



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
800 Burrard Street, Room 219
800, rue Burrard, pièce 219
Vancouver
British Columbia
V6Z 0B9
Bid Fax: (604) 775-9381

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada - Pacific
Region
800 Burrard Street, Room 219
800, rue Burrard, pièce 219
Vancouver
British C
V6Z 0B9

Title - Sujet Elevator Inspection & Maintenance	
Solicitation No. - N° de l'invitation W6862-180039/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W6862-180039	Date 2018-05-03
GETS Reference No. - N° de référence de SEAG PW-\$PWY-019-8336	
File No. - N° de dossier PWY-7-40291 (019)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-05-22	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Ngan, Ken (PWY)	Buyer Id - Id de l'acheteur pwy019
Telephone No. - N° de téléphone (604) 671-0219 ()	FAX No. - N° de FAX (604) 775-6633
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DND - CFB Comox - Lazo, BC	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
W6862-180039/A
Client Ref. No. - N° de réf. du client

Amd. No. - N° de la modif.
001
File No. - N° du dossier
pwy-7-40291

Buyer ID - Id de l'acheteur
pwy019
CCC No./N° CCC - FMS No/ N° VME

This Solicitation Amendment 001 is raised to incorporate Addendum #1, an associated Revised Annex "A" – Statement of Work, and an associated Revised Annex C – Tender Form.

Please find following Addendum #1, Annex "A" (Revised) – Statement of Work, and Annex C (Revised) – Tender Form.

Please note Annex C (Revised) – Tender Form, supersedes any previous versions. Failure to complete and submit Annex C (Revised) with the bid submission will rendered the bid NON-COMPLIANT, and will be given NO further consideration.

All other terms and conditions remain unchanged.

Addendum #1

In the Notice of Proposed Procurement (NPP) document,

DELETE:

Mandatory Requirements:

Qualifications:

All inspection staff must have possession of a valid and current Qualified Elevator Inspector certificate by a technical authority, such as NAESA International QEI, Safety Codes Officer Level 2 (Safety Codes Council of Alberta) or be certified as a licensed Safety Officer-Elevator by the BC Safety Authority.

Work references:

Provide two work references, and include details and scope of elevator inspector work performed. Include a list of names, and phone numbers or emails of references.

Proof of elevator inspector certification:

Attach legible copies of pertinent certificates or diplomas. Certificate must be current, and kept validated throughout the contract period.

INSERT:

Mandatory Requirements:

Qualifications:

All Elevating Devices Mechanics must have possession of a valid and current Class A Elevating Devices Mechanic Certification in BC.

Work references:

Provide two work references, and include details and scope of elevator maintenance / repair work performed. Include a list of names, and phone numbers or emails of references.

Proof of elevating devices mechanic certification:

Attach legible copies of pertinent certificates. Certificate must be current, and kept validated throughout the contract period.

In the Invitation To Tender (ITT) document, under PART 3 – BID PREPARATION INSTRUCTIONS

DELETE:

Section I: Mandatory Requirements

Bidders **MUST** duly complete the following:

(a) Bidders must duly complete and SIGN the first page of their Invitation to Tender document.

(b) Provision of the **proposed inspector's** qualified Elevator Inspector certificate such as NAESA International QEI, Safety Codes Officer Level 2 (Safety Codes Council of Alberta) or be certified as a licensed Safety Officer-Elevator by the BC Safety Authority.

****Please submit a copy of the certificate.**

(c) Provision of the **proposed inspector's** Experience and Past Performance (see Annex C - Tender Form).

INSERT:

Section I: Mandatory Requirements

Bidders **MUST** duly complete the following:

(a) Bidders must duly complete and SIGN the first page of their Invitation to Tender document.

(b) Provision of the **proposed mechanic's** qualified Elevating Devices Certified Class A Certificate.

****Please submit a copy of the certificate.**

(c) Provision of the **proposed mechanic's** Experience and Past Performance (see Annex C (Revised) - Tender Form).

End of Addendum 1.

Annex "A" (Revised) – Statement of Work

DEPARTMENT OF NATIONAL DEFENCE

STATEMENT OF WORK

ELEVATOR MAINTENANCE AND REPAIR

CANADIAN FORCES BASE COMOX

LAZO, B.C.

1. GENERAL

DND contract documents shall be read in conjunction with this specification and shall govern all phases of work hereinafter specified and/or shown on the contract drawings.

2. SCOPE OF WORK

The work under this contract comprises the furnishing of all labour, materials, equipment, supervision and transportation required to provide:

- a. Elevator Servicing, consisting of preventative maintenance and repair at Canadian Forces Base Comox, Lazo, B.C. PO Box 1000 Stn Main Lazo B.C. V0R1K0; to one (1) passenger elevator in the Control Tower (B-239), one (1) passenger and two (2) freight elevators in hanger 7 (H-7), one (1) dumbwaiter elevator in the mess hall (B-105), one (1) passenger elevator in 14 Hanger, and two (2) passenger elevators at the medical clinic (B-309).

All material and labour required to complete repairs as directed by the Engineer forms part of this contract.

3. DEFINITION "Departmental Representative".

The Departmental Representative is the Wing Construction Engineering Officer, or his representative.

4. CONTRACTOR'S RESPONSIBILITIES

a. Contractor Technical Qualifications and Suitability Requirements

This service contract deals with public and employee safety, and requires security clearances to Government of Canada standards.

Only contractors with demonstrated experience, expertise, and resources to cover the area will be considered.

- **Qualifications:**
All Elevating Devices Mechanics must have possession of a valid and current Class A Elevating Devices Mechanic Certification in BC.
- **Work experience:**
The elevating devices mechanics must have a minimum of 5 years full-time experience in the field.
- **Proof of elevating devices mechanic certification:**
Attach legible copies of pertinent certificates. Certificates must be current, and kept validated throughout the contract period.
- **Provide a copy of clearance letter from Worker's Compensation Board of B.C.**
Maintain membership in good standing during contract period.
- **The successful bidder must have or be able to obtain security clearance from CIISD (Canadian and International Industrial Security Directorate) before contract can be awarded. All staff performing inspection or work must be cleared.**

b. Construction Safety

The Contractor shall ensure the safety of workers and carry out the work in a diligent and efficient manner in accordance with established industrial practice and laws for the health and safety of workers related to the performance of the work.

The Contractor shall comply with Part 8, Construction Safety Measures, of the National Building Code of Canada, 1996, and with all other applicable provisions of Federal, Provincial and Municipal safety laws to prevent accident or injury to persons on, about or adjacent to the site of the work.

c. Commencing Work

The Contractor shall not commence work without **written** approval from the Department representative **in the form of a work request (942) that justifiably reflects the terms of the Contract** Sub-trade shall not be used without the Department Representative's approval.

d. Contractor's On-Site Supervisor

The Contractor shall provide at the job site a fulltime, experienced and competent Technician, capable of, and having authority to, speak on behalf of day to day routine matters.

e. Storage and Handling

The Contractor shall be responsible for storage of his materials and equipment. If a portable storage building or other facility is utilized, siting approval must be obtained from the Department Representative.

f. Hours of Work

The Contractor shall comply with the hours of work, ie 0730 hrs to 1530 hrs in effect at the site during the period of this contract.

g. Stoppage of Work

If the Contractor is denied access to the site or told to leave the site during Base Exercises he shall immediately contact the Department Representative informing him of this fact and his intent, if warranted, to charge standby or waiting time.

h. Inspection

The Department representative shall be called upon to inspect each completed phase of work. The Contractor shall have a copy of the specification and related drawings on the site at all time.

i. Workmanship and Materials

All workmanship and materials shall be of a high standard and in accordance with good engineering practice. The Contractor shall make good inferior workmanship and replace defective materials at his own expense. All work covered in this contract shall be performed by skilled technicians.

j. Manufacturer's Instructions

It shall be the Contractor's responsibility to follow the manufacturer's instructions for

application or installation of a material or product.

k. Reporting Deterioration or Damage

Any damage or deterioration discovered during the contract, but not included in the scope of work, shall be reported to the Department representative.

l. Codes, Standards and Regulations

It shall be the Contractor's responsibility to abide by all codes, standards and regulations which may govern and/or restrict the manner in which the contract is completed.

m. Protection

The Contractor shall provide continual protection from his work to personnel, vehicles, equipment or other surrounding facilities by using drop sheets, barricades, warning signs, lights or other protective devices considered necessary by the Department representative.

n. Making Good

It shall be the responsibility of the Contractor to make good any damage to DND or private property resulting from, or attributable to his work, at his own expense.

o. Termination

Unsatisfactory workmanship and unauthorized departure from specifications, may result in termination of the contract.

p. Clean Up and Disposal.

All work areas shall be left clean and tidy at the completion of each days work. All scrap, equipment and materials, etc., shall be removed from DND property. Claims for reimbursement of landfill tipping fees must be supported with weigh scale vouches. Canadian Forces Base garbage dumpsters shall not be used by any contractor unless specifically approved by the Department representative.

**DND WILL NOT ACCEPT PENALTIES FOR RECYCLABLE MATERIALS CONTAINED IN
REGULAR WASTE.**

q. Permits and Licenses

It shall be the Contractor's responsibility where applicable to obtain:

1. Provincial permits and licenses when required.
2. Canadian Forces Base permits and licenses. (Base permits are required for work in confined areas and for all hot work.)

5. WHMIS

- a. Comply with requirements of Workplace Hazardous Materials Information System (WHMIS) regarding use, handling, storage, and disposal of hazardous materials; and regarding labeling and provision of material safety data sheets acceptable to Labour Canada and Health and Welfare Canada.

- b. Deliver copies of WHMIS data sheets to Department Representative on delivery of materials

6 TEMPORARY SERVICES

Temporary electric power and water may be supplied free of charge at existing points of delivery subject to the discretion and approval of the Department representative.

7. SALVAGED MATERIALS

All salvaged or scrap materials shall become the property of the Contractor unless otherwise specified by the Department Representative.

8. GUARANTEE

In the interest of good building practice, workmanship and considering fair wear and tear, the Contractor shall guarantee both materials and work for a period of one year after completion of the contract.

ANNEX C (Revised)

TENDER FORM

TENDER AND ACCEPTANCE

This Tender and Acceptance, duly completed, and the signed front page of the Invitation to Tender shall be enclosed and sealed in an envelope provided by the Tenderer, and shall be addressed and submitted to the office designated for the receipt of tenders.

1. Offer

The undersigned tenderer (hereinafter called the "Contractor") hereby offers to Her Majesty the Queen in right of Canada (hereinafter called "Her Majesty") as represented by the Minister of Public Works & Government Services (hereinafter called the "Minister") to furnish all necessary tools, plant, services, materials and labour to execute and complete in a careful and proper manner the work set out under the "Description of Works" herein, which more particularly described in **Annex A - Specifications** for the **Basis of Pricing** as set out in clause 3.

2. General Agreement

1. The period of the contract is **three (3) years** upon official acceptance of tender, for the contract period between June 4th, 2018 to June 3rd, 2021 inclusive.
2. that this Tender and Acceptance, the Instructions to Tenderers, the Terms of Reference referred to in Clause 1 above, and the General Conditions 2035 (2016-04-04) and Clauses and Conditions attached to the Specifications or Scope of Work shall be and are the complete tender and this offer is made subject to the provisions contained therein,
3. that this tender supersedes and cancels all communications, negotiations and agreements relating to the work other than contained in the completed tender.
4. that this tender may not be withdrawn for a period of **120 days** following the tender closing time.
 1. Notwithstanding clause 2.4 of the Tender Form, Canada reserves the right to seek an extension to the tender validity period beyond the 30 days referred to therein. Upon notification in writing from Canada, the Tenderers shall have the option to either accept or reject the proposed extension within a minimum of 15 days prior to the end of such period.
 2. If the extension referred to in 2.4.1 is accepted, in writing, by all those who submitted responsive tenders, then Canada shall continue immediately with the evaluation of the tenders and its approvals processes.
 3. If the extension referred to in 2.4.1 is not accepted, in writing, by all those who submitted responsive tenders then Canada shall, at its sole discretion, either
 1. continue to evaluate the tenders of those who have accepted the proposed extension and seek the necessary approvals; or
 2. cancel the tender call.

5. that the complete tender together with and subject to all provisions contained therein shall, when accepted and executed on behalf of Her Majesty, constitute a binding contract between the Contractor and Her Majesty.

3. Mandatory Requirements

1. Provision of the **proposed mechanic's** qualified Elevating Devices Certified Class A Certificate.

Please submit a copy of the certificate with the tender form.

2. Provision of the **proposed mechanic's** Experience and Past Performance

The bidder must provide evidence of its **proposed mechanic's** experience and past performance by referencing **two (2)** projects or contracts, wherein the elevator maintenance / repair services provided are comparable to those described in this Invitation to Tender (ITT).

The proposed mechanic must have a **minimum of five (5) years** of full-time experience as an elevating devices certified mechanic.

The evidence provided by the bidder may be verified by the Crown. Failure by the bidder to provide the required evidence or in the event that the evidence cannot be verified shall result in the bidder being disqualified and no further consideration will be given to the bidder. If the Bidder submits references in excess of the stated requirement above, only the references up to the identified limit will be assessed.

PWGSC reserves the right to verify information for completeness and accuracy and to confirm reference satisfaction with services provided. In the event where the information cannot be verified or the service found to be unsatisfactory shall result in the bid being considered non-responsive and no further consideration will be given to the Bidder.

4. **Basis of Pricing (To be submitted in a separate envelope)**

The following requirement must be strictly adhered to: **Failure to do so shall render the tender as non-responsive.**

It is **MANDATORY** that the bidders submit firm prices/rates for **all** items listed hereafter (Pricing Schedule).

Pricing Schedule:

Firm All-inclusive Price for the work as detailed herein, in Canadian funds, Goods and Services Tax (GST) (as applicable) extra:

Item	Description	Unit	Quantity	Unit Price	Extended Amount
Year 1	Fulltime Elevating Devices Certified Mechanic	Each	8	\$_____ / year	\$_____ / year
Year 2	Fulltime Elevating Devices Certified Mechanic	Each	8	\$_____ / year	\$_____ / year
Year 3	Fulltime Elevating Devices Certified Mechanic	Each	8	\$_____ / year	\$_____ / year
Total Cost for the duration of the 3 Year Period (GST Extra)					\$

NOTE: The Tenderer agrees that the Price(s) per Unit as tendered govern in calculating the Total Estimated Amount. The Tenderer understands that any errors in the extension of the Price per Unit and in the addition of the Estimated Total Price will be corrected in order to obtain the Total Estimated Amount.

TOTAL COST (GST) Extra: \$ _____

5. **Business Name and Address of Tenderer**

Name: _____

Address: _____

Telephone: (_____) _____ Fax: (_____) _____

Procurement Business Number: _____