



**IRETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des sousmissions
Procurement and Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Ave
Regina, SK S4P 3K7

Fax No. - N° de FAX:
(306) 780-5232

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT DOES NOT CONTAIN A
SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT NE COMPORTE PAS
UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet: Utility Vehicle (UTV)		Date March 2, 2018
Solicitation No. – N° de l'invitation M5000-18-4928/B – PW-18-00818690		
Client Reference No. - No. De Référence du Client 201804928		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 pm	CST (Central Standard Time) HNC (Heure Normale du Centre)
On / le :	March 27, 2018	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Tania Sentes, Procurement Officer		
Telephone No. – No. de téléphone 639-625-3463	Facsimile No. – No. de télécopieur 306-780-5232	

Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION

- 1.1. Security Requirement
- 1.2. Requirement
- 1.3. Debriefings
- 1.4. Procurement Ombudsman
- 1.5. Trade Agreements

PART 2 - BIDDER INSTRUCTIONS

- 2.1. Standard Instructions, Clauses and Conditions
- 2.2. Submission of Bids
- 2.3. Enquiries - Bid Solicitation
- 2.4. Applicable Laws
- 2.5. Promotion of Direct Deposit Initiative

PART 3 - BID PREPARATION INSTRUCTIONS

- 3.1. Bid Preparation Instructions

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

- 4.1. Evaluation Procedures
- 4.2. Basis of Selection

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

- 5.1. Certifications Required Precedent to Contract Award

PART 6 - RESULTING CONTRACT CLAUSES

- 6.1. Security Requirement
- 6.2. Requirement
- 6.3. Standard Clauses and Conditions
- 6.4. Term of Contract
- 6.5. Authorities
- 6.6. Payment
- 6.7. Invoicing Instructions
- 6.8. Certifications and Additional Information
- 6.9. Applicable Laws
- 6.10. Priority of Documents
- 6.11. Procurement Ombudsman
- 6.12. Shipping Instructions – Delivered Duty Paid
- 6.13. Delivery and Unloading
- 6.14. SACC Manual Clauses
- 6.15. Environmental Considerations

List of Annexes:

- Annex A Requirement
- Annex B Basis of Payment
- Annex C Mandatory Technical Criteria



PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with the requirement.

1.2 Requirement

The requirement is detailed under Annex "A" of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4. Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca. You can also obtain more information on the OPO services available to you at their website at www.opo-boa.gc.ca.

1.5 Trade Agreements

"The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA)."



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

This bid solicitation cancels and supersedes previous bid solicitation number M5000-18-4928/A dated January 11, 2018 with a closing of February 20, 2018 at 2:00 pm Central Standard Time. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2.2 Submission of Bids

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email to RCMP will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.



2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

2.5 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: corporate_accounting@rcmp-grc.gc.ca



PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I:** Technical Bid (two hard copies)
Section II: Financial Bid (one hard copy)
Section III: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.



PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Refer to Annex C, Mandatory Technical Criteria

4.1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, Incoterms 2010 Delivered Duty Paid (DDP) including unloading, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.



PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.1.1 Integrity Provisions

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences (as applicable)
- Required Documentation

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?and_ga=1.229006812.1158694905.1413548969#afed) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?and_ga=1.229006812.1158694905.1413548969#afed).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.



PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before **May 1, 2018**

6.4.2 Optional Goods

The Contractor grants to Canada the irrevocable option to purchase up to three (3) additional UTVs as described at Annex A, Requirement of the Contract under the same conditions and at the prices and/or rates stated in the Contract.

The Contracting Authority may exercise the option within twelve (12) months from contract award by sending a written notice to the Contractor. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Section 6.12 – Shipping Instruction – Delivered Duty Paid of the Contract.



6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Tania Sentes
Senior Contracting Officer
Royal Canadian Mounted Police
Corporate Management Branch
5600 - 11th Ave
Regina, SK S4P 3J7

Telephone: 639-625-3463
Facsimile: 306-780-5232

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is: *(to be provided at contract award)*

Name: _____
Title: _____
Royal Canadian Mounted Police
Directorate: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative - *(to be provided at contract award)*

Name: _____
Title: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____



6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B, Basis of Payment for a cost of \$ _____ (to be completed at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17) Limitation of Price

6.6.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.



6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016-04-04) – Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____

6.11. Procurement Ombudsman

6.11.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

6.12 Shipping Instructions – Delivered Duty Paid

Goods must be consigned and delivered to the destination specified in the contract:

Incoterms 2010 "DDP Delivered Duty Paid", "F" Division Post Garage 6101 Dewdney Avenue, Regina, Saskatchewan including all unloading charges.



6.13 Delivery and Unloading

Delivery trucks must be equipped with an unloading device which will permit unloading at sites with no hydraulic, stationary or other type of unloading facility.

When making deliveries, sufficient personnel must be provided to permit unloading of any type of vehicle without the assistance of federal government personnel.

6.14 SACC Manual Clauses

B7500C (2006-06-16) Excess Goods

G1005C (2016-01-28) Insurance – No Specific Requirement

6.15 Environmental Considerations:

Where applicable, suppliers are encouraged to consider the following environment considerations:

Deliverables:

- When printed material is requested, the minimum recycled content of 30% is required and/or certified as originating from a sustainably managed forest.
- Recycle unneeded printed documents (in accordance with Security Requirements).

Shipping Requirements:

- Minimize packaging
- Include recycled content in packaging;
- Re-use packaging;
- Include a provision for a take-back program for packaging;
- Reduce/eliminate toxics in packaging.



ANNEX "A"

REQUIREMENT

The Contractor must supply, deliver, unload and provide service, as required, for three (3) new (most current model year manufactured at bid closing) Utility Terrain Vehicle (UTV) to the Royal Canadian Mounted Police, to be delivered to Regina, SK, in accordance with the requirements specifications, terms and conditions detailed herein.

The Open Air 4 x4 Utility Terrain Vehicle (UTV) must include the following specifications:

- Must be new, most current Manufacturer Model Year still in production at bid closing;
- Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance

A. Engine

1. Liquid Cooled 4 cycle (Single Cylinder Gas Engine – Minimum)
2. 560 cc(minimum) to 850 cc (maximum)
3. Electric start
4. Fuel injection
5. Automatic transmission including High, Low, Neutral, Reverse gears with selectable 2 WD and 4WD

B. Electrical System

1. 40 Amp alternator
2. 12 Volt battery, 1 amp minimum, must have step and rapid charging capability, including over voltage protection, short circuit protection, overload protection and thermal protection. One (1) battery tender to be supplied with each machine

C. Drive train

1. Travelling Speed Range, 0 – 40 KM (40 KM Maximum)
2. Gear selection/range mandatory: High/Low, Reverse, Neutral
3. 4 wheel drive with lockable rear differential

D. Suspension

1. Independent Macpherson Strut front steering – Minimum
2. Independent coil over shock rear suspension– Minimum
3. Power steering wheel (no foot pedals or hand controls)
4. High performance all-purpose suspension

E. Tires

1. High performance all purpose, Turf/hard surface – standard manufacturer tire size for bidding machine

F. Brakes

1. Mechanical parking/emergency brake (may be disk or drum)
2. Front and rear – Mandatory Disc or Drum Hydraulic Brake

G. Fuel System

1. Electric Fuel Pump – Minimum



H. Dimensions

1. Length - 114 in (minimum)
2. Width – 58 in (minimum)
3. Height – 72 in. (minimum) to 79 in. (maximum)
4. Wheelbase – 75 in. (minimum)
5. Ground Clearance – 10 in. (minimum)
6. Fuel Tank Capacity – 30 Litre (L) minimum

I. Cargo Box

1. The box must be made of steel or reinforced with steel
2. 750 lb Box Capacity – Minimum
3. Power Lift Cargo Box
4. Quick latch tailgate
5. Rear Receiver hitch
6. Drawbar

J. Instrumentation

1. Mandatory Manufacturer standard Instrumentation Panel

K. Interior/Cab

1. Bucket seats with double seating capacity – Minimum
2. 3 point restraint safety belts – Minimum

L. Exterior/Cab

1. Roll Over Protective Structure (ROPS) Cab Frame with steel roof
2. Deluxe lighting kit (including signal and brake lights) – Minimum
3. Side mirror kit
4. Removable or Tip-out glass windshield
5. Must have (1) One Windshield wiper
6. Back-up alarm
7. Horn
8. Vinyl Flooring
9. Bush Guards – Mandatory front and rear bush guards to protect lights
10. Bumpers – Mandatory front and rear bumpers



M. Additional Features

1. **Shipping/Crating:** Shipped full assembled
2. **Manuals:** Two (2) hard copies of the Operators, Service/Parts manuals. One (1) hard copy of the Warranty manual. All manuals to be provided in English
3. **Keys:** Two (2) sets of keys – minimum
4. **New Vehicle Information Statement (NVIS)** documents to be included with the delivery of the unit.
5. **Identification:** Each machine must have an Identification Plate permanently marked and in an inconspicuous and protected location containing the following information: Manufacturer; model; model year; serial number; Gross Vehicle Weight Rating (GVWR), and Contract number.
6. **Warranty:** The warranty period will be twelve (12) months after the delivery and acceptance of the unit or the length of the Contractor's or manufacturer's standard warranty period, whichever is longer. All costs related to warranty work must be included in price, non-warranty maintenance and after sales service are to be charged separately
7. **Service:** Service/warranty and regular maintenance work must be performed within a 100 km radius of the delivery location, by an authorized representative. The authorized representative must begin the repair service within 24 hours of notification at a service facility. The authorized representative must have ready access to regular maintenance and servicing parts and be able to access all parts not normally stocked from an authorized parts dealer.



ANNEX "B"

BASIS OF PAYMENT

Firm unit prices, in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax is extra, Incoterms 2010 "DDP Delivered Duty Paid", delivery, unloading charges, Canadian customs duties and excise taxes included.

Annex "B" must be completed in its entirety or the bid will be considered non-responsive and will not be evaluated.

Item	Description	Quantity (a)	Unit of Issue	Price Per Unit (b)	Extended Price (a x b)
1.0	UTV, in accordance with Annex A to be shipped to Regina, SK	3	Each	\$ _____	\$ _____
2.0	Optional UTV, in accordance with Annex A	3	Each	\$ _____	\$ _____
Total Evaluated Price (1.0 + 2.0)					\$ _____

Manufacturer: _____

Model: _____

Year: _____



ANNEX C

MANDATORY TECHNICAL CRITERIA

Bidders are required to indicate whether or not they comply with the mandatory specifications. Bidders must include **two (2) copies of descriptive literature of the make and model of the items offered in sufficient detail to clearly indicate compliance with each of the individual requirements** in the specifications and cross reference where this specification is located within the descriptive literature.

If specifications are not listed in the descriptive literature, bidders must provide documentation to support how the offered unit meets the specification.

Where weight, dimensions or other characteristics are shown as minimum or maximum, the bidder must indicate the manufacturer's figures.

The Royal Canadian Mounted Police is under no obligation to seek clarification of the bid(s) or the supporting technical documentation provided.

For evaluation purposes, indicate the Manufacturer, model and year of the unit offered for evaluation

Manufacturer: _____, **Model:** _____, **Year:** _____

Failure to meet any of the following specifications will render your proposal non-compliant and will be given no further consideration.

The following specifications must be met:

No.	Specification	Compliance		Comments(s) / Cross Reference
		Yes	No	
	Must be new, most current Manufacturer Model Year still in production at bid closing;			
A	Engine			
1.	Liquid Cooled 4 cycle (Single Cylinder Gas Engine – Minimum)			
2.	560 cc(minimum) to 850 cc (maximum)			
3.	Electric Start			
4.	Fuel Injection			
5.	Automatic transmission including High, Low, Neutral, Reverse gears with selectable 2 WD and 4WD			
B.	Electrical System			
1.	40 Amp alternator			
2.	12 Volt battery, 1 amp minimum, must have step and rapid charging capability, including over voltage protection, short circuit protection, overload protection and thermal protection. One (1) battery tender			



	to be supplied with each machine.			
C.	Drive Train			
1.	Travelling Speed Range, 0 – 40 KM (40 KM Maximum)			
2.	Gear selection/range mandatory: High/Low, Reverse, Neutral			
3.	4 wheel drive with lockable rear differential			
D.	Suspension			
1.	Independent Macpherson Strut front steering – Minimum			
2.	Independent coil over shock rear suspension– Minimum			
3.	Power steering wheel (no foot pedals or hand controls)			
4.	High performance all-purpose suspension			
E.	Tires			
1.	High performance all purpose, Turf/hard surface – standard manufacturer tire size for bidding machine			
F.	Brakes			
1.	Mechanical parking/emergency brake (may be disk or drum)			
2.	Front and rear – Mandatory Disc or Drum Hydraulic Brake			
G.	Fuel System			
1.	Electric Fuel Pump			
H.	Dimension			
1.	Length - 114 in (minimum)			
2.	Width – 58 in (minimum)			
3.	Height – 72 in. (minimum) to 79 in. (maximum)			
4.	Wheelbase – 75 in. (minimum)			
5.	Ground Clearance – 10 in. 2.(minimum)			
6.	Fuel Tank Capacity – 30 Litre (L) minimum			



I	Cargo Box			
1.	The box must be made of steel or reinforced with steel			
2.	750 lb Box Capacity – Minimum			
3.	Power Lift Cargo Box			
4.	Quick latch tailgate			
5.	Rear Receiver hitch			
6.	Drawbar			
J	Instrumentation			
1.	Mandatory Manufacturer standard Instrumentation Panel			
K	Interior/Cab			
1.	Bucket seats with double seating capacity – Minimum			
2.	3 point restraint safety belts – Minimum			
L	Exterior/Cab			
1.	Roll Over Protective Structure (ROPS) Cab Frame with steel roof			
2.	Deluxe lighting kit (including signal and brake lights) – Minimum			
3.	Side mirror kit			
4.	Removable or Tip-out glass windshield			
5.	Must have (1) One Windshield wiper			
6.	Back up alarm			
7.	Horn			
8.	Vinyl Flooring			
9.	Bush Guards – Mandatory front and rear bush guards to protect lights			
10.	Bumpers – Mandatory front and rear bumpers			
M.	Additional Features			
1.	Shipping/Crating: Shipped fully assembled			
2.	Manuals: Two (2) hard copies of the Operators, Service/Parts manuals. One (1) hard copy of the Warranty manual. All manuals to be provided in English.			



3.	Keys: Two (2) sets of keys – minimum			
4.	New Vehicle Information Statement (NVIS) documents to be included with the delivery of the unit.			
5.	Identification: Each machine must have an Identification Plate permanently marked and in an inconspicuous and protected location containing the following information: Manufacturer; model; model year; serial number; Gross Vehicle Weight Rating (GVWR), and Contract number.			
7.	<p>Service: Service/warranty and regular maintenance work must be performed within a 100 km radius of each delivery location, by an authorized service dealer and/or agent.</p> <p>The authorized service dealer and/or agent must have ready access to regular maintenance and service parts and be able to access all parts not normally stocked from an authorized parts dealer.</p> <p>The Bidder must provide the name, address, telephone number and indicate the distance between the delivery location and the authorized service dealer and/or agent to provide after sales service, maintenance, warranty repairs, and a full range of repair parts for the unit offered.</p>			<p>Distance between the delivery location and the service dealer and/or agent: _____ km</p> <p>Name: _____ _____</p> <p>Address: _____ _____</p> <p>Telephone: _____</p>