



**RETURN BIDS TO :**

**RETOURNER LES  
SOUSSIONS À:**

Bid Receiving Shared Services Canada |  
Services partagés Canada  
180 Kent Street  
Ottawa, Ontario  
K1G 4A8  
13<sup>th</sup> Floor

**REQUEST FOR PROPOSAL**

**DEMANDE DE PROPOSITION**

Proposal To: Shared Services Canada  
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

**Proposition aux:** Services partagés Canada  
Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées  
**Instructions : See Herein**  
ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction  
**Instructions: Voir aux présentes**  
énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s)

*Comments - Commentaires*

**This document contains a Security Requirement**

**Vendor/Firm Name and address**  
Raison sociale et adresse du fournisseur/de l'entrepreneur

**Issuing Office – Bureau de distribution**

*Shared Services Canada – SA Authority*  
Procurement and Vendor Relations  
180 Kent Street  
Ottawa, Ontario  
K1G 4A8

<b>Title – Sujet</b> Professional Services Strategic and Advisory Services	
<b>Solicitation No. – N° de l'invitation</b> 2B0KB-18-4081	<b>Date</b> March 12, 2018
<b>Amendment</b>	<b>1</b>
<b>Client Reference No. – N° référence du client</b> 14081	
<b>Buy &amp; Sell Reference No. – N° de reference de SEAG</b> 2B0KB-18-4081	
<b>File No. – N° de dossier</b> 2B0KB-18-4081	
<b>Solicitation Closes – L'invitation prend fin</b> <b>at – à 2 :00 PM</b> <b>on – le 09-Apr-2018</b>	
<b>Time Zone</b> Fuseau horaire Daylight Saving Time DST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Inquiries to : - Adresser toutes questions à:</b> Julie Watson-Bampton	<b>Buyer Id – Id de l'acheteur</b> C09
<b>Telephone No. – N° de téléphone :</b> 613-790-5915	<b>FAX No. – N° de FAX</b> 613-948-0990
<b>Destination – of Goods, Services, and Construction:</b> <b>Destination – des biens, services et construction :</b> See Herein	

<b>Delivery required - Livraison exigée</b> See Herein	<b>Delivered Offered – Livraison proposée</b>
<b>Vendor/firm Name and address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Facsimile No. – N° de télécopieur</b> <b>Telephone No. – N° de téléphone</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/firm (type or print)-</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b> _____



QUESTION #	QUESTION	ANSWER
1	Whether companies from Outside Canada can apply for this? (like,from India or USA)	The requirement is for Canadian Suppliers Only. The Bidder must demonstrate that they meet the facility clearance as per RFP Section 7.5 and Annex C - SRCL
2	Whether we need to come over there for meetings?	The Contractor may be required to access to SSC networks or attend meetings, briefings and conduct research at various locations throughout the National Capital Region (Ottawa, Ontario and Gatineau, Quebec).
3	Can we perform the tasks (related to RFP) outside Canada? (like, from India or USA)	The Work described in Annex A - SOW does not have to be completed in Canada. However, as noted in Annex A – Statement of Work, the Contractor may be required to access to SSC networks or attend meetings, briefings and conduct research at various locations throughout the National Capital Region (Ottawa, Ontario and Gatineau, Quebec).
4	Can we submit the proposals via email?	Yes Canada will accept proposals via email: Julie.bampton@canada.ca
5	Can the Crown confirm for the requirements where it states "A separate client reference for three (3) individual projects, i.e. three (3) client references" that bidders may use the same client (i.e. PWGSC) but must use separate projects.	Confirmed
6	In regards to M.7 can the Crown please confirm that form 2 is not applicable, as this is not a client reference. Could the Crown also please confirm the 250 word limit does not apply to M.7 as we will need more words to appropriately demonstrate our approach and methodology.	Confirmed that form 2 is not applicable to M.7 – which also means that the 250 word limit does not apply