.0 Kilometric Delivery Rate may apply.

1.2 The unit prices offered below at 5.0 List of Items are ceiling prices, subject to downward adjustment only.

1.3 The List of Items herein is a list of lumber and building materials that may be purchased under the Standing Offer(s). This list is not all inclusive, and items of a similar nature not listed herein may be ordered against the Standing Offer(s) at the discounts offered below.

1.4 Each invoice must show any applicable discount, as offered below, as a separate line item. A sentence on the invoice stating the discount has been included in the unit price is not acceptable.

2.0 Period

Year One: from Standing Offer award to 31 March 2019

Year Two: 01 April 2019 to 31 March 2020

3.0 List of Abbreviations

BDLE	Bundle
BG	Bag
EA	Each
FT	Foot
GAL	Gallon
LFT	Linear Foot
LTR	Litre
PC	Piece
PKG	Package
SH	Sheet
SQFT	Square Foot

4.0 Kilometric Delivery Rate (if applicable)**

In the event delivery is requested to points within the RTA, the following kilometric rate will apply:

Year 1: _____ per kilometer

Year 2: _____ per kilometer

** Not evaluated when issuing Standing Offer.

5.0 List of Items

Item	Stocked (\$) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
A. LUMBER						
SPF (Spruce or Jack Pine or Fir), #2 or better, Dressed Four Sides (D4S)						
1		1 inch x 3 inch x 8 foot	PC	50	\$ /PC	\$ /PC
2		1 inch x 4 inch x 8 foot	PC	570	\$ /PC	\$ /PC
3		1 inch x 4 inch x 10 foot	PC	60	\$ /PC	\$ /PC
4		1 inch x 4 inch x 12 foot	PC	200	\$ /PC	\$ /PC
5		2 inch x 2 inch x 8 foot	PC	500	\$ /PC	\$ /PC
6		2 inch x 4 inch x 93-1/4 inch	PC	600	\$ /PC	\$ /PC
7		2 inch x 4 inch x 8 foot	PC	5500	\$ /PC	\$ /PC
8		2 inch x 4 inch x 10 foot	PC	100	\$ /PC	\$ /PC
9		2 inch x 4 inch x 12 foot	PC	500	\$ /PC	\$ /PC
10		2 inch x 4 inch x 14 foot	PC	60	\$ /PC	\$ /PC
11		2 inch x 4 inch x 16 foot	PC	125	\$ /PC	\$ /PC
12		2 inch x 6 inch x 93-1/4 inch	PC	150	\$ /PC	\$ /PC
13		2 inch x 6 inch X 8 foot	PC	500	\$ /PC	\$ /PC

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
14		2 inch x 8 inch x 8 foot	PC	200	\$ /PC	\$ /PC
15		2 inch x 6 inch X 10 foot	PC	500	\$ /PC	\$ /PC
16		2 inch x 6 inch X 12 foot	PC	700	\$ /PC	\$ /PC
17		2 inch x 8 inch x 10 foot	PC	100	\$ /PC	\$ /PC
18		2 inch x 8 inch x 12 foot	PC	225	\$ /PC	\$ /PC
19		2 inch x 10 inch x 10 foot	PC	175	\$ /PC	\$ /PC
20		2 inch x 10 inch x 12 foot	PC	150	\$ /PC	\$ /PC
21		2 inch x 10 inch x 14 foot	PC	130	\$ /PC	\$ /PC
22		2 inch x 12 inch x 12 foot	PC	100	\$ /PC	\$ /PC
23		4 inch x 4 inch 10 foot	PC	300	\$ /PC	\$ /PC
SPF, #2 or better, D4S Studs						
24		2 inch x 4 inch	PC	200	\$ /PC	\$ /PC
25		2 inch x 6 inch	PC	200	\$ /PC	\$ /PC
Pressure Treated Lumber, Standard Moisture Content (12-19%)						
26		5/4 inch x 4 inch x 8 foot	PC	80	\$ /PC	\$ /PC
27		2 inch x 6 inch x 12 foot	PC	350	\$ /PC	\$ /PC
28		2 inch x 8 inch x 8 foot	PC	250	\$ /PC	\$ /PC

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
29		2 inch x 8 inch x 12 foot	PC	500	\$ /PC	\$ /PC
30		2 inch x 8 inch x 14 foot	PC	200	\$ /PC	\$ /PC
31		5/4 inch x 4 inch x 12 foot	PC	200	\$ /PC	\$ /PC
Rough Clear Pine, Small Tight Knots (STK)						
32		1 inch x 4 inch x 10 feet	PC	30	\$ /PC	\$ /PC
33		1 inch x 6 inch x 10 feet	PC	40	\$ /PC	\$ /PC
34		1 inch x 6 inch x 12 foot	PC	1710	\$ /PC	\$ /PC
35		1 inch x 8 inch x 12 foot	PC	426	\$ /PC	\$ /PC
36		2 inch x 4 inch x 12 foot	PC	1210	\$ /PC	\$ /PC
37		2 inch x 6 inch x 12 foot	PC	370	\$ /PC	\$ /PC
38		2 inch x 8 inch x 12 foot	PC	490	\$ /PC	\$ /PC
39		2 inch x 10 inch x 12 foot	PC	10	\$ /PC	\$ /PC
40		2 inch x 6 inch x 8 foot	PC	10	\$ /PC	\$ /PC
Rough Hemlock						
41		4 inch x 12 inch x 20 foot	PC	30	\$ /PC	\$ /PC
42		4 inch x 12 inch x 14 foot	PC	60	\$ /PC	\$ /PC
43		4 inch x 12 inch x 12 foot	PC	60	\$ /PC	\$ /PC

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
B. LUMBER PRODUCTS						
Hardwood Dowel, Random Lengths						
44		1/2 inch x 48 inch	PC	100	\$ /PC	\$ /PC
45		5/8 inch x 48 inch	PC	10	\$ /PC	\$ /PC
46		3/4 inch x 48 inch	PC	10	\$ /PC	\$ /PC
Medium Density Fibre Board (MDF), 4 ft x 8 ft						
47		3/4 inch	SH	10	\$ /SH	\$ /SH
Moldings and Trim, various lengths						
48		3 inch Baseboard Trim, Wood	LFT	200	\$ /LFT	\$ /LFT
49		3 inch Baseboard Trim, MDF	LFT	200	\$ /LFT	\$ /LFT
50		2 1/4 inch Window/Door Case Trim, Wood	LFT	200	\$ /LFT	\$ /LFT
51		2 1/4 inch Window/Door Case Trim, MDF	LFT	200	\$ /LFT	\$ /LFT
52		3/4 inch Quarter Round Trim, Wood	LFT	200	\$ /LFT	\$ /LFT
53		3/4 inch Quarter Round Trim, MDF	LFT	200	\$ /LFT	\$ /LFT
54		1 1/16 quarter rnd pine 8	EA	60	\$ /EA	\$ /EA
55		Chair Rail, Wood	LFT	25	\$ /LFT	\$ /LFT
56		5/8 x 1-3/4 MDF Chair rail 8'- 0"	EA	40	\$ /EA	\$ /EA
57		MDF Crown 14', 5/8 x 3-5/16	EA	20	\$ /LFT	\$ /LFT
58		5/8 x 2-3/4 MDF Colonial casing 14'	EA	50	\$ /EA	\$ /EA

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
59		3/8 x 3-7/8 Colonial base board MDF 14'	EA	50	\$ /EA	\$ /EA
Plywood, Fir, Good One Side (G1S), 4 ft x 8 ft						
60		1/4 inch	SH	60	\$ /SH	\$ /SH
61		1/2 inch	SH	235	\$ /SH	\$ /SH
62		5/8 inch	SH	30	\$ /SH	\$ /SH
63		3/4 inch	SH	468	\$ /SH	\$ /SH
Other Lumber Products						
64		Oriented Strand Board (OSB), 7/16 inch, 4 ft x 8 ft	SH	300	\$ /SH	\$ /SH
65		Standard 1/2" 4' x 8' spruce	SH	30	\$ /SH	\$ /SH
66		Plywood 5/8" G1S Fir 4'x8'	SH	30	\$ /SH	\$ /SH
67		Roof Sheathing (OSB), 5/8 inch, 4 ft x 8 ft	SH	160	\$ /SH	\$ /SH
68		Floor Sheathing, Plywood, Tongue and Groove, 3/4 inch, 4 ft x 8 ft	SH	100	\$ /SH	\$ /SH
69		Underlayment, Plywood, 1/4 inch, 4 ft x 8 ft	SH	100	\$ /SH	\$ /SH
70		Pine, Tongue and Groove, Paneling Profile, 1 inch x 6 inch	LFT	100	\$ /LFT	\$ /LFT
C. TILES, BRICKS, BLOCKS AND ASSOCIATED PRODUCTS						
71		8"x8"x16" cement BL.50 regular block+corners	EA	2250	\$ /EA	\$ /EA
72		8"x8"x16" cement BL.50 knock out beam block	EA	450	\$ /EA	\$ /EA
73		Mortar, Thin set mix 50lb	EA	50	\$ /EA	\$ /EA

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
74		Type N Mason Cement, 30 KG	BG	200	\$ /BG	\$ /BG
75		8"x8"x16" cement BL.50 lintels	EA	200	\$ /EA	\$ /EA
76		Concrete Froms 8ft Nuts and Bolt Straps	EA	50	\$ /EA	\$ /EA
77		Concrete Froms Hinge	EA	100	\$ /EA	\$ /EA
78		Concrete Froms Hinge Out, Nuts and Bolts Strap	EA	100	\$ /EA	\$ /EA
79		Portland cement 40kg - 45 per lift 6cuft/bag	EA	100	\$ /EA	\$ /EA
80		Rebar, 15mm	LFT	2060	\$ /LFT	\$ /LFT
81		Industrial Vinyl Tile, 12 inch x 12 inch	EA	1000	\$ /EA	\$ /EA
82		Commercial Floor Tile 12 inch x 12 inch x 1/8 inch	EA	1000	\$ /EA	\$ /EA
D. WALLBOARD, THERMAL INSULATION MATERIALS AND ASSOCIATED PRODUCTS						
83		1/2 inch ultra light Drywall Sheet, 4 ft x 8 ft	SH	300	\$ /SH	\$ /SH
84		2 inch x 500 feet HB Joint tape	Roll	20	\$ /ROLL	\$ /ROLL
85		Dust Control Drywall Compound, 23 kg	EA	30	\$ /EA	\$ /EA
86		R12 Insulation, 16 inch	BDLE	40	\$ /BDLE	\$ /BDLE
87		R20 Insulation, 16 inch	BDLE	10	\$ /BDLE	\$ /BDLE
88		6 mil Polyethylene Sheeting	ROLL	10	\$ /ROLL	\$ /ROLL
89		Rafter Vent, Roof	EA	56	\$ /EA	\$ /EA
90		Cement Board, 4 ft x 8 ft	SH	10	\$ /SH	\$ /SH
E. ROOFING, SIDING, AND ASSOCIATED PRODUCTS						
91		Metal Facia, 6 inch, Preformed, 9'10" White	EA	70	\$ /EA	\$ /EA

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
92		Drip Edge aluminum White 9'10" length 2"	EA	50	\$ /EA	\$ /EA
93		Siding, White	EA	60	\$ /EA	\$ /EA
94		J Trim, White	EA	90	\$ /EA	\$ /EA
95		F Trim, White	EA	10	\$ /EA	\$ /EA
96		Vinyl Starter Strip	EA	50	\$ /EA	\$ /EA
97		Vinyl Undersill Trim (Misc colours)	EA	50	\$ /EA	\$ /EA
98		Finish Strip, White	EA	10	\$ /EA	\$ /EA
99		Outside Corner, White	EA	40	\$ /EA	\$ /EA
100		Inside Corner, White	EA	8	\$ /EA	\$ /EA
101		Barrier Weather 6"x50' (Blue skin or equivalent)	Roll	30	\$ /ROLL	\$ /ROLL
102		D-4.5 Prove Coloured only 12'6" 11pcs/SQ (Misc colours)	EA	500	\$ /EA	\$ /EA
103		9'x100' Roll Housewrap	Roll	10	\$ /ROLL	\$ /ROLL
104		25yr Dual Blanc SHNGL superglass fiberglass	BDLE	80	\$ /BDLE	\$ /BDLE
105		Soffit, White	EA	120	\$ /EA	\$ /EA
106		Eave Trough	EA	20	\$ /EA	\$ /EA
107		2"x2"x10' Sqaare White VNYL Downpipe	EA	20	\$ /EA	\$ /EA
108		2"x2"x10' Sqaare White VNYL Downpipe	EA	40	\$ /EA	\$ /EA
109		Clip, Pipe SQRE T0534 White VNYL	EA	60	\$ /EA	\$ /EA
110		Outlet, Drop cont T0406 White VNYL	EA	20	\$ /EA	\$ /EA
111		Elbow, SQRE T0525 White VNYL	EA	40	\$ /EA	\$ /EA
112		Hook, Hidden Cont T0421 White VNYL	EA	80	\$ /EA	\$ /EA

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
F. ADHESIVES, SEALING COMPOUNDS AND RELATED PRODUCTS						
113		Floor Adhesive, Vinyl Flooring, Sheet, 2 litre Pail	EA	2	\$ /EA	\$ /EA
114		Acoustical Seal, 1 litre Tub	EA	42	\$ /EA	\$ /EA
115		Tuck Tape	ROLL	10	\$ /ROLL	\$ /ROLL
116		Control Joint Sealant, 9 ounce tube	EA	12	\$ /EA	\$ /EA
117		Acrylic Caulking 35 year HBT 300 ml	EA	50	\$ /EA	\$ /EA
118		Exterior Silicone, White	EA	32	\$ /EA	\$ /EA
119		Lumber Adhesive, 1 litre	EA	30	\$ /EA	\$ /EA
G. BRUSHES, PAINTS, VARNISHES AND RELATED PRODUCTS						
120		Latex Paint	GAL	30	\$ /GAL	\$ /GAL
121		Latex Primer	GAL	30	\$ /GAL	\$ /GAL
122		Oil Based Paint	GAL	6	\$ /GAL	\$ /GAL
123		Oil Based Primer	GAL	5	\$ /GAL	\$ /GAL
124		Wood Stain	LTR	106	\$ /LTR	\$ /LTR
125		Performa Egg White 613500 3.78L20	GAL	10	\$ /GAL	\$ /GAL
126		Drop cloth 14'x12' cotton	EA	10	\$ /EA	\$ /EA
127		Lacquer	GAL	4	\$ /GAL	\$ /GAL
128		Lacquer Thinner	GAL	8	\$ /GAL	\$ /GAL
129		Tack Cloths	PKG	32	\$ /PKG	\$ /PKG
H. MISCELLANEOUS BUILDING AND CONSTRUCTION MATERIALS						
130		Garage Door, 8 ft x 7 ft, Hardware Included	EA	5	\$ /EA	\$ /EA
131		Sheet Vinyl Flooring	SQFT	200	\$ /SQFT	\$ /SQFT
132		30 inch Interior Door, Hollow Core	EA	5	\$ /EA	\$ /EA
133		30" Colonial slab door	EA	20	\$ /EA	\$ /EA
134		3-5/8"x8' Steel Studs 25ga	EA	50	\$ /EA	\$ /EA

Item	Stocked (S) Non- stocked (NS)	Description	Unit of Issue	Estimated Usage	Year 1: Unit price, FOB Destination	Year 2: Unit price, FOB Destination
135		2' x 4' Sonoflex etched fiberglass Ceiling panels (white)	EA	100	\$ /EA	\$ /EA
136		Main Tee, 12ft F.R. DXL24 FLT White	EA	25	\$ /EA	\$ /EA
137		Cross Tee, 2ft F.R. DXL216 FLT White	EA	25	\$ /EA	\$ /EA
138		Cross Tee, 4ft F.R. DXL424 FLT White	EA	50	\$ /EA	\$ /EA
139		Angle MLD, 12ft F.R. M7 FLT White	EA	25	\$ /EA	\$ /EA
140		Doorknob set, passage	EA	20	\$ /EA	\$ /EA
141		Doorknob set, keyed entry	EA	20	\$ /EA	\$ /EA
142		32 inch Exterior Steel Door In Jam "Right In" W/Jam Ready Mount	EA	60	\$ /EA	\$ /EA
143		Window 24 inch wide by 36 inch High, Vinyl	EA	8	\$ /EA	\$ /EA

I. MISCELLANEOUS

150- Lumber and Lumber Products

Other miscellaneous type items shall be in accordance with _____ Suggested List Price, less a discount of:

Year 1: _____percent. (Estimated usage \$ 10,000 - less discount offered)

Year 2: _____percent. (Estimated usage \$ 10,000 - less discount offered)

151- Tiles, Brick, Blocks and Associated Products

Other miscellaneous type items shall be in accordance with _____ Suggested List Price, less a discount of:

Year 1: _____percent. (Estimated usage \$ 3,000 - less discount offered)

Year 2: _____percent. (Estimated usage \$ 3,000 - less discount offered)

152- Wallboard, Thermal Insulation Materials, and Associated Products

Other miscellaneous type items shall be in accordance with _____ Suggested List Price, less a discount of:

Year 1: _____percent. (Estimated usage \$ 3,000 - less discount offered)

Year 2: _____percent. (Estimated usage \$ 3,000 - less discount offered)

153- Roofing, Siding, and Associated Products

Other miscellaneous type items shall be in accordance with _____ Suggested List Price, less a discount of:

Year 1: _____percent. (Estimated usage \$ 8,000 - less discount offered)

Year 2: _____percent. (Estimated usage \$ 8,000 - less discount offered)

154- Adhesives, Sealing Compounds and Related Products

Other miscellaneous type items shall be in accordance with _____ Suggested List
Price, less a discount of:

Year 1: _____ percent. (Estimated usage \$ 2,000 - less discount offered)

Year 2: _____ percent. (Estimated usage \$ 2,000 - less discount offered)

155- Fasteners (Screws, Nails, Bolts and Other Associated Hardware)

Other miscellaneous type items shall be in accordance with _____ Suggested List
Price, less a discount of:

Year 1: _____ percent. (Estimated usage \$ 8,000 - less discount offered)

Year 2: _____ percent. (Estimated usage \$ 8,000 - less discount offered)

156- Miscellaneous Brushes, Paints, Varnishes And Related Products

Other miscellaneous type items shall be in accordance with _____ Suggested List
Price, less a discount of:

Year 1: _____ percent. (Estimated usage \$ 5,000 - less discount offered)

Year 2: _____ percent. (Estimated usage \$ 5,000 - less discount offered)

157- Miscellaneous Building and Construction Materials

Other miscellaneous type items shall be in accordance with _____ Suggested List
Price, less a discount of:

Year 1: _____ percent. (Estimated usage \$ 13,500 - less discount offered)

Year 2: _____ percent. (Estimated usage \$ 13,500 - less discount offered)

ANNEX "C"

DELIVERY RESPONSE TIMES

The Offeror is to indicate the delivery response time they can meet from time of order.

Type of Requirement	Delivery Required to 5 CDSB	Can Meet	Can Not Meet	Alternate Delivery Offered
Urgent – Stocked Items	Same Day			
Urgent – Non-Stocked Items	48 Hours or 2 Business Days			
Regular Stocked Items	24 Hours or 1 Business Day			
Non Stocked Items	2 Weeks			

ANNEX “D” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

APPENDIX 1

EVALUATION PROCEDURES OR BASIS OF SELECTION

1. Evaluation Procedures

Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers, including the financial evaluation criteria.

1.1 Financial Evaluation

Offerors will be evaluated on the basis of the lowest overall Total Estimated Amount in Canadian dollars, the Harmonized Sales Tax (HST) excluded. The Total Evaluated Price will be calculated using the estimated usage figures (See Annex B). Offerors are required to bid on all line items in the Pricing Schedule or their offer may be considered non-responsive.

2. Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a Standing Offer. Canada reserves the right to issue up to two (2) Standing Offers.

Right of First Refusal Basis:

The call-up procedures require that when a requirement is identified, the identified user will contact the highest ranked offer to determine if the requirement can be satisfied by that offeror. If the highest-ranked offeror is able to meet the requirement, a call-up is made against its standing offer. If that offeror is unable to meet the requirement, the identified use will contact the next ranked offeror.