

Question 39

Would CMHC prefer that Bidders submit a separate response for each of the research areas?

Answer 39

Yes. Bidders must submit separate responses for each research stream.

Question 40

As per section 4.1 Overview of Section 4, offers should be organized in a specific order. Would it be acceptable for Bidders to include the resumes and technical report, plain language publication/web content/etc., concise briefing/summary/abstract and presentation requested in section 4.5 as appendices?

Answer 40

Yes. Clearly identified appendices are acceptable.

Question 41

Section 4.5 (c) states: One example each of technical report, plain language publication/web content/etc., concise briefing/summary/abstract and presentation.

- a) Typically when providing copies of reports, publications, summaries and presentations in response to previous Government of Canada Proposals, our Firm will provide examples that are attributed to our Firm and may only highlight some senior individuals in a certain practice area of the Firm and therefore may not necessarily indicate the primary author(s) of the document. Therefore, please confirm if it would be acceptable to provide examples of these various requirements (reports, briefing, presentations, etc.) based on those prepared by our Firm, rather than a specific individual or author.
- b) Are Bidders expected to submit a total of four items as part of this requirement? One technical report, one plain language publication/web content/etc., one concise briefing/summary/ abstract and one presentation per research area (Socio-Economic and/or Technical and/or Housing Finance and/or Housing Market Research) for which the Bidder is bidding? For example, if a bidder was submitting a bid for each of the research areas the response would have a total of 16 items, if a Bidder was bidding on two research areas the response would have a total of 8 items.

Answer 41

- a) Yes, this is acceptable. The areas of the report/briefing reflecting the contribution of the individuals in the bid should be clearly identified.
 - b) Yes, this is correct. If an item is applicable to multiple research streams, the same item may be submitted for more than one stream.
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Question 42

Template 2- Part 2: Core Competencies, bullet point 2:

Please provide summaries of up to 3 of the most relevant projects from the last 5 years and your role in the project from 3 or more core competency areas where relevant project examples are provided. Applicants will only be evaluated and qualified in the areas where relevant project examples are provided. If the same project example is used to demonstrate more than one competency area, please focus on the aspect of the project most relevant to the competency area, and your specific role.

Please confirm the intention of template 2, part 2 is to have each core competency (of the minimum three (3)) demonstrated separately. Therefore, if the proposed resource has one project that demonstrates four (4) core competencies, should each core competency be written up separately in the space provided (approx. 250 words) in the template provided?

Answer 42

The offeror may choose the best way to present their work – they may present projects and describe how the project meets multiple competencies, or present competencies separately and refer to different aspects of the same project(s).

Question 43

Section 4.8 Pricing

Please confirm that the per diem, hourly and any other pre-determined rates proposed will be treated as ceiling or maximum rates and not as fixed rates during the call-up process.

Answer 43

This is correct.

Question 44

We are completing template 2 for the Standing Offer (201703889) and find ourselves uncertain about the number of words we can insert for specialized areas of work.

In competencies you allow 250 WORDS. But in the SPECIALIZED AREAS OF WORK, we see only about 160 words fit the box shown. We can add continuation boxes for each area of work, and thus could provide a few hundred words for each area of work. But I wonder if that is what you intended to allow.

Can you clarify?

Answer 44

If extra space is needed to explain a specialized area of work, a continuation box may be added.
