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**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Informatics Professional Services Division / Division
des services professionnels en informatique

11 Laurier St., / 11, rue Laurier

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| Title - Sujet TBIPS-IM PROFESSION SERVICES | |
| Solicitation No. - N° de l'invitation A0147-162562/A | Amendment No. - N° modif. 006 |
| Client Reference No. - N° de référence du client A0147-162562 | Date 2018-03-02 |
| GETS Reference No. - N° de référence de SEAG PW-\$\$ZM-630-32161 | |
| File No. - N° de dossier 630zm.A0147-162562 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-03-07 | Time Zone Fuseau horaire Eastern Standard Time EST |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Debidin, Vidia | Buyer Id - Id de l'acheteur 630zm |
| Telephone No. - N° de téléphone (613) 314-6732 () | FAX No. - N° de FAX () - |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |

Instructions: See Herein

Instructions: Voir aux présentes

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| Delivery Required - Livraison exigée | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |



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AMENDMENT No. 006

The purpose of this amendment is to:

1. Extend the closing date and time of the Request for Proposal; and
2. Answer bidder's questions Q39 – Q41.

QUESTIONS AND ANSWERS

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| Q1 | (A) Is there someone currently, or has there been someone in the past providing similar or relevant services? If yes, who has been providing these services, what is (or was) the contract value and what is (or was) the duration of the contract (including any extensions), (B) and are the allowed to bid on this opportunity? |
| A1 | <p>(A) The current contract holder are :</p> <p>Services: Business Analyst – Level 2 Initial Contract dates/duration: 2018-01-29 to 2018-03-31 Company: Donna Cona Contract Amount: 33,802.65</p> <p>Services: Business Analyst –Level 3 Initial Contract dates/duration: 2017-10-03 to 2018-03-31 Company: IT/NET Ottawa Inc. Contract Amount: 65,078.37</p> <p>Services: Business Analyst –Level 3 Initial Contract dates/duration: 2018-01-22 to 2018-03-30 Company: LNW Consulting Inc. Contract Amount: 43,719.24</p> <p>(B) All qualified Aboriginal TBIPS SA Holders currently holding an Aboriginal TBIPS SA for Tier 2 in the National Capital Area under the EN578-170432 series of SAs are eligible to submit a proposal.</p> |
| Q2 | I found this solicitation on BuyandSell.gc.ca, can we be added to the list? |
| A2 | <p>All qualified Aboriginal TBIPS SA Holders currently holding an Aboriginal TBIPS SA for Tier 2 in the National Capital Area under the EN578-170432 series of SAs for the following categories are eligible to submit a proposal:</p> <ol style="list-style-type: none"> 1. I.5 IM Architect – Level 1 2. I.5 IM Architect – Level 2 3. I.5 IM Architect – Level 3 4. B.1 Business Analyst – Level 1 5. B.1 Business Analyst – Level 2 |



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| | <p>6. B.1 Business Analyst – Level 3 7. B.14 Technical Writer - Level 2 8. P.9 Project Manager – Level 2 9. P.9 Project Manager – Level 3 10. P.6 Project Administrator – Level 1 11. P.6 Project Administrator – Level 2</p> <p>Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca.</p> <p>The TBIPS RFSA Refresh EN578-170432/B period 5 is currently posted on http://buyandsell.gc.ca under reference PW-\$\$EI-004-31094. The complete details on TBIPS, including qualification requirements and submission templates are posted on http://buyandsell.gc.ca through the RFSA TBIPS Refresh Solicitation.</p> |
| Q3 | We are an existing, qualified TBIPS SA holder and we are very interested in this RFP. Can you please invite us? |
| A3 | Please refer to Q2 for the answer to this question. |
| Q4 | We would like to request confirmation that bidders are required to propose a total of eight (8) resources as per Page 78 – M2 (PB). |
| A4 | No, Canada is requesting 1 resource per named category. Please see Solicitation Revision No. 001. |
| Q5 | We would like to be invited for the IM Professional Services - Multi resources Solicitation Number: A0147-162562/A. Would it be possible to provide the documentation? |
| A5 | Please refer to Q2 for the answer to this question. |
| Q6 | How does 1 become a "Qualified SA Holder"? |
| A6 | Please refer to Q2 for the answer to this question |
| Q7 | <p>We would like to request confirmation that bidders are required to propose the Technical Writer Level 2 category at time of bid submission.</p> <p>Currently, it is indicated that this category will be assessed after contract award at the TA stage.</p> |
| A7 | <p>This is correct, the bidders are required to propose the Technical Writer Level 2 category at time of bid submission.</p> <p>This has been corrected to the following text:</p> |



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| | <p>Mandatory Criteria – The proposed resource must meet the following mandatory criteria. Failure to do so will result in the bid being declared non-compliant.</p> <p>Please see Solicitation Revision No. 001.</p> |
| Q8 | Is there currently (or has there been in the past 12 months) a company providing similar or relevant services? If so, what company has been providing these services, what is (or was) the contract value, and what is (or was) the duration of the contract (including any extensions), and have they been invited to bid on this opportunity? |
| A8 | Please see Q1 for the answer to this question. |
| Q9 | The number of resources bidders are required to submit with their proposal is unclear. Under 1.0 Mandatory Criteria and 2.0 Point-Rated Technical Criteria, the instructions state that 4 resources are required (one IM Architect Level 3, one Business Analyst Level 3, one Technical Writer Level 2, and one Project Manager Level 3). However, M2 states that 8 resources are required (2 resources per each of the above categories). Further, Section 1.2 Resource Qualifications states that only 3 resources are required (IM Architect Level 3, Business Analyst Level 3, and Project Manager Level 3, with the rest of the categories being evaluated at the TA stage). Could Canada please clarify which categories will be as assessed at the bid evaluation stage, and how many resources per category bidders must submit? |
| A9 | The Bidder must propose a total of four (4) resources, one for each of the following categories. Please see Solicitation Revision No. 001. |
| Q10 | Given the importance and magnitude of this Tier-2 contract opportunity, and to provide adequate time to formulate a competitive bid response, we respectfully request an extension to the closing date of the solicitation for a minimum two weeks. Please advise. |
| A10 | Canada will extend the Solicitation for 1 week. Please see Solicitation Revision No. 001. |
| Q11 | On page 77 of the RFP in the table under “1.0 Mandatory Criteria” there is a Note to Bidders that states “Bidders must submit 1 person to be evaluated for each of the following resources categories.” And goes on to list the 4 categories being evaluated as part of the bid solicitation. On page 78 of the RFP under M2 / Proposed Resources , it states “the Bidder must propose a total of 8 resources, two for each of the following categories:” Can the Crown please confirm which of the statement above should the bidders take into consideration for the preparation of the RFP response? |
| A11 | Please refer to Q9 for the answer to this question. |
| Q12 | Please advise if there are currently, or have recently been, incumbents working in any of these or related categories. If so, what is (are) the contracting companies' name, contract duration(s) and contract value(s)? |
| A12 | Please refer to Q1 for the answer to this question. |



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| Q13 | The Project Manager and IM Architect category qualifications are asking for experience with GCDOCS (Canadian branding) or OpenText ERDM solutions. In addition, the SOW describes the business environment is comprised of the Enterprise Information and Records Management (EIRM) Division. In contrast, the qualification for the Business Analyst category requires standard, general experience unrelated to GCDOCS/OpenText ERDM solutions. In order that the Crown receive Business Analyst resources with GCDOCS/OpenText expertise, we strongly recommend that qualifications be added to both the mandatory and rated criteria in order that vendors can propose specialized Business Analyst resources at fair, market rates. Please advise. |
| A13 | Canada has a requirement for GCDOCS (Canadian branding) or OpenText ERDM solutions experience, as reflected in section 2.2 Tasks and Categories within the Statement of Work. |
| Q14 | <p>M1 asks for bidders to reference two contracts in which they provided "the same or similar services", and section 1-c under M1 requires bidders to have "provided simultaneous resources on a project for a period of at least 3 consecutive months".</p> <p>(A) How many resources are required to have been working simultaneously, and are there certain resource categories that are mandatory?</p> <p>(B) For example, would it be sufficient for bidders to reference two contracts where they provided multiple resources of the specified (e.g., three Senior Project Managers) or similar category?</p> |
| A14 | <p>M2^{PB} provides the proposed number of resources, as well as the required number of resources per categories.</p> <p>Yes, Canada will accept two contracts references where the Bidder provided multiple resources of the specified or similar category.</p> |
| Q15 | <p>Reference 1: M1 page, 77 of 100 Corporate Qualifications – Project Summaries -The Bidder must have been awarded at least two (2) IM/IT contracts, wherein they provided the same or similar services that they are bidding on.....</p> <p>Question 1: Please confirm that by the M1 Project Summaries requirement for two IM/IT contracts providing same or similar services, the requirement is for two IM/IT contracts providing the same or similar four (4) RFP resource categories services and not for an IM/IT contract providing the four (4) RFP's resource categories specifically supporting GCdocs services.</p> |
| A15 | Canada is requesting bidders to provide same or similar services found in 2.2 Tasks and Categories of the Statement of Work. |
| Q16 | Reference Attachment 4.1, 1.0 Mandatory Criteria AND 1.1 Corporate Qualifications, M2 AND 1.2 Resource Qualifications – The 1.0 Mandatory Criteria requires that Bidders submit <i>1 person to be evaluated for each of four named categories (IM Architect L3, Business Analyst L3, Technical Writer L2 and Project</i> |



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| | <p><i>Manager L3</i>), whereas 1.1 Corporate Qualification at M2 requires that the <i>bidder propose a total of 8 resources, two for each of the same, named categories and, at 1.2 Resource Qualifications, there is confusion as to what supporting substantiation is required, and for which category. Overall, it is unclear what is required to substantiate these mandatory, interrelated criteria and require clarification as follows:</i></p> <ul style="list-style-type: none"> a. 1.0 Mandatory Criteria – please confirm that, for substantiation purposes, the bidder may reference the response to M2 and/or response to 1.2. If not, then specify exactly what is required to support this criterion. b. 1.1, M2, Corporate Qualification – There is ambiguity in that criterion 1.0 requires 1 resource per category and this (M2) criterion requires 2 resources per category. Please advise, specifically, the number of resources required for each criterion and what is required for substantiation purposes. c. 1.2 Resource Qualifications – There is ambiguity in that only 3 of the 4 named categories (as outlined at 1.0 and 1.1, M2) appear to require substantiation (Technical Writer L2 indicates <i>this resource will be assessed after contract award at the Task Authorization stage</i>). Please confirm that substantiation is required for only 3 of the named resource categories, specifically, IM Architect L3, Business Analyst L3 and Project Manager L3, and if 1 or 2 resources per category are required for substantiation purposes. d. 1.2, IM Architect L3, M5 – It appears the qualification criteria is incomplete. Specifically, what experience must be demonstrated for three (3) years within the last seven (7) years? |
| A16 | <ul style="list-style-type: none"> a. The bidder may reference responses from other mandatories. b. Please see Solicitation Revision No. 001. c. Please see Solicitation Revision No. 001. d. Please see Solicitation Revision No. 002. |
| Q17 | <p>Reference 2.2, Rated Resource Qualifications, R14 for the Project Manager – Level 3 - This criterion requests that the proposed resource have experience with GCDOCS installations <u>within the past five years</u>; however, to score full points, the resource needs to have demonstrated more than five years of experience, which is not possible within a five year time limit. Please clarify.</p> |
| A17 | <p>Please see Solicitation Revision 002.</p> |
| Q18 | <p>Regarding Rated criteria R14 for Project Manager Level 3, the requirement states:</p> <p>Demonstrated experience in implementing or supporting an existing installation of GCdocs (Canadian branding) or an OpenText EDRM solution, within the past five (5) years.</p> <p>Points based on experience</p> <ul style="list-style-type: none"> 1 point – Three (3) years demonstrated experience 2 points – Five (5) years demonstrated experience |



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| | <p>3 points – More than five (5) years demonstrated experience</p> <p>Since it is impossible to have more than five (5) years of demonstrated experience within the last 5 years and to be in line with all other rated requirements has part of this RFP, would the CROWN consider amending the requirement to the following:</p> <p>Demonstrated experience in implementing or supporting an existing installation of GCdocs (Canadian branding) or an OpenText EDRM solution.</p> <p>Points based on experience</p> <p>1 point – Three (3) years demonstrated experience</p> <p>2 points – Five (5) years demonstrated experience</p> <p>3 points – More than five (5) years demonstrated experience</p> |
| A18 | Please see Solicitation Revision 002. |
| Q19 | Would the Crown consider adjusting the median band from 20% to a median band of 10%, and for those rates below the median band to be awarded '0' points for the category? |
| A19 | Canada is not prepared at this time to reduce the Lower Band Limit for the Median Rate. |
| Q20 | Regarding mandatory criteria M1, the bidder is asked to provide in item "a) a value of at least \$2M". Would the crown accept to change this criteria to read: a) a value of at least 1.5M\$". |
| A20 | Yes, please see Solicitation Revision No.002 |
| Q21 | We would like to request a two week extension (beyond the extension that was granted in Amendment 001 to February 28), bringing the closing date to March 14. |
| A21 | Canada will not be extending the RFP at this time. |
| Q22 | <p>Regarding mandatory criteria M1, the bidder is asked to provide "at least 2 IM/IT contract wherein they provided the same or similar services that they are bidding on."</p> <p>Can Canada define what is considered to be same or similar services?</p> <p>Would Canada accept a TBIPS contract wherein a bidder provided professional services for multiple resources under the Project Manager TBIPS category, assuming the contract meets all of the criteria's listed under a), b), c) and d)?</p> |
| A22 | <p>Canada is requesting bidders to provide same or similar services found in 2.2 Tasks and Categories of the Statement of Work. Please refer to 3.2 Section I: Technical Bid - (iv) Previous Similar Projects for further instructions.</p> <p>Yes, Canada would accept a TBIPS contract wherein a bidder provided professional services for multiple resources under 1 category.</p> |



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| Q23 | We would like to kindly request a one (1) week extension to the current closing date? |
| A23 | Canada will extend this solicitation to March 5 th , 2018. |
| Q24 | We respectfully request an extension to the closing date of the solicitation to March 7, 2018. Please advise. |
| A24 | Canada will extend this solicitation to March 5 th , 2018. |
| Q25 | We would like to ask for additional clarification on Question 16 d). In the Solicitation Revision No. 002 section, there does not seem to be any changes or additional detail added to the criteria. Would you please provide the amended criteria? |
| A25 | Canada made editorial changes only, replacing a comma with a period. |
| Q26 | Due to the number of questions/changes to the RFP not yet posted, combined with the influx of RFP's coming out of the GOC currently and the Ontario Statutory holiday (Family Day) next week, would the CROWN consider granting a one week extension to the current closing date? |
| A26 | Canada will extend this solicitation to March 5 th , 2018. |
| Q27 | Based on Question and Answer 14, we want to make sure that we understand correctly. Does this mean that a firm could provide 2 contracts in which they provided 3 Project Managers working simultaneously for 3 months (and no IM Architects, Business Analysts, or Technical Writers), and be compliant for M1? |
| A27 | Please see answers provided to questions 16 and 20 in Solicitation Revision No. 001. |
| Q28 | <p>I would like to enquire about how to set up the Financial Proposal portion of our response to this RFP. There are 2 sections in the RFP that provide instructions as to which tables to fill in for this document.</p> <ul style="list-style-type: none"> • One section [3.3 a) Financial Bid – page 17] instructs Bidders to use the tables provided in the Annex B - Basis of Payment. • A separate section [4.3 b) Financial Evaluation – page 24] instructs Bidders to use the tables provided in Attachment 4.2 – Pricing Schedule. <p>Would you please confirm which tables Bidders should be filling in while completing this Financial Proposal?</p> |
| A28 | The Bidder must use <i>the Attachment 4.2 - Pricing Schedule</i> tables when submitting their Financial Proposal. The Pricing Schedule will be used for Financial Evaluation Purposes and the <i>Annex B – Basis of Payment</i> will be used upon contract award. |
| Q29 | We currently hold a TBIPS contract that is a Joint Venture with a company that is not Aboriginal, are we able to bid on this requirement? |



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| A29 | Please refer to Q2 for the answer to this question. |
| Q30 | We would like to request a 1 week extension to the current end date. |
| A30 | Canada will not be extending the RFP at this time. |
| Q31 | In amendment number 2, the IM Architect Level 3 indicates for the original M5 to be deleted and replaced by a new M5. When I reviewed it they are both the same. Is there a clarification of M5 for this role? |
| A31 | Please refer to Q25 for the answer to this question. |
| Q32 | In Corporate rated requirement R2 b. – the Risk Mitigation Strategy directs bidders to use "Form 3" when responding to this criteria, however, there is no form 3 included in the RFP document. If bidders are required to use this form, would the client please make it available? |
| A32 | Please see Annex A to Solicitation Amendment No. 004. |
| Q33 | <u>Ref R2 b., Pg. 87</u> – The last paragraph of this criteria states "The information listed above should be submitted with the bid using Form 3 - Risk Mitigation Strategy Form . If any of the information is not submitted, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the information listed above within the time frame provided will render the bid non-responsive.' Can you tell us where we can locate Form 3 - Risk Mitigation Strategy Form in the RFP? |
| A33 | Please see Annex A to Solicitation Amendment No. 004. |
| Q34 | Ref Amendment 003, Pg. 10, M1_{PB} Corporate Qualifications – Project Summaries : The Solicitation states: <i>The Bidder must have been awarded at least two (2) IM/IT contracts, wherein they provided the same or similar services that they are bidding on. The contracts must each have:</i> <i>e) a value of at least \$1.5M;</i> <i>f) <u>been awarded at least twenty (24) months prior to January 1st 2018 and no later than January 1st 2006;</u></i> <i>g) <u>provided simultaneous resources on a project for a period of at least 3 consecutive months within the above noted timeframe.</u></i> <i>h) <u>a minimum total invoiced amount of 80% of the initial contract value if the contract was completed in the last five (5) years (as of bid closing date) or 10% of the initial contract value if the contract has been ongoing for a minimum of six (6) months (as of bid closing date).</u> ...'</i> |



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| | There is ambiguity in that item f) and g) require experience <u>no later than January 2006</u> (within last 12 years), yet item h) requires an invoiced amount of 80% of the initial contract value if the contract was <u>completed in the last 5 years</u> as of bid closing date. Technically, a contract could have finished December 2012 (5 years, 2 months as of bid closing date) yet comply with items f) and g). To clarify, and for consistency, please confirm that item h) should <u>read that a minimum total invoiced amount of 80% of the initial contract value if the contract was completed in the last 12 years.</u> ... |
| A34 | Canada is requesting bidders to provide a minimum total invoiced amount of 80% of the initial contract value <u>if the contract was completed in the last five (5) years</u> (as of bid closing date) or 10% of the initial contract value if the contract has been ongoing for a minimum of six (6) months (as of bid closing date). |
| Q35 | Given the high volume of Q&A on this solicitation and the fact that government fiscal year end is approaching (meaning a higher than normal workload for most TBIPS suppliers), would the Crown be willing to extend the closing date by one week (until March 12)? |
| A35 | Canada will not be extending the RFP at this time. |
| Q36 | We respectfully request for an extension of 3 days to the due date of the RFP as we are awaiting a response. |
| A36 | Canada will not be extending the RFP at this time. |
| Q37 | Ref Q&A34 – The question has not been answered. To clarify, if a contract reference meets e) <i>a value of at least \$1.5M; f) been awarded at least twenty (24) months prior to January 1st 2018 and no later than; and January 1st 2006; and, g) provided simultaneous resources on a project for a period of at least 3 consecutive months within the above noted timeframe</i> but finished December 31, 2012 and billed the entire value of the contract, would this reference be accepted? Yes or no? |
| A37 | No, as Canada is requesting bidders to provide a minimum total invoiced amount [...] <u>if the contract was completed in the last five (5) years (as of bid closing date)</u> [...]. |
| Q38 | We request an extension to the closing date to March 7, 2018. Please advise. |
| A38 | Canada will not be extending the RFP at this time. |
| Q39 | I have already prepared our Risk Management Strategy document, would it be permissible for me to provide my Risk Management Strategy in it's current format rather than using Form 3? |
| A39 | As per R2 b., Form 3 is not mandatory but it can be used to respond to the Rated criterion. |



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| Q40 | We would like to respectfully ask the Crown to extend the closing date for an additional 3 days. |
| A40 | Canada will extend this solicitation to March 7 th , 2018. |
| Q41 | I wanted to formally request an extension in regard to the RFP. |
| A41 | Canada will extend this solicitation to March 7 th , 2018. |

SOLICIATION REVISION NO. 001

Note: Revision are displayed in green font

The following shall form part of the RFP:

1. At RFP cover page:

Delete: Solicitation closes at 02:00PM on 2018-02-21.

Insert: Solicitation closes at 02:00PM on 2018-02-28.

2. At 4.2 Technical Evaluation

(a) Mandatory Technical Criteria – (ii)

Delete: i. M9

Insert: i. M9^{PB}

3. At Attachment 4.1 – Bid Evaluation Criteria

1.1 Corporate Qualifications - M2^{PB}

Delete the following:

Proposed Resources. The Bidder must propose a total of 8 resources, two for each of the following categories:

1. I.5 IM Architect, Level 3
2. B.1 Business Analyst – Level 3
3. B.14 Technical Writer – Level 2
4. P.9 Project Manager – Level 3

The Bidder must provide with its bid a résumé for each of the proposed resources.



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A resource must not be proposed more than once.

Insert the following:

Proposed Resources. The Bidder must propose a total of 4 resources, one for each of the following categories:

1. I.5 IM Architect, Level 3
2. B.1 Business Analyst – Level 3
3. B.14 Technical Writer – Level 2
4. P.9 Project Manager – Level 3

The Bidder must provide with its bid a résumé for each of the proposed resources.

A resource must not be proposed more than once.

4. At Attachment 4.1 – Bid Evaluation Criteria
1.2 Resource Qualifications – B.14 Technical Writer – Level 2

Delete the following:

| Position Title | | | | |
|--|--|-----|---------|--------------------------------|
| B.14 Technical Writer – Level 2 | | | | |
| This Resource will be assessed after contract award at Task Authorization stage. | | Met | Not Met | Reference in Bidder's Proposal |
| M9 | Demonstrated five (5) years' experience within the last ten (10) years, developing IM/IT documentation and communications. | | | |

Insert the following:

| Position Title | | | | |
|--|--|-----|---------|--------------------------------|
| B.14 Technical Writer – Level 2 | | | | |
| Mandatory Criteria – The proposed resource must meet the following mandatory criteria. Failure to do so will result in the bid being declared non-compliant. | | Met | Not Met | Reference in Bidder's Proposal |
| M9 ^{PB} | Demonstrated five (5) years' experience within the last ten (10) years, developing IM/IT documentation and communications. | | | |



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SOLICIATION REVISION NO. 002

Note: Revision are displayed in **green** font

1. At Attachment 4.1 – Bid Evaluation Criteria 1.2 Resource Qualifications – I.5 IM Architect, Level 3

Delete the following:

| Position Title I.5 IM Architect, Level 3 | | | | |
|---|---|-----|---------|--------------------------------|
| Mandatory Criteria – The proposed resource must meet the following mandatory criteria. Failure to do so will result in the bid being declared non-compliant | | Met | Not Met | Reference in Bidder's Proposal |
| M5 | Demonstrated three (3) years' experience within the last seven (7) years, | | | |

Insert the following:

| Position Title I.5 IM Architect, Level 3 | | | | |
|---|---|-----|---------|--------------------------------|
| Mandatory Criteria – The proposed resource must meet the following mandatory criteria. Failure to do so will result in the bid being declared non-compliant | | Met | Not Met | Reference in Bidder's Proposal |
| M5 | Demonstrated three (3) years' experience within the last seven (7) years. | | | |

2. At Attachment 4.1 – Bid Evaluation Criteria 2.2 Resource Qualifications – R14

Delete the following:

Demonstrated experience in implementing or supporting an existing installation of GCdocs (Canadian branding) or an OpenText EDRM solution, within the past five (5) years



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Insert the following:

Demonstrated experience in implementing or supporting an existing installation of GCdocs (Canadian branding) or an OpenText EDM solution.

3. At Attachment 4.1 – Bid Evaluation Criteria

1.1 Corporate Qualifications – M1^{PB}

Delete:

| | |
|------------------------|---|
| M1^{PB} | <p>Corporate Qualifications – Project Summaries</p> <p>The Bidder must have been awarded at least two (2) IM/IT contracts, wherein they provided the same or similar services that they are bidding on.</p> <p>1. The contracts must each have:</p> <ol style="list-style-type: none">a value of at least \$2M;been awarded at least twenty (24) months prior to January 1st 2018 and no later than January 1st 2006;provided simultaneous resources on a project for a period of at least 3 consecutive months within the above noted timeframe.a minimum total invoiced amount of 80% of the initial contract value if the contract was completed in the last five (5) years (as of bid closing date) or 10% of the initial contract value if the contract has been ongoing for a minimum of six (6) months (as of bid closing date). The Bidder should provide a signed certification from the Client certifying that the Bidder has invoiced the applicable minimum total amount (Cdn) before taxes. <p>2. The Bidder must submit one customer reference for each contract awarded within the above noted timeframe.</p> <p>The Bidder must provide the following:</p> <ol style="list-style-type: none">the name of the organization;the contract number;a description of the services provided;the name, and either the telephone number or e-mail address of the organization's contact responsible for the contract;the contract award date;the contract expiry date;the dollar value of the contract; andthe categories and number of resources provided. |
|------------------------|---|

Insert:



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| | |
|------------------------|--|
| M1^{PB} | <p>Corporate Qualifications – Project Summaries</p> <p>The Bidder must have been awarded at least two (2) IM/IT contracts, wherein they provided the same or similar services that they are bidding on.</p> <p>1. The contracts must each have:</p> <ul style="list-style-type: none">e) a value of at least \$1.5M;f) been awarded at least twenty (24) months prior to January 1st 2018 and no later than January 1st 2006;g) provided simultaneous resources on a project for a period of at least 3 consecutive months within the above noted timeframe.h) a minimum total invoiced amount of 80% of the initial contract value if the contract was completed in the last five (5) years (as of bid closing date) or 10% of the initial contract value if the contract has been ongoing for a minimum of six (6) months (as of bid closing date). The Bidder should provide a signed certification from the Client certifying that the Bidder has invoiced the applicable minimum total amount (Cdn) before taxes. <p>2. The Bidder must submit one customer reference for each contract awarded within the above noted timeframe.</p> <p>The Bidder must provide the following:</p> <ul style="list-style-type: none">ix. the name of the organization;x. the contract number;xi. a description of the services provided;xii. the name, and either the telephone number or e-mail address of the organization's contact responsible for the contract;xiii. the contract award date;xiv. the contract expiry date;xv. the dollar value of the contract; andxvi. the category(s) and number of resources provided. |
|------------------------|--|

SOLICIATION REVISION NO. 003

Note: Revision are displayed in **green** font

The following shall form part of the RFP:

1. At RFP cover page:

Delete: Solicitation closes at 02:00PM on 2018-02-21.

Insert: Solicitation closes at 02:00PM on **2018-03-05**.



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SOLICIATION REVISION NO. 004

Note: Revision are displayed in green font

The following shall form part of the RFP:

1. At A1 (B) of Amendment No. 001 – Questions and Answers:

Delete A1 (B) in its entirety.

Insert: All qualified Aboriginal TBIPS SA Holders currently holding an Aboriginal TBIPS SA for Tier 2 in the National Capital Area under the EN578-170432 series of SAs are eligible to submit a proposal.

2. At A2 of Amendment No. 001 – Questions and Answers:

Delete A2 in its entirety.

Insert:

All qualified Aboriginal TBIPS SA Holders currently holding an Aboriginal TBIPS SA for Tier 2 in the National Capital Area under the EN578-170432 series of SAs for the following categories are eligible to submit a proposal:

1. I.5 IM Architect – Level 1
2. I.5 IM Architect – Level 2
3. I.5 IM Architect – Level 3
4. B.1 Business Analyst – Level 1
5. B.1 Business Analyst – Level 2
6. B.1 Business Analyst – Level 3
7. B.14 Technical Writer - Level 2
8. P.9 Project Manager – Level 2
9. P.9 Project Manager – Level 3
10. P.6 Project Administrator – Level 1
11. P.6 Project Administrator – Level 2

Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca.

The TBIPS RFSA Refresh EN578-170432/B period 5 is currently posted on <http://buyandsell.gc.ca> under reference PW-\$\$EI-004-31094. The complete details on TBIPS, including qualification requirements and submission templates are posted on <http://buyandsell.gc.ca> through the RFSA TBIPS Refresh Solicitation.

All other terms and conditions remain unchanged.



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

Canada

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Annex A to Amendment 004

FORM 3 RISK MITIGATION STRATEGY FORM

| | |
|---|------------------|
| Client Contact Information: | |
| Name of client organization: _____ | |
| Name of client: _____ Title: _____ | |
| Client telephone n°. _____ Email address: _____ | |
| Project start date (yy/mo): _____ End date (yy/mo): _____ | |
| Description: <i>The Bidder must provide a description of the approach and/or measures implemented to ensure the timely provision of qualified resources to the client.</i> | |
| By signing below, the Bidder certifies that the information provided in this Form is accurate. | |
| Signature of authorized representative of the Bidder: | Name: _____ |
| | Title: _____ |
| | Signature: _____ |
| | Date: _____ |