



Fisheries and Oceans
Canada

Pêches et Océans
Canada

Services du matériel et des acquisitions
Tours Centennial
200, rue Kent
Pièce E249, 9^e étage
Ottawa (Ontario) K1A 0E6

ADDENDUM NO. 2

Subject: Request for Proposal No. FP802-180014
Incident Command System Training

Dear Sir/Madam:

Further to the above-mentioned Request for Proposal, this Addendum (#2) is to advise potential bidders of the question(s) received during this tender call to date. Both the question(s) and the response(s) are indicated in the attached Annex A-1.

All other terms and conditions remain unchanged.

Tenderers are to acknowledge this Addendum by signing in the space provided below and enclosing a copy of this document with their tender submission.

Yours truly,

(Original signed by)

Beverly Shawana
Senior Contracting Officer,
Financial & Materials Management Operations

RECEIPT ACKNOWLEDGED

Name of Company

Signature _____



Annex A-1

Q1: If the National Joint Travel Council adjusts their travel rates will the contract be amended to identify changes?

R1: The rates for travel reimbursement for contractor travel will reflect actual rates per the National Joint Travel Council at the time of travel.

Q2: As the locations of the proposed training is not identified. If a course were to be held north of 60 will the applicable travel rates apply?

R2: Yes, per the National Joint Travel Council, although it is unlikely that courses will be held North of 60.

Q3: Section 5; Certification and Additional Information: If there are no concerns related to the contractor, are the identified forms compulsory? The Integrity Regime section indicates, if applicable?

A3: All of the forms requested in Section 5 need to be submitted only if they are applicable to the bidder's submission.

Q4: Is there a requirement to complete the provided contract RIF documentation (pdf format) or can the bidder provide all necessary information in a word document?

R4: While it is preferred to receive contract documentation in PDF Format (to ensure the integrity of the bid), a word document is acceptable. It should be noted that, should a bid be received in Word format, it will be saved in PDF by DFO/CCG upon closing of the bidding process.

Q5: In view of the fact that CCG is changing from the current training costing model of an all-inclusive price to one where instructor travel will be reimbursed at TB rates, there is the potential for prohibitive travel expenses for instructors that live great distances from the training venue. With two instructors this could increase the cost to CCG by as much as 50-100% per course. Could consideration be given to add points for a vendor having I-300 or I-400 instructors resident in each region

R5: Coast Guard will not alter the Evaluation Criteria to include additional points for vendors having instructors resident in each region.