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Bid Receiving/Réception des sousmissions  
Procurement & Contracting Services  
c/o Commissionaires, F Division  
6101 Dewdney Ave  
Regina, SK S4P 3K7

Fax No. - No de FAX:  
(306) 780-5232

**SOLICITATION  
AMENDMENT**

**MODIFICATION DE  
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT DOES NOT CONTAIN A  
SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT NE COMPORTE PAS  
UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

|   |   |  |
|---|---|--|
| <b>Title – Sujet:</b> Supply and Install Fire Alarm Monitoring Panels and Monthly Monitoring Services, Multiple Locations Across Saskatchewan |   | <b>Date :</b> 09 April 2018                                  |
| <b>Solicitation No. – N° de l'invitation</b><br>M5000-18-2940/A – PW-18-00814933  |   | <b>Amendment No. – N° de la modification</b><br>007          |
| <b>Client Reference No. - No. De Référence du Client</b><br>201802940   |   |  |
| <b>Solicitation Closes – L'invitation prend fin</b>   |   |  |
| <b>At /à :</b>  | 2 :00 PM  | CST (Central Standard Time)<br>HNC (Heure Normale du Centre) |
| <b>On / le :</b>  | 13 April 2018   |  |
| <b>Incoterms 2010 "DDP Delivered Duty Paid"</b><br>See herein — Voir aux présentes  | <b>GST – TPS</b><br>See herein — Voir aux présentes       | <b>Duty – Droits</b><br>See herein — Voir aux présentes      |
| <b>Destination of Goods and Services – Destinations des biens et services</b><br>See herein — Voir aux présentes                              |   |  |
| <b>Instructions</b><br>See herein — Voir aux présentes  |   |  |
| <b>Address Inquiries to – Adresser toute demande de renseignements à</b><br>Teresa Hengen, Procurement Officer                                |   |  |
| <b>Telephone No. – No. de téléphone</b><br>639-625-3449   | <b>Facsimile No. – No. de télécopieur</b><br>306-780-5232 |  |

|   |   |
|---|---|
| <b>Delivery Required – Livraison exigée</b><br>N/A  | <b>Delivery Offered – Livraison proposée</b><br>N/A |
| <b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>   |   |
| <b>Telephone No. – No. de téléphone</b>   | <b>Facsimile No. – No. de télécopieur</b>           |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |   |
| <b>Signature</b>  | <b>Date</b>   |



This amendment is raised to add following:

**RFP M5000-18-2940/A**  
**PW-18-00814933 Supply and Install Fire Alarm Monitoring Panels**

**Addendum #4 – Response to Questions**

1. There seems to be a markedly varying perception of what the specifications refer to in terms of the fire alarm system verification. The way I'm perceiving it is that the fire alarm verification provider would only need to perform duties directly related to the attachment of the monitoring wiring to the fire alarm panel, and as there would typically be no need to reprogram many portion of the fire alarm panel for this, the verification would be only to verify that the alarm monitoring panel is properly transmitting the signals that are being generated in the fire alarm panel. This should typically be accomplished in less than 2 hours per site. However, most of the fire alarm verification vendors we have approached in hopes of having them provide pricing for this verification are under the understanding that the specification asks for a FULL fire alarm system verification of all devices and the entire system. They are asking for the provision of the full equipment list and are determined to provide us the pricing we need based on this FULL verification. This can take anywhere from a near a full day to several days per site. PLEASE provide an exact level of verification requirement that is expected for this proposal.

Please refer to Item # 1 of previously issued Addendum #3. The extent of verification required under the scope of this contract is to verify that the alarm monitoring panel is properly transmitting the signals that are being generated in the fire alarm panel along with the re-verification of any fire alarm system components modified under the terms of this contract. A full system verification of all devices in the facility is not required under this Contract.

2. We are having extreme difficulty in getting fair and prompt fire alarm system verification pricing. Many of the fire alarm vendors seem to be quite insistent that they will only provide pricing for the required verification only if they also be the exclusive provider of the monitoring hardware and monitoring services. Since I am looking to propose the use of my own monitoring service provider and to also install the equipment, it is becoming nearly impossible to get the pricing for these verification-only services.

See above #1 and previously issued Item #1 in Addendum #3 regarding the verification and certification of the fire alarm equipment.

3. There seems to be some discussion between suppliers and vendors as to the actual depth of the fire alarm re-verification requirement. Some seem to think the entire fire alarm system needs to be re-verified, while others see only the need for verification of changes to programming. I see it as only requiring a verification of the signals via the panel relays



and my concern is ensuring the price provided by the fire alarm company reflects the proper verification requirement.

See responses to questions #1 and 2 above.

4. My next question is about the Turnor Lake installation. Currently, this will be a dual telephone line system. In the event that cellular service is provided to this community, would you want the installed equipment to be 'ready' to become the same configuration as all the other sites? Or will this remain a dual dialer site which would most likely require a different type of panel configuration (still by the same manufacturer)?

As it is unknown when or if this community will get cellular service, and given that the specified dual telephone line system meets the ULC requirements, this particular location will remain a dual dialer site as indicated.

5. Also, in reference to the discovery of any items that need to be addressed such as: relays not being available, system reconfiguration required, etc., will we be able to address those needs immediately (after approval) while already on site performing the installation? Or would we need to submit the details for review and then return to those sites after approval? Should the installation crew bring along any materials that can assist in the immediate remedial work found to be required on site? How long does it take to get this approval from RCMP? If a return trip is required due to the need for some time to get approvals, etc., would we assume we can charge the travelling costs in addition to the remedial time for this return trip?

It would be our intent to review and approve any required changes to the Contract scope as rapidly as possible. That process could involve the provision of an e-mail quote for the change right from the field or from the Vendor's office. The quote would be reviewed by the RCMP Contract Authority as quickly as possible and approval provided. If the Tech is still on site and has the required parts, then the work could proceed immediately. If for some reason either the change request could not be approved while the Tech is on site or if the parts are not on hand at that time, then the cost to return to the site to install the required components would then need to be factored into the estimated cost for that added work. Travel costs will be reimbursed in accordance with the rates listed in the National Joint Council Travel Directive. (<http://www.njc-cnmc.gc.ca/directive/d10/en>)

6. In reference to the most recent amendment amd 003e..pdf, there looks to be multiple instances of the newly inserted 'supply and install cellular antenna extension kits'. Would this requirement not just be a part of the initial installation where the kits would be installed (once approved) while the installation team is on site? And since these are permanent, can you explain why there are multiple years of renewal for this item? Also, what is meant by the 'estimated usage (b)\*' column showing a number of 10? Is this an estimate of how many sites would require the antenna extension kits?



The intent is for the installation of cellular antenna extension kits in lieu of cellular boosters while the installation team is on site. As noted, they would be a permanent installation, this allows contractors to account for multiple years pricing if installation takes place over more than one year. The estimated usage is a random value to be used only in the evaluation of the bids and may or may not equate with the actual number of antenna extensions required.

7. Regarding the proposal and the evaluation of that proposal, I'm assuming that the evaluation process will consider a vendor's offering of an enhancement of services and of ideas and methods to reduce operational costs and ensure uninterrupted services when the decision to proceed with a vendor is made.

The Contract will be awarded based on the lowest compliant tender value received as per the Invitation to Tender documents.

8. Refer to Item # 8 of Addendum #1 and revise as follows:

The following locations will have new fire alarm systems installed under a separate contract:

- Carrot River;
- Ilse-a-la-Crosse;
- Patuanak;
- Sandy Bay;
- Stanley Mission;
- Loon Lake.

Once the new systems have been installed, we will require the above noted locations to be included in the overall monitoring contract as well. Hence, the Contractor will need to allow to install the required monitoring equipment to these locations.