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**Quebec**

**K1A0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division/Division des  
services professionnels en informatique

11 Laurier Street

11, rue Laurier

Place du Portage, Phase III, 4C2

Gatineau

Quebec

K1A0S5

<b>Title - Sujet</b> TBIPS- DACS PROJECT	
<b>Solicitation No. - N° de l'invitation</b> W1786-180003/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> W1786-180003	<b>Date</b> 2018-03-09
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$IPS-006-32232	
<b>File No. - N° de dossier</b> 006ips.W1786-180003	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-03-21</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Aresta, Arden	<b>Buyer Id - Id de l'acheteur</b> 006ips
<b>Telephone No. - N° de téléphone</b> (613) 858-9160 ( )	<b>FAX No. - N° de FAX</b> (613) 956-2675
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## SOLICITATION AMENDMENT NO. 002

This amendment is raised to:

1. Provide answers to Bidders questions in relation to the above mentioned solicitation; and
2. Amend the RFP as detailed in Appendix A-2 below.

Question 3:

M13 states "The Bidder's proposed resource must have at a minimum a Bachelor degree in Geographic Information Processing where M1, M5 and M9 require "The Bidder's proposed resource must have at a minimum a Bachelor degree in Geography / Geology or Geospatial Information Systems." Considering that resources are working on the same project, would the Crown correct M13 and amend it to be equal to M1, M5 and M9?

Response 3:

Yes, M13 will be amended to be equal to M1, M5, and M9 for education criteria. Please see Appendix A-2 below.

Question 4:

M1, M5, M9 and M13 state that the proof of degree, diploma/certificate must be submitted. Please confirm that diploma/certificate are able to be submitted to satisfy these criteria?

Reponse 4:

Yes, copies of diplomas/certificates must be submitted to satisfy the criteria.

Question 5:

M4 requests that our resources have experience with Envitia Map Link Pro software. According to the Envitia website, "Envitia works with customers in **Defence, Government and Industry** to make better and faster decisions through the use of geospatial technologies and GIS software systems."

This criterion appears to limit the RFP from being competitive and favors incumbent corporations, specifically those already working with Department of National Defence. In order to facilitate a fair process, we respectfully request that it be removed from the mandatory criteria, or that it be made a rated criterion.

Reponse 5:

The experience criteria for Envitia Map Link Pro software will be made a rated criterion. Please see Appendix A-2 below.

Question 6:

The solicitation contains references to Document Safeguarding capability (ie. Attachment 3.1),

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but does not indicate that a prospective vendor must hold a valid Document Safeguarding Clearance: As such, can the Crown confirm that there is no specific Document Safeguarding security requirement associated with this RFP?

Reponse 6:

The vendor does not have to hold a valid document safeguarding clearance for this Request for Proposal.

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**Appendix A-2:**

**1. At Attachment 4.1, Bid Evaluation Criteria, Canada has amended as follows:**

Delete: In its entirety

**Insert:**

**ATTACHMENT 4.1**

**BID EVALUATION CRITERIA**

**1. MANDATORY REQUIREMENTS**

**1.0 Corporate Criteria**

#	Mandatory Requirements	Bidder Substantiation	Reference to Additional Substantiating Materials and Proof of Certification Included in the Bid
MC1.	<p>The Bidder must have been awarded at least one (1) Geomatics contract for a Government (Federal, Provincial, Municipal, Crown Corporation) Client.</p> <p>The single contract identified must:</p> <ul style="list-style-type: none"> <li>a. have a contract value of at least \$1,000,000 (excluding applicable OR Including applicable taxes);</li> <li>b. have been awarded at least two years prior to the original closing date of this solicitation and no later than ten years from the closing date of this solicitation;</li> <li>c. have a duration of at least two years within the last ten years. (note: duration does not include option periods that have not been exercised); and</li> <li>d. Have provided a minimum of four (4) resources working simultaneously for a period of at least twelve (12) consecutive months.</li> </ul> <p><b>NOTE:</b> The requirement for a minimum of four (4) resources working simultaneously for a period of twelve (12) consecutive months means that over this twelve (12) month period there must have been at least four (4) resources working concurrently as described in</p>		

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	<p>the paragraph MC1 (d) of the Corporate Mandatory Criteria under the same contract. The Bidder must demonstrate that at least four (4) resources were provided every month for the entire twelve (12) months period. There must not have been a break in service from any of the resources from one month to the next for the entire twelve (12) months. For example, if the Bidder was able to provide 15 resources throughout months 1 to 3 and 6 to 12, but could only provide 4 resources during months 4 to 5, then they would be considered non-compliant due to the inability to meet the requirements of Corporate Mandatory Criteria MC1 (d) as the Bidder did not provide the minimum number of resources for the entire twelve (12) months period.</p> <p>To demonstrate this experience the Bidder must submit:</p> <p>Customer reference for a Geomatics contract (one reference minimum) managed within the last ten (10) years.</p> <p>The reference must include:</p> <ul style="list-style-type: none"> <li>• the name of the organization,</li> <li>• the contract number,</li> <li>• a short description of the services provided,</li> <li>• the name, and either the telephone number or e-mail address of the organization's contact responsible for the contract,</li> <li>• as well as the award date, expiry date,</li> <li>• dollar value of each contract and the number of resources provided.</li> </ul> <p>It is the Bidder's responsibility to ensure that any information divulged is with the permission of the reference provided.</p> <p>Note: The Bidder must have been the prime contractor, rather than a subcontractor. This means that the Bidder contracted directly with the customer of the work. If the Bidder's contract was to perform work which another entity had itself first contracted to perform, the Bidder will not be considered the prime contractor. For example, Z (customer) contracted with Y for services. Y, in turn, entered into a contract with X to provide all or part of these services to Z. In this example, Y is a prime contractor and X is a subcontractor.</p>		
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	<p>Note: the phrase "...within the last ten years" means within ten years from the closing date of this solicitation.</p> <p>Bidders are reminded that a Supply Arrangement or Standing Offer is not a contract and therefore any reference to this type of document will not be accepted for the purpose of evaluating contract experience. For example if the Bidder references it's TBIPS SA number such as EN578-055605/XXX/EL for the purpose of demonstrating experience under the evaluation criteria, Canada will disregard this experience because it does not relate to a specific contract.</p>		
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#### 1.1 G.1 Geomatics Analyst – Level 2

#	Mandatory Requirements	Bidder Substantiation	Reference to Additional Substantiating Materials and Proof of Certification Included in the Bid
M1.	<p>The Bidder's proposed resource must have at a minimum a Bachelor degree in Geography/Geology or Geospatial Information Systems.</p> <p><i>Proof of degree, diploma/certificate must be submitted with the bid.</i></p>		
M2.	<p>The Bidder's proposed resource must demonstrate a minimum of five (5) years of Geomatics experience.</p>		

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M3.	The Bidder's proposed resource must demonstrate a minimum of one (1) year of experience within the last three (3) years using ESRI GIS Desktop Software.		
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#### 1.2 G.1 Geomatics Analyst– Level 2

#	Mandatory Requirements	Bidder Substantiation	Reference to Additional Substantiating Materials and Proof of Certification Included in the Bid
M4.	<p>The Bidder's proposed resource must have at a minimum a Bachelor degree in Geography/Geology or Geospatial Information Systems.</p> <p><i>Proof of degree, diploma/certificate must be submitted with the bid.</i></p>		
M5.	The Bidder's proposed resource must demonstrate a minimum of five (5) years of Geomatics experience.		
M6.	The Bidder's proposed resource must demonstrate a minimum of one (1) year of experience within the last three (3) years using ESRI GIS Desktop Software.		

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1.3 G.1 Geomatics Analyst– Level 2

#	Mandatory Requirements	Bidder Substantiation	Reference to Additional Substantiating Materials and Proof of Certification Included in the Bid
M7.	<p>The Bidder's proposed resource must have at a minimum a Bachelor degree in Geography/Geology or Geospatial Information Systems.</p> <p><i>Proof of degree, diploma/certificate must be submitted with the bid.</i></p>		
M8.	<p>The Bidder's proposed resource must have a minimum of five (5) years' experience in Geomatics</p>		
M9.	<p>The Bidder's proposed resource must have a minimum of one (1) year of experience within the last three (3) years using ESRI GIS Desktop Software.</p>		



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#### 1.4 G.2 GIS Applications Analyst– Level 2

#	Mandatory Requirements	Bidder Substantiation	Reference to Additional Substantiating Materials and Proof of Certification Included in the Bid
M10.	<p>The Bidder's proposed resource must have at a minimum a Bachelor degree in Geographic Information Processing.</p> <p><i>Proof of degree, diploma/certificate must be submitted with the bid.</i></p>		
M11.	<p>The Bidder's proposed resource must have a minimum of five (5) years' experience in Geomatics.</p>		
M12.	<p>The Bidder's proposed resource must have a minimum of one (1) year of experience in Geospatial Data Quality Control Management.</p>		

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## 2. RATED REQUIREMENTS

Each Technical Proposal that meets all the Mandatory Requirements specified above will be evaluated and scored in accordance with the following point-rated evaluation criteria.

### 2.1 G.1 Geomatics Analyst– Level 2

Rated Criteria	Point Rating	Maximum Score	Bidder Response
<b>R1.</b> Demonstrated experience in Geomatics beyond the mandatory criteria of five (5) years.	Additional 1 to 3 years = 1 point Additional 3+ to 5 years = 2 points Additional 5+ to 8 years = 3 points Additional 8+ to 10 years = 4 points Additional 10+ years = 5 points	5 points	
<b>R2.</b> Demonstrated experience in ESRI GIS Desktop software beyond the mandatory criteria of one (1) year.	Additional 1 to 3 years = 1 point Additional 3+ to 5 years = 2 points Additional 5+ to 8 years = 3 points Additional 8+ to 10 years = 4 points Additional 10+ years = 5 points	5 points	
<b>R3.</b> Demonstrated experience in Envitia Map Link Pro software and SAFE FME Software.	1 to 3 years = 1 point 3+ to 5 years = 2 points 5+ to 8 years = 3 points 8+ to 10 years = 4 points 10+ years = 5 points	5 points	

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<b>R4.</b> Demonstrated experience in interpreting project objectives and creating appropriate data, analysis and output products (maps, reports).	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	
<b>R5.</b> Demonstrated experience in developing and documenting detailed statements of requirement.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	
<b>R6.</b> Demonstrated experience in providing advice on GIS and Remote Sensing technology and its application.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	

Maximum Points Available:	30
Minimum Score Required:	21
Bidders Score:	

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## 2.2 G.1 Geomatics Analyst– Level 2

Rated Criteria	Point Rating	Maximum Score	Bidder Response
<b>R1.</b> Demonstrated experience in Geomatics beyond the mandatory criteria of five (5) years.	Additional 1 to 3 years = 1 point Additional 3+ to 5 years = 2 points Additional 5+ to 8 years = 3 points Additional 8+ to 10 years = 4 points Additional 10+ years = 5 points	5 points	
<b>R2.</b> Demonstrated experience in ESRI GIS Desktop software beyond the mandatory criteria of one (1) year.	Additional 1 to 3 years = 1 point Additional 3+ to 5 years = 2 points Additional 5+ to 8 years = 3 points Additional 8+ to 10 years = 4 points Additional 10+ years = 5 points	5 points	
<b>R3.</b> Demonstrated experience in Envitia Map Link Pro software and SAFE FME Software.	1 to 3 years = 1 point 3+ to 5 years = 2 points 5+ to 8 years = 3 points 8+ to 10 years = 4 points 10+ years = 5 points	5 points	
<b>R4.</b> Demonstrated experience in interpreting project	1 to 3 years of experience = 1 point	5 points	

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objectives and creating appropriate data, analysis and output products (maps, reports).	3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points		
<b>R5.</b> Demonstrated experience in developing and documenting detailed statements of requirement.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	
<b>R6.</b> Demonstrated experience in providing advice on GIS and Remote Sensing technology and its application.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	

Maximum Points Available:	30
Minimum Score Required:	21
Bidders Score:	

### 2.3 G.1 Geomatics Analyst– Level 2

Rated Criteria	Point Rating	Maximum Score	Bidder Response
<b>R1.</b> Demonstrated experience in Geomatics beyond the mandatory criteria of five (5) years.	Additional 1 to 3 years = 1 point Additional 3+ to 5 years = 2 points Additional 5+ to 8 years = 3 points Additional 8+ to 10 years = 4 points	5 points	

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	Additional 10+ years = 5 points		
<b>R2.</b> Demonstrated experience in ESRI GIS Desktop software beyond the mandatory criteria of one (1) year.	Additional 1 to 3 years = 1 point Additional 3+ to 5 years = 2 points Additional 5+ to 8 years = 3 points Additional 8+ to 10 years = 4 points Additional 10+ years = 5 points	5 points	
<b>R3.</b> Demonstrated experience in Envia Map Link Pro software and SAFE FME Software.	1 to 3 years = 1 point 3+ to 5 years = 2 points 5+ to 8 years = 3 points 8+ to 10 years = 4 points 10+ years = 5 points	5 points	
<b>R4.</b> Demonstrated experience in interpreting project objectives and creating appropriate data, analysis and output products (maps, reports).	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	
<b>R5.</b> Demonstrated experience in developing and documenting detailed statements of requirement.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	

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<b>R6.</b> Demonstrated experience in providing advice on GIS and Remote Sensing technology and its application.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	
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Maximum Points Available:	30
Minimum Score Required:	21
Bidders Score:	

#### 2.4 G.2 GIS Applications Analyst– Level 2

Rated Criteria	Point Rating	Maximum Score	Bidder Response
<b>R1.</b> Demonstrated experience in Geomatics beyond the mandatory criteria of five (5) years.	Additional 1 to 3 years = 1 point Additional 3+ to 5 years = 2 points Additional 5+ to 8 years = 3 points Additional 8+ to 10 years = 4 points Additional 10+ years = 5 points	5 points	
<b>R2.</b> Demonstrated experience in Geospatial Data Quality Control Management beyond the mandatory criteria of one (1) year.	Additional 1 to 3 years = 1 point Additional 3+ to 5 years = 2 points Additional 5+ to 8 years = 3 points Additional 8+ to 10 years = 4 points Additional 10+ years = 5 points	5 points	

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<b>R3.</b> Demonstrated experience in producing an operational system including forms, manuals, programs, data files and procedures.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	
<b>R4.</b> Demonstrated experience in creating, updating & maintaining procedures & standards as well as creating & updating metadata.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	
<b>R5.</b> Demonstrated experience in gathering and analyzing data for the conduct of studies to establish the technical and economic feasibility of proposed computer systems, and for the development of functional and system design specifications.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	
<b>R6.</b> Demonstrated experience in designing and writing GIS and/or Remote Sensing related programs.	1 to 3 years of experience = 1 point 3+ to 5 years of experience = 2 points 5+ to 8 years of experience = 3 points 8+ to 10 years of experience = 4 points 10+ years of experience = 5 points	5 points	

Maximum Points Available:	30
Minimum Score Required:	21
Bidders Score:	



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	<b>Maximum Score</b>	<b>Minimum Score</b>	<b>Bidder Score</b>
2.1: G.1 Geomatics Analyst– Level 2	30	21	
2.2: G.1 Geomatics Analyst– Level 2	30	21	
2.3: G.1 Geomatics Analyst– Level 2	30	21	
2.4: G.2 GIS Applications Analyst– Level 2	30	21	
<b>Total Maximum Points</b>	<b>120</b>		
<b>Total Minimum Points</b>		<b>84</b>	

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**