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**LETTER OF INTEREST**

**LETTRE D'INTÉRÊT**

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

NATO Flying Training in Canada (NFTC) / Formation de  
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1 Nicholas Street/1, rue Nicolas

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Room 253

Ottawa

Ontario

K1A 0S5

<b>Title - Sujet</b> FAcT - INDUSTRY ENGAGEMENT UPDATE	
<b>Solicitation No. - N° de l'invitation</b> W3471-130001/J	<b>Date</b> 2018-04-11
<b>Client Reference No. - N° de référence du client</b> W3471-130001	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$NF-006-26785
<b>File No. - N° de dossier</b> 006nf.W3471-130001	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-05-04</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Kathryn Pope	<b>Buyer Id - Id de l'acheteur</b> 006nf
<b>Telephone No. - N° de téléphone</b> (613) 993-8810 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> TPSGC.PAFFE-APFAcT.PWGSC@tpsgc-pwgsc.gc.ca	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## **FUTURE AIRCREW TRAINING (FAcT) INDUSTRY ENGAGEMENT UPDATE**

### **INTRODUCTION:**

This update is to advise Industry of an upcoming Industry Engagement Session for Future Aircrew Training (FAcT) and follows on from previous engagements:

- a. 24 September 2013 – Request for Information (RFI) publication;
- b. 4 February 2014 – Industry Engagement Session;
- c. 28 April 2014 – 2nd RFI;
- d. 26-28 May 2014 – 2nd Industry Engagement Session;
- e. 9 February 2015 – Letter of Interest (LOI)/ RFI;
- f. 28 October 2015 – LOI;
- g. 16 March 2016 – RFI Industry Engagement; and
- h. Sept / Oct 2016 – One-on-One meetings.

### **BACKGROUND:**

It is the responsibility of the Commander Royal Canadian Air Force, on behalf of the Minister of National Defence and the Chief of the Defence Staff to generate and maintain a combat capable and multi-purpose air force to meet the “Strong Secure Engaged Canada's Defence Policy” 2017 objectives.

Initiative 53 directs that the Royal Canadian Air Force “Acquire aircrew training systems” to ensure that the Canadian Armed Forces remain Strong at home, Secure in North America and Engaged in the World. FAcT will encompass Pilot, Air Combat Systems Officer (ACSO), and Airborne Electronic Sensor Operator (AES Op) training.

### **PLANNED FAcT MILESTONES:**

<b>Milestone Phase</b>	<b>FAcT</b>
Options Analysis / Requirement Definition / Statement of Work, Value Proposition and Evaluation Plan Development / Industry Engagement	2015 to 2019
Solicitation Process and Contractor Selection	2019-2020
Treasury Board Approval and Contract Award	2021
Contractor Ramp-Up / Partial FAcT operations begin	2021-2023
Full FAcT activities are underway	2027

## **GSIN:**

GSIN V204I Flying Training

## **ENGAGEMENT SESSION:**

The consultative process will include an “Industry Engagement Session” followed by one-on-one “Industry Meetings”.

The Industry Engagement Session is scheduled for May 2, 2018 from 0900 hrs to 1500 hrs at the 111 Sussex Drive, Ottawa, Ontario, Canada. Arrival and Sign-in will be from 0800 – 0900 hrs.

Industry one-on-one meetings will be scheduled for the afternoon of May 2 at the same location and May 3-4 (if required) at 1 Nicholas Street, 2nd Floor Conference Room, Ottawa, Ontario, Canada.

In order to facilitate the one-on-one meetings, Industry is encouraged to provide written comments and recommendations for their proposed topics for discussion.

## **RULES OF ENGAGEMENT:**

**To participate in the Industry Engagement Process, which includes the Industry Engagement Session and/or One-on-One meetings, Industry must sign the Rules of Engagement in Annex A to this notice. Completed Rules of Engagement can be emailed to [TPSGC.PAFFE-APFAcT.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.PAFFE-APFAcT.PWGSC@tpsgc-pwgsc.gc.ca).**

Organizations that have already signed the Rules of Engagement under Future Pilot Training (FPT) or Future Aircrew Training (FAcT) will remain engaged. There is no need to resubmit the Rules of Engagement. Note that all terms and conditions of the Rules of Engagement previously under the header of FPT now apply to FAcT.

## **REGISTRATION:**

Details for registration for participants who wish to attend the Industry Engagement Session and follow-on one-on-one sessions will be published in the near future.

Please note:

- (1) All attendees are required to pre-register to the Engagement Session and will be required to sign-in upon arrival to the venue.
- (2) Attendees are responsible for their own transportation, accommodation, meals, parking and all other expenses.

- (3) Participation is not a mandatory requirement. Not attending the Industry Engagement Session will not preclude an interested participants from submitting a proposal.
- (4) Media participation is as per the Rules of Engagement and media cannot attend the Engagement Session or one-on-one meetings.

### **Agenda for Industry Engagement Session**

A draft event agenda can be found attached at Annex B.

### **CONCLUSION:**

Canada wants to ensure that Industry is well positioned to provide effective solutions and that it promotes conditions that will allow Industry to effectively engage with Canada on preparing documentation to be used for bidding purposes.

Only members who have signed and submitted the Rules of Engagement will be invited to participate in this Industry Engagement Process.

DND staff and PSPC staff have been advised not to enter into any FAcT discussions with Industry members unless they have signed the rules of engagement.

All requests for communication with DND or PSPC are to be directed to the PSPC FAcT email [TPSGC.PAFFE-APFAcT.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.PAFFE-APFAcT.PWGSC@tpsgc-pwgsc.gc.ca).

## ANNEX A

### RULES OF ENGAGEMENT

#### **Terms and Conditions**

The following terms and conditions apply to the Industry Engagement Process. In order to encourage open dialogue, Participants agree to the following:

- 1) Participants are expected to discuss their views concerning the Future Aircrew Training (FAcT) Project, and to provide positive resolutions to the issues in question. Everyone shall have equal opportunity to share their ideas and suggestions;
- 2) **Given that the engagement process could involve confidential or third-party information, participants will NOT reveal or discuss any information to the MEDIA/NEWSPAPER regarding this requirement during this engagement process. If participants receive a question from the Media, participants are to direct the Media to contact the PWGSC Media Relations Office at 819-956-2315;**
- 3) **Participants are to direct inquiries and comments ONLY to the PWGSC Contracting Authority** or authorized representatives of Canada, as directed in notices given by the Contracting Authority. Any communication to unauthorized representatives of Canada may be subject to full disclosure by Canada on Buy and Sell and may result in your firm being excluded from the Engagement Process. Should bidders be approached verbally or in writing regarding this solicitation by a representative of Canada other than the Contracting Authority, bidders are to abide by the terms of this article by not discussing the solicitation and by advising that representative of the requirements of this article.
- 4) Media outlets are to direct all queries to the PWGSC Media Relations Office;
- 5) Canada is not obligated to issue any RFP, or to negotiate any contract for FAcT;
- 6) If Canada does release a RFP, the terms and conditions of the RFP shall be subject to Canada's absolute discretion;
- 7) Canada will not reimburse any person or entity for any cost incurred in participating in this Industry Engagement Process;
- 8) Participation in the Engagement Process is not a mandatory requirement. Non participation in this process will not preclude a bidder from submitting a proposal when the final RFP is released. However a participant must have attended the

Engagement Session and accepted the Rules of Engagement in writing to be able to participate in any potential One-on-One meetings.

- 9) Draft documentation (RFP, Evaluation Plan, SOW) will be released to all engaged Participants for comments. The draft documentation will be made available in English only unless specifically requested by a Participant. All final documentation will be fully translated before being issued on Buy and Sell in accordance with Government of Canada policy.
- 10) Failure to agree to and sign the Rules of Engagement will result in the exclusion from participation in the one-on-one meetings and of the review of the draft documentation; and,
- 11) A dispute resolution process to manage impasses throughout this engagement process shall be adhered to as follows. All requests to use the dispute resolution process shall be directed to the Contracting Authority who will make the appropriate arrangements.

#### **Dispute Resolution Process**

- 1) By informal discussion and good faith negotiation, each of the parties shall make all reasonable efforts to resolve any dispute, controversy or claim arising out of or in any way connected with this Industry Engagement.
- 2) Any dispute between the Parties of any nature arising out of or in connection with this Industry Engagement shall be resolved by the following process:
  - a. Any such dispute shall first be referred to the Participant's Manager and the PWGSC Manager managing the Industry Engagement. The parties will have 3 Business Days in which to resolve the dispute.
  - b. In the event the representatives of the Parties specified Article 2.a. above are unable to resolve the dispute, it shall be referred to the Participant's Project Director and the PWGSC Senior Director of the Division responsible to manage the Industry Engagement. The parties will have 3 Business Days to resolve the dispute.
  - c. In the event the representatives of the Parties specified in Article 2.b. above are unable to resolve the dispute, it shall be referred to the Participant's Senior Representative responsible for this project and the PWGSC Director General, who will have 3 Business Days to resolve the dispute.
  - d. In the event the representatives of the Parties specified in Article 2.c. above are unable to resolve the dispute, it shall be referred to the Participant's CEO and the PWGSC Assistant Deputy Minister, Acquisitions Branch who will

have 5 Business Days to resolve the dispute.

- e. In the event the representatives of the Parties specified in Article 2.d. above are unable to resolve the dispute, the Contracting Authority shall, within 5 Business Days, render a written decision which shall include a detailed description of the dispute and the reasons supporting the Contracting Authority's decision. The Contracting Authority shall deliver a signed copy thereof to the Participant.

By signing this document, the individual represents that he/she has full authority to bind the company listed below and that the individual and the company agree to be bound by all the terms and conditions contained herein.

**Name of Company:** \_\_\_\_\_

**Name and Title of Company Individual:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PWGSC Contracting Authority:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DND Project Authority:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Annex B*  
*Future Aircrew Training (FAcT) Industry Engagement Agenda*  
*May 2, 2018*

**May 2, 2018 – Morning Plenary Presentations, Victoria Hall, 111 Sussex Drive, Ottawa**

08:00 – 09:00 – Arrival and Sign-in

09:00 – 09:05 – Welcome - Master of Ceremonies  
Defence Major Projects Sector, Public Services and Procurement Canada (PSPC)

09:05 – 09:25 – FAcT Storyline  
Defence Major Projects Sector, Public Services and Procurement Canada

09:25 – 09:30 – Director General Address  
Defence Major Projects Sector, Public Services and Procurement Canada

09:30 – 09:40 – Director General Address  
Royal Canadian Air Force (RCAF)

09:40 – 09:50 – Director General Address  
Innovation, Science and Economic Development (ISED)

09:50 – 10:00 – Industry Associations (TBD)  
Canadian Association of Defence and Security Industries (CADSI)  
Aerospace Industries Association of Canada (AIAC)

10:00 – 10:20 – FAcT Procurement Approach and Program Milestones  
Defence Major Projects Sector, Public Services and Procurement Canada

10:20 – 10:50 – Health Break

10:50 – 11:10 – Industrial and Technological Benefits (ITB) / Value Proposition (VP)  
Innovation, Science and Economic Development

11:10 – 11:40 – FAcT Requirements Update / Training Courseware  
Facilities  
Royal Canadian Air Force / Infrastructure and Environment (IE)

11:40 – 11:55 – Questions and Answers Panel  
Defence Major Projects Sector, Public Services and Procurement Canada  
Royal Canadian Air Force  
Infrastructure and Environment  
Innovation, Science and Economic Development



11:55 – 12:00 – Key Messages / Closing Remarks  
Defence Major Projects Sector, Public Services and Procurement Canada

12:00 – Lunch Break  
*Lunch is available for purchase in the cafeteria.*

**May 2, 2018 – Afternoon Airworthiness Presentation, Victoria Hall, 111 Sussex Drive, Ottawa**

13:00 – 15:00 – Airworthiness  
Assistant Deputy Minister (Materiel) / Directorate Technical Airworthiness and Engineering Support

Questions and answers on airworthiness immediately following presentation

**May 2, 2018 – Afternoon Pre-scheduled Industry / Crown One-on-One Session, Ottawa Rooms B & C, 111 Sussex Drive, Ottawa**

15:15 – 17:00 – Pre-scheduled Industry / Crown One-on-One Sessions

**May 3, 2018 & May 4, 2018 – Pre-scheduled Industry / Crown One-on-One Sessions, 1 Nicholas Street, Ottawa**

08:00 – 17:00 – Pre-scheduled Industry / Crown One-on-One Sessions

Note: One-on-one sessions will be held as per demand from Industry. Schedule to be determined.