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**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

This document contains a security requirement.

Ce document contient des exigences relatives à la sécurité

**Vendor/Firm Name and Address**

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<b>Title - Sujet</b> Project Management (PSAB)	
<b>Solicitation No. - N° de l'invitation</b> B8926-170505/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> B8926-170505	<b>Date</b> 2018-03-16
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-626-32225	
<b>File No. - N° de dossier</b> 626zm.B8926-170505	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-04-04</b>	<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Holden, Carole	<b>Buyer Id - Id de l'acheteur</b> 626zm
<b>Telephone No. - N° de téléphone</b> (613) 858-9217 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Department of Citizenship and Immigration Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

<b>Solicitation No. – N° de l'invitation</b> B8926-170505/A	<b>Amd. No – N° de la modif.</b> 003	<b>Buyer ID – Id de l'acheteur</b> 626ZM
<b>Client Ref. No. – N° de réf. De client</b> B8926-170505	<b>File No. – N° du dossier</b> 626ZM. B8926-170505	<b>CCC No./ N° CCC – FMS No/ N° VME</b>

### **AMENDMENT NO. 003**

This amendment is raised to revise the RFP and to answer bidders' questions.

#### **RFP REVISIONS**

**2. At Page 1 of the RFP, Solicitation Closes:**

Delete: 2018-03-26

Insert: 2018-04-04

#### **QUESTIONS AND ANSWERS**

**Question 3:**

Is there any possibility of a week extension, due to March Break this week?

**Answer 3:**

*CIC will grant an extension to April 4, 2018. Due to operational requirements, no further extension will be granted.*

**Question 4:**

For MTC1, corporate capacity, would the crown allow the use of up to two (2) reference contracts versus only one reference contract as many of the same or similar categories listed in Section 5 of the Statement of Work aren't necessarily represented on a single Project Management centric contract due to the unique skill sets of some categories which tend to be procured separately (i.e. Organizational Development Consultants, Change Management Consultants).

**Answer 4:**

*Your question was considered but the criteria will remain unchanged.*

**Question 5:**

For MTC1, corporate capacity, would the crown allow the use of a reference contract having an initial minimum value of \$1,500,000 (CDN) excluding applicable taxes, not including amendments. This would allow greater flexibility for bidders to demonstrate the requested corporate capability.

**Answer 5:**

*Canada must ensure bidders can demonstrate corporate experience consistent with procurements of this size and scope. As such, Canada will not reduce the initial minimum value of the reference contract.*

**Question 6:**

Re 4.3 b) ii) Financial Evaluation median calculation

For Senior categories, such as those in this rfp, a 20% Lower Band Limit is too large to be effective in discouraging low-ball prices. For example, a median rate of \$700 allows rates as low as \$540. Will the Crown consider tightening the Lower Band Limit to 10%?

**Answer 6:**

*The Lower Band Limit of minus 20% is considered to be reasonable to ensure competitive rates. As such, the Lower Band Limit will not be adjusted. Should any of the proposed rates be determined to be unreasonably low in accordance with Article 4.3 (d) of this bid solicitation, Canada may request price support.*

<b>Solicitation No. – N° de l’invitation</b> B8926-170505/A	<b>Amd. No – N° de la modif.</b> 003	<b>Buyer ID – Id de l’acheteur</b> 626ZM
<b>Client Ref. No. – N° de réf. De client</b> B8926-170505	<b>File No. – N° du dossier</b> 626ZM. B8926-170505	<b>CCC No./ N° CCC – FMS No/ N° VME</b>

**Question 7:**

We would like to submit a question regarding MTC1 of the Corporate Requirements.

Item 1b) stipulates that the reference contract must have an initial minimum value of \$2,000,000 (CDN) excluding applicable taxes. Most private-sector contracts do not have an minimum value attached at initial issue. Can a private-sector contract which meets all other elements of this requirement and which has had an invoiced, paid value of over \$2,000,000 (CDN) excluding taxes during that period be used? And will a signed letter from the contracting authority for that client attesting to its award date, value, and nature of services provided be acceptable for substantiation purposes?

**Answer 7:**

Since most contracts do include a value for the initial contract period, a signed letter from the contracting authority will not be accepted to meet MTC 1.b).

**Question 8:**

To properly substantiate our candidate's experience and qualifications in Attachments 4.1 and 4.2, please confirm it is acceptable to cross-reference to detailed project descriptions in his/her resume. The projects in the resume will be sequentially numbered and that number will be used in the matrix to identify the relevant projects that substantiate the specific requirement. Each project in the resume will include department, project name, role and start/end dates, the candidate's responsibilities and activities as well as an annotation that reflects the mandatory or rated criteria that each statement in the resume is supporting. For example, in response to mandatory criteria MTC1, a (MTC1) could be placed at the beginning of the statement in the resume that satisfies this criteria.

**Answer 8:**

Yes, this approach is acceptable.

**Question 9:**

For the bidder (corporate) requirements MTC1 ( e ) and RTC2 – if we are using a contract/TA with the same TBIPS category as in Section 5, Statement of Work of the bid solicitation, do we have to provide mapping of the tasks. We are aware that we have to provide mapping where we are using 'similar' categories and it has map at least 50% or more.

**Answer 9:**

The Bidder must clearly demonstrate that the tasks are the same or similar to the tasks listed in Section 5 of the Statement of Work of this bid solicitation. . There is no reference to 50% mapping in MTC1 or RTC2.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**