



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Environmental Services RISO	
Solicitation No. - N° de l'invitation T4005-170062/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client T4005-170062	Date 2018-03-12
GETS Reference No. - N° de référence de SEAG PW-\$TOR-202-7488	
File No. - N° de dossier TOR-7-40143 (202)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-04-04	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Essa, Zobia	Buyer Id - Id de l'acheteur tor202
Telephone No. - N° de téléphone (905) 615-2080 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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T4005-170062

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001
File No. - N° du dossier
TOR-7-40143

Buyer ID - Id de l'acheteur
TOR202
CCC No./N° CCC - FMS No./N° VME

Solicitation Amendment No. 001 is being issued to answer bidders' questions and make changes to solicitation T4005-170062/A.

SOLICITATION CHANGES

Under Part 1 – General Information

Delete: 1.1 Introduction – The Request for Standing Offers (RFSO) is divided into **seven** parts plus attachments and annexes, as follows:

Insert: 1.1 Introduction - The Request for Standing Offers (RFSO) is divided into **six** parts plus attachments and annexes, as follows:

Insert under 1.2 Summary, following the chart

The dollar value of the resulting RISOs in Stream 1 will be proportional to the total best scores achieved. In the event that there are fewer responsive offers than anticipated, the dollar value of the RISOs in Stream 1 will still be proportional to the best value scores. An example of how the funding will be allocated can be found in Annex "G".

Insert: ANNEX "G" ALLOCATION OF FUNDING – EXAMPLE, herein

Under Annex E – Evaluation Criteria, Mandatory Technical Criteria – STREAM 1 & 2

Delete: M3 - The Offeror must provide a brief description of the seven (7) projects completed in the last 10 years for the following categories as specified.

Insert: M3 - The Offeror must provide a brief description of the seven (7) projects completed in the last 15 years for the following categories as specified.

All remaining content under M3 remains unchanged. This applies to all streams.

QUESTIONS AND ANSWERS – FOR ALL STREAMS

Question # 01

Reference:

Mandatory Technical Criteria: M2

Question #01:

We ask that the mandatory requirement for corporate and Offeror be withdrawn (since those do not relate to the proposed team) and instead evaluate only the qualifications and experience of the team members.

Answer #01:

The evaluation criteria for Corporate and Offeror knowledge and experience will not be changed.

Question # 02

Reference:

Annex A, Statement of Work

Question #02:

The services of CADD/GIS technologists are typically required to meet the reporting requirements described in Annex A. The resource category descriptions for technologist and senior technologist do not refer to CADD/GIS roles. Is it possible for the resource category descriptions to be revised to include CADD/GIS services? Under what resource category are offerors expected to list these resources?

Answer #02:

These resources will not be specifically evaluated, but the capacity of the offeror to provide services related to CADD/GIS will be assessed in the evaluation of projects submitted in M3.

Question # 03

Reference:

Annex A, Statement of Work

Question #03:

Both Section 1.2 and Annex A indicate that required services may include risk assessments, and design and supervision of remediation projects that are not further described in Annex A or identified as part of the rated criteria under R1-R7. Can you please clarify the actual scope of services to be provided? Can you also clarify if the offeror is required to identify resources and show capability in delivering risk assessment and/or remediation services?

Answer #03:

No, offeror is not required to identify resources or show capability in delivering risk assessment and/or remediation services. Offerors will not be evaluated on the ability to have such.

Question # 04

Reference:

Mandatory Technical Criteria, M4

Question #04:

For Item M4-Key Positions – Can an individual be identified as the RISO contact and also be proposed as one of the key position roles? For example, can the Senior Hydrogeologist also be identified as the RISO contact?

Answer #04:

Yes.

Question # 05

Reference:

Mandatory Technical Criteria, M4

Question #05:

How are offerors to demonstrate capability, capacity and expertise of the proposed project resources? Is it sufficient to only identify the number of resources in the various positions to satisfy the scoring scheme, and if so, is there a minimum number of resources to be proposed for each category? Does additional information need to be provided, such as a summary list of identified individuals, including name, position, years of experience, education background, etc.? If additional information is to be provided, what level of detail is required to demonstrate “capability, capacity and expertise to provide the full range of required services and deliverables listed in the Required Services”?

Answer #05:

Offerors are to demonstrate capability, capacity and expertise of each of the proposed project resources through the 2 page resume, as outlined in M4. It is not sufficient to only identify the number of resources in each position or provide a summary list of identified individuals. One resource per position is mandatory. The level of detail required is outlined in M4 and should not exceed 2 pages.

Point-Rated Criteria # 2 Resource Experience outlines all required information needed to further evaluate the resources proposed for key positions in M4.

Question # 06

Reference:

Mandatory Technical Criteria, M4

Question #06:

Item 2.1 in Section 2. Resource Experience, indicates that “The offeror should include resumes for all resources...” Can you please clarify that resumes are only required for the key positions in mandatory requirement M4 (so 4 resumes total) or are resumes to be provided for all resources listed under requirement M5?

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Answer #06:

Resumes are only required for the resources from M4.

Question # 07

Reference:

Mandatory Technical Criteria, M5

Question #07:

Is it acceptable to use 11X17 paper size for the organisation chart required under M5?

Answer #07:

Yes, this is acceptable.

Question # 08

Reference:

RFSO – All Streams - 6.2, Security Requirements

Question #08:

Are there any organisational and/or individual security clearance requirements? If yes, when are these clearances required to be in place – at the time of offer submission or prior to issuance of a call-up against the standing offer?"

Answer #08:

No. There are no organisational or individual security clearance requirements.

ALL OTHER TERMS AND CONDITIONS OF THE BID SOLICITATION REMAIN UNCHANGED.

ANNEX "G" ALLOCATION OF FUNDING – EXAMPLE

1. Call-up Allocation and Business Volume Distribution – FOR STREAM 1 ONLY

The following call-up allocation is an example. The actual call-up allocation will be based on the project funding after issuance of RISO.

Call Up Allocation Example:

of RISO's to be issued: 3 Total funding available: \$900,000.00

Bidder:	Rating
1	92.11
2	94.19
3	89.71

Bidder 1 would receive 33.4% of funding (\$300,600.00)

Bidder 2 would receive 34.1% of funding (\$306,900.00)

Bidder 3 would receive 32.5% of funding (\$292,500.00)

Business Volume Distribution – Example:

Bidder	Ideal Business Distribution	Value of Business Distribution	Actual Business Distribution	Actual Minus Ideal
Top Ranked Firm (Bidder 2)	34.1%	\$107K	46.5%	12.4%
2nd Ranked Firm (Bidder 1)	33.4%	\$70K	30.4%	-3.0%
3rd Ranked Firm (Bidder 3)	32.5%	\$53K	23%	-9.5%

Total Value of business distribution to date: \$230K

The actual business distribution is the percentage of the total value of all business distributed, that a firm has received. The actual minus ideal is the difference between the actual business distribution and the total business distribution representing how much the firm is over or under their ideal business distribution. A positive number indicates a firm has received more business (relative to the current business volume) than it should, and a negative number indicates a firm has received less business than they should have.

In this example, the firm with the largest negative difference will be the firm approached for the next call-up. In this example, the 3rd ranked firm will be approached next.