



Fisheries and Oceans  
Canada

Pêches et Océans  
Canada

Services du matériel et des acquisitions  
Tours Centennial  
200, rue Kent  
Pièce E249, 9<sup>e</sup> étage  
Ottawa (Ontario) K1A 0E6

## **ADDENDUM NO. 2**

Subject: Request for Proposal No. FP802-190002  
Vessel and Crew to Support Fisheries and Oceans Canada – Spring 2019 Atlantic  
Zonal Offshore Monitoring Program

Dear Sir/Madam:

Dear Sir/Madam:

Further to the above-mentioned Request for Proposal, this Addendum (#2) is to advise potential bidders of the question(s) received during this tender call to date. Both the question(s) and the response(s) are indicated in the attached *Annex I*.

This Addendum (#2) is also issued to advise potential bidders of the revisions to the Evaluation Criteria - Annex "E" and the revisions are as follows:

**Delete in its entirety: Annex E, Evaluation Criteria, Page. 33 & 34**

**Insert the following: Annex E, Evaluation Criteria, Page. 33 & 34 (dated May 02, 2018).**

All other terms and conditions remain unchanged.

**Tenderers are to acknowledge this Addendum by signing in the space provided below and enclosing a copy of this document with their tender submission.**

Yours truly,

(Original signed by)

**Beverly Shawana**  
Senior Contracting Officer,  
Financial & Materials Management Operations

### **RECEIPT ACKNOWLEDGED**

**Name of Company**

**Signature** \_\_\_\_\_



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### Annex I.

**Q1** – The vessel we are proposing for subject RFP is currently completing its Class dry-docking inspections. That process commenced in March 2018 and will be completed at the end of April 2018. Classification Societies will not issue new 2018 certificates for the vessel until the completion of the dry-docking which is after the closing date of this RFP. Can you please confirm that Canada will accept the vessel certifications which expired in Mar 2017 under these circumstances with the caveat that valid certificates shall be provided prior to contract award? Since this is a routine process for all ship owners and vessel operators should not be excluded in such an unavoidable circumstance.

**A1** – Canada will accept the vessel certifications which expired in March 2017 under these circumstances with the caveat that valid certificates shall be provided prior to contract award.

**Q2** – Mandatory Criteria in general contain very specific and expensive equipment, unique to this project. I specifically reference M10 and M11, why is this specific equipment mandatory at bid submission and not at vessel mobilization?

**A2** – The vessel mobilization is scheduled to be completed over a limited two-day period and will be dedicated to loading all of Fisheries and Oceans' necessary equipment to carry out the project. No time will be allotted during mobilization for confirming the suitability and integration of the systems proposed by the bidder during the solicitation process (e.g., the water-sampling system and/or Launch and Recovery system). As indicated in the Request for Proposal, contractor capability and vessel capacity is to be confirmed before contract award and during scheduled site visit(s) by Fisheries and Oceans with the compliant Bidder(s). Nonetheless, mandatory criteria M10 and M11 have been slightly modified to provide some flexibility to the Bidder(s) in the timing of the acquisition of such systems. Please refer to amended M10 and M11 criteria as follows and the attached amended Evaluation Criteria.

**Original M10:** The Bidder must clearly demonstrate that the Vessel is equipped with an oceanographic water-sampling system that consists of:

**Amended M10:** The Bidder must clearly demonstrate that the Vessel is equipped with an oceanographic water-sampling system that consists of the components listed hereunder. If the Vessel is not currently equipped with the required water-sampling system, the bidder must provide a detailed description of how and when the Vessel will acquire and integrate the said system onto the Vessel. The description should include all the necessary information needed to assess the feasibility and suitability of the proposed solution (e.g. technical specifications, technical plans for the integration and description). As stated in the Statement of Work, Fisheries and Oceans Canada reserves the right to conduct a scheduled site visit with the compliant Bidder(s) to confirm contractor capability and vessel capacity. Whether the water-sampling system is owned, rented or borrowed by the bidder, it must be tested and deemed fully operational by time of contract award.

**Original M11:** The Bidder must clearly demonstrate that the Vessel is equipped with a LAunch and Recovery System (LARS) that can accommodate the deployment of zooplankton nets. The system should include:

**Amended M11:** The Bidder must clearly demonstrate that the Vessel is equipped with a LAunch and Recovery System (LARS) that can accommodate the deployment of zooplankton nets. The system should include the components listed hereunder. If the Vessel is not currently equipped with the required LARS system, the bidder must provide a detailed description of how and when the Vessel will acquire and integrate the said system onto the Vessel. The description should include all the necessary information needed to assess the feasibility and suitability of the proposed solution (e.g. technical specifications, technical plans for the integration and description). As stated in the Statement of Work, Fisheries and Oceans Canada reserves the right to conduct a scheduled site visit with the compliant Bidder(s) to confirm contractor capability and vessel capacity. Whether the LARS system is owned, rented or borrowed by the bidder, it must be tested and deemed fully operational by time of contract award.



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**Q3** – During the Vessel Charter Information session on February 28<sup>th</sup> at the Bedford Institute of Oceanography, it was our understanding Canada was in possession of much of this equipment. Why therefore is the specific equipment listed in the Mandatory Criteria not Government Furnished Equipment?

**A3** – The Government Furnished Equipment (GFE) was only shown during the vessel charter information session to provide the potential bidders with some context for what we do, and the equipment that we need to complete the work. These are the tools that we need to do our work and we are asking for a supplier that can meet those needs without the use of GFE. Whether this equipment is owned, rented or borrowed by the bidder, it must be installed, tested and fully operational by the start of the mobilization period. If by bid closing, the contractor does not have the equipment, a detailed description of how the equipment will be acquired and integrated to the vessel must accompany the bidder's response to the criterion.

**Q4** – Page 11/RFP. The basis of payment states the contractor will be paid a firm price. Is it the intention to award this as a firm fixed price or a cost reimbursable contract? The RFP does not discuss the invoicing process in terms of a schedule for invoicing but it looks as though that would be noted in the award contract. Please advise.

**A4** – The potential agreement's Basis of Payment will be based on an all-inclusive daily rate bid by the successful firm to the maximum number of days (27 days) to complete the project. The invoicing instructions are as stated in PART 6 - Resulting Contract Clauses, Article 6.7 and 6.8 which will be part of the resulting agreement.

**Q5** – Page 31/RFP. Would you be amenable to having us send the Captain and Officer licenses via an encrypted PDF? We feel this information should remain secure through the bidding process.

**A5** – Yes the department will accept the licenses being encrypted.



**Annex E, Evaluation Criteria - Revised May 02, 2018**

<b>MANDATORY CRITERIA</b>	<b>Meets Criteria Yes/No</b>	<b>BIDDER RESPONSE (response should make reference to the relevant proof in bidder proposal and/or appended documentation).</b>
<p><b>M10:</b> The Bidder must clearly demonstrate that the Vessel is equipped with an oceanographic water-sampling system that consists of the components listed hereunder. If the Vessel is not currently equipped with the required water-sampling system, the bidder must provide a detailed description of how and when the Vessel will acquire and integrate the said system onto the Vessel. The description should include all the necessary information needed to assess the feasibility and suitability of the proposed solution (e.g. technical specifications, technical plans for the integration and description). As stated in the Statement of Work, Fisheries and Oceans Canada reserves the right to conduct a scheduled site visit with the compliant Bidder(s) to confirm contractor capability and vessel capacity. Whether the water-sampling system is owned, rented or borrowed by the bidder, it must be tested and deemed fully operational by time of contract award.</p>		
<p><b>M11:</b> The Bidder must clearly demonstrate that the Vessel is equipped with a Launch and Recovery System (LARS) that can accommodate the deployment of zooplankton nets. The system should include the components listed hereunder. If the Vessel is not currently equipped with the required LARS system, the bidder must provide a detailed description of how and when the Vessel will acquire and integrate the said system onto the Vessel. The description should include all the necessary information needed to assess the feasibility and suitability of the proposed solution (e.g. technical specifications, technical plans for the integration and description). As stated in the Statement of Work, Fisheries and Oceans Canada reserves the right to conduct a scheduled site visit with the compliant Bidder(s) to confirm contractor capability and vessel capacity. Whether the LARS system is owned, rented or borrowed by the bidder, it must be tested and deemed fully operational by time of contract award.</p>		