



NOTICE OF PROPOSED PROCUREMENT (NPP)

PROFESSIONAL AUDIT SUPPORT SERVICES (PASS) SUPPLY ARRANGEMENT

Solicitation No.: 1000188311
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This RFP is only for pre-qualified Suppliers for Stream 1: Internal Audit Services against Professional Audit Support Services (PASS) Supply Arrangement (E60ZG-060004)

DESCRIPTION OF REQUIREMENT:

The Contractor will perform a review and audit of the relationship between the First Nations and Inuit Health Branch's Non-Insured Health Benefits (NIHB) program and the First Nations Health Authority (FNHA). Specifically, the Contractor will review the program's reconciliation processes to ensure adequate mechanisms are in place for both parties to fulfill their respective financial obligations. Additionally, the Contractor will perform an audit to ensure that the current processes are being applied correctly and consistently. The Work is to be performed between the date of the signed contract to December 31, 2018.

- Work Stream 1: Internal Audit Services;

DURATION OF CONTRACT

From contract award to December 31, 2018

EVALUATION PROCESS AND SELECTION METHODOLOGY

Highest Combined Rating of Technical Merit [70%] and Price 30%]

SECURITY REQUIREMENTS

The bidder's premises where the work will be completed must have protected A Information / Assets safeguarding (at bid closing) and IT Media safeguarding clearance.

The IT Media safeguarding will be verified after contract award and can take anywhere from 30 days to 6 months. The work identified in the statement of work that will be completed on the IT systems of the winning bidder will not be able to start until the clearance of the bidders IT systems has been completed.



Security Requirement for Canadian Supplier: PWGSC File #Common-PS SRCL#32

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer/Supply Arrangement, hold a valid Designated Organization Screening (DOS) with approved Document Safeguarding at the level of PROTECTED A, issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to PROTECTED information, assets or work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the CISD/PWGSC.
3. The Contractor MUST NOT utilize its Information Technology systems to electronically process, produce or store PROTECTED information until the CISD/PWGSC has issued written approval. After approval has been granted or approved, these tasks may be performed up to the level of PROTECTED A.
4. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
5. The Contractor/Offeror must comply with the provisions of the:
 - a. Security Requirements Check List and security guide (if applicable), attached at Annex D;
 - b. Industrial Security Manual (Latest Edition).