

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Réception des soumissions - TPSGC / Bid Receiving - PWGSC

1550, Avenue d'Estimauville
1550, D'Estimauville Avenue

Québec

Québec

G1J 0C7

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address**Raison sociale et adresse du fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

TPSGC/PWGSC

601-1550, Avenue d'Estimauville

Québec

Québec

G1J 0C7

Title - Sujet Crane Rental Service	
Solicitation No. - N° de l'invitation W7701-176518/A	Date 2018-03-20
Client Reference No. - N° de référence du client W7701-176518	GETS Ref. No. - N° de réf. de SEAG PW-\$QCL-038-17375
File No. - N° de dossier QCL-7-40034 (038)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-04-30	Time Zone Fuseau horaire Heure Avancée de l'Est HAE
Delivery Required - Livraison exigée Voir doc.	
Address Enquiries to: - Adresser toutes questions à: Fournier, Annie	Buyer Id - Id de l'acheteur qcl038
Telephone No. - N° de téléphone (418)649-2775 ()	FAX No. - N° de FAX (418)648-2209
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: RDDC-R et D Dfense Canada-Valcartier DRDC-Defence R&D Canada-Valcartier Bâtisse 53 2459, route de la Bravoure QUEBEC Québec G3J1X5 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include Annex "A" - Requirement, Annex "B" – Pricing, and Annex "C" - Electronic Payment Instruments.

2. Summary

Provide a crane rental service with operator, as needed, for various work involving the lifting of material and equipment at DRDC (Defence Research and Development Canada) Valcartier for the period of June 1, 2018 to May 31, 2019 with the possibility of three additional years.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority **within 15 working days** of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006 \(2017-04-27\)](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers by mail or by fax at the following number (418) 648-2209.

3. Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

4. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

5. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force *in Quebec*.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer (one hard copy)

Section II: Certifications (one hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Offer

Offerors must submit their financial offer in accordance with Annex B - Pricing. Applicable taxes must be indicated separately.

1.1 Electronic Payment of Invoices – Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

Section II: Certifications and additional information

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the financial evaluation criteria.

1.1 Financial Evaluation

The offeror must submit all-inclusive firm prices in accordance with the format provided in the Pricing document presented at Annex B of this request. The offeror must complete this part and attach it to its offer.

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection

An offer must comply with all requirements of the Request for Standing Offer solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a Standing Offer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

1. Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

2. Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

2.2 Additional Certifications Precedent to Issuance of a Standing Offer

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour's) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

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File No. - N° du dossier
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Buyer ID - Id de l'acheteur
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PART 6 – SECURITY AND INSURANCE REQUIREMENTS

1. Security Requirements

There is no security requirement applicable to the Standing Offer.

2. Insurance Requirements

G1005C (2016-01-28), Insurance - No Specific Requirement

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

2. Security Requirements

There is no security requirement applicable to the Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

[2005 \(2017-06-21\)](#) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3.2 Standing Offers Reporting

3.2.1 Periodic Usage Reports: Standing Offer

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a semi-annual basis to the Standing Offer Authority.

Here is the breakdown of the semesters :

First semester : from June 1st to November 30;
Second semester : from December 1st to May 31.

These data must be presented to the Standing Offer Authority **within 15 calendar days** of the end of the reference period.

3.2.2 Requirements in terms of reports

Offerors must provide their reports in accordance with the standard report below :

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Offeror : _____

Period of report : from _____ to _____

Name of Department / Client :	Number of orders	Cash amount
		\$
		\$
		\$
Total amount :		\$

Signature : _____

Date (AAAA-MM-JJ) : _____

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from June 1st 2018 to May 31 2019 inclusive.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional three periods of one year each under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority **30 days** before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Annie Fournier
Title: Procurement specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 1550, avenue d'Estimauville 6e étage, Québec (Québec) G1J 0C7

Telephone: 418-649-2775
Facsimile: 418-648-2209
E-mail address: annie.fournier@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative (*will be inserted at contract award*)

Name :
Title :
Organisation :
Address :

Telephone :
Fax :
Email :

6. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Defence Research and Development Canada - Valcartier.

8. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 1 and 2 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery

9. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$20,000.00 (Applicable Taxes included).

10. Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **\$75,000.00 (Applicable Taxes excluded)** per year, for a total of **300,000.00\$** for the four years, unless

otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or three (3) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

11. Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C (2016-04-04);
- e) Annex A, Requirement;
- g) Annex B, Pricing;
- h) the Offeror's offer dated _____, or "as amended on _____". (*will be inserted when Standing Offer is issued*)

12. Certifications and Additional Information

12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

13. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

[2010C](#) (2016-04-04), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

3. Term of Contract

3.1 Period of the Contract

The Work must be performed in accordance with the call-up against the Standing Offer.

4. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

5. Payment

5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified in "*Annex B – Pricing*". Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

5.2 SACC Manual Clauses

H1001C (2008-05-12), Multiples Payments
A9117C (2007-11-30), T204 - Direct Request by Customer Department

5.3 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

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Buyer ID - Id de l'acheteur
qc1038
CCC No./N° CCC - FMS No./N° VME

6. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions 2010C. Invoices cannot be submitted until all work identified in the invoice has been completed.

7. Insurance Requirements

G1005C (2016-01-28), Insurance - No Specific Requirement

8. SACC Manual Clauses

A9062C (2011-05-16), Canadian Forces Site Regulations
A9006C (2012-07-16), Defense Contract

9. Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

ANNEX "A"

REQUIREMENT

1. Statement of requirement:

Provide a crane rental service with operator, as needed, for various work involving the lifting of materiel and equipment at DRDC (Defence Research and Development Canada) Valcartier for the period of June 1, 2018 to May 31, 2019 with the possibility of three additional years.

2. Mandatory requirements:

- Work will be carried out at various work sites at DRDC Valcartier and at trial sites at both Valcartier Garrison and DRDC Valcartier;
- Call-ups will be made by telephone and/or facsimile transmission;
- Service is required within 48 hours of call-up, including weekends and statutory holidays;
- The supplier shall issue one invoice per call-up and indicate on the invoice the client's work order number, the standing offer number and details of the hours worked;
- The supplier will be responsible for delivering the required services so as to meet demand;
- Prices must include all operating costs: fuel, operator, recovery in case of equipment failure, etc.

3. Equipment required:

- The Contractor shall provide on request the following equipment:
 - Boom truck with a capacity of 20 to 25 tons;
 - Telescopic truck-mounted cranes with a capacity of 25 to 60 tons.

ANNEX "B"

PRICING

1. For the period from June 1 2018 to May 31 2019:

a) Regular hours: (Monday to Friday, 7:00 am to 4:30 pm)

Item	Description	Base price (\$) – 4 hours minimum	Price (\$) for each additional hour
1	Boom truck with a capacity of 20 tons	\$_____	\$_____
2	Boom truck with a capacity of 25 tons	\$_____	\$_____
3	Telecopie truck-mounted cranes with a capacity of 25 tons	\$_____	\$_____
4	Telecopie truck-mounted cranes with a capacity of 30 tons	\$_____	\$_____
5	Telecopie truck-mounted cranes with a capacity of 45 tons	\$_____	\$_____
6	Conventional Crane & or Telescopic truck-mounted cranes with a capacity of 60 tons	\$_____	\$_____

For the period from June 1 2018 to May 31 2019:

b) Outside regular hours: (weekends and statutory holidays)

Item	Description	Base price (\$) - 4 hours minimum	Price (\$) for each additional hour
1	Boom truck with a capacity of 20 tons	\$_____	\$_____
2	Boom truck with a capacity of 25 tons	\$_____	
3	Telecopie truck-mounted cranes with a capacity of 25 tons	\$_____	\$_____
4	Telecopie truck-mounted cranes with a capacity of 30 tons	\$_____	\$_____
5	Telecopie truck-mounted cranes with a capacity of 45 tons	\$_____	\$_____
6	Conventional Crane & or Telescopic truck-mounted cranes with a capacity of 60 tons	\$_____	\$_____

2. For the period from June 1 2019 to May 31 2020 (option):
a) Regular hours: (Monday to Friday, 7:00 am to 4:30 pm)

Item	Description	Base price (\$) – 4 hours minimum	Price (\$) for each additional hour
1	Boom truck with a capacity of 20 tons	\$_____	\$_____
2	Boom truck with a capacity of 25 ton	\$_____	\$_____
3	Telecopie truck-mounted cranes with a capacity of 25 tons	\$_____	\$_____
4	Telecopie truck-mounted cranes with a capacity of 30 tons	\$_____	\$_____
5	Telecopie truck-mounted cranes with a capacity of 45 tons	\$_____	\$_____
6	Conventional Crane & or Telescopic truck-mounted cranes with a capacity of 60 tons	\$_____	\$_____

For the period from June 1 2019 to May 31 2020 (option):
b) Outside regular hours: (weekends and statutory holidays)

Item	Description	Base price (\$) – 4 hours minimum	Price (\$) for each additional hour
1	Boom truck with a capacity of 20 tons	\$_____	\$_____
2	Boom truck with a capacity of 25 tons	\$_____	\$_____
3	Telecopie truck-mounted cranes with a capacity of 25 tons	\$_____	\$_____
4	Telecopie truck-mounted cranes with a capacity of 30 tons	\$_____	\$_____
5	Telecopie truck-mounted cranes with a capacity of 45 tons	\$_____	\$_____
6	Conventional Crane & or Telescopic truck-mounted cranes with a capacity of 60 tons	\$_____	\$_____

3. For the period from June 1 2020 to May 31 2021 (option)
a) Regular hours: (Monday to Friday, 7:00 am to 4:30 pm)

Item	Description	Base price (\$) – 4 hours minimum	Price (\$) for each additional hour
1	Boom truck with a capacity of 20 tons	\$_____	\$_____
2	Boom truck with a capacity of 25 tons	\$_____	\$_____
3	Telecopie truck-mounted cranes with a capacity of 25 tons	\$_____	\$_____
4	Telecopie truck-mounted cranes with a capacity of 30 tons	\$_____	\$_____
5	Telecopie truck-mounted cranes with a capacity of 45 tons	\$_____	\$_____
6	Conventional Crane & or Telescopic truck-mounted cranes with a capacity of 60 tons	\$_____	\$_____

For the period from June 1 2020 to May 31 2021 (option)
b) Outside regular hours: (weekends and statutory holidays)

Item	Description	Base price (\$) – 4 hours minimum	Price (\$) for each additional hour
1	Boom truck with a capacity of 20 tons	\$_____	\$_____
2	Boom truck with a capacity of 25 tons	\$_____	\$_____
3	Telecopie truck-mounted cranes with a capacity of 25 tons	\$_____	\$_____
4	Telecopie truck-mounted cranes with a capacity of 30 tons	\$_____	\$_____
5	Telecopie truck-mounted cranes with a capacity of 45 tons	\$_____	\$_____
6	Conventional Crane & or Telescopic truck-mounted cranes with a capacity of 60 tons	\$_____	\$_____

Pricing

4. For the period from June 1 2021 to May 31 2022 (option)
a) Regular hours: (Monday to Friday, 7:00 am to 4:30 pm)

Item	Description	Base price (\$) – 4 hours minimum	Price (\$) for each additional hour
1	Boom truck with a capacity of 20 tons	\$_____	\$_____
2	Boom truck with a capacity of 25 tons	\$_____	\$_____
3	Telecopie truck-mounted cranes with a capacity of 25 tons	\$_____	\$_____
4	Telecopie truck-mounted cranes with a capacity of 30 tons	\$_____	\$_____
5	Telecopie truck-mounted cranes with a capacity of 45 tons	\$_____	\$_____
6	Conventional Crane & or Telescopic truck-mounted cranes with a capacity of 60 tons	\$_____	\$_____

For the period from June 1 2021 to May 31 2022 (option)
b) Outside regular hours: (weekends and statutory holidays)

Item	Description	Base price (\$) – 4 hours minimum	Price (\$) for each additional hour
1	Boom truck with a capacity of 20 tons	\$_____	\$_____
2	Boom truck with a capacity of 25 tons	\$_____	\$_____
3	Telecopie truck-mounted cranes with a capacity of 25 tons	\$_____	\$_____
4	Telecopie truck-mounted cranes with a capacity of 30 tons	\$_____	\$_____
5	Telecopie truck-mounted cranes with a capacity of 45 tons	\$_____	\$_____
6	Conventional Crane & or Telescopic truck-mounted cranes with a capacity of 60 tons	\$_____	\$_____

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**ANNEX “C” to PART 3 OF
THE REQUEST FOR STANDING OFFERS**

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);