



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Fuel & Construction Products Division
11 Laurier St./11, rue Laurier
7A2, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Title - Sujet MINI EXCAVATOR AND UTILITY VEHICLE	
Solicitation No. - N° de l'invitation 5P300-170422/B	Date 2018-03-02
Client Reference No. - N° de référence du client 5P300-170422	
GETS Reference No. - N° de référence de SEAG PW-\$\$HL-662-74517	
File No. - N° de dossier hl662.5P300-170422	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-04-16	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Munz, Pam	Buyer Id - Id de l'acheteur hl662
Telephone No. - N° de téléphone (819) 420-6322 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	

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Attachments

Annex A – Pricing
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Annex C - Technical Information Questionnaire
Annex D – DC3 Specifications
Annex E - Electronic Payment Instruments

PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation and resulting contract document is divided into six (6) parts plus annexes as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The attachments include the Annex A - Pricing, Annex B – Requirement, Annex C – Technical Information Questionnaire, Annex D – DC3 Specifications, and Annex E - Electronic Payment Instruments

1.2 Summary

Parks Canada has a requirement to purchase one mini excavator and one utility vehicle and ancillary items from a single manufacturer, in accordance with the Requirement, dated 2018-02-28, and as described at Annex B.

1.3 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Canadian Free Trade Agreement (CFTA).

1.4 Comprehensive Land Claim Agreements

This procurement is subject to the following Comprehensive Land Claim Agreements:

- Nunavut Land Claims Agreement

1.5 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days from receipt of the results of the bid solicitation process. The debriefing may be provided in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) issued by Public Works and Government Services Canada (PWGSC).

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the terms and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

The 2003 Standard Instructions – Goods or Services – Competitive Requirements, is amended as follows:

Subsection 05.4 Submission of Bids is amended as follows:

Delete: 60 days

Insert: 90 days

Section 05 Submission of Bids is amended as follows:

- Subsection 1 is deleted entirely and replaced with the following: "Canada requires that each bid, at solicitation closing date and time or upon request from the Contracting Authority, for example in the case of epost Connect service, be signed by the Bidder or by an authorized representative of the Bidder. If a bid is submitted by a joint venture, it must be in accordance with the section entitled Joint venture."
- Subsection 2.d is deleted entirely and replaced with the following: "send its bid only to the specified Bid Receiving Unit of Public Works and Government Services Canada (PWGSC) identified in the bid solicitation, or to the address specified in the bid solicitation, as applicable."
- Subsection 2.e is deleted entirely and replaced with the following: "ensure that the Bidder's name, return address and procurement business number, bid solicitation number, and solicitation closing date and time are clearly visible on the bid."

Section 06 Late bids is deleted and replaced with the following:

PWGSC will return bids delivered after the stipulated solicitation closing date and time, unless they qualify as a delayed bid as described in the section entitled Delayed bids. For bids submitted using means other than the Canada Post Corporation's epost Connect service, the bid will be returned. For bids submitted using Canada Post Corporation's epost Connect service, conversations initiated by the Bid Receiving Unit via the epost Connect service that contain access, records and information pertaining to a late bid will be deleted.

Section 07 Delayed Bids is amended as follows:

- Subsection 1 is amended to add the following piece of evidence: "d. A CPC epost Connect service date and time record indicated in the epost Connect conversation activity."

Section 08 Transmission by Facsimile is deleted and replaced with the following:

Transmission by Facsimile or by epost Connect

1. Facsimile
 - a. Unless specified otherwise in the bid solicitation, bids may be submitted by facsimile. The only acceptable facsimile number for responses to bid solicitations issued by PWGSC headquarters is 819-997-9776 or, if applicable, the facsimile number identified in the bid solicitation. The facsimile number for responses to bid solicitations issued by PWGSC regional offices is identified in the bid solicitation.
 - b. For bids transmitted by facsimile, Canada will not be responsible for any failure attributable to the transmission or receipt of the faxed bid including, but not limited to, the following:
 - i. receipt of garbled or incomplete bid;
 - ii. availability or condition of the receiving facsimile equipment;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the bid;
 - v. failure of the Bidder to properly identify the bid;
 - vi. illegibility of the bid; or
 - vii. security of bid data.
 - c. A bid transmitted by facsimile constitutes the formal bid of the Bidder and must be submitted in accordance with the section entitled Submission of bids.
2. ePost Connect
 - a. Unless specified otherwise in the bid solicitation, bids may be submitted by using the [epost Connect service provided by Canada Post Corporation](https://www.canadapost.ca/web/en/products/details.page?article=epost_connect_send_a) (https://www.canadapost.ca/web/en/products/details.page?article=epost_connect_send_a).
 - b. To submit a bid using epost Connect service, the Bidder must either:
 - i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
 - c. If the Bidder is sending an email to the Bid Receiving Unit, the Bid Receiving Unit will then initiate an epost Connect conversation which will allow the Bidder to transmit its bid afterward at any time prior to the solicitation closing date and time. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access the message within the conversation, and the Bidder can reply to the email notification by transmitting its bid.

- d. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the epost Connect conversation open until at least 30 business days after solicitation closing date and time.
- e. The email address of PWGSC Bid Receiving Unit in Headquarters is: TPSGC.DGAreceptiondessoumissions-ABBidReceiving.PWGSC@tpsgc-pwgsc.gc.ca. The solicitation number must be identified in the epost Connect message field of all electronic transfers.
- f. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should a bidder not have a Canadian address, they may use the Bid Receiving Unit address specified on page 1 of the solicitation in order to register for the epost Connect service.
- g. For bids transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
 - i. receipt of a garbled or incomplete bid;
 - ii. availability or condition of the epost Connect service;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the bid;
 - v. failure of the Bidder to properly identify the bid;
 - vi. illegibility of the bid;
 - vii. security of bid data; or
 - viii. inability to create an electronic conversation through the epost Connect service.
- h. A bid transmitted by epost Connect service constitutes the formal bid of the Bidder and must be submitted in accordance with the section entitled Submission of bids.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary" nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the questions is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws - Bid

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

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Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Improvement of Requirement during Solicitation Period

Should bidders consider that the specifications, Statement of Work or Requirement contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least seven (7) calendar days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 8 of the 2003 standard instructions and as amended in Part 2 - Bidder Instructions, Article 2.1 Standard Instructions, Clauses and Conditions. Bidders are required to provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid

Section II: Financial Bid

Section III: Certifications

If the Bidder is simultaneously providing a hard copy of the bid using another acceptable delivery method, and if there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the soft copy will have priority over the wording of the hard copy.

If the Bidder chooses to submit its bid in hard copies, Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Bidders should submit, with their bid, the completed Annex C - Technical Information Questionnaire.

3.1.1 Substitutes and Alternatives

Bidders may propose substitutes and alternatives where **equivalent** is indicated in Annex B - Requirement.

1. Substitutes and alternatives that are equivalent in form, fit, function, quality and performance will be considered for acceptance by the Technical Authority where the Bidder:
 - (a) Clearly identifies a substitute and/or an alternative;
 - (b) Designates the brand name, model and/or part number of the substitute and/or of the product, where applicable;
 - (c) States that the substitute product is fully interchangeable with the item specified in the technical requirement description;
 - (d) Provides complete specifications and brochures, where applicable;
 - (e) Provides compliance statements that include technical details showing the substitute and/or the alternative meet all technical requirements specified in the technical requirement description; and
 - (f) Clearly identifies those areas in the technical requirement description and in the brochures that support the substitute and/or the alternative compliance with the technical requirements.
2. Substitutes and alternatives offered as equivalent in form, fit, function quality and performance will not be considered for acceptance by the Technical Authority if:
 - (a) The bid fails to provide all of the information requested to allow the Technical Authority to fully evaluate the equivalency; or
 - (b) The substitute and/or the alternative fail to meet or fail to exceed the technical requirements specified in the technical requirement description.
3. Bidders are encouraged to offer or suggest green products whenever possible.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment specified in Part 6 and Annex A - Pricing.

Bidders should complete Annex A and submit it with their bid.

3.1.2 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex E - Electronic Payment Instruments, to identify which ones are accepted.

If Annex E - Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.3 SACC Manual Clauses

SACC Reference	Title	Date
C3011T	Exchange Rate Fluctuation	2013-11-06

Section III: Certifications

Bidders must submit the certifications required under Part 5.

3.1.4 Best Delivery Date – Bid

3.1.4.1 Firm Quantity

While delivery of the equipment/vehicle is requested by May 31, 2018, the best delivery that could be offered is as follows:

Item 001 – One Mini Excavator and ancillary items will be delivered within ____ weeks/calendar days from the effective date of the contract.

Item 002 – One utility vehicle, and ancillary items will be delivered within ____ weeks/calendar days from the effective date of the contract.

Items 001 and 002 must be from a single manufacturer.

3.1.5 Supplier Contacts

Canada requests that Bidders provide the Contractor's Representative contact information in Part 6.

3.1.6 After Sales Service

After sales service will be carried out under separate contracts and should not be factored into the Bidder's price.

3.1.7 Manufacturer's Standard Warranty Period

Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the vehicle/equipment and its component that exceeds the minimum warranty period of **twelve (12) months or 2000 hours of usage, whichever comes first**. Any additional manufacturer's standard

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warranty such as those derived from the Original Equipment Manufacturer (OEM) for component/sub-assemblies will form part of the proposed contract.

3.1.8 Extended Warranty Period

Canada requests that the Bidder indicate if an extended warranty period is being offered that exceeds the minimum warranty period of twelve (12) months or 2000 hours of usage, whichever comes first (as indicated in the requisition).

If yes, Canada requests that the Bidder provide details and pricing information of any extended warranty period available for the vehicle/equipment and any ancillary items.

Any extended warranty period offered will not be included in the financial evaluation.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Evaluation Criteria

- (a) Bidders must demonstrate their compliance with all technical evaluation criteria detailed in the Technical Information Questionnaire, by providing substantial information describing completely and in detail how each requirement is met or addressed. Simply repeating the statement contained in the bid solicitation is not sufficient.
- (b) Bidders proposing substitutes and/or alternatives must submit with their bid, all the information detailed in Part 3, Section 1 - Substitutes and Alternatives to be considered for evaluation.

4.1.2 Mandatory Financial Evaluation Criteria

4.1.2.1 Bidders must provide with their bid all financial information requested in the bid solicitation and at Annex A - Pricing for items 001 and 002.

4.1.2.2 The prices of the bid must be in Canadian dollars, DDP Delivered Duty Paid at destination, Incoterms 2000, for items 001 and 002, the firm quantity, delivery to Ottawa, Canadian Custom Duties and Excise Taxes included where applicable, and Applicable Taxes are extra.

4.1.3 Evaluated Price

Bids will be evaluated on an aggregate price basis for the firm quantity as follows:

- the sum of the bid prices for items 001 and 002.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of [the Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/canada-esdc-labour) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.2.3 Additional Certifications Precedent to Contract Award

5.2.3.1 Product Conformance

The Bidder certifies that all vehicles/equipment proposed conform, and will continue to conform throughout the duration of the contract, to all technical specifications of the requirement (s).

This certification does not relieve the bid from meeting all mandatory technical evaluation criteria detailed in Part 4.

Bidder's authorized representative signature

Date

5.2.3.2 General Environmental Criteria Certification

The Bidder must select and complete one of the following two certification statements.

- A) The Bidder certifies that the Bidder is registered or meets ISO 14001.

Bidder's authorized representative signature

Date

Or

- B) The Bidder certifies that the Bidder meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below.

The Bidder must indicate which four (4) criteria, as a minimum, are met.

Green Practices within the Bidders' organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	

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Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

Bidder's authorized representative signature

Date

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirement

There is no security requirement associated with this bid solicitation.

6.2 Requirement - Contract

The Contractor must deliver one mini excavator and one utility vehicle (from a single manufacturer) and ancillary items, in accordance with Annex B - Requirement – Mini Excavator and Utility Vehicle, dated 2018-02-28, and at Annex A - Pricing.

6.2.1 Technical Changes, Substitutes and Alternatives

Any technical changes, substitutes and alternatives proposed by the Contractor must be evaluated for acceptance by the Technical Authority. Any substitutes and alternatives must be equivalent in form, fit, function, quality and performance to what is being replaced and must be at no additional cost to Canada. Substitutes and alternatives that are offered as equivalent will only be acceptable once they are approved by the Technical Authority as an equivalent. A contract amendment or a completed Design Change/Deviation form will be issued.

Should the Technical Authority not accept the substitute or the alternative and the Contractor is unable to meet the technical requirement, Canada may terminate the contract for default in accordance with the general conditions stated in the contract.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Medium Complexity - Goods, apply to and form part of the Contract.

Section 09 entitled Warranty of General Conditions 2010A is amended as follows:

At subsection 1, delete the following: "The warranty period will be twelve (12) months" and replace with the following: "The warranty period will be twelve (12) months, or 2,000 hours of usage, whichever comes first".

All other provisions of the warranty section remain in effect.

6.4 Term of Contract

6.4.1 Delivery Date

Delivery of the vehicle/equipment must be made as follows:

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Firm Quantity

Item 001 – One Mini Excavator and ancillary items must be delivered within to be inserted by PWGSC weeks/calendar days from the effective date of the contract.

Item 002 – One utility vehicle and ancillary items must be delivered within to be inserted by PWGSC weeks/calendar days from the effective date of the contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Pam Munz
Supply Officer
Public Services and Procurement Canada
Acquisitions Branch
LEFTD - HL Division
Place du Portage, Phase III, 7A2
Gatineau, Quebec K1A 0S5
Telephone: 819-420-6322
E-mail address: pam.munz@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Procurement Authority

The Procurement Authority for the contract is:

To be inserted by PWGSC

Telephone: _____

Facsimile: _____

E-mail address: _____

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority; however, the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Technical Authority

The Technical Authority for the Contract is:

To be inserted by PWGSC

Telephone: _____

Facsimile: _____

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E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority; however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.4 Contractor's Representative

General enquiries

Name: _____
Telephone No.: _____
Facsimile No.: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone No.: _____
Facsimile No.: _____
E-mail address: _____

6.5.5 After Sales Service

Any after sales service will be carried out under a separate contract and should not be factored into the bid price for this solicitation.

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm price specified in Annex A - Pricing, and as follows:

6.6.1.1 Basis of Payment (BOP) Type 1

Firm lot prices in Canadian dollars, Delivered Duty Paid at destination (Ottawa ON), Incoterms 2000, including delivery, Canadian Custom Duties and Excise Taxes included where applicable, and Applicable Taxes are extra.

6.6.2 Electronic Payment of Invoices

The Contractor accepts to be paid using the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.6.3 SACC Manual Clauses

SACC Reference	Title	Date
C6000C	Limitation of Price	2011-05-16
H1001C	Multiple Payments	2008-05-12

6.7 Invoicing

6.7.1 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions.
2. Invoices cannot be submitted before delivery, inspection and acceptance of the vehicle/equipment/service.
3. The Applicable Taxes must be calculated on the total amount of the invoice before the holdback is applied. At the time the holdback is claimed, there will be no taxes payable as they were claimed and payable under the previous invoice for the vehicle/equipment/service.
4. Upon delivery, inspection and acceptance of all ancillary items related to such vehicle/equipment/service the Contractor can submit an invoice for the release of the holdback.
5. Each invoice must be supported by:
 - (a) a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
6. The Contractor is requested to provide invoices in electronic format unless otherwise specified by the Contracting Authority or Procurement Authority, thereby reducing printed material.
7. Invoices must be distributed as follows:
 - (a) The original must be forwarded or emailed to the Procurement Authority identified under the section entitled "Authorities" of the Contract for acceptance and payment.
 - (b) One (1) copy must be forwarded or emailed to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
 - (c) One (1) copy must be forwarded to the consignee.

6.7.2 Holdback

1. Canada will apply a ten (10) percent holdback on any due payment for the vehicle/equipment/service (Item 001) until delivery, inspection and acceptance of all ancillary items related to such vehicle/equipment/service.
2. Subsequent to delivery, inspection and acceptance of all ancillary items related to such vehicle/equipment/service the Contractor must submit an invoice for the release of the Holdback in accordance with "Invoicing Instructions" found in this contract.

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing additional information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.9 Applicable Laws - Contract

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the 2010A (2016-04-04) General Conditions - Medium Complexity - Goods;
- (c) Annex A - Pricing;
- (d) Annex B - Requirement for Mini Excavator and Utility Vehicle, dated 2018-02-28;
- (e) The Contractor's bid dated (to be inserted by PWGSC) _____, as amended (to be inserted by PWGSC) _____.

6.11 SACC Manual Clauses

SACC Reference	Title	Date
A1009C	Work Site Access	2008-05-12
A9049C	Vehicle Safety	2011-05-16
A9068C	Government Site Regulations	2010-01-11
G1005C	Insurance	2016-01-28

6.12 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Requirement and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.13 Preparation for Delivery

The vehicle/equipment must be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to the inspection authority or consignee at the final delivery location.

6.14 Shipping Instructions - Delivery at Destination

1. The Contractor must ship the goods prepaid DDP - Delivered Duty Paid (in accordance with Annex A - Pricing) as specified below. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and Applicable Taxes.
2. The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the person identified in Annex A - Pricing. The consignee may refuse shipments when prior arrangements have not been made.
3. Additional shipping requirements are indicated in Annex B – Requirement and Annex C – DC3 Specifications.

6.15 Post-Contract Award Meeting

Within ten (10) calendar days from the effective date of the Contract, the Contractor must contact the Contracting Authority to determine if a post-contract award meeting is required. A meeting will be convened at the discretion of the Technical Authority after contract award to review technical and contractual requirements. The Contractor must be responsible for the preparation and distribution of the minutes of meeting within five (5) calendar days after the meeting has been held. The meeting will be held at the Contractor's facilities or at Park Canada's facility or via teleconference, at Canada's discretion at no additional cost to Canada, with representatives of the Contractor, Park Canada and Public Works and Government Services Canada.

6.16 Tools and Loose Equipment

For shipment verification, all items and tools, which are shipped loose with the vehicle/equipment must be listed on an attached packing note.

6.17 Assembly/Preparation at Delivery

The Contractor must send a Service Representative to each delivery destination to perform the assembly/preparation on all vehicles/equipment delivered. The assembly/preparation must be performed at no additional cost to Canada.

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6.18 Interchangeability

Unless changes during the production run are authorized by the Contracting Authority, all vehicles/equipment supplied against any one item of a contract must be the same make and model, and all like assemblies, sub-assemblies and parts must be interchangeable.

ANNEX A – PRICING

The mini excavator and utility vehicle must be of the same manufacturer.

Item 001 – Mini Excavator (Firm Quantity)

The Contractor must deliver one mini excavator and ancillary items such as but not limited to, two vehicle manuals, including but not limited to the different electrical, mechanical, and hydraulic diagrams, in accordance with Annex B - Requirement Mini Excavator and Utility Vehicle, dated 2018-02-28.

The **Mini Excavator** and ancillary items must be delivered to:

Parks Canada
C/O PCSP
2464 Sheffield Road
Ottawa ON K1B 4E5

The contact person at destination is: (to be inserted by PWGSC).

Firm lot price of \$_____ for item 001, Delivered Duty Paid (... named place of destination), in accordance with Part 6, Basis of Payment Type 1.

Manufacturer: (to be inserted by PWGSC)

Mini Excavator Model: (to be inserted by PWGSC)

Item 002 –Utility Vehicle (Firm Quantity)

The Contractor must deliver one utility vehicle and ancillary items such as but not limited to, two vehicle manuals, including but not limited to the different electrical, mechanical, and hydraulic diagrams, in accordance with Annex B - Requirement Mini Excavator and Utility Vehicle, dated 2018-02-28.

The **Utility Vehicle** and ancillary items must be delivered to:

Parks Canada
C/O PCSP
2464 Sheffield Road
Ottawa ON K1B 4E5

The contact person at destination is: (to be inserted by PWGSC).

Firm lot price of \$_____ for item 002, Delivered Duty Paid (... named place of destination), in accordance with Part 6, Basis of Payment Type 1.

Manufacturer: (to be inserted by PWGSC)

Utility Vehicle Model: (to be inserted by PWGSC)

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Item 003 – Extended Warranty Period – Mini Excavator

If the warranty period is extended for an additional period of _____ months/calendar days, the Contractor will be paid a firm unit price of \$ _____ per vehicle/equipment, applicable taxes are extra.

(Item 003 will not be included in the financial evaluation)

Item 004 – Extended Warranty Period – Utility Vehicle

If the warranty period is extended for an additional period of _____ months/calendar days, the Contractor will be paid a firm unit price of \$ _____ per vehicle/equipment, applicable taxes are extra.

(Item 004 will not be included in the financial evaluation)

ANNEX B – REQUIREMENT

2018-02-28

Mini Excavator and Utility Vehicle

1. Background

- 1.1. Quttinirpaaq National Park is located in the extreme high arctic approximately 800km from the North Pole. It is a wilderness park comprising of vast and rugged landscape. To support visitors to this remote site, a base camp was established in Tanquary Fiord, Nunavut, where visitors are able to explore a small portion of Canada's most northern National Park. The base camp consists of a runway approximately 1km in length, several shelters for visitors and park staff, power generation systems, a water reservoir and several artifacts from the Defence Research Board arctic exploration.
- 1.2. Given the extremely harsh conditions, repair and maintenance is regularly required to the facilities on site. Without the use of heavy equipment on site the nature of the maintenance and repair to the facilities on site is limited. Parks Canada Agency, Tanquary Fiord, Nunavut requires one new mini excavator and one new utility vehicle to allow much greater capacity to perform civil work as well as the capacity to handle larger and heavier material and work load than before.

2. Objective

- 2.1. Parks Canada Agency requires one mini excavator and one utility vehicle from a single manufacturer that meets all the mandatory technical criteria identified below and in Annex C, Mandatory Technical Specification, Minimum Mandatory Criteria (Compliance Matrix). Although the delivery location of the mini excavator and utility vehicle is Ottawa, the vehicles will be shipped by Parks Canada Agency, from Ottawa to Resolute Bay by sea lift, and from Resolute Bay to Tanquary Fiord by DC3 airplane. There are very specific size and weight restrictions for this requirement.

Technical specifications

3. Mandatory technical criteria

3.1. Dimensions

- 3.1.1. **General:** the size of the available airplane to transport the equipment to site is the limiting factor for all dimensions. The equipment must fit within a cargo door of a DC3 aircraft. The dimensions are shown in Annex D. In addition to the cargo door limitation, the loads within the aircraft need to be distributed in the aircraft and the pilots will place ¾" plywood on the cargo floor. This further limits the available space from the standard dimensions listed in Annex D and must also be factored into the size restriction.

There is no heavy equipment on site and personnel on site is limited. Therefore the vehicles must be able to drive onto and off from the plane on a specially built ramp. The vehicles must be able to enter and leave the plane under their own force with no

additional assistance from other equipment. There must be sufficient fuel included in the fuel tanks to enable the vehicles to drive onto and off of the plane.

The DC3 will only carry only one of the two pieces of equipment at a time.

3.1.2. **Overall width, height and length:** Taking into account of the dimensions stated in Annex D and section 1.1 above, the vehicles must fit within the cargo hold and door of the DC3 and still be operational. It is possible to have some pieces of the vehicle removed yet remain operational to move in and out of the vehicle. For example the canopy system may be unbolted and removed to ensure that the height requirement is met. The extent of modification to the vehicle should be limited and require little to minimal experience or expertise to remove. It is not desired to rebuild the majority of the vehicle on site.

3.1.3. **Weight:** in order to meet the maximum load capacity of the DC3, the maximum weight of each vehicle must not exceed 5,800 pounds.

4. Mini Excavator- specific mandatory technical criteria

4.1. Motorization and drivetrain

4.1.1. Given the nature of the work performed (digging, grading, moving rocks, etc.) the mini excavator diesel engine's gross horsepower must be at least 13.5 HP.

4.2. Hydraulic System

4.2.1. As new accessories may be purchased for the mini excavator in the coming years, it must be equipped with an auxiliary outlet for hydraulic accessories (drill bit, jack-hammer, etc.), as well as one auxiliary hydraulic connection on the boom.

4.2.2. Given the location that the vehicle will be stored and operating, the mini excavator must come with arctic grade hydraulics, fluids and lines.

4.3. Design – interior layout

4.3.1. The operator of the mini excavator spends long hours working in rough terrain. The seat must be adjustable -- sliding forwards or backwards -- to adjust the distance between the operator and the controls.

4.3.2. The cab of the mini excavator must be equipped with a Roll Over Protection Structure (ROPS), Falling Object Protection Structure (FOPS) and Tip Over Protection Structure (TOPS) so as to ensure the driver's security. The ROPS, FOPS and TOPS meet a recognized standard such as ISO or OHSA.

4.4. Standard equipment for function checks

4.4.1. The industry standard dashboard displays with audible and visual warning are acceptable.

4.4.2. The mini excavator must be equipped with rear corner protectors that protect the mechanical, hydraulic and electrical components located in the back.

4.4.3. Industry standard warning signals while the excavator is moving forward or reverse is acceptable.

4.5. Lighting

4.5.1. The headlights allow the driver to maintain good visibility while travelling. Headlights are also necessary so that the operator can see the exterior components of the mini excavator. A night-time lighting system, including exterior lights located on the cab or on the shovel boom, is essential. These lights will allow the operator to continue their work.

4.6. Traction system

4.6.1. The tracks must be rubber in order to limit the impact of the mini excavator's movements on tundra.

4.7. Equipment

4.7.1. Front blade

4.7.1.1. The front blade must be hydraulically controlled and multi-position capable (at minimum up and down). The blade can be controlled and positioned to make it possible for the operator to perform grading work.

4.7.1.2. The length of the front blade must be industry standard for the width of the proposed mini excavator.

4.7.2. Bucket

4.7.2.1. The mini excavator must be delivered with a 20" trenching bucket with a hydraulic clamping thumb, pin on and 4 bolt on teeth attached.

4.7.2.2. In order to be able to replace culverts and other existing structures along the trails, the dig depth must be at least 6 feet.

5. Utility Vehicle specific mandatory technical criteria

5.1. Motorization and drivetrain

5.1.1. Given the nature of the work performed (hauling and towing) the utility vehicle's diesel engine's gross horsepower must be at least 23 HP.

5.1.2. The vehicle must be equipped with 4 wheel drive capable of at least 35km/h. A tracked vehicle is not acceptable. The four wheel drive must have a low and high range capability.

5.1.3. An automatic transmission with at least 4 gears or a Variable Transmission is acceptable.

5.1.4. The vehicle must come with 4 wheel disc brakes.

5.1.5. A power steering system is required.

5.2. Hydraulic System

- 5.2.1. Given the location that the vehicle will be stored and operating, the utility vehicle must come with arctic grade hydraulics, fluids and lines.

5.3. Design – interior layout

- 5.3.1. The vehicle must have seating for at least 2 people and 3 point restraint system for two seats.
- 5.3.2. The cab of the utility vehicle must be equipped with a Roll Over Protection Structure (ROPS) meeting a recognized standard such as ISO or OHSA.

5.4. Standard equipment for function checks

- 5.4.1. The industry standard dashboard with audio and visual warning display are acceptable.
- 5.4.2. When the reverse gear is chosen, an audible indicator must be included to warn nearby personnel that the vehicle is moving backwards.

5.5. Lighting

- 5.5.1. Outboard exterior lights are required.
- 5.5.2. The dashboard must be lit so that the operator can see and read all the dials.

5.6. Traction system

- 5.6.1. The vehicle must be capable of 4 wheel drive in both low and high range.
- 5.6.2. The tires must be mounted on steel rims and are suitable for adverse weather, tundra terrain, loose gravel and mud.

5.7. Equipment

- 5.7.1. The vehicle must include a cargo box with a minimum capacity of 1000lbs.
- 5.7.2. The cargo box must have a power assisted lift mechanism with the upper edge being at least 2.5 feet higher than the lower edge. The lift mechanism must be able to lift the cargo box with a full load.
- 5.7.3. The cargo box must come with a quick latch tail gate for ease of removal.
- 5.7.4. The vehicle must come with a towing hitch with a minimum towing capacity of 1250lbs.

6. Documentation

- 6.1. The contractor must provide two (2) copies of the operating manuals for both machines. Provide two (2) copies of the technical manuals, including the different electrical, mechanical, hydraulic diagrams, etc. These manuals will enable operators to better understand the issues, have a reference manuals and order the appropriate replacement parts.

6.2. The vehicles must hold a warranty for a minimum of 12 months or 2000 operating hours.

7. Delivery

7.1. The vehicles are to be delivered to:

Parks Canada Agency c/o PCSP
PCSP Project reference number: 557-17
2464 Sheffield Rd, Ottawa, ON
K1B 4E5

7.2. The vehicles and all associated components must be delivered and received prior to May 31, 2018.

8. Submission

8.1. The manufacturer must include the following information with their submission:

8.1.1. Manufacturer;

8.1.2. Model Offered ;

8.1.3. Dimensions of the Model Offered (height, width, length);

8.1.4. Technical Information: Technical information, photos, brochures, must be submitted to clearly demonstrate your compliance with the specifications detailed within this solicitation;

8.1.5. Provide a delivery schedule;

8.1.6. Provide dimensions (length, width, height) and detailed documentation, brochures with proposal to demonstrate compliance with the specifications of the solicitation.

Annex C
MANDATORY TECHNICAL SPECIFICATIONS, MINIMUM MANDATORY CRITERIA (Compliance Matrix)

Requirement	Manufacturer and Model Offered:	Dimensions of the Model Offered (height, width, length)	Weight of Model Offered	
One new mini excavator				
One new utility vehicle				
Item #	Performance Specification Description	Specification being offered: Bidder should record in this column how they meet the performance specification by recording this information in this column	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documents.	What's expected in your proposal
	GENERAL REQUIREMENTS:			
1		General Dimensions: The vehicles should fit within a cargo door of a DC3 aircraft, specifications attached, taking into account a 3/4 inch additional plywood floor. The equipment must be able to drive onto and off from the plane via a specially built ramp and weigh no more than 5800 pounds. The DC3 will only carry only one of the two pieces of equipment at a time.		Provide dimensions (length, width, height) and detailed documentation, brochures with proposal to demonstrate compliance with the specifications of the solicitation.
2		Technical Information: Technical information, photos, brochures, must be submitted to clearly demonstrate your compliance with the specifications detailed within this solicitation.		Provide detailed documentation, brochures with proposal.
3		Warranty: The vehicles must hold a warranty for a minimum of 12 months or 2000 operating hours.		Provide detailed documentation, brochures with proposal.
4		MINI EXCAVATOR		
4.1	Motorization and drivetrain			
4.1.1		The mini excavator diesel engine's gross horsepower must be at least 13.5 HP.		Provide detailed documentation, brochures with proposal.
4.2	Hydraulic System			
4.2.1		Must be equipped with an auxiliary outlet for hydraulic accessories (drill bit, jack-hammer, etc.), as well as one auxiliary hydraulic connection on the boom.		Provide detailed documentation, brochures with proposal.
4.2.2		The mini excavator must come with arctic grade hydraulics, fluids and lines.		Provide detailed documentation, brochures with proposal.
4.3	Design- Interior Layout			
4.3.1		The seat must be adjustable -- sliding forwards or backwards -- to adjust the distance between the operator and the controls.		Provide detailed documentation, brochures with proposal.
4.3.2		The cab of the mini excavator must be equipped with a Roll Over Protection Structure (ROPS), Falling Object Protection Structure (FOPS) and Tip Over Protection Structure (TOPS) so as to ensure the driver's security. The ROPS, TOPS and FOPS meet a recognized standard such as ISO or OHSA.		Provide detailed documentation, brochures with proposal.
4.4	Standard equipment for function checks			

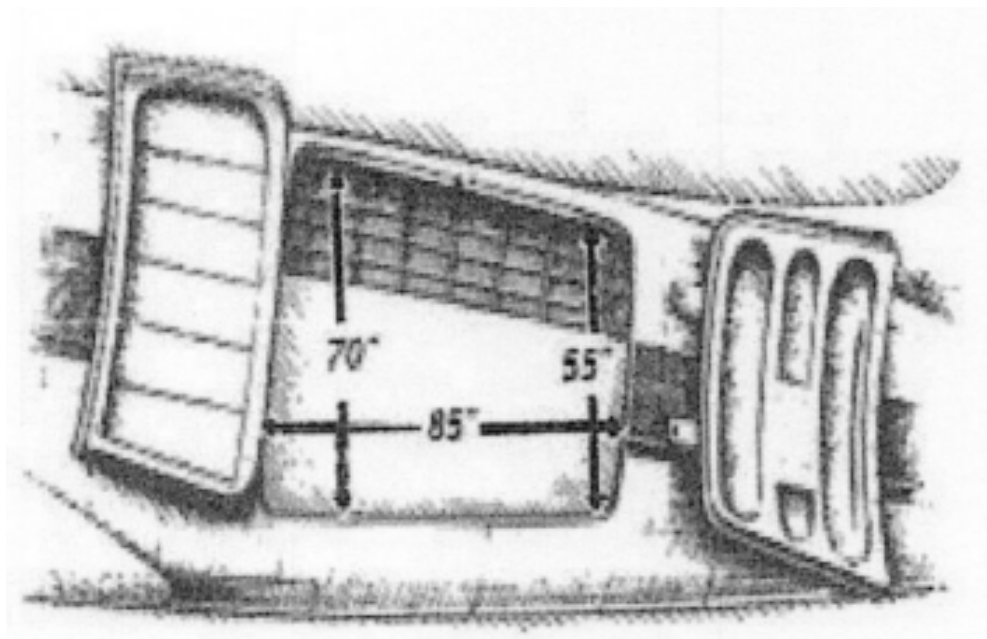
Annex C
MANDATORY TECHNICAL SPECIFICATIONS, MINIMUM MANDATORY CRITERIA (Compliance Matrix)

Item #	Performance Specification Description	Specification being offered: Bidder should record in this column how they meet the performance specification by recording this information in this column	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documents.	What's expected in your proposal
4.4.1	The industry standard dashboard displays with audible and visual warning are acceptable.			Provide detailed documentation, brochures with proposal.
4.4.2	Must be equipped with rear corner protectors that protect the mechanical, hydraulic and electrical components located in the back.			Provide detailed documentation, brochures with proposal.
4.4.3	Industry standard warning signals while the excavator is moving forward or reverse is acceptable.			Provide detailed documentation, brochures with proposal.
4.5	Lighting			
4.5.1	Must come with headlights so that the operator can see the exterior components of the mini excavator. Must also come with a night-time lighting system, including exterior lights located on the cab or on the shovel boom			Provide detailed documentation, brochures with proposal.
4.6	Traction System			
4.6.1	The tracks must be rubber			Provide detailed documentation, brochures with proposal.
4.7	Equipment			
4.7.1	Front Blade			
4.7.1.1	The front blade must be hydraulically controlled and multi-position capable (at minimum move up and down). The blade must have ability to be controlled and positioned to make it possible for the operator to perform grading work.			Provide detailed documentation, brochures with proposal.
4.7.1.2	The length of the front blade must be industry standard for the width of the proposed machine.			Provide detailed documentation, brochures with proposal.
4.7.2	Bucket			
4.7.2.1	The mini excavator must be delivered with a 20" trenching bucket with a hydraulic clamping thumb, pin on and 4 bolt on teeth attached			Provide detailed documentation, brochures with proposal.
4.7.2.2	The dig depth of the bucket must be at least 6 feet.			Provide detailed documentation, brochures with proposal.
5	UTILITY VEHICLE - specific mandatory technical criteria			
5.1	Motorization and drivetrain			
5.1.1	The utility vehicle's diesel engine's gross horsepower must be at least 23 HP.			Provide detailed documentation, brochures with proposal.
5.1.2	The vehicle must be equipped with 4 wheel drive capable of at least 35km/h. A tracked vehicle is not acceptable. The four wheel drive must have a low and high range capability.			Provide detailed documentation, brochures with proposal.
5.1.3	Must have an automatic transmission with at least 4 gears or a Variable Transmission is acceptable			Provide detailed documentation, brochures with proposal.
5.1.4	The utility vehicle must come with 4 wheel disc brakes.			Provide detailed documentation, brochures with proposal.
5.1.5	Power steering system is required.			Provide detailed documentation, brochures with proposal.
5.2	Hydraulic System			
5.2.1	The utility vehicle must come with arctic grade hydraulics, fluids and lines.			Provide detailed documentation, brochures with proposal.
5.3	Design- Interior Layout			

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ANNEX E - ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)