



To respond to questions asked by bidders

Question 10

If I understand the rules right;

- a) We do not have to submit the former public servant form with the bid or by the bid deadline
- b) Only I have to complete this form as owner of the company. Do I have this right?

Answer 10

- a) It is not necessary to provide the forms along with the bid by the closing date. The forms will be requested before the contract is awarded.
- b) If you are a business owner and a former public servant, the form will be requested before the contract is awarded. For more details, see the following internet link:
<https://buyandsell.gc.ca/policy-and-guidelines/supply-manual/section/3/90>

Question 11

On page 4 of the RPF it says that we do not have to submit a certification before the bid deadline and that they will let us know if they need any. Is this true? What about the List of names for integrity verification form, i.e., the ownership of the company bidding

Answer 11

Yes that's right, certification will be required before the contract is awarded.

Question 12

- a) I am not sure what this sentence means. "Canada requests that bidders provide their bid in separately bound sections, in two separate files, when in soft copy, as follows:
We plan on submitting our bid via email. Do we send two emails? What is a bound section when talking email? What do you mean by two separate files? Below that section there are three sections!!
- b) Can we submit different sections on different days?
- c) Can we submit different certification via different emails or do they all have to be in one email?

Answer 12

- a) You can send the documents in a single email using separate files. It is important that the email does not exceed 13 MB; otherwise, please send the files separately. The same email may contain the following three documents: Technical Bid, Financial Bid and Certifications.
- b) It is not recommended to send the sections separately, unless the email exceeds 13 MB.
- c) It is best to send all certifications in one email.

All other terms and conditions remain unchanged.