

Hines

1251 AVENUE OF THE AMERICAS INSURANCE REQUIREMENTS VENDORS AND SUPPLIERS

All vendors, contractors, and subcontractors must have an approved original certificate with proper insurance coverage to work in the building. Properly executed and valid Certificates of Insurance must be on file in the Property Management Office before any work can begin. Suppliers must also submit Certificates of Insurance if they will be delivering supplies to tenant premises in the building.

- Do not reference specific jobs, tenants, floors, etc. on the certificate.
- All items must be filled in **exactly** as shown below. **No abbreviations, misspellings, additional wording or deletions will be accepted.**

Insurance coverage must consist of at a **minimum**:

i. Commercial General Liability	\$1,000,000*
ii. Commercial Automobile Liability	\$1,000,000
iii. Employers Liability	\$ 500,000
iv. Workers Compensation	Statutory
v. Umbrella Liability	\$5,000,000*

** You may obtain \$6M in General Liability alone or any combination of General Liability and Umbrella Liability coverage amounts provided both total \$6M **per occurrence**.*

All insurance is to include Broad Form Contractual Liability and Completed Operations Coverage.

The following address **must** be listed as the Certificate Holder:

**Hines Interests Limited Partnership
1251 Americas Associates II, L. P.
1251 Avenue of the Americas
New York, New York 10020**

The following paragraph **must** be entered, **exactly as shown**, in the "Description of Operations" box.

1251 Americas Associates II, L.P., MFA Real Estate Services, Inc., Mitsui Fudosan America, Inc., and Hines Interests Limited Partnership are included as Additional Insureds in connection with all work performed at 1251 Avenue of the Americas, New York, N.Y. Such insurance shall be primary and not contributing to or in excess of the insurance maintained by any of the additional insureds.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A:	NAIC #
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ 1,000,000
	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

1251 Americas Associates II, L.P., MFA Real Estate Services, Inc., Mitsui Fudosan America, Inc., and Hines Interests Limited Partnership are included as Additional Insureds in connection with all work performed at 1251 Avenue of the Americas, New York, N.Y. Such insurance shall be primary and not contributing to or in excess of the insurance maintained by any of the additional insureds.

CERTIFICATE HOLDER **CANCELLATION**

Hines Interests Limited Partnership 1251 Americas Associates II, L. P. 1251 Avenue of the Americas New York NY 10020	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.