

RFP QUESTIONS AND ANSWERS

File: W8484-18-9186

Initiative: Hotel Accommodations in Support of OP UNIFIER

RFP Issued: 22 Mar 2018 at 6:00 am.

RFP Closed: 05 April 2018 at 11:00pm.

Number	Questions/Answers/Amendments	Date Received/ Replied
Question 1:	Please provide the address/gps location for the Sniper Training facility (or if not available due to security concerns, please provide a nearby location). There are several that show up online.	2018-03-22
Answer 1:	Main Gate of the Desna Military Base is in vicinity of (Latitude/Longitude) 50.917556, 30.760238	2017-07-19
Question 2:	Is this solicitation like a "standing offer", cause there are no exact dates, just approx number of rooms, and room nights?	
Answer 2:	The contract will be set-up as a firm contract for the 10 rooms that we require every day from 01-May 2018 to 31 March 2019 and a DND 626 task will be raised for 10 additional rooms that we will require each month on an as and when requested basis.	
Question 3:	Is the client willing to change to a more direct request with exact dates?	
Answer 3:	The dates are every day from 01 May-2018 until 31 March 2011.	
Question 4:	The requirement says that were are to be responsible for personal items. If military uniforms if lost or damaged, what is the procedure and policy on that?	

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Answer 4:	This will be dealt with on a case by basis depending on the extent of the loss or damage to the clothing items.	
Question 5:	There is limited quantity of facilities with in the 40km distance. Can the distance be extended to Northern Kyiv? This would provide more options and better safety and security for CAF members.	
Answer 5:	We will consider any bid within a 50 KM radius from the location provided in question 1 to be compliant for distance from place of work. Please see Amendment 1 below.	
Question 6:	Please explain or show examples of how you would like Annex "c" to be filled out.	
Answer 6:	Please see example below beginning on pg 4.	
Question 7:	Cellular coverage, how can we determine what areas have cellular coverage at all times. This is not up to the hotel, but up to the cellular provider company. Please advise.	
Answer 7:	This requirement has been removed, please see Amendment 1 below.	

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Amendment 1	<p>RFP W8484-18-9186 is hereby amended as follows:</p> <p>DELETE: 3.3.1.2 in its entirety of Annex A Statement of work: The Contractor must ensure that accommodations are located no more than 40 kilometers from 169th Mechanized Infantry sniper Training Center Desna, Chernihv oblast, Ukraine 23240.</p> <p>INSERT: 3.3.1.2 of Annex A Statement of Work: The Contractor must ensure that accommodations are located no more than 50 kilometers from 169th Mechanized Infantry sniper Training Center Desna, Chernihv oblast, Ukraine 23240.</p> <p>DELETE: 3.2.2.1 (g) in its entirety of Annex A Statement of work: g. Cellular Coverage.</p>	

	Requirement	Unit Price (Euro €)	VAT (Euro €)	Expected Usage	Total (Euro €)
Initial Contract Period: 01 May 2018 to 31 March 2019					
	Hotel Rooms	Per room / Per night	Per room / Per night		
	10 Single Occupant Rooms	€1	€0.20	335 Nights per room	€402.00
	Additional Rooms as Required (up to 10 at a time per month)	€1	€0.20	150 Nights total	€180.00
	1 Suite / Common Room	€1	€0.20	335 Nights per room	€402.00
	Cancellation Charges	% Fee	% Fee	% Fee	% Fee
	In accordance with Annex A – SOW, Section 3.2.3 i.	Free	Free	Free	Free
	Cancellation given between 15-29 days	Free	Free	Free	Free
	Cancellation given between 7 to 14 days	Free	Free	Free	Free
	Cancellation given with 6 days or less notice	5%	5%	5%	5%
	Laundry Rates – Per Bag	Per Bag	Per Bag		
	Laundry – Price per bag weighing less than 7Kg	€1	€0.2	700 Bags	€840
	Meal Rates – Per Person	Per Meal	Per Meal		
	Hot Breakfast at Hotel	€1	€0.20	3500 ^a	€4,200.00
	Hot Lunch at Hotel	€1	€0.20	500 ^b	€600.00
	Boxed Lunch	€1	€0.20	3000	€3,600.00
	Hot Dinner at Hotel	€1	€0.20	3500	€4,200.00

(a) Total Initial Contract Period €					€14,424.00
Extended Contract Period 1 (If Option is Exercised): 01 April 2019 to 30 September 2019					
	Hotel Rooms	Per room / Per night	Per room / Per night		
	10 Single Occupant Rooms	€1.00	€0.20	183 Nights per room	€219.60
	Additional Rooms as Required (up to 10 at a time per month)	€1.00	€0.20	85 nights per room	€102.00
	1 Suite / Common Room	€1.00	€0.20	183 Nights per room	€219.60
	Cancellation Charges	% Fee	% Fee	% Fee	% Fee
	In accordance with Annex A – SOW, Section 3.2.3 i.	Free	Free	Free	Free
	Cancellation given between 15-29 days	Free	Free	Free	Free
	Cancellation given between 7 to 14 days	Free	Free	Free	Free
	Cancellation given with 6 days or less notice	5%	5%	5%	5%
	Laundry Rates – Per Bag	Per Bag	Per Bag		
	Laundry – Price per bag weighing less than 7Kg	€1.00	€0.20	385 Bags	€462.00
	Meal Rates – Per Person	Per Meal	Per Meal		
	Hot Breakfast at Hotel	€1.00	€0.20	1910	€2,292.00
	Hot Lunch at Hotel	€1.00	€0.20	275	€330.00
	Boxed Lunch	€1.00	€0.20	1640	€1,968.00
	Hot Dinner at Hotel	€1.00	€0.20	1910	€2,292.00

(b) Total, Extended Contract Period 1					€7,885.20
Extended Contract Period 2 (If Option is Exercised): 01 October 2019 to 31 March 2020					
	Hotel Rooms	Per room / Per night	Per room / Per night		
	10 Single Occupant Rooms	€1.00	€0.20	182 Nights per room	€218.40
	Additional Rooms as Required (up to 10 at a time per month)	€1.00	€0.20	85 nights per room	€102.00
	1 Suite / Common Room	€1.00	€0.20	182 Nights per room	€218.40
	Cancellation Charges	% Fee	% Fee	% Fee	% Fee
	In accordance with Annex A – SOW, Section 3.2.3 i.	Free	Free	Free	Free
	Cancellation given between 15-29 days	Free	Free	Free	Free
	Cancellation given between 7 to 14 days	Free	Free	Free	Free
	Cancellation given with 6 days or less notice	5%	5%	5%	5%
	Laundry Rates – Per Bag	Per Bag	Per Bag		
	Laundry – Price per bag weighing less than 7Kg	€1.00	€0.20	385 Bags	€462.00
	Meal Rates – Per Person	Per Meal	Per Meal		
	Hot Breakfast at Hotel	€1.00	€0.20	1910	€2,292.00
	Hot Lunch at Hotel	€1.00	€0.20	275	€330.00
	Boxed Lunch	€1.00	€0.20	1640	€1,968.00
	Hot Dinner at Hotel	€1.00	€0.20	1910	€2,292.00

(c) Total, Extended Contract Period 2	€7,882.80
Current Limitation of Expenditure, Total Cost (a)+(b)+(c)	€3,0192.00