



**RETURN QUOTES BY EMAIL:**

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**REQUEST FOR QUOTATION  
AMENDMENT**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Issuing Office – Bureau de distribution**

SSC | SPC  
Procurement and Vendors Relations | Achats et relations avec les fournisseurs  
180 Kent, 13th Floor  
Ottawa, Ontario  
K1P 5P5

<b>Title – Sujet</b> Computer Hardware Rental for G7 Summit for Global Affairs Canada	
<b>Solicitation No. – N° de l'invitation</b> RFQ 2BH766932/B	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. – N° référence du client</b> 3000170199/ 20170512	<b>Date</b> April 6, 2018
Solicitation Closes – L'invitation prend fin <b>at – à 2:00 PM</b> <b>on – le April 11, 2018</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Time (EDT) / heure avancée de l'Est (HAE)
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Inquiries to : - Adresser toutes questions à:</b> Jeff Connolly	
<b>Telephone No. – N° de téléphone :</b> 613-410-1757	<b>FAX No. – N° de FAX</b> Not applicable
<b>Email Address for RFQ Submission - Courriel</b> <a href="mailto:ssc.wtdhardware-materielatmt.spc@canada.ca">ssc.wtdhardware-materielatmt.spc@canada.ca</a> Bidders are requested to also email: <a href="mailto:jeff.connolly@canada.ca">jeff.connolly@canada.ca</a>	
<b>Destination – of Goods, Services, and Construction:</b> <b>Destination – des biens, services et construction :</b>  <i>(Further Client coordinates to be inserted at contract award)</i>  Global Affairs Canada Summit Management Office Ottawa, Ontario K1A 0G2	
<b>Invoices:</b> <b>Factures:</b>  <i>**Invoices to be submitted by email only**</i>  <i>(Further Client coordinates to be inserted at contract award)</i>	
<b>Vendor/firm Name and address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Facsimile No. – N° de télécopieur</b> <b>Telephone No. – N° de téléphone</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/firm (type or print)-</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## REQUEST FOR QUOTATION AMENDMENT NO. 001

### Request for Quotation Amendment no. 001 is raised for the following reasons:

- To extend the RFQ Closing Date
- Publish Canada's Responses to Bidders' questions

NOTE: Bidders' questions are numerically sequenced upon arrival at SSC. Bidders are hereby advised that questions and answers for this solicitation may be issued via BuyandSell.gc.ca out of sequence.

#### 1. On Page 1 of the RFQ:

##### DELETE:

Solicitation Closes – L'invitation prend fin <b>at – à 2:00 PM</b> <b>on – le April 10, 2018</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Time (EDT) / heure avancée de l'Est (HAE)
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##### Replace with:

Solicitation Closes – L'invitation prend fin <b>at – à 2:00 PM</b> <b>on – le April 11, 2018</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Time (EDT) / heure avancée de l'Est (HAE)
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#### 2. The Questions and Answers:

##### Question 1:

Keyboards – are wired or wireless keyboards required?

##### Answer 1:

Either can be accepted.

##### Question 2:

For each site location – Delivery to Warehouse – is this to your warehouse location. If yes, can you please provide delivery warehouse address or is this to the Contractor's warehouse?

##### Answer 2:

Yes, it is our warehouse. For security reasons, the warehouse address will be disclosed upon signing of contract.

##### Question 3:

For the 23" Monitor – will you accept a 24" with the same or better specs listed?

##### Answer 3:

Yes. The requirements specify "must meet or exceed the specifications listed in the SOW."

**Question 4:**

Under section 2.15 of Annex A, the RFQ says that a thirty minute response is required. Is that by phone? Or is the expectation having someone attend?

**Answer 4:**

When the IT support team is not required on site, the Contractor must ensure on-call service with a maximum response time of 30 minutes of response time by telephone.

**Question 5:**

Up to the 29th, there is a significant number of people requested to be on call. We would like to propose a helpdesk I of a number of techs on call to handle all locations. After the 29th we would increase that number of helpdesk personnel but still be less than the several people listed.

**Answer 5:**

When the IT support team is not required on site, the Contractor must ensure on-call service with a maximum response time of 30 minutes of response time by telephone. The details of how this can be done will be discussed upon signing of contract.

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR QUOTATION (RFQ) REMAIN UNCHANGED.**