



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A :**

RCMP-GRC  
Bid Receiving/Réception des soumissions  
Attention: Clair Hinthier  
Mail Stop/Arrêt postal 15  
73 chemin Leikin drive  
Ottawa ON K1A 0R2

All persons delivering mail, parcels and bids to the Mail Parcel and Screening Facility will be asked to provide government photo identification and a contact number as part of an enhanced security protocol.

Dans le cadre d'un protocole de sécurité amélioré, toute personne qui livre le courrier, les paquets et les soumissions à l'installation d'inspection du courrier et des colis devra désormais présenter une carte d'identité avec photo émise par le gouvernement et un numéro de téléphone.

**SOLICITATION AMENDMENT #1**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

<b>Title – Sujet</b> Editing, proofreading, desktop and web page publishing services		<b>Date</b> March 6, 2018
<b>Solicitation No. – N° de l'invitation</b> 201702622		<b>Amendment #1</b>
<b>Client Reference No. - No. De Référence du Client</b> 201702622		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At / à :</b>	14 :00	EDT(Eastern Daylight Time) HAE (heure avancée de l'Est)
<b>On / le :</b>	April 3, 2018	
<b>F.O.B. – F.A.B</b>	<b>GST – TPS</b>	<b>Duty – Droits</b>
<b>Destination of Goods and Services – Destinations des biens et services</b> See Herein		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Clair Hinthier Senior Procurement and Contracting Officer		
<b>Telephone No. – No. de téléphone</b> (613) 843-3806		<b>Facsimile No. – No. de télécopieur</b> (613) 825-0082
<b>Delivery Required – Livraison exigée</b> See Herein		<b>Delivery Offered – Livraison proposée</b> See Herein
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>		
<b>Telephone No. – No. de téléphone</b>		<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>		
<b>Signature</b>		<b>Date</b>



This amendment is raised:

- To respond to questions received during the solicitation period; and
- To revise the solicitation accordingly, as applicable.

## **QUESTIONS AND ANSWERS – SERIES I**

### **Question 1:**

Is there an incumbent for this project or is there an existing contract that has or is being fulfilled with regards to the requirements outlined in this RFP? Are there contracts that have been awarded in the past for the same or similar work performed? If so, can you please provide the details of those contract(s) (e.g. company name, dates of contract, contract value).

### **Answer 1:**

There is currently an incumbent for this project. Any specific information regarding similar work or past contracts can be found through Proactive Disclosure at the following link:

<https://open.canada.ca/en/open-information>

### **Question 2:**

Do all proposed resources need to comply with each of the mandatory requirements or can it be a collective effort of the team of proposed resources?

For example: M1 The proposed resource must have a minimum 4 years demonstrated experience proofreading and editing French and English documents.

Can that requirement be met by 2 resources, each with a minimum of 4 years of demonstrated experience proofreading and editing - 1 in English and 1 in French?

### **Answer 2:**

The RCMP cannot accept a team of proposed resources. Any proposed resource must meet ALL the mandatory criteria in order to be considered for contract award.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED