



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS Á:

**Parks Canada Agency
National Contracting Services
3 passage du Chien-d'Or
Québec, QC G1R 3Z8**

INVITATION TO TENDER

APPEL D'OFFRES

Tender To: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Soumission aux: l'Agence Parcs Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, aux conditions énoncées ou incluses par référence dans la présente at aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaries

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Parks Canada Agency
3 passage du Chien-d'Or
Québec, QC, G1R 3Z8

Title-Sujet Cape Spear Lighthouse Dome Recapitalization Project		
Solicitation No. - No. de l'invitation 5P201-18-0010/A		Date: 28 February 2018
GETS Reference No. - No de reference de SEAG PW-18-00818086		Client Ref. No. - No. de réf du client. 582
Solicitation Closes:		
at - à 2:00 PM	on - le March 20th, 2018	Time Zone - Fuseau horaire EDT
F.O.B. - F.A.B.		
Plant-Usine: <input type="checkbox"/>	Destination: <input checked="" type="checkbox"/>	Other-Autre: <input type="checkbox"/>
Address Inquiries to: - Adresser toute demande de renseignements à :		
Josée Gagnon		Josee.Gagnon@pc.gc.ca
Telephone No. - No de téléphone		Fax No. - No de FAX:
(418) 648-2502		(418) 649-6971
Destination of Goods, Services, and Construction: Destinations des biens, services et construction:		
See Herein - Voir aux présentes		

**TO BE COMPLETED BY THE BIDDER (type or print)
À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE (taper ou écrire
en caractères d'imprimerie)**

Vendor/Firm Name - Nom du fournisseur/de l'entrepreneur	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur	
Titale - Titre	
Telephone No. - N° de téléphone: _____	
Facsimile No. - N° de télécopieur: _____	
Signature	Date

INVITATION TO TENDER

IMPORTANT NOTICE TO BIDDERS

TWO-ENVELOPE BID

This Bid shall be submitted following a “two-envelope” procedure. Refer to SI04 of the Special Instructions to Bidders.

Direct Deposit

In April 2012, the Government of Canada announced that it will be replacing cheques with electronic payments by April 2016. Contract payment(s) currently made by cheque will be replaced by Direct Deposit. Businesses are encouraged to proactively enrol with Parks Canada. Please contact Josée Gagnon at Josee.Gagnon@pc.gc.ca in order to obtain a Direct Deposit enrolment form.

Additional information on this Government of Canada initiative is available at:

<http://www.directdeposit.gc.ca>

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

For further instructions please consult “Special Instruction to Bidders”, SI10, “Security Related Requirements” and “Supplementary Conditions” SC01 “Security Related Requirements, Document Safeguarding Location”.

SPECIFICATIONS AND DRAWINGS FOR THIS PROJECT ARE ONLY AVAILABLE IN ENGLISH.

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R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2017-09-21)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

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SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

1. The following are the Bid Documents:
 - a. Invitation to Tender - Page 1;
 - b. Special Instructions to Bidders;
 - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2017-09-21);
 - d. Clauses & Conditions identified in "Contract Documents";
 - e. Drawings and Specifications;
 - f. Bid and Acceptance Form and related Appendix(s); and
 - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at e-mail address Josee.Gagnon@pc.gc.ca. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI03 OPTIONAL SITE VISIT

1. There will be an optional site visit on Wednesday March 14th 2018 at 10 am local time. Interested bidders are to meet at:

Cape Spear Lighthouse
Blackhead Road, Cape Spear
St. John's, NL A1C 5H2
2. Safety Attire - It is mandatory that all persons attending the site visit have the proper personal protection equipment (safety glasses, footwear, vests and hard hats etc.). Contractor's personnel/individuals who do not have the proper safety attire may be denied access to the site.

SI04 SUBMISSION OF BID

Section GI09 of R2710T is replaced by the following:

1. The bid shall be submitted following a "two-envelope" procedure. Both envelopes shall be enclosed and sealed together in a third envelope, the bid envelope. All envelopes are to be provided by the Bidder.
2. The bid envelope shall be addressed and submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing. The Bidder shall ensure that the following information is clearly printed or typed on the face of the bid envelope:
 - a. Solicitation Number;
 - b. Name of Bidder;
 - c. Return address; and
 - d. Closing Date and Time.
3. The Qualifications Form (Appendix 4), and any required associated document(s), shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
 - a. ENVELOPE 1 - QUALIFICATIONS;
 - b. Solicitation Number; and
 - c. Name of Bidder.
4. The Bid and Acceptance Form (BA), Lump Sum Price Form, and Bid Security, shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
 - a. ENVELOPE 2 - PRICE;
 - b. Solicitation Number; and
 - c. Name of Bidder.
5. Timely and correct delivery of bids is the sole responsibility of the Bidder.

SI05 REVISION OF BID

Paragraphs 1 and 3 of GI10 of R2710T are replaced by the following;

A bid submitted in accordance with these instructions may be revised by physically delivering a new price envelope, provided the revision is received at the office designated for the receipt of bids on or before the date and time set for the closing of the solicitation. It shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:

- a. REVISED ENVELOPE 2 – PRICE,
- b. Solicitation Number, and
- c. Name of Bidder.

SI06 OPENING OF BIDS

1. There will be no public opening at bid deposit time.
2. Envelope 1 - Qualifications - will be opened privately. This envelope will be opened first to evaluate the submittal requirements. Requirements will be evaluated on a Pass or Fail basis. Failure to meet any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid. Envelope 2 will be returned unopened to the bidder.
3. Envelope 2 - Price: Only those envelopes from Bidder's that meet the mandatory requirements of the Qualifications shall be opened. Envelope 2 submittals will be evaluated against the

mandatory requirements, failure to comply with any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.

4. The responsive bid carrying the lowest price will be recommended for contract award.

5. Bid results may be obtained from the Contracting Officer named on the cover page of the Invitation to tender following completed evaluation.

SI07 INSUFFICIENT FUNDING

- 1) In the event that the lowest compliant bid exceeds the amount of funding Canada has allocated for the construction phase of the work
 - (a) by 15% or less, Canada, at its sole discretion, shall either:
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of G111 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.
 - (b) by more than 15%, Canada, at its sole discretion, shall either:
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of G111 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.
- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1)(a)(iii) or 1)(b)(iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1)(a)(iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1)(a)(i) or 1)(a)(ii).

SI08 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1.above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1.above is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under G111 of R2710T.

SI09 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided with one electronic or paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining more copies will be the responsibility of the Contractor including costs.

SI10 SECURITY RELATED REQUIREMENTS

1. Before award of a contract, the Bidder must hold a valid Security Clearance as indicated in section SC01 of the Supplementary Conditions. Failure to comply with this requirement will render the Bid non-compliant and no further consideration will be given to the Bid.
2. The successful Bidder's personnel, as well as any subcontractor and its personnel, who are required to perform any part of the Work pursuant to the subsequent contract must meet the mandatory security requirement as indicated in section SC01 of the Supplementary Conditions. **Individuals who do not have the required level of security will not be allowed on site.** It is the responsibility of the successful Bidder to ensure that the security requirements are met throughout the performance of the contract. Canada will not be held liable or accountable for any delays or additional costs associated with the successful Bidder's non-compliance with the mandatory security requirement.

SI11 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#apPL>

Buy and Sell

<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:
 - a. Contract Page when signed by Canada;
 - b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
 - c. Drawings and Specifications;
 - d. General Conditions and clauses

GC1	General Provisions – Construction Services	R2810D (2017-11-28);
GC2	Administration of the Contract	R2820D (2016-01-28);
GC3	Execution and Control of the Work	R2830D (2017-11-28);
GC4	Protective Measures	R2840D (2008-05-12);
GC5	Terms of Payment	R2850D (2016-01-28);
GC6	Delays and Changes in the Work	R2865D (2016-01-28);
GC7	Default, Suspension or Termination of Contract	R2870D (2008-05-12);
GC8	Dispute Resolution	R2880D (2016-01-28);
GC9	Contract Security	R2890D (2014-06-26);
GC10	Insurance	R2900D (2008-05-12);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D (2015-02-25);
	Supplementary Conditions	
 - e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
 - f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
 - g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada Shall be deleted and replaced with the Parks Canada Agency.
3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY RELATED REQUIREMENTS, DOCUMENT SAFEGUARDING

The following security requirement applies and form part of the Contract.

The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by PCASD (Parks Canada Agency Security Directorate).

Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of PCASD.

SC02 INSURANCE TERMS

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Title: Cape Spear Lighthouse Dome Recapitalization Project

Reference Number: 5P201-18-0010/A

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must begin the work on 01 May 2018 and complete it no later than 31 December 2018.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

APPENDIX 1 - COMBINED PRICE FORM (3 pages)

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table including but not limited to Mobilization, De-Mobilization, etc. is to be included in the Lump Sum Table.

LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

Item No.	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Total Price GST/HST extra
.1	01 10 00	Mobilization: Includes any and all components set-up to facilitate the Work, including Bonds, but excluding scaffolding.	Lump Sum	\$ _____
.2	01 10 00	Demolition: Include any and all component dismantling and removal from area of Work.	Lump Sum	\$ _____
.3	01 10 00	All other items not identified in the bid form but are specified, indicated or implied in the Contract Documents and/or are required to complete the job in its entirety including the cost of all permits and other fees.	Lump Sum	\$ _____
.4	01 35 43	All Environmental Measures, not included elsewhere in the Bid Forms.	Lump Sum	\$ _____
.5	01 50 00	Temporary Facilities & Controls	Lump Sum	\$ _____
.6	02 41 16	Historic Demolition & Removal	Lump Sum	\$ _____
.7	02 43 03	Historic Structure Relocation	Lump Sum	\$ _____
.8	02 93 30	Sodding	Lump Sum	\$ _____
.9	04 03 06	Historic Cleaning Historic Masonry	Lump Sum	\$ _____
.10	04 03 07	Historic – Masonry Repointing & Repair	Lump Sum	\$ _____

Item No.	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Total Price GST/HST extra
.11	04 03 08	Historic - Mortaring	Lump Sum	\$ _____
.12	06 10 00	Rough Carpentry	Lump Sum	\$ _____
.13	06 20 00	Finish Carpentry	Lump Sum	\$ _____
.14	07 27 00.01	Air Barriers	Lump Sum	\$ _____
.15	07 46 23	Wood Siding	Lump Sum	\$ _____
.16	07 52 00	Modified Bituminous Membrane Roofing	Lump Sum	\$ _____
.17	07 62 00	Sheet Metal Flashing & Trim	Lump Sum	\$ _____
.18	07 92 10	Joint Sealants	Lump Sum	\$ _____
.19	09 03 61	Historic – Repainting Exterior Wood Surfaces	Lump Sum	\$ _____
.20	09 91 13	Shop Painting Dome, Lantern & Components	Lump Sum	\$ _____
.21	31 23 25	Gravel Fill	Lump Sum	\$ _____
.22	Division 26	Electrical	Lump Sum	\$ _____
TOTAL LUMP SUM AMOUNT excluding applicable taxes (LSA)				\$ _____

UNIT PRICE TABLE

The Unit Price Table designates the Work to which a Unit Price Arrangement applies and the Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) The Price per Unit and the Estimated Total Price must be entered for each item listed.
- (b) Work included in each item is as described in the referenced specification section.

Item No.	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity	Price per Unit GST/HST extra	Estimated Total Price GST/HST extra
1	04 03 07	Re-pointing of Masonry	M ²	40	\$ _____	\$ _____
2	09 03 61	Replacement of Deteriorated Wood Sheathing	M ²	80	\$ _____	\$ _____
3	09 03 61	Replacement of Deteriorated Wood Framing	M ²	80	\$ _____	\$ _____
4	09 03 61	Replacement of Deteriorated Wood Cladding	M ²	80	\$ _____	\$ _____
3	09 91 13	Replacement of Metal Dome/Lantern Components	Lin. M	10	\$ _____	\$ _____
TOTAL UNIT PRICE AMOUNT excluding applicable taxes (TUP)						\$ _____

TOTAL BID PRICE (LSA + TUP): \$ _____
Excluding Applicable Taxes

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications.

APPENDIX 2 - QUALIFICATIONS FORM (22 pages) must be included in envelope one.

PART 1 - "BID FORM FOR CONTRACTOR QUALIFICATIONS"

DEFINITIONS:

Bidder: means the person or entity (or in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.

Client: means the Project Owner, or his representative, of the funding department or organization who was directly involved in contracting the construction activities of the referenced completed project.

Completed Project(s): A construction project that has reached completion and that the Client has taken over the built work. (A completed phase of a project may qualify as a "completed project" provided it has reached completion and where the client has taken over the built work. The completed phase must meet the specified requirements for project dollar value and type of construction.)

Replace: To remove identified items and install new versions to same size, material, finish and quality, unless otherwise indicated.

Total Value: The final cost of the contract between the Client and the firm.

MANDATORY REQUIREMENTS:

Submit all required information to complete the qualification submission in Envelope One.

1. Section 1.1.A Contractor Declaration
2. Section 1.1.B Heritage Building Contractor Experience
3. Table 1.1.B Heritage Building Contractor Experience – Project No. 1
4. Table 1.1.B Heritage Building Contractor Experience – Project No. 2
5. Table 1.1.B Heritage Building Contractor Experience – Project No. 3
6. Table 1.1.C Client Reference Form for Bidder Project No. 1
7. Table 1.1.D Client Reference Form for Bidder Project No. 2
8. Table 1.1.E Client Reference Form for Bidder Project No. 3
9. Section 1.1.F Site Superintendent Experience
10. Table 1.1.F Site Superintendent Experience – Project No. 1
11. Table 1.1.F Site Superintendent Experience – Project No. 2
12. Table 1.1.F Site Superintendent Experience – Project No. 3
13. Section 1.1.G Principal Stone Mason Experience
14. Table 1.1.G Principal Stone Mason Experience – Project No. 1
15. Table 1.1.G Principal Stone Mason Experience – Project No. 2
16. Table 1.1.G Principal Stone Mason Experience – Project No. 3
17. Table 1.1.H Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience – Project No. 1
18. Table 1.1.H Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience – Project No. 2
19. Table 1.1.H Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience – Project No. 3
20. Table 1.1.I Individual Responsible for Heritage Wood Conservation & Painting Experience – Project No. 1
21. Table 1.1.I Individual Responsible for Heritage Wood Conservation & Painting Experience – Project No. 2
22. Table 1.1.I Individual Responsible for Heritage Wood Conservation & Painting Experience – Project No. 3

Section 1.1.A Contractor Declaration

DECLARATION – Contractor

Indicate if you are:

Heritage Building Contractor

General Contractor with Heritage Building Contractors as sub-contractors

I, the undersigned, being a principal of the bidder, hereby certify that the information given in Tables 1.1.B, through to and including Table 1.1.I is accurate to the best of my knowledge.

Name: _____

Signature: _____

Section 1.1.B Heritage Building Contractor Experience

1. The **Heritage Building** Contractor or Sub-trade Team must have three (3) **completed projects** that meet all criteria listed in Section 1.1.B.2.
2. The following criteria must be demonstrated for the **Completed Project**:
 - i. The **Completed Projects** must collectively demonstrate all of the **Heritage Building** criteria as listed in Table 1.1.B with each project having a minimum value of \$400,000 (Excluding tax).
 - ii. **Completed Projects** must have been completed within the last ten (10) years.
 - iii. Complete and submit the Client Reference Forms (Tables 1.1.C, 1.1.D and 1.1.E). The Completed Projects must be the same **Completed Projects** shown in Table 1.1.B.
3. The **Heritage Building** Contractor or Sub-trade Team must demonstrate in Table 1.1.B that they have the required experience, respecting *The Standards and Guidelines for the Conservation of Historic Places in Canada*, of all of the following tasks collectively within the Project:
 - Wood & wood products;
 - Masonry;
 - Architectural & Structural Metals;
 - Glass & glass products;
 - Off-site restoration of lighthouse dome;
 - Heritage painting.

Table 1.1.B must be completed in order for the Tender to be considered responsive. Note that client references will be used only to confirm information provided in the tables.

Table 1.1.D

CLIENT REFERENCE FORM FOR BIDDER PROJECT No. 2 (1 page)

(Must be same Project #2 as Table 1.1.B)

Client Letter of Reference

The project that is presented by the **Bidder** shall demonstrate the following requirements:

This hereby confirms that the following contractor _____,
executed the work for the following project which included **Heritage Building** work.

Project Details:

Project name: _____

Project Location (street address & city):

I hereby certify the information provided in this client reference form to be true and factual.

Client Name

Title

Signature

Client Organization Name

Telephone

Date

Table 1.1.E

CLIENT REFERENCE FORM FOR BIDDER PROJECT No. 3 (1 page)

(Must be same Project #3 as Table 1.1.B)

Client Letter of Reference

The project that is presented by the **Bidder** shall demonstrate the following requirements:

This hereby confirms that the following contractor _____,
executed the work for the following project which included **Heritage Building** work.

Project Details:

Project name: _____

Project Location (street address & city):

I hereby certify the information provided in this client reference form to be true and factual.

Client Name

Title

Signature

Client Organization Name

Telephone

Date

Section 1.1.F Building Site Superintendent Experience

1. The **Building Site Superintendent** must have a minimum of ten (10) years' experience in the overall management, sub-trade organization and scheduling of Building projects.
2. The Building Site Superintendent must have three (3) **Completed Projects** each of which meets the following criteria:
 1. The **Completed Projects** must each have a minimum value of \$400,000 (Excluding tax).
 2. The **Completed Projects** must have been completed within the last ten (10) years.

The **Heritage Building as a sub-contractor** may include a **Site Superintendent** who possesses the required experience on projects done under another general contractor.

Table 1.1.F must be completed in order for the Tender to be considered responsive.

Table 1.1.F

TABLE 1.1.F Site Superintendent Experience

Name of **Site Superintendent** to be used on this project: _____

1. Does the **Site Superintendent** have a minimum of ten (10) years' experience in the overall management and scheduling of construction projects?

YES ___ NO ___

2. Identify projects for **Superintendent Experience**:

Project #1

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

TABLE 1.1.F Site Superintendent Experience

Project #2

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

TABLE 1.1.F Site Superintendent Experience

Project #3

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

Section 1.1.G Principal Stone Mason Experience

1. The **Principal Stone Mason** must have a minimum of ten (10) years' experience in the overall management, sub-trade organization and scheduling of Building projects.
2. The Principal Stone Mason must have three (3) **Completed Projects** each of which meets the following criteria:
 1. The **Completed Projects** must each have a minimum value of \$400,000.00 (Excluding tax).
 2. The **Completed Projects** must have been completed within the last ten (10) years.

The **Heritage Building as a sub-contractor** may include a **Principal Stone Mason** who possesses the required experience on projects done under another general contractor.

Table 1.1.G must be completed in order for the Tender to be considered responsive.

Table 1.1.G

TABLE 1.1.G Principal Stone Mason Experience

Name of **Principal Stone Mason** to be used on this project: _____

1. Does the **Principal Stone Mason** have a minimum of ten (10) years' experience in the overall management and scheduling of construction projects?

YES ___ NO ___

2. Identify projects for **Principal Stone Mason Experience**:

Project #1

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

TABLE 1.1.G Principal Stone Mason Experience

Project #2

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

TABLE 1.1.G Principal Stone Mason Experience

Project #3

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

Table 1.1.H

TABLE 1.1.H Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience

Name of **Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience** to be used on this project: _____

1. Does the **Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience** have a minimum of five (5) years' experience in the overall management and scheduling of construction projects?

YES___ NO___

2. Identify projects for **Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience**:

Project #1

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

TABLE 1.1.H Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience

Project #2

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

TABLE 1.1.H Individual Responsible for Dome/Lantern Off-site Restoration & Painting Experience

Project #3

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

Table 1.1.I

TABLE 1.1.I Individual Responsible for Heritage Wood Conservation & Painting Experience

Name of **Individual Responsible for Heritage Wood Conservation & Painting Experience** to be used on this project: _____.

1. Does the **Individual Responsible for Heritage Wood Conservation & Painting Experience** have a minimum of five (5) years' experience in the overall management and scheduling of construction projects?

YES__ NO__

2. Identify projects for **Individual Responsible for Heritage Wood Conservation & Painting Experience**:

Project #1

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

TABLE 1.1.I Individual Responsible for Heritage Wood Conservation & Painting Experience

Project # 2

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

TABLE 1.1.I Individual Responsible for Heritage Wood Conservation & Painting Experience

Project # 3

Project Name:	
Total value of the Heritage Building component of the work (Excluding tax):	
Street Address:	
City:	
Country :	
Start Date (Month/Year) :	
Completion Date (Month/Year):	
Project Description:	
Client Organization Name:	

ANNEX A - CERTIFICATE OF INSURANCE (Not required at solicitation closing)

CERTIFICATE OF INSURANCE



Travaux publics et
Services gouvernementaux
Canada

Public Works and
Government Services
Canada

Description and Location of Work Cape Spear Lighthouse Dome Recapitalization Project	Contract No. 5P201-18-0010/A
	Project No. 582

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured
Her Majesty the Queen in right of Canada, referred to in the contract as "Her Majesty," represented by the Minister of the Environment for the purposes of the Parks Canada Agency, referred to in the contract as the "Minister"

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
x Commercial General Liability Umbrella/Excess Liability				\$	\$	\$
				\$	\$	\$
x Builder's Risk / Installation Floater				\$		
Pollution Liability				\$		Aggregate \$
				<input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		
Marine Liability				\$		
Aviation Liability				\$		Aggregate \$
				<input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		
Insert other type of insurance as required				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

Telephone number

Signature

Date D / M / Y

CERTIFICATE OF INSURANCE Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

Contractors Pollution Liability

The policy must have a limit usual for a contract of this nature, but not less than **\$1,000,000** per incident or occurrence and in the aggregate.

Aviation Liability

The insurance coverage shall include Bodily Injury (including passenger Bodily Injury) and Property Damage, in an amount of not less than **\$5,000,000** per incident or occurrence and in the aggregate.

Marine Liability

The insurance coverage must be provided by a Protection & Indemnity (P&I) insurance policy and must include excess collision liability and pollution liability.

The insurance must be placed with a member of the International Group of Protection & Indemnity Associations or with a fixed market in an amount of not less than the limits determined by the *Marine Liability Act*, S.C. 2001, c. 6. Coverage must include crew liability, if it is not covered by the statutory requirements of the Territory or Province having jurisdiction over such employees.

The policy must waive all rights of subrogation against Canada as represented by Public Works and Government Services Canada for any and all loss of or damage to the watercraft however caused.

ANNEX B - ATTESTATION FORM

Attestation and Proof of Compliance with Occupational Health and Safety (OHS)

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Contracting Authority Josée Gagnon	3, passage du Chien-d'Or Québec, Qc G1R 3Z8	Telephone : (418) 418-2502 Email : Josee.Gagnon@pc.gc.ca
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work Cape Spear Lighthouse, Newfoundland

General Description of Work to be Completed Cape Spear Lighthouse Dome Recapitalization Project
--

Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name _____

Signature _____

Date _____