



## **Advance Contract Award Notice (ACAN) for providing CSA Z662 Public Access Initiative**

The National Energy Board (NEB or Board) is conducting an initiative on a pilot basis to provide public access to CSA Z662 – *Oil and Gas Pipeline Systems*. CSA Z662 is the principal design standard for NEB-regulated pipelines and is incorporated by reference in the NEB's *Onshore Pipeline Regulations*. Through this initiative, CSA Z662 will be accessible to the public through a web platform for 2018-2019. The initiative will include a survey for users and analysis on amount and type of access through this platform.

### **Purpose of the ACAN:**

The purpose of this ACAN is to provide public notice indicating to the supplier community that NEB intends to award a contract for these services to the CSA Group. Before awarding the contract however, the government would like to allow other potential suppliers to signal their interest in bidding and demonstrate they are capable of satisfying the requirements by submitting a Statement of Capabilities within the 15 calendar day posting period.

If no other potential supplier submits a Statement of Capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

### **Definition of the requirement**

The National Energy Board requires a provider to implement an initiative to enable public access to CSA Z662 – *Oil and Gas Pipeline Systems* to assist the Board in meeting the following objective:

The NEB has received requests from various stakeholders over the years for access to CSA Z662 – *Oil and Gas Pipeline Systems*, which is the principal design standard for NEB-regulated pipelines and is incorporated by reference in the NEB's *Onshore Pipeline Regulations*. In order to assess the appropriate approach for enabling public access to this standard, the NEB is undertaking an initiative to provide web access to CSA Z662. The initiative was started in 2017-2018, and this portion of the initiative is for 2018-2019. As the Canadian Standards Association (CSA) Group holds copyright for this standard, and manages access to its standards through its CSA Communities portal, the CSA Group is the only supplier who can provide web access for the CSA Z662 standard. The CSA Group will implement a survey for users and conduct an analysis on the amount and type of access to provide an assessment on accessibility and use of this standard through the web format.

### **Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)**

Any interested supplier must demonstrate by way of a statement of capabilities, ability to undertake the following tasks:

1. Implement and provide ongoing support to the CSA Communities Platform to provide a public view access space for web access to CSA Z662 – *Oil and Gas*



*Pipeline Systems* (in English and in French).

2. Monitor public view access of CSA Z662 and provide a user survey for feedback.
3. Develop reports based on analysis of number of views and document access frequency for CSA Z662 on the CSA Communities Platform, including an evaluation of the initiative.

### **Applicability of the trade agreement(s) to the procurement**

This procurement is subject to the following trade agreement(s):

- i. NAFTA
- ii. CFTA

### **Justification for the Pre-Identified Supplier**

The Contractor, the CSA Group, is suggested because:

- i. The CSA Group holds copyright to CSA Z662 – *Oil and Gas Pipeline Systems*, and manages access to the standard through its web-based CSA Communities portal.
- ii. The CSA Group can collect data and provide analysis on the amount and type of access for the CSA Z662 through its web-based CSA Communities portal.

### **Government Contracts Regulations Exception(s)**

The following exception(s) to the *Government Contracts Regulations* is invoked for this procurement under subsection 6(d) - "only one person is capable of performing the work".

### **Period of the proposed contract or delivery date**

The proposed contract is for the period from award to March 29, 2019.

### **Cost estimate of the proposed contract**

The estimated value of the contract is \$150,000 (GST/HST extra).

### **Name and address of the pre-identified supplier**

CSA Group  
178 Rexdale Blvd  
Toronto, ON M9W 1R3



### **Suppliers' right to submit a statement of capabilities**

Suppliers who consider themselves fully capable of providing the services described in the ACAN may submit a Statement of Capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements.

### **Closing date for a submission of a statement of capabilities**

The closing date and time for accepting statements of capabilities is March 26, 2018 at 14:00Hrs (MDT).

### **Inquiries and submission of statements of capabilities**

Inquiries and statements of capabilities are to be directed to:

Owuor Okiro  
Procurement Technical Analyst  
National Energy Board  
Suite 210, 517 – 10<sup>th</sup> Avenue, SW  
Calgary, AB T2R 0A8  
Tel: 403-604-6254  
Email: [Owuor.Okiro@neb-one.gc.ca](mailto:Owuor.Okiro@neb-one.gc.ca)