



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

**SOLICITATION CLOSES**

at - 2:00 PM  
on - March 27, 2018

**TIME ZONE**

Eastern Daylight Time (EDT)

**SOLICITATION AMENDMENT**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

**Comments**

**Issuing Office**

Director of Services Contracting (D Svcs C) 3  
Department of National Defence  
101 Colonel By Drive  
Ottawa ON K1A 0K2

<b>Title</b>	
Mortuary Services	
<b>Solicitation No.</b>	<b>Amendment No.</b>
W6369-17-A039/C	002
<b>Date of Solicitation</b>	
March 26, 2018	
<b>RETURN BIDS TO:</b>	
By e-mail to: <a href="mailto:Sarah.Hadi@forces.gc.ca">Sarah.Hadi@forces.gc.ca</a>	
Director Services Contracting (D Svcs C) 3-3-2 Attention: Sarah Hadi	
<b>Address enquiries to:</b>	
Sarah Hadi	
<b>Telephone No.</b>	<b>E-Mail Address</b>
819-939-8529	<a href="mailto:Sarah.Hadi@forces.gc.ca">Sarah.Hadi@forces.gc.ca</a>
<b>Destination</b>	
See herein.	
<b>Vendor/Firm Name and Address</b>	
<b>Telephone No.</b>	<b>E-Mail Address</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b>	
<b>Signature</b>	<b>Date</b>

**AMENDMENT 002 TO SOLICITATION NUMBER W6369-17-A039/C IS RAISED TO:**

- 1.0 Provide clarification and answers to questions from potential suppliers and;
- 2.0 Extend the solicitation closing date by one (1) day from 26 March 2018 to 27 March 2018.

**QUESTIONS AND ANSWERS:**

<b>Question 7</b>	<p>What is meant to be included in the hourly rate and what is meant to be reimbursed on a case by case basis? For the mortuary part (M1 and M2), we are asked to provide an hourly rate. Does this exclude products and services like:</p> <ul style="list-style-type: none"> <li>• Maple casket</li> <li>• Airfare for the repatriation (it could greatly vary depending on the location of the remains).</li> <li>• Hermetic sealer for the remains</li> <li>• Hearse for the funerals</li> <li>• Renting of equipment needed for the work abroad.</li> </ul>
<b>Answer 7</b>	<p>The Firm All-Inclusive Hourly Rate includes all professional fees. Non-professional fees are to be included in "Other Direct Expenses," as per B.3.2 of the Basis of Payment in "Annex B," to be reimbursed upon submission of an itemized statement supported by receipt vouchers.</p> <p>The hourly rate should only factor in the <u>time</u> it takes the contractor to, for example, coordinate the casket's manufacture, and to arrange for the shipment of the casket. Therefore, the fees for the maple caskets, hearse for the funerals, renting of equipment, and shipping should not be included in the hourly rate.</p> <p>There will not be any "airfare for the repatriation," because remains will not be repatriated to Canada. The remains are buried in the closest appropriate cemetery to where they fell. This has been stated in paragraph 4.5 of the Statement of Work (SOW) in the Request For Proposal (RFP), which says, "on 15 July 1970, an Order in Council outlined that remains of Canada's war dead preceding 1970, continue to observe the previous policy not to be repatriated."</p> <p>It is extremely unlikely that "hermetic sealer for the remains," will be required.</p>

<b>Question 8</b>	What needs to be included for the funerals apart from the Casket and Hearse?
<b>Answer 8</b>	Typically, the casket, the coach, and wreaths.

<b>Question 9</b>	Are Pallbearers needed or would the army provide them?
<b>Answer 9</b>	No. Pallbearers are not needed, as it will be provided by the Canadian Army, or the Royal Canadian Air Force.



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**SOLICITATION NO. W6369-17-A039/C IS HEREBY AMENDED AS FOLLOWS:**

1.0 **DELETE** from Page 1, “26 March 2018” and **REPLACE** with “27 March 2018”.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**