

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scotia

B3J 1T3

Bid Fax: (902) 496-5016

Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address**Raison sociale et adresse du fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scot

B3J 1T3

Title - Sujet RISO - Small Equipment Rental	
Solicitation No. - N° de l'invitation W010C-180149/A	Date 2018-03-29
Client Reference No. - N° de référence du client W010C-18-0149	GETS Ref. No. - N° de réf. de SEAG PW-\$HAL-320-10376
File No. - N° de dossier HAL-7-79277 (320)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-05-08	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Browne, January	Buyer Id - Id de l'acheteur hal320
Telephone No. - N° de téléphone (902)401-8687 ()	FAX No. - N° de FAX (902)496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE WILLOW PARK BLDG 7 STN FORCES HALIFAX NOVA SCOTIA B3K5X5 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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W010C-180149

Amd. No. - N° de la modif.
File No. - N° du dossier
HAL-7-79277

Buyer ID - Id de l'acheteur
HAL320
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Requirement, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

This Request for Standing Offer is for the provision of small tools and equipment, on a rental basis for the Department of National Defence, CFB Halifax, Nova Scotia, on an as and when requested basis for the period estimated from September 19, 2018, for a (1) one-year period, with the option to extend the period for two (2) - (1) one-year options to extend.

Only one (1) Standing Offer will be issued for this requirement.

"The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Canadian Free Trade Agreement (CFTA)."

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2017-04-27) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

The 2006 standard instructions is amended as follows:

- Section 5, entitled Submission of offers, is amended as follows:
 - subsection 1 is deleted entirely and replaced with the following: "Canada requires that each offer, at RFSO closing date and time or upon request from the Standing Offer Authority, for example in the case of epost Connect service, be signed by the Offeror or by an authorized representative of the Offeror. If an offer is submitted by a joint venture, it must be in accordance with the section entitled Joint venture."
 - subsection 2.d is deleted entirely and replaced with the following: "send its offer only to the specified Bid Receiving Unit of Public Works and Government Service Canada (PWGSC) in the RFSO or to the specified address in the RFSO."
 - subsection 2.e is deleted entirely and replaced with the following: "ensure that the Offeror's name, return address and procurement business number, RFSO number, and RFSO closing date and time are clearly visible on the offer; and"
- Section 6, entitled Late offers, is deleted entirely and replaced with the following: "PWGSC will return offers delivered after the stipulated RFSO closing date and time, unless they qualify as a delayed offer as described in the section entitled Delayed offers. For offers submitted using means other than Canada Post Corporation's epost Connect service, the physical offer will be returned. For offers submitted using Canada Post Corporation's epost Connect service, conversations initiated by the Bid Receiving Unit via the epost Connect service that contain access, records and information pertaining to a late offer will be deleted."
- Section 07, entitled Delayed offers, is amended as follows:
 - Subsection 1 is amended to add the following piece of evidence: "d. a CPC epost Connect service date and time record indicated in the epost Connect conversation activity;"
- Section 8, entitled Transmission by facsimile, is deleted entirely and replaced with the following section:

"Transmission by facsimile or by epost Connect

1. Facsimile

- a. Unless specified otherwise in the RFSO, offers may be submitted by facsimile. The only acceptable facsimile number for responses to RFSOs issued by PWGSC Acquisitions NS is 902-496-5016 or, if applicable, the facsimile number identified in the RFSO. The facsimile number for responses to RFSOs issued by PWGSC regional offices is identified in the RFSOs.
- b. For offers transmitted by facsimile, Canada will not be responsible for any failure attributable to the transmission or receipt of the faxed offer including, but not limited to, the following:
 - i. receipt of garbled or incomplete offer;
 - ii. availability or condition of the receiving facsimile equipment;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the offer;
 - v. failure of the Offeror to properly identify the offer;
 - vi. illegibility of an offer; or
 - vii. security of offer data.
- c. An Offer transmitted by facsimile constitutes the formal offer of the Offeror and must be submitted in accordance with the section entitled Submission of offers.

2. ePost Connect

- a. Unless specified otherwise in the RFSO, offers may be submitted by using the [epost Connect service provided by Canada Post Corporation](https://www.canadapost.ca/web/en/products/details.page?article=epost_connect_send_a) (https://www.canadapost.ca/web/en/products/details.page?article=epost_connect_send_a).
- b. To submit an offer using epost Connect service, the Offeror must either:
 - i. send directly its offer only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the RFSO closing date and time, an email that includes the RFSO number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
- c. If the Offeror is sending an email to the Bid Receiving Unit, the Bid Receiving Unit will then initiate an epost Connect conversation which will allow the Offeror to transmit its offer afterward at any time prior to the RFSO closing date and time. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Offeror to access the message within the conversation, and the Offeror can reply to the email notification by transmitting its offer.
- d. If the Offeror is using its own licensing agreement to send its offer, the Offeror must keep the epost Connect conversation open until at least 30 business days after RFSO closing date and time.
- e. The email address of PWGSC Bid Receiving Unit in Nova Scotia is:

TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca
- f. The RFSO number must be identified in the epost Connect message field of all electronic transfers.
- g. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should an offeror not have a Canadian address, they may use the Bid Receiving Unit address specified on page 1 of the RFSO in order to register for the epost Connect service.
- h. For offers transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the offer including, but not limited to, the following:

- i. receipt of a garbled or incomplete offer;
 - ii. availability or condition of the epost Connect service;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the offer;
 - v. failure of the Offeror to properly identify the offer;
 - vi. illegibility of the offer;
 - vii. security of offer data; or
 - viii. inability to create an electronic conversation through the epost Connect service.
- i. An offer transmitted by epost Connect service constitutes the formal offer of the Offeror and must be submitted in accordance with the section entitled Submission of offers."

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 7 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer - N/A
Section II: Financial Offer - 1 hard copy
Section III: Certifications - 1 hard copy

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer - N/A

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex "B" - Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

Section III: Certifications

Offerors must submit the certifications required under Part 5

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "X" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation,

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria;
- (b) **Bidders must bid on at least 60% of items** identified in the Statement of Requirement;
- (c) For items that are not offered in a bid, the highest price received from all responsive bidders for that item will be used for calculation for evaluation purposes;
- (d) In the event that an item description in Annex B is incorrect or the item is no longer manufactured, the item will be removed from the evaluation and will not be issued as part of a Standing Offer. It is requested that bidders notify the Contracting Officer of incorrect/unavailable items prior to bid closing;
- (e) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.2 Financial Evaluation

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price

4.2 Basis of Selection

SACC Manual Clause [\(M0069T\)](#) (2007-05-25), (Basis of Selection)

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest overall evaluated price (as calculated at Total Price for Evaluation Purposes - Annex B), will be recommended for issuance of a standing offer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#)

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>)
issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from is for a one-year period, estimated to be from September 19th, 2018 to September 18th, 2019.

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one (1) year periods (option years), under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

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Buyer ID - Id de l'acheteur
HAL320
CCC No./N° CCC - FMS No./N° VME

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: January Browne
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Acquisitions
Address: 1713 Bedford Row
Halifax, NS, B3J 3C9

Telephone: 902-401-8687
Facsimile: 902-496-5016
E-mail address: january.browne@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority (TO BE NAMED UPON AWARD OF CONTRACT)

The Project Authority for the Standing Offer is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative (BIDDER PLEASE COMPLETE)

Name: _____
Title: _____
Organization: _____
Address: _____

PBN# : _____
Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

6.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence, Real Property Operations Section (Halifax) Bldg 7 , Willow Park, Nova Scotia or the delegated representative as identified on the call-up document.

6.7 Call-up Procedures

The identified user will issue a Call-up Against a Standing Offer each time goods/services are required.

In the Call-up, the Identified User will identify an appropriate period of rental (daily, weekly or monthly), date equipment is required and items to be rented.

6.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 1 and 2 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$ 25,000.00 (Applicable Taxes included).

6.10 Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of **\$TBA** per year (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services

or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2016-04-04); General Conditions - Goods (Medium Complexity)
- e) Annex "A", Requirement;
- f) Annex "B", Basis of Payment;
- g) the Offeror's offer dated _____.

6.12 Certifications and Additional Information

6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.12.2 Federal Contractors Program for Employment Equity - Setting aside

The Offeror understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Offeror and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Standing Offer. If the AIEE becomes invalid, the name of the Offeror will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC may result in the setting aside of the Standing Offer.

6.12.3 SACC Manual Clauses.

M3000C (2006-08-15) Price Lists

D5328C (2014-06-26) Inspection and Acceptance:

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

Payment shall be made in accordance with **Annex "B"** attached.

7.4.2 Terms of Payment – Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) all such documents have been verified by Canada;
- c) the Work delivered has been accepted by Canada.

7.4.3 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);

7.5 Invoicing Instructions

1. Invoices shall be submitted on the Contractor's own form. Each invoice must be supported by:
 - (a) a copy of the invoices, receipts, vouchers for all direct expenses, etc.;
 - (b) a copy of any documentation as detailed herein.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on Page 1 of the Contract for certification and payment.

7.6 Insurance

SACC Manual clause [G1005C](#) (2016-01-28) Insurance

7.7 SACC Manual Clauses

SACC Manual clause B7500C (2006-06-16) Excess Goods
SACC Manual clause B1501C (2006-06-16) Electrical Equipment

7.8 Delivery and Transportation

Delivery is Delivery Duty Paid (DDP) Incoterms 2010. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes to the destination(s).

7.9 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

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ANNEX "A"

REQUIREMENT

The Department of National Defence, Maritime Forces Atlantic, Halifax, Nova Scotia, has a requirement for Small Equipment Rentals (Regional Individual Standing Offer) on an as and when required basis, a sample of which is indicated at **Annex "B", Basis of Payment.**

ANNEX "B"

BASIS OF PAYMENT

The estimated usage (Est. Usage), if provided, is an estimate only, provided in good faith for the purposes of evaluation and does not infer that all the quantities for that item will be utilized or that the quantities may not be exceeded. Canada shall not be bound to accept delivery of the commodity in the maximum quantity specified, but shall have the right to accept only delivery in such quantity as is actually required.

Evaluation of Price: The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded. Delivery is Delivery Duty Paid (DDP) Incoterms 2010. The **Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes to the destination(s).**

Bidders must bid on at least 60% (minimum 37) of items identified below.

ONE YEAR PERIOD:						
FIRM UNIT PRICES FOR SMALL EQUIPMENT RENTAL FOR THE PERIOD FROM: PERIOD (September 19 th , 2018 TO September 18 th , 2019):						
Item No.	Description	Est. Usage Day(s) (A)	Est Usage Week(s) (B) (based on 7 days)	Offered price/day (C)	Offered price/week (D)	Extended Total (A x C) + (B x D) = E
1	Concrete saw, up to 12" cut, gas	14	1	\$	\$	\$
2	Concrete saw, up to 6" cut, electric	7	1	\$	\$	\$
3	Heaters, electrical, 110 VAC 1500W	30	1	\$	\$	\$
4	Sump pump, gas c/w 2" hose capacity	10	1	\$	\$	\$
5	Post hole digger, gas, up to 12"	22	1	\$	\$	\$
6	Weed sprayer, manual pump type	5	1	\$	\$	\$
7	Chain saw, 14", 16", 20" bar length	40	1	\$	\$	\$
8	Vibrating compactor, gas manually operated 2.0 sq. Ft. Plate or jumping jack.	2	1	\$	\$	\$
9	Mud sucker, medium duty c/w suction and discharge hoses	4	1	\$	\$	\$
10	Salamander, oil fired, c/w fuel, various sizes	40	1	\$	\$	\$
11	Floor Edger	5	1	\$	\$	\$

ONE YEAR PERIOD:

FIRM UNIT PRICES FOR SMALL EQUIPMENT RENTAL FOR THE PERIOD FROM:
PERIOD (September 19th, 2018 TO September 18th, 2019):

Item No.	Description	Est. Usage Day(s) (A)	Est Usage Week(s) (B) (based on 7 days)	Offered price/day (C)	Offered price/week (D)	Extended Total (A x C) + (B x D) = E
12	Floor sander, heavy duty	10	1	\$	\$	\$
13	Tile roller	6	1	\$	\$	\$
14	Rotary impact hammer	4	1	\$	\$	\$
15	Dethatcher	20	1	\$	\$	\$
16	Aerator	20	1	\$	\$	\$
17	Roto tiller, 3 hp, 5 hp, and 8 hp	30	1	\$	\$	\$
18	Spray gun, airless, to fit standard industrial compressor, c/w all fittings	4	1	\$	\$	\$
19	Bush cutter gas powered	40	1	\$	\$	\$
20	Wet/Dry vacuum cleaners, 5 gal., 15 gal.	2	1	\$	\$	\$
21	Hedge trimmer gas powered	10	1	\$	\$	\$
22	Wallpaper steamer	5	1	\$	\$	\$
23	Tile remover	20	1	\$	\$	\$
24	950 chipping hammer c/w point and chisel	3	1	\$	\$	\$
25a	60 lb. Electric Hack Hammer	2	1	\$	\$	\$
26	Concrete vibrator, pencil type	1	1	\$	\$	\$
27	Core drill, electric, up to 4" bits	5	1	\$	\$	\$
28	Pneumatic nailer, c/w compressor and hose	15	1	\$	\$	\$
29	Mini excavator	25	1	\$	\$	\$
30	Bobcat Loader or equal	20	1	\$	\$	\$

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ONE YEAR PERIOD:

FIRM UNIT PRICES FOR SMALL EQUIPMENT RENTAL FOR THE PERIOD FROM:
PERIOD (September 19th, 2018 TO September 18th, 2019):

Item No.	Description	Est. Usage Day(s) (A)	Est Usage Week(s) (B) (based on 7 days)	Offered price/day (C)	Offered price/week (D)	Extended Total (A x C) + (B x D) = E
31	Bobcat Loader or equal with cab and heater	20	1	\$	\$	\$
32	Bobcat Tiller attachment 52"	7	1	\$	\$	\$
33	Bobcat Snow Blower attachment 62"	7	1	\$	\$	\$
34	Bobcat regular flow planer attachment	7	1	\$	\$	\$
35	Bobcat with a thumb	7	1	\$	\$	\$
36	Bobcat with tracks	7	1	\$	\$	\$
37	Vibratory Roller	7	1	\$	\$	\$
38	Forklift Prop 5,000 lbs./2WD/12'	7	1	\$	\$	\$
39	Blower Manhole 8" elect.	7	1	\$	\$	\$
40	Blower Duct 8" x 25'	7	1	\$	\$	\$
41	Sit on roller 48"	7	1	\$	\$	\$
42	Zoom Boom 6,000 lbs./4WD/36'-44'	7	1	\$	\$	\$
43	Knuckle Boom Dual fuel 60'/4WD	7	1	\$	\$	\$
44	Knuckle Boom Dual fuel 80'/4WD	7	1	\$	\$	\$
45	Knuckle Boom Elect/45'/4WD	7	1	\$	\$	\$
46	Scissor Lift Elect/2WD/39'	7	1	\$	\$	\$
47	Scissor Lift Elect/4WD/27'	7	1	\$	\$	\$
48	Scissor Lift Dual Fuel/2WD/40'	7	1	\$	\$	\$
49	Straight Boom Dual fuel/2WD/60'	7	1	\$	\$	\$
50	Straight Boom Dual fuel/4WD/65'	7	1	\$	\$	\$

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PERIOD (September 19th, 2018 TO September 18th, 2019):

Item No.	Description	Est. Usage Day(s) (A)	Est Usage Week(s) (B) (based on 7 days)	Offered price/day (C)	Offered price/week (D)	Extended Total (A x C) + (B x D) = E
51	Straight Boom Dual fuel/ 4WD/45'	7	1	\$	\$	\$
52	Straight Boom Dual fuel/4WD/80'	7	1	\$	\$	\$
53	Concrete Bucket 4.4 YD	7	1	\$	\$	\$
54	Elect. Concrete Mixer	7	1	\$	\$	\$
55	Excavator Grapple	7	1	\$	\$	\$
56	Chipper Shredder	7	1	\$	\$	\$
57	Concrete Planer 10" Gas/Elect.	7	1	\$	\$	\$
58	Regular Flow Planer	7	1	\$	\$	\$
59	Carbide Cutters	7	1	\$	\$	\$
60	Asphalt Roller 48"	7	1	\$	\$	\$
61.	Sod Cutter Gas	7	1	\$	\$	\$
Subtotal Items 1 - 61						\$
Subtotal 1 Year Period						\$

OPTION YEAR ONE:

FIRM UNIT PRICES FOR SMALL EQUIPMENT RENTAL FOR THE PERIOD FROM:
PERIOD (September 19th, 2019 TO September 18th, 2020):

Item No.	Description	Est. Usage Day(s) (A)	Est Usage Week(s) (B) (based on 7 days)	Offered price/day (C)	Offered price/week (D)	Extended Total (A x C) + (B x D) = E
1	Concrete saw, up to 12" cut, gas	14	1	\$	\$	\$
2	Concrete saw, up to 6" cut, electric	7	1	\$	\$	\$
3	Heaters, electrical, 110 VAC 1500W	30	1	\$	\$	\$
4	Sump pump, gas c/w 2" hose capacity	10	1	\$	\$	\$
5	Post hole digger, gas, up to 12"	22	1	\$	\$	\$
6	Weed sprayer, manual pump type	5	1	\$	\$	\$
7	Chain saw, 14", 16", 20" bar length	40	1	\$	\$	\$
8	Vibrating compactor, gas manually operated 2.0 sq. Ft. Plate or jumping jack.	2	1	\$	\$	\$
9	Mud sucker, medium duty c/w suction and discharge hoses	4	1	\$	\$	\$
10	Salamander, oil fired, c/w fuel, various sizes	40	1	\$	\$	\$
11	Floor Edger	5	1	\$	\$	\$
12	Floor sander, heavy duty	10	1	\$	\$	\$
13	Tile roller	6	1	\$	\$	\$
14	Rotary impact hammer	4	1	\$	\$	\$
15	Dethatcher	20	1	\$	\$	\$
16	Aerator	20	1	\$	\$	\$
17	Roto tiller, 3 hp, 5 hp, and 8 hp	30	1	\$	\$	\$

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PERIOD (September 19th, 2019 TO September 18th, 2020):

Item No.	Description	Est. Usage Day(s) (A)	Est Usage Week(s) (B) (based on 7 days)	Offered price/day (C)	Offered price/week (D)	Extended Total (A x C) + (B x D) = E
18	Spray gun, airless, to fit standard industrial compressor, c/w all fittings	4	1	\$	\$	\$
19	Bush cutter gas powered	40	1	\$	\$	\$
20	Wet/Dry vacuum cleaners, 5 gal., 15 gal.	2	1	\$	\$	\$
21	Hedge trimmer gas powered	10	1	\$	\$	\$
22	Wallpaper steamer	5	1	\$	\$	\$
23	Tile remover	20	1	\$	\$	\$
24	950 chipping hammer c/w point and chisel	3	1	\$	\$	\$
25a	60 lb. Electric Hack Hammer	2	1	\$	\$	\$
26	Concrete vibrator, pencil type	1	1	\$	\$	\$
27	Core drill, electric, up to 4" bits	5	1	\$	\$	\$
28	Pneumatic nailer, c/w compressor and hose	15	1	\$	\$	\$
29	Mini excavator	25	1	\$	\$	\$
30	Bobcat Loader or equal	20	1	\$	\$	\$
31	Bobcat Loader or equal with cab and heater	20	1	\$	\$	\$
32	Bobcat Tiller attachment 52"	7	1	\$	\$	\$
33	Bobcat Snow Blower attachment 62"	7	1	\$	\$	\$
34	Bobcat regular flow planer attachment	7	1	\$	\$	\$
35	Bobcat with a thumb	7	1	\$	\$	\$
36	Bobcat with tracks	7	1	\$	\$	\$
37	Vibratory Roller	7	1	\$	\$	\$

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38	Forklift Prop 5,000 lbs./2WD/12'	7	1	\$	\$	\$
39	Blower Manhole 8" elect.	7	1	\$	\$	\$
40	Blower Duct 8" x 25'	7	1	\$	\$	\$
41	Sit on roller 48"	7	1	\$	\$	\$
42	Zoom Boom 6,000 lbs./4WD/36'-44'	7	1	\$	\$	\$
43	Knuckle Boom Dual fuel 60'/4WD	7	1	\$	\$	\$
44	Knuckle Boom Dual fuel 80'/4WD	7	1	\$	\$	\$
45	Knuckle Boom Elect/45'/4WD	7	1	\$	\$	\$
46	Scissor Lift Elect/2WD/39'	7	1	\$	\$	\$
47	Scissor Lift Elect/4WD/27'	7	1	\$	\$	\$
48	Scissor Lift Dual Fuel/2WD/40'	7	1	\$	\$	\$
49	Straight Boom Dual fuel/2WD/60'	7	1	\$	\$	\$
50	Straight Boom Dual fuel/4WD/65'	7	1	\$	\$	\$
51	Straight Boom Dual fuel/4WD/45'	7	1	\$	\$	\$
52	Straight Boom Dual fuel/4WD/80'	7	1	\$	\$	\$
53	Concrete Bucket 4.4 YD	7	1	\$	\$	\$
54	Elect. Concrete Mixer	7	1	\$	\$	\$
55	Excavator Grapple	7	1	\$	\$	\$
56	Chipper Shredder	7	1	\$	\$	\$
57	Concrete Planer 10" Gas/Elect.	7	1	\$	\$	\$

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58	Regular Flow Planer	7	1	\$	\$	\$
59	Carbide Cutters	7	1	\$	\$	\$
60	Asphalt Roller 48"	7	1	\$	\$	\$
61.	Sod Cutter Gas	7	1	\$	\$	\$
Subtotal Items 1 - 61						\$
Subtotal OPTION Year One (1) (Sept 19th, 2019 – Sept 18th, 2020)						\$

OPTION YEAR TWO:

FIRM UNIT PRICES FOR SMALL EQUIPMENT RENTAL FOR THE PERIOD FROM:
PERIOD (September 19th, 2020 TO September 18th, 2021):

Item No.	Description	Est. Usage Day(s) (A)	Est Usage Week(s) (B) (based on 7 days)	Offered price/day (C)	Offered price/week (D)	Extended Total (A x C) + (B x D) = E
1	Concrete saw, up to 12" cut, gas	14	1	\$	\$	\$
2	Concrete saw, up to 6" cut, electric	7	1	\$	\$	\$
3	Heaters, electrical, 110 VAC 1500W	30	1	\$	\$	\$
4	Sump pump, gas c/w 2" hose capacity	10	1	\$	\$	\$
5	Post hole digger, gas, up to 12"	22	1	\$	\$	\$
6	Weed sprayer, manual pump type	5	1	\$	\$	\$
7	Chain saw, 14", 16", 20" bar length	40	1	\$	\$	\$
8	Vibrating compactor, gas manually operated 2.0 sq. Ft. Plate or jumping jack.	2	1	\$	\$	\$
9	Mud sucker, medium duty c/w suction and discharge hoses	4	1	\$	\$	\$
10	Salamander, oil fired, c/w fuel, various sizes	40	1	\$	\$	\$
11	Floor Edger	5	1	\$	\$	\$
12	Floor sander, heavy duty	10	1	\$	\$	\$
13	Tile roller	6	1	\$	\$	\$
14	Rotary impact hammer	4	1	\$	\$	\$
15	Dethatcher	20	1	\$	\$	\$
16	Aerator	20	1	\$	\$	\$

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17	Roto tiller, 3 hp, 5 hp, and 8 hp	30	1	\$	\$	\$
18	Spray gun, airless, to fit standard industrial compressor, c/w all fittings	4	1	\$	\$	\$
19	Bush cutter gas powered	40	1	\$	\$	\$
20	Wet/Dry vacuum cleaners, 5 gal., 15 gal.	2	1	\$	\$	\$
21	Hedge trimmer gas powered	10	1	\$	\$	\$
22	Wallpaper steamer	5	1	\$	\$	\$
23	Tile remover	20	1	\$	\$	\$
24	950 chipping hammer c/w point and chisel	3	1	\$	\$	\$
25	60 lb. Electric Hack Hammer	2	1	\$	\$	\$
26	Concrete vibrator, pencil type	1	1	\$	\$	\$
27	Core drill, electric, up to 4" bits	5	1	\$	\$	\$
28	Pneumatic nailer, c/w compressor and hose	15	1	\$	\$	\$
29	Mini excavator	25	1	\$	\$	\$
30	Bobcat Loader or equal	20	1	\$	\$	\$
31	Bobcat Loader or equal with cab and heater	20	1	\$	\$	\$
32	Bobcat Tiller attachment 52"	7	1	\$	\$	\$
33	Bobcat Snow Blower attachment 62"	7	1	\$	\$	\$
34	Bobcat regular flow planer attachment	7	1	\$	\$	\$
35	Bobcat with a thumb	7	1	\$	\$	\$

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36	Bobcat with tracks	7	1	\$	\$	\$
37	Vibratory Roller	7	1	\$	\$	\$
38	Forklift Prop 5,000 lbs./2WD/12'	7	1	\$	\$	\$
39	Blower Manhole 8" elect.	7	1	\$	\$	\$
40	Blower Duct 8" x 25'	7	1	\$	\$	\$
41	Sit on roller 48"	7	1	\$	\$	\$
42	Zoom Boom 6,000 lbs./4WD/36'-44'	7	1	\$	\$	\$
43	Knuckle Boom Dual fuel 60'/4WD	7	1	\$	\$	\$
44	Knuckle Boom Dual fuel 80'/4WD	7	1	\$	\$	\$
45	Knuckle Boom Elect/45'/4WD	7	1	\$	\$	\$
46	Scissor Lift Elect/2WD/39'	7	1	\$	\$	\$
47	Scissor Lift Elect/4WD/27'	7	1	\$	\$	\$
48	Scissor Lift Dual Fuel/2WD/40'	7	1	\$	\$	\$
49	Straight Boom Dual fuel/2WD/60'	7	1	\$	\$	\$
50	Straight Boom Dual fuel/4WD/65'	7	1	\$	\$	\$
51	Straight Boom Dual fuel/4WD/45'	7	1	\$	\$	\$
52	Straight Boom Dual fuel/4WD/80'	7	1	\$	\$	\$
53	Concrete Bucket 4.4 YD	7	1	\$	\$	\$
54	Elect. Concrete Mixer	7	1	\$	\$	\$
55	Excavator Grapple	7	1	\$	\$	\$

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FIRM UNIT PRICES FOR SMALL EQUIPMENT RENTAL FOR THE PERIOD FROM:
PERIOD (September 19th, 2020 TO September 18th, 2021):

Item No.	Description	Est. Usage Day(s) (A)	Est Usage Week(s) (B) (based on 7 days)	Offered price/day (C)	Offered price/week (D)	Extended Total (A x C) + (B x D) = E
56	Chipper Shredder	7	1	\$	\$	\$
57	Concrete Planer 10" Gas/Elect.	7	1	\$	\$	\$
58	Regular Flow Planer	7	1	\$	\$	\$
59	Carbide Cutters	7	1	\$	\$	\$
60	Asphalt Roller 48"	7	1	\$	\$	\$
61.	Sod Cutter Gas	7	1	\$	\$	\$
Subtotal Items 1 - 61						\$
Subtotal Option Year Two (Sept 19th, 2020 – Sept 18th, 2021)						\$

Summary:

For one year \$
1st option year \$
2nd option year \$

TOTAL PRICE FOR EVALUATION PURPOSES: (Subtotal First one year period + Subtotal 1st option year + Subtotal 2nd option year)	\$
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Solicitation No. - N° de l'invitation
W010C-180149/A
Client Ref. No. - N° de réf. du client
W010C-180149

Amd. No. - N° de la modif.
File No. - N° du dossier
HAL-7-79277

Buyer ID - Id de l'acheteur
HAL320
CCC No./N° CCC - FMS No./N° VME

ANNEX "C"

STANDING OFFER USAGE REPORT

Return to:

ATTN: January Browne

Public Works and Government Services Canada

Facsimile: (902) 496-5016

Phone: (902) 401-8687

E-mail: January.browne@pwgsc.gc.ca

Quarterly Usage Report Schedule:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

SUPPLIER:

STANDING OFFER NO.:

DEPARTMENT OR AGENCY:

REPORTING PERIOD:

Item No.	Call-up/Contract No. Description	Value of the Call-up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-up Totals to Date:			
(A + B) Total Accumulated Call-ups:			

NIL Report: We have not done any business with the federal government for this period. []

PREPARED BY:

NAME:

TELEPHONE NO:

SIGNATURE: _____ DATE: _____

Solicitation No. - N° de l'invitation
W010C-180149/A
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ANNEX “D” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);

Buyer ID - Id de l'acheteur
HAL320
 CCC No./N° CCC - FMS No./N° VME

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