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**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Electrical & Electronics Products Division

11 Laurier St./11, rue Laurier

7B3, Place du Portage, Phase III

Gatineau, Québec K1A 0S5

Title - Sujet Audio Visual Services	
Solicitation No. - N° de l'invitation EH713-182805/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 20182805	Date 2018-03-21
GETS Reference No. - N° de référence de SEAG PW-\$\$HN-458-74590	
File No. - N° de dossier hn458.EH713-182805	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-03-28	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Lee, Carlos	Buyer Id - Id de l'acheteur hn458
Telephone No. - N° de téléphone (819) 420-0336 ()	FAX No. - N° de FAX (819) 953-4944
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 001 is raised to provide answers to the following questions:

Questions 1: What room is the Institutional Room in?

Answer 1: Provincial room

Question 2: What are the languages being interpreted in the Institutional Room sessions?

Answer 2: See attachment

Question 3: Can the 2-additional booths for the Institutional Room be pre-set and covered then uncovered as needed?

Answer 3: No, room will be flip to a different setup Monday May 14 between 11:00-14:00 and this is when the 2 extra booths will need to be setup

Question 4: What are the languages being interpreted in the Plenary Room sessions?

Answer 4: See attachment

Question 5: With no hours of operation specified, do you want hourly rates (only) included on Appendix A?

Answer 5: See attachment

Question 6: Can more details be provided for the 2-window LED screen configuration outlined in the NOTES: PLENARY SESSION?

Answer 6: This will be developed with the client once contract award, 5 windows overlay is the maximum we are requesting for this event.

All other terms and conditions remain unchanged.

Interpretation Requirements

Topics Committee (Sunday, May 13, 2018)

- location: institution room
- Approx. time: 5:00pm-6:30pm
- length: 90 minutes
- languages: English and Spanish

Executive council Meeting (Monday, May 14, 2018)

- location: institution room
- Approx. time: 9:00am-11:00am
- Length: 120 minutes
- Languages: English and Spanish

Administrative session (Monday, May 14, 2018)

- location: institution room
- Approx. time: 3:00pm-6:00pm
- Length: 180 minutes
- Languages: English, Spanish, French and Portuguese

Breakfast meeting (Tuesday, May 15, 2018)

- location: institution room
- Approx. time: 8:00am-9:00am
- Length: 60 minutes
- Languages: English, Spanish, French and Portuguese

Assembly (May 15 – May 17, 2018)

- location: plenary
- Approx. time: 9:00am – 5pm
- Length: 8hrs x 3 days = 24 hours
- Languages: English, Spanish, French and Portuguese

Conditions d'interprétation

Comité des thèmes (dimanche 13 mai 2018)

- Emplacement: salle de l'Institution
- Heure approximatif: 17h00-18h30
- Durée: 90 minutes
- Langues: Anglais et Espagnol

Réunion du Conseil exécutif (lundi 14 mai 2018)

- Emplacement: salle de l'Institution
- Heure approximatif: 09h00-11h00
- Durée: 120 minutes
- Langues: Anglais et Espagnol

Session administrative (lundi 14 mai 2018)

- Emplacement: salle de l'Institution
- Heure approximatif: 15h00-18h00
- Durée: 180 minutes
- Langues: Anglais, Espagnol, Français et Portugais

Petit-déjeuner (mardi 15 mai 2018)

- Emplacement: salle de l'Institution
- Heure approximatif: 8h00-9h00
- Durée: 60 minutes
- Langues: Anglais, Espagnol, Français et Portugais

Assemblée (15 mai - 17 mai 2018)

- Emplacement: plénière
- Heure approximatif: 9h00 à 17h00
- Durée: 8 heures x 3 jours = 24 heures
- Langues: Anglais, Espagnol, Français et Portugais