

Addendum: Add the following to Section 01 14 00 WORK RESTRICTIONS:

1.7 AAFC SECURITY REQUIREMENTS

.1 All access to site to comply with AAFC requirements. AAFC security forms will be provided to all contractors, sub-contractors and personnel employed at the project site. All personnel will be required to complete AAFC security forms and submit to AAFC within 7 days of contract award to acquire security clearance for site access before work commences.

.2 Site security requirements will be discussed during the optional site bidders meeting between potential contractors, the Departmental Representative, and AAFC Representatives.

.3 Contractor will be responsible for:

- a. Submitting all necessary documentation required for all workers;
- b. Become familiar with and abide by AAFC security rules and regulations;
- c. Brief all workers and Sub-Contractors in respect of the security regulations and ensure that they abide by all rules and directives.

.4 Any infraction of site security regulations on the part of the Contractor, members of work force or any Sub-Contractor in his employ could result in immediate and permanent removal of offending party from the site.

.5 Security Control List: Contractor shall provide a list of employee names from workforce and from Sub-Contractors who will be present at site during the course of work.

- a. List to include each person's name, address and telephone number.
- b. Submit copy of list to Departmental Representative and to the AAFC Representative for control of workers.
- c. Update list as work progresses.
- d. Ensure that each worker can provide proof of identity upon demand, when requested by facility's personnel, Departmental Representative, or by Facility Management.

.6 Building Access: Keys, doors, security access cards, building security access codes, security passes may be issued to the Contractor, at the discretion of the Departmental Representative, to open locked doors and access secure areas at the site for work purposes.

- a. Follow all instruction in regards to use, care, and disposition of all keys and security cards issued.
- b. Unless indicated otherwise, keys and security access devices given to Contractor's Superintendent shall be for his/her sole possession and shall not under any circumstances be shared with any worker or Sub-Contractor.
- c. Do not under any circumstances, make or allow workers to make duplicates of keys issued.
- d. Immediately report to Departmental Representative any lost, stolen, or destroyed keys and access cards.

.7 Site Security:

- a. Ensure that building and other facilities at site are kept secure at all times. Lock all doors, and ensure activation of building security system at end of each workday, where applicable.
- b. Where work of this contract requires use of a permanently locked door, it is the Contractor's responsibility to ensure that the door is unlocked and locked after each use or provide a competent security guard, posted at door, when door must remain open for an elongated period of time during a particular work shift.

- c. When work must be carried out during After Hours or beyond the work hours agreed upon at start of work; provide notice within 48 hours beforehand to minimize impact on Facility and tenant operations.

.8 Cost incurred from police and security Surveillance Company resulting from falsely setting off security alarm system will be charged to the contractor.