



**RETURN BIDS TO :**

**RETOURNER LES  
SOUSSIONS À:**

Bid Receiving Shared Services Canada |  
Services partagés Canada  
180 Kent Street  
Ottawa, Ontario  
K1G 4A8  
13<sup>th</sup> Floor

**REQUEST FOR PROPOSAL**

**DEMANDE DE PROPOSITION**

Proposal To: Shared Services Canada  
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

**Proposition aux:** Services partagés Canada  
Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées  
**Instructions : See Herein**  
ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction  
**Instructions: Voir aux présentes**  
énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s)

*Comments - Commentaires*

**This document contains a Security Requirement**

**Vendor/Firm Name and address**  
Raison sociale et adresse du fournisseur/de l'entrepreneur

**Issuing Office – Bureau de distribution**

*Shared Services Canada – SA Authority*  
Procurement and Vendor Relations  
180 Kent Street  
Ottawa, Ontario  
K1G 4A8

<b>Title – Sujet</b> Professional Services Strategic and Advisory Services	
<b>Solicitation No. – N° de l'invitation</b> 2B0KB-18-4081	<b>Date</b> March 20, 2018
<b>Amendment</b>	<b>2</b>
<b>Client Reference No. – N° référence du client</b> 14081	
<b>Buy &amp; Sell Reference No. – N° de reference de SEAG</b> 2B0KB-18-4081	
<b>File No. – N° de dossier</b> 2B0KB-18-4081	
<b>Solicitation Closes – L'invitation prend fin</b> <b>at – à 2 :00 PM</b> <b>on – le 18-Apr-2018</b>	
<b>Time Zone</b> Fuseau horaire Daylight Saving Time DST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Inquiries to : - Adresser toutes questions à:</b> Julie Watson-Bampton	<b>Buyer Id – Id de l'acheteur</b> C09
<b>Telephone No. – N° de téléphone :</b> 613-790-5915	<b>FAX No. – N° de FAX</b> 613-948-0990
<b>Destination – of Goods, Services, and Construction:</b> <b>Destination – des biens, services et construction :</b> See Herein	

<b>Delivery required - Livraison exigée</b> See Herein	<b>Delivered Offered – Livraison proposée</b>
<b>Vendor/firm Name and address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Facsimile No. – N° de télécopieur</b> <b>Telephone No. – N° de téléphone</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/firm (type or print)-</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b> _____



QUESTION #	QUESTION	ANSWER
7	Regarding section 4.2.b.4.1. Can you advise as to whether this is a typo? The statement refers to Mandatories M7-M9 but from the version of the RFP I have Mandatory's only go to M7. Further, Corporate Information only incorporates M6 and M7.	The sentence in question on page 12 of RFP should be changed to "Bidders must substantiate for each Mandatory Technical Criteria M.6 to M.7 their claim that they fulfill the criteria by providing the required information as stated by the criteria."
8	For Mandatory criteria, Bidders appear to be allowed to use one reference for multiple Mandatories. I don't believe the RFP explicitly states the following is not allowed so I wanted to clarify. Can Bidders use references that satisfy a Mandatory criteria for a Rated also?	The specified number of client references for each Mandatory Requirement need to be provided. The same references can be used for multiple Mandatory Requirements
9	Please advise if there is any incumbent currently performing any related tasks and/or if there were firms in the past that performed any of the related tasks.	Yes, there is currently an incumbent performing these related services PriceWaterhouseCoopers is the incumbent
10	Please advise on what the future work may be for potential restrictions.	If the contractor provides services to develop a competitive solicitation while working on this contract, the contractor cannot then bid on the solicitation. The nature of some of the position categories are sourcing advice and strategy.
11	Please advise on potential restriction if the winning firm holds existing contracts with SSC like the SSC Public Cloud ( Cloud Reseller contract).	The restriction is regarding "Future" work, not existing.
12	Given capacity constraints associated with fiscal yearend and the breadth and depth of Bidder response required, we respectfully request a submission date extension to April 26, 2018.	Extension has been granted until April 18, 2018@2:00pm
13	Due to the Fiscal Year end and the time required to obtain approval and signatures/emails for over 30 client references, we respectfully request a two week extension to April 23rd	Extension has been granted until April 18, 2018@2:00pm
14	Can the Crown please confirm to be compliant for M.6, bidder's must include Form 2 as part of the response.	Confirmed – Form 2 must be completed for M.6 as part of the response
15	Can the Crown please confirm to score full points for R.5, bidder's must include Form 3 as part of the response.	This is an error on our part. R.5 should be revised to state "The Bidder should provide client references to demonstrate that the vendor has provided IT sourcing and/or benchmarking services completed within the last seven (7) years in support of various IT technical areas including:"



16	Form 3 – Client Reference Verification Form for Point Rated Technical Criteria includes a table on page 1 that provides point rated technical criteria R.1 through R.4, but not R.5. Was this a mistake and should the Offeror include a line for R.5?	Form 3 is amended to include R.5.
17	R.5 doesn't make any explicit reference to an actual client reference being required, but rather alludes to the Bidder just providing substantiation that it's done work in the areas listed. Given R.5 is also listed under Corporate Information which is distinct from the other Rs and Ms, can you confirm that R.5 does NOT in fact require client signed Forms to be returned like the other criteria but rather the Crown's request is for the Bidder to substantiate its experience through 5 project examples in a way it chooses?	R.5 will require client references and will be revised to state "The Bidder should provide client references to demonstrate that the vendor has provided IT sourcing and/or benchmarking services completed within the last seven (7) years in support of various IT technical areas including:"