



**ATTACHMENT 2
ACCESSIBILITY PROCUREMENT PILOT - PARTICIPATION AGREEMENT
REQUEST FOR INFORMATION NO. 24062-180181/C**

An overriding principle of the industry consultation (Consultative Process) is that it be conducted with the utmost of fairness and equity between all parties. No one person or organization will receive nor be perceived to have received any unusual or unfair advantage over the others.

Any Media questions will be directed to the PSPC Media Relations Office at 819-956-2313.

1. REGISTRATION

1.1 ONE-ON-ONE MEETING

If you would like to schedule a one-on-one meeting to discuss your feedback, please complete the section below.

Company Name: _____

Representative's Name: _____

Title: _____

Address: _____

Representative's Name: _____

Title: _____

Address: _____

Preferred Official Language for Communications (French or English): _____

Preferred Date, Time and Location for meeting: _____

One-on-one meetings with interested parties will be available in the National Capital Area between **May 1 and 25, 2018**. One-on-one meetings in the National Capital Area are available upon request in-person, by teleconference or by video-conference.

1.2 REVERSE INDUSTRY DAY

If you would like to participate in the reverse industry day, please complete the section below.

Representative's Name: _____

Title: _____

Address: _____

Representative's Name: _____

Title: _____

Address: _____

Preferred Official Language for Communications (French or English): _____



2. RULES:

The following rules apply to the Consultative Process. In order to encourage open dialogue, Participants agree to:

- a. Discuss their views concerning the requirement and to provide constructive feedback about the issues in question. Everyone will have equal opportunity to share their ideas and suggestions;
- b. NOT reveal or discuss any information to the MEDIA/NEWSPAPER regarding the requirement during this consultative process.
- c. Throughout the entire Consultative Process, all questions from industry, exchanges of information and all the industry feedback must be provided in writing to the Contracting Authority. In accordance with and subject to the Access to information Act, R.S., 1985, c. A-1, and any other legislative or legal requirement, all information which is provided by a Participant and which is clearly marked as "Proprietary" will not be released or disclosed;
- d. Canada is not obligated to issue any CFP, or to negotiate any contract for the requirement;
- e. If Canada does release a CFP, the terms and conditions of the CFP will be subject to Canada's absolute discretion;
- f. The information gathered from the consultative process will be summarized and provided to all participants in a summary of feedback and outcomes report to be published on www.buyandsell.gc.ca;
- g. Canada will not reimburse any person or entity for any cost incurred in participating in this consultative process;
- h. Participation in this Consultative Process will not be a mandatory requirement for any subsequent CFP. An entity will not be precluded from submitting an proposal under any subsequent CFP on account of they not being a Participant;
- i. At any point within this process, a Participant may provide notice to the Contracting Authority that they no longer wish to participate in the Consultative Process.
- j. Failure to agree to and sign the Participation Agreement will result in the exclusion from participation in the consultative process. This Participation Agreement must be signed by a duly authorized officer of the Participant in this respect;

By signing this document, the individual represents that he/she has full authority to bind the company listed below and that the individual and the company agree to be bound by all the rules contained herein.

Name of Company (Print): _____

Name of individual (Print): _____

Title or Position (Print): _____

Telephone: _____

E-mail: _____

Signature: _____
(I have the authority to bind the Company)

Date: _____