



Accessibility Procurement Pilot: Call for Proposals (CFP)

Date: January 26, 2018

CFP No.: 24062-180181/B

Amendment No.: 004

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Proposal submission details are included in this Call for Proposals document.

This document contains no security requirement.

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This amendment is raised to amend the Call for Proposals, to answer questions posed by suppliers and to update Attachment 1 accordingly.

1. At Part 3, Section 3.4, Financial Proposal

DELETE:

- (a) Bidders must complete the Financial Proposal Cost Breakdown set out in Section 4 of Attachment 2. The total amount of Applicable Taxes must be shown separately.

The maximum funding amounts available for any Contract resulting from the CFP are:

1. \$320,000.000 (Applicable Taxes and Travel and Living Expenses are extra) for TBS's challenge as described in Annex A.
 - a. The maximum funding available for Phase 1 is \$15,000.00 (Applicable Taxes and Travel and Living Expenses are extra).

Proposals for TBS's challenge valued in excess of these amounts will be considered non-responsive.

2. \$115,000.000 (Applicable Taxes and Travel and Living Expenses are extra) for PSC's challenge as described in Annex B.
 - a. The maximum funding available for Phase 1 is \$15,000.00 (Applicable Taxes and Travel and Living Expenses are extra).

Proposals for PSC's challenge valued in excess of these amounts will be considered non-responsive. This disclosure does not commit Canada to pay the maximum funding available.

INSERT:

- (a) Bidders must complete the Financial Proposal Cost Breakdown set out in Section 4 of Attachment 2 for Phases 1, 2 and 3 of the Work. The total amount of Applicable Taxes must be shown separately.

The maximum funding amounts available for any Contract resulting from the CFP are:

1. \$320,000.00 (Applicable Taxes and Travel and Living Expenses are extra) for TBS's challenge as described in Annex A.
 - a. The maximum funding available for Phase 1 is \$15,000.00 (Applicable Taxes and Travel and Living Expenses are extra).

Any Proposal with costs to Canada in excess of the maximum funding available for the Contract (i.e., \$320,000.00) or Phase 1 (i.e. \$15,000.00), may be considered as Bidder's commitment of co-investment funding to a resulting contract. This disclosure does not commit Canada to pay the maximum funding available.

2. \$115,000.00 (Applicable Taxes and Travel and Living Expenses are extra) for PSC's challenge as described in Annex B.
 - a. The maximum funding available for Phase 1 is \$15,000.00 (Applicable Taxes and Travel and Living Expenses are extra).

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2. At Annex A – Statement of Work for Open by Default Pilot portal Challenge

DELETE:

“5.1 Existing Open Government Website Digital Infrastructure

The Open Government website operates using the following open source tools, in compliance with the listed policies relating to websites for Canada.

- CKAN 2.5 (Data Catalogue) (Python):– Licensed under the Affero GNU GPL v3.0 License;
- Apache Solr 6.6 (Search Engine) - Licensed under the Apache License 2.0;
- Drupal 8 (Content Management System) (PHP):- Licensed under the GPL v2 License;
- PostgreSQL 9 (Relational Database Management System - Licensed under the Postgresql License.

The Open Government website is currently housed on a mix of cloud and on premise infrastructure. Solutions must be compatible with infrastructure hosted on the Microsoft (MS) Azure cloud in the Canada Central or Canada East availability regions.

INSERT:

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- Drupal 8 (Content Management System) (PHP):- Licensed under the GPL v2 License;
- PostgreSQL 9 (Relational Database Management System - Licensed under the Postgresql License.

The Open Government website is currently housed on a mix of cloud and on premise infrastructure. Solutions must be compatible with infrastructure hosted on the Microsoft (MS) Azure cloud in the Canada Central or Canada East availability regions and must be deployable as a self-contained unit and be able to operate without reliance on any third-party service.

3. At Annex B – Statement of Work for Accessibility 10.0 Recruitment Challenge

DELETE:

“3.2.3.2 Integration Testing

As a final test, the Contractor must provide instructions and the updated source code for Canada to install and test the code on a PSC development environment, with specific environment details provided in 5.1 Operating Environments and Constraints.

INSERT:

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As a final test, the Contractor must provide instructions and the updated source code for Canada to install and test the code on a PSC development environment, with specific environment details provided in 4.1 Operating Environments and Constraints.



4. At Annex B – Statement of Work for Accessibility 10.0 Recruitment Challenge

DELETE:

4.1 Technical Environment

The Solution must be compatible with the Technical Environment as detailed below:

- Multilingual support (English and French)
- Programming language and framework: Java SE 9, Java EE 8, Spring Framework 5 (SpringBoot, Spring MVC/Thymeleaf, Hibernate (JPA))
- Testing (unit/functional testing): JUnit, Selenium
- Database: PostgreSQL 10
- Application server / servlet container: Tomcat
- Build, Automation and integration: Maven, Flyway, Jenkins, Nexus Repository Manager

INSERT:

4.1 Existing Technical Infrastructure

The Solution must be interoperable with the existing Technical Infrastructure, and must be deployable as a self-contained unit and be able to operate without reliance on any third-party service.

For the solution to be deemed interoperable with the existing Technical Infrastructure, it must be built using the tools detailed below:

- Multilingual support (English and French)
- Programming language and framework: Java SE 9, Java EE 8, Spring Framework 5 (SpringBoot, Spring MVC/Thymeleaf, Hibernate (JPA))
- Testing (unit/functional testing): JUnit, Selenium
- Database: PostgreSQL 10
- Application server / servlet container: Tomcat
- Build, Automation and integration: Maven, Flyway, Jenkins, Nexus Repository Manager

5. At Attachment 4 – Proposal Submission Form (French only):

DELETE:

« 2.3. Expérience antérieure »

Critère : Le soumissionnaire devrait démontrer son expérience antérieure, ou celle de ses employés, de développement et de contribution de codes originaux à source ouverte sur une plateforme référentielle à source ouverte en vue d'une intégration possible aux projets à source ouverte avant la date de clôture des appels de propositions.

On entend par « projet à source ouverte » un système entièrement à source ouverte. On entend par « code source original à source ouverte » une composante unique fonctionnellement complète qui s'ajoute à un système à source ouverte plus général (c'est-à-dire, qui ne comprend pas de corrections de bogues pour le projet).

Exigence en matière de soumission : Le soumissionnaire devrait présenter un bref résumé de ses contributions de codes sources originaux à source ouverte aux projets à source ouverte et un lien URL vers le code original à source ouverte. L'expérience du soumissionnaire sera validée en fonction des liens URL fournis. Si, pour des raisons techniques ou autres, le lien ne peut pas servir à valider l'expérience, les coordonnées d'une personne-ressource devraient être communiquées pour un suivi.



INSERT

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**On entend par expérience antérieure récente des contributions à des projets à source ouverte ou à un code source original à source ouverte qui ont été menées à terme ou passablement mises à jour au cours des trois années précédant le lancement de l'appel de propositions. Les fourches d'autres projets de source ouverte sans modifications ou améliorations majeures par le soumissionnaire ou les employés actuels du soumissionnaire ne seront pas prises en compte.

Exigence en matière de soumission : Le soumissionnaire devrait présenter un bref résumé de ses contributions de codes sources originaux à source ouverte aux projets à source ouverte et un lien URL vers le code original à source ouverte. L'expérience du soumissionnaire sera validée en fonction des liens URL fournis. Si, pour des raisons techniques ou autres, le lien ne peut pas servir à valider l'expérience, les coordonnées d'une personne-ressource devraient être communiquées pour un suivi.

6. At Attachment 1 – Questions and Answers

INSERT:

Q14. Do the requirements stated in Annex A Section 5.1 apply only to the TBS challenge? Can Bidder's propose a solution for the Annex B, PSC challenge that uses cloud infrastructure services (such as AWS)?

A14. Yes, requirements stated in Annex A, section 5.1 only apply to the TBS challenge.

For the PSC challenge in Annex B, all proposed Solutions must be non-proprietary, provided under an open source license, and be built with, or interoperable with all items listed in the Existing Technical Infrastructure detailed in the Statement of Work in Annex B on page 69 of the Call for Proposal.

Furthermore, proposed Solutions for both challenges must be deployable as a self-contained unit and be able to operate without reliance on any third-party service within the existing Technical Infrastructure as outlined in the Statement of Work for each challenge.

Q15. Regarding the requirement for providing a plain text file, can we instead provide an accessible PDF/UA-compliant PDF or WCAG 2.0 Level AA compliant .docx file (thus conversion-ready for plain text)?

A15. Yes, providing an accessible PDF/UA-compliant PDF or WCAG 2.0 Level AA compliant .docx file is acceptable.

Q16. Regarding the phrases "Phase 2 (optional)" and "Phase 3 (optional)" within the pricing section we must fill, does the "optional" mean that it is optional for us to fill in this section as part of a mandatory response the RFP? If it is optional, is there a downside to us in not filling it?



- A16. Bidders must complete the Financial Proposal Cost Breakdown for Phases 1, 2 and 3 set out in Section 4 of Attachment 2. The use of the term “optional” in this context indicates that Phases 2 and 3 are optional goods and/or services per Part 6 article 6.1.1 of the Call for Proposals.
- Q17. For the total hours and extended price for Phase 2 and Phase 3, for challenge A, would it be acceptable to provide a range? The reason we want to provide a range is that the amount of budget we'll need for Phase 2 and Phase 3 will depend on how broad an implementation you'll want to make once you see how our Phase 1 demonstration. We're imagining a strategic discussion will occur including consultation with us as to how deep an investment will be appropriate. (Appendix 1 of Attachment 2, Section 4, Phase 2 and Phase 3).
- A17. A range is not acceptable. The Bidder must provide the Firm Hourly Rates and estimated Level of Effort for each proposed category of resources for Phases 1, 2 and 3.

For both Challenges, Bidders should ensure that their financial proposal cost breakdown is commensurate with work described in their technical proposal and the Statement of Work for the challenge for which they are submitting a bid, as the Basis of Payment for Phases 2 and 3 is cost reimbursable based on Firm Hourly Rates to an overall ceiling price. This basis of payment provides for payment to the contractor for the actual amount of time spent in performance of the work. The contractor must complete the prescribed work without additional payment, whether or not the actual costs exceed the ceiling price.

The Contracting Authority may initiate the negotiations on pricing and cost breakdown for Phases 2 and 3; however, negotiation of the Statement of Work is not anticipated.

- Q18. With respect to the mandatory architecture diagram, would it be acceptable for us to instead provide the same information in a WCAG 2.0 AA compliant accessible alternative format?
- A18. An architecture diagram is required to be provided as stipulated in the Call for Proposals. Accessible alternate formats may be provided in addition.
- Q19. Can you provide us with an example of what you would consider an excellent application architecture diagram (with respect to level of complexity, tone, and aesthetic finishing)?
- A19. Canada would consider the application architecture diagram found on page 60 of the call for proposals to be of excellent quality with respect to the level of complexity, tone, and ascetic finishing.
- Q20. Is HST an “excise tax” or an “applicable tax”?
- A20. HST is considered an applicable tax. As per the General Conditions 2040 (2016-04-04) and 2030 (2016-04-04), “Applicable Taxes” means the Goods and Services Tax (GST), the Harmonized Sales Tax (HST), and any provincial tax, by law, payable by Canada such as, the Quebec Sales Tax (QST) as of April 1, 2013”.
- Q21. Is GST an “excise tax” or an “applicable tax”?
- A21. GST is considered an applicable tax. As per the General Conditions 2040 (2016-04-04) and 2030 (2016-04-04), “Applicable Taxes” means the Goods and Services Tax (GST), the Harmonized Sales Tax (HST), and any provincial tax, by law, payable by Canada such as, the Quebec Sales Tax (QST) as of April 1, 2013”.
- Q22. Regarding the Table of Milestones, it is unclear who fills in the blank values and when they need to be filled in? We're comfortable with whatever values you would choose to put there... we just need



to be certain that we submit a compliant bid and we don't see this table in the forms you are asking that we submit. Please clarify.

A22. The Bidder does not need to complete the Table of Milestones in Part 6.

The information the Bidder provides in the Financial Proposal Cost Breakdown will be used by the Contracting Authority to populate the Table of Milestones in Part 6 of the Call for Proposals.

Q23. Regarding "Annex C Basis of Payment", is this something we need to fill and provide as part of our bid, or is it already redundant to some other part of the form that you have provided?

A23. The Bidder does not need to complete Annex C, Basis of Payment.

The information the Bidder provides in the Financial Proposal Cost Breakdown will be used by the Contracting Authority to populate Annex C, Basis of Payment.

Q24. Regarding the point system and the points for experience, we see how you are awarding up to 8 points for experience on open source projects of any nature. However is there somewhere within the points system where we will benefit from also demonstrating our team's certifications in accessibility and substantial prior experience with accessibility?

A24. In the point rated criteria Improvement to Accessibility, Canada will be evaluating the proposed approach and methodology. An approach based on experience, a proven methodology, and resources with relevant certifications could be well positioned to address the requirement and minimize residual risk to Canada.

All other terms and conditions remain the same.