



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada

Place Bonaventure, portail Sud-Oue

800, rue de La Gauchetière Ouest

7^e étage, suite 7300

Montréal

Québec

H5A 1L6

FAX pour soumissions: (514) 496-3822

REQUEST FOR PROPOSAL

DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux Canada

Place Bonaventure, portail Sud-Oue

800, rue de La Gauchetière Ouest

7^e étage, suite 7300

Montréal

Québec

H5A 1L6

Title - Sujet Fraiseuse universelle	
Solicitation No. - N° de l'invitation W1985-188357/A	Date 2018-05-10
Client Reference No. - N° de référence du client W1985-188357	
GETS Reference No. - N° de référence de SEAG PW-\$MTA-225-14871	
File No. - N° de dossier MTA-8-41002 (225)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-06-21	Time Zone Fuseau horaire Heure Avancée de l'Est HAE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Dubé, Stéphane	Buyer Id - Id de l'acheteur mta225
Telephone No. - N° de téléphone (514) 603-9967 ()	FAX No. - N° de FAX (514) 496-3822
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: MINISTERE DE LA DEFENSE NATIONALE 202 DEPOT D'ATELIER BATISSE 10 SUD – FET 6769 NOTRE DAME EST MONTREAL Québec H1N 2E9 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée .	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	Fraiseuse universelle Fraiseuse universelle	W1985	W1985	1	EA	\$	XXXXXXXXXXXX	.	

TABLE OF CONTENTS

TABLE OF CONTENTS	1
PART 1 - GENERAL INFORMATION	2
1.1 INTRODUCTION	2
1.2 SUMMARY	2
1.3 SECURITY REQUIREMENTS	3
1.4 DEBRIEFINGS	3
PART 2 - BIDDER INSTRUCTIONS	4
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	4
2.2 SUBMISSION OF BIDS	6
2.3 FORMER PUBLIC SERVANT	6
2.4 ENQUIRIES - BID SOLICITATION	6
2.5 APPLICABLE LAWS	6
PART 3 - BID PREPARATION INSTRUCTIONS	7
3.1 BID PREPARATION INSTRUCTIONS	7
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	9
4.1 EVALUATION PROCEDURES	9
4.2 BASIS OF SELECTION	9
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION	10
5.1 CERTIFICATIONS REQUIRED WITH THE BID	10
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	10
PART 6 - RESULTING CONTRACT CLAUSES	12
6.1 SECURITY REQUIREMENTS	12
6.2 STATEMENT OF WORK OR REQUIREMENT	12
6.3 STANDARD CLAUSES AND CONDITIONS	12
6.4 TERM OF CONTRACT	12
6.5 AUTHORITIES	13
6.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	13
6.7 PAYMENT	15
6.8 INVOICING INSTRUCTIONS	16
6.9 CERTIFICATIONS AND ADDITIONAL INFORMATION	16
6.10 APPLICABLE LAWS	16
6.11 PRIORITY OF DOCUMENTS	16
6.12 SACC MANUAL CLAUSES	17
ANNEX A - REQUIREMENT	18
ANNEX B - BASIS OF PAYMENT	21
ANNEX C - SELECTION AND EVALUATION METHODS	22
ANNEX D - ELECTRONIC PAYMENT INSTRUMENTS	23

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request is divided into six parts plus attachments and annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the request;

Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;

Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;

Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;

Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and

1.2 Summary

The 202 Workshop Depot is a repair unit of the Canadian Armed Forces offering various types of services for the maintenance, repair, and overhaul of land vehicles and related equipment belonging to the Canadian Forces.

To effectively fulfil its functions, the 202 Workshop Depot wishes to purchase a Universal Milling Machine in order to facilitate manual trimming operations of small or medium-sized parts quickly and easily.

1.2.1 Trade Agreements

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

1.2.2 Comprehensive Land Claims Agreement(s)

N/A

1.2.3 Set-aside under the Federal Government Procurement Strategy for Aboriginal Business (PSAB)

N/A

N° de l'invitation - Solicitation No.
W1985-188357/A
N° de réf. du client - Client Ref. No.
W1985-188357

N° de la modif - Amd. No.
00
File No. - N° du dossier
MTA-8-41002

Id de l'acheteur - Buyer ID
MTA225
N° CCC / CCC No./ N° VME - FMS

1.2.4 Epost Connect

This request allows offerors to use the epost Connect service provided by Canada Post Corporation for offer submission. Offerors must refer to Part 2 of the RFSO entitled Instructions to offerors for further information.

1.3 Security Requirements

No security requirements applies for this request.

1.4 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) ([2017-04-27](#)) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation. Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

The 2003 standard instructions is amended as follows:

- Section 5, entitled Submission of bids, is amended as follows:
 - subsection 1 is deleted entirely and replaced with the following: "Canada requires that each bid, at solicitation closing date and time or upon request from the Contracting Authority, for example in the case of epost Connect service, be signed by the Bidder or by an authorized representative of the Bidder. If a bid is submitted by a joint venture, it must be in accordance with the section entitled Joint venture."
 - subsection 2.d is deleted entirely and replaced with the following: "send its bid only to the specified Bid Receiving Unit of Public Works and Government Services Canada (PWGSC) identified in the bid solicitation, or to the address specified in the bid solicitation, as applicable;"
 - subsection 2.e is deleted entirely and replaced with the following: "ensure that the Bidder's name, return address and procurement business number, bid solicitation number, and solicitation closing date and time are clearly visible on the bid; and,"
- Section 6, entitled Late bids, is deleted entirely and replaced with the following: "PWGSC will return bids delivered after the stipulated solicitation closing date and time, unless they qualify as a delayed bid as described in the section entitled Delayed bids. For bids submitted using means other than the Canada Post Corporation's epost Connect service, the bid will be returned. For bids submitted using Canada Post Corporation's epost Connect service, conversations initiated by the Bid Receiving Unit via the epost Connect service that contain access, records and information pertaining to a late bid will be deleted."
- Section 07, entitled Delayed bids, is amended as follows:
 - Subsection 1 is amended to add the following piece of evidence: "d. a CPC epost Connect service date and time record indicated in the epost Connect conversation activity."
- Section 8, entitled Transmission by facsimile, is deleted and replaced by the following:

"Transmission by facsimile or by epost Connect

 1. Facsimile
 - a. Unless specified otherwise in the bid solicitation, bids may be submitted by facsimile. The only acceptable facsimile number for responses to bid solicitations issued by PWGSC headquarters is 514-496-3822 or, if applicable, the facsimile number identified in the bid solicitation. The facsimile number for responses to bid solicitations issued by PWGSC regional offices is identified in the bid solicitation.

-
- b. For bids transmitted by facsimile, Canada will not be responsible for any failure attributable to the transmission or receipt of the faxed bid including, but not limited to, the following:
- i. receipt of garbled or incomplete bid;
 - ii. availability or condition of the receiving facsimile equipment;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the bid;
 - v. failure of the Bidder to properly identify the bid;
 - vi. illegibility of the bid; or
 - vii. security of bid data.
- c. A bid transmitted by facsimile constitutes the formal bid of the Bidder and must be submitted in accordance with the section entitled Submission of bids.
2. ePost Connect
- a. Unless specified otherwise in the bid solicitation, bids may be submitted by using the [epost Connect service provided by Canada Post Corporation](https://www.canadapost.ca/web/en/products/details.page?article=epost_connect_send_a) (https://www.canadapost.ca/web/en/products/details.page?article=epost_connect_send_a).
- b. To submit a bid using epost Connect service, the Bidder must either:
- i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
- c. If the Bidder sends an email to the Bid Receiving Unit, the Bid Receiving Unit will then initiate an epost Connect conversation which will allow the Bidder to transmit its bid afterward at any time prior to the solicitation closing date and time. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access the message within the conversation, and the Bidder can reply to the email notification by transmitting its bid.
- d. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the epost Connect conversation open until at least 30 business days after solicitation closing date and time.
- e. The email address of PWGSC Bid Receiving Unit in Headquarters is: TPSGC.DGAreceptiondessoumissions-ABBidReceiving.PWGSC@tpsgc-pwgsc.gc.ca. The solicitation number must be identified in the epost Connect message field of all electronic transfers.
- f. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should a bidder not have a Canadian address, they may use the Bid Receiving Unit address specified on page 1 of the solicitation in order to register for the epost Connect service.
- g. For bids transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
- i. receipt of a garbled or incomplete bid;
 - ii. availability or condition of the epost Connect service;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the bid;
 - v. failure of the Bidder to properly identify the bid;
 - vi. illegibility of the bid;
 - vii. security of bid data; or
 - viii. inability to create an electronic conversation through the epost Connect service.

- h. A bid transmitted by epost Connect service constitutes the formal bid of the Bidder and must be submitted in accordance with the section entitled Submission of bids."

2.1.1 SACC Manual Clauses

A0220T (2014-06-26) Evaluation of Price – Bid
B1000T (2014-06-26) Condition of Material - Bid

2.2 Submission of Bids

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by mail, by facsimile, in person or by Epost by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Former Public Servant

N/A

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 6 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*insert the name of the province or territory*).

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 8 of the 2003 standard instructions and as amended in Part 2 - Bidder Instructions, Article 2.1 Standard Instructions, Clauses and Conditions. Bidders are required to provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Technical Offer: two (2) hard copies
Section II: Financial Offer: one (1) hard copy
Section III: Certifications: one (1) hard copy

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

N° de l'invitation - Solicitation No.
W1985-188357/A
N° de réf. du client - Client Ref. No.
W1985-188357

N° de la modif - Amd. No.
00
File No. - N° du dossier
MTA-8-41002

Id de l'acheteur - Buyer ID
MTA225
N° CCC / CCC No./ N° VME - FMS

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work. The Bidders will be evaluated according to the mandatory technical criteria in **Annex C - Mandatory Technical Criteria**

Section II: Financial Bid

Bidders must submit their financial bid in accordance with Annex B - Basis of Payment. The total amount of applicable taxes must be indicated separately.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex D Electronic Payment Instruments, to identify which ones are accepted.

If Annex D - Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation **C3011T** (2013-11-06)

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

The Bidder must offer products that meet all technical specifications and components described in Annex A. Bids will be evaluated on the mandatory technical requirements in Annex C.

Bidder must clearly demonstrate how their proposed products meet each and every mandatory criteria in Annex C. To only state that it meets the requirements is not sufficient. The Bidder must give sufficient details to allow a complete evaluation.

All bids that do not clearly demonstrate the conformity of each mandatory technical criteria listed in Annex C, will be considered as non-receivable

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

The Bidder must complete and include with its proposal Annex B - Basis of Payment. If a field is empty, the price will be considered as \$0.

4.2 Basis of Selection

- 4.2.1 *SACC Manual* Clause [A0031T](#) (2010-08-16), Basis of Selection – Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

N° de l'invitation - Solicitation No.

W1985-188357/A

N° de réf. du client - Client Ref. No.

W1985-188357

N° de la modif - Amd. No.

00

File No. - N° du dossier

MTA-8-41002

Id de l'acheteur - Buyer ID

MTA225

N° CCC / CCC No./ N° VME - FMS

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Statement of Work **OR** Requirement

The Contractor must provide the items detailed in Annex A - Requirement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the contract is from the award date until December 31, 2018 inclusive.

6.4.2 Delivery Date

Delivery no later than two weeks after the date of award for manuals and technical documents as described in Annex A, Section 2.

All deliverables as described in Annex A, Section 1 must be delivered and installed no later than 4 weeks after the date of award.

Training completed no later than one month after installation.

6.4.3 Delivery Points

Delivery will be made to the delivery points identified in Annex A, Section 4 of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Stéphane Dubé
Title: Supply Officer
Public Services and Procurement Canada (PSPC)
Acquisitions Branch
Supply and Compensation Directorate
Place Bonaventure, South-West portal
800, rue de La Gauchetière Ouest
7e étage, suite 7300
Montréal
Québec
H5A 1L6

Telephone: 514-603-9967
Facsimile: 514-496-3822
E-mail address: stephane.dube@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority (Will be completed by Canada once awarded)

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ ____ ____
Facsimile: ____ ____ ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.6 Proactive Disclosure of Contracts with Former Public Servants

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as

applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

6.7 Payment

6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a *firm price, as specified in Annex B for a cost of \$ _____ insert the amount at contract award*). Customs duties are *included* and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 Single Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

6.7.3 SACC Manual Clauses

C2000C (2007-11-30), Taxes – Foreign Based Contractor

C2605C (2008-05-12), Canadian Customs Duties and Sales Tax - Foreign-based Contractor

6.7.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);

- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016-04-04), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Basis of Selection;
- (f) Annex D, Electronic Instrument of Payment;
- (g) the Contractor's bid dated _____ (*insert date of bid*)

N° de l'invitation - Solicitation No.
W1985-188357/A
N° de réf. du client - Client Ref. No.
W1985-188357

N° de la modif - Amd. No.
00
File No. - N° du dossier
MTA-8-41002

Id de l'acheteur - Buyer ID
MTA225
N° CCC / CCC No./ N° VME - FMS

6.12 SACC Manual Clauses

B1501C (2006-06-16), Electrical Equipment
B7500C (2006-06-16), Excess Goods
D0018C (2007-11-30), Delivery and Unloading
G1005C (2016-01-28), Insurance - No Specific Requirement

ANNEX A - REQUIREMENT

1 – Mandatory Technical Specifications

The universal milling machine must meet the following technical specifications:

1.1	Must be a "universal horizontal milling machine"; the milling head must be a turret mill, and the control must be manual (≠ digital control).
1.2	Must be able to rotate the milling head 90 degrees, and tilt 45 degrees vertically.
1.3	The table must have a work surface with the following dimensions: <ul style="list-style-type: none">- Width between 1,397 and 1,651 mm;- Depth between 305 and 356 mm.
1.4	Must have a stroke length in the axes with the following lengths: <ul style="list-style-type: none">- Longitudinal in X equal to or greater than 990 mm;- Longitudinal in Y equal to or greater than 317 mm;- Upper vertical equal to or more than 431 mm.
1.5	The complete universal milling machine must have external dimensions (with the table placed at its ends according to all axes) less than: <ul style="list-style-type: none">- Maximum width of 3,556 mm;- Maximum depth of 2,794 mm;- Maximum height of 2,794 mm.
1.6	Must be equipped with a cooling system for the workpiece. (A confirmation from the supplier will be accepted)
1.7	Must be fitted with a variable feed on the three (3) axes. <ul style="list-style-type: none">- Longitudinal feed (X & Y) varying at least according to 0/1,270 mm/min;- Varying vertical feed, of at least 0/381 mm/min.
1.8	Must allow a simultaneous feed on the three (3) axes with a fast travel mode whose speeds are at least: <ul style="list-style-type: none">- 2,050 mm/min for the longitudinal feed (X & Y);- 508 mm/min for the vertical feed
1.9	Must be fitted with a spindle brake.
1.10	Must be fitted with an automatic lubrication system.
1.11	Must be fitted with a milling control system of trimming by downstream/backlash eliminator.

N° de l'invitation - Solicitation No.
W1985-188357/A
N° de réf. du client - Client Ref. No.
W1985-188357

N° de la modif - Amd. No.
00
File No. - N° du dossier
MTA-8-41002

Id de l'acheteur - Buyer ID
MTA225
N° CCC / CCC No./ N° VME - FMS

1.12	Must have hardened and smoothed guide runners.
1.13	Must have a main functional horizontal motor between five (5) and nine (9) horsepower (hp) (3.1.7 and 6.7 kW).
1.14	Must have a spindle cone of No. ISO forty (40)
1.15	Must allow a variable speed [high/low] horizontal spindle rotation between at least fifty (50) and one thousand seven hundred and fifty (1,750) rpm.
1.16	Must have a functional motor, for the vertical spindle, between three (3) and seven (7) horsepower (hp) (2.2 and 5.2 kW).
1.17	Must allow the device generating the alternating axial movement of the quill, a displacement of at least 27 mm [Maximum quill travel].
1.18	Must allow a variable vertical rotation speed of the spindle [hi/low] between at least seventy-five (75) and four-thousand (4,000) rpm.
1.19	Must weigh less than 2,700 kg.
1.20	Must be fitted with a digital readout system for the x,y and z axes.
1.21	Must be fitted with a work light.
1.22	Must be equipped with safety guards in accordance with the standards CAN/CSA-Z431-12 (R2016) and CSA-Z432-16 or equivalent.
1.23	Must have one (1) collet chuck.
1.24	Must be fitted with an automatic clutch unit for the vertical spindle (draw bar).
1.25	Must be provided with a clamp kit for the table.
1.26	<p>Must meet the following power supply specifications:</p> <ul style="list-style-type: none"> - Supply voltage at equipment input (connection to the infrastructure) = 575-600 Volts, 3 phases; - Power line frequency at equipment input (connection to the infrastructure) = 60 hertz; - If the voltage and power line frequency to the entry are different from these values, an adequate transformer must be provided.
1.27	Milling machine must meet the following standards: CSA Z432-04 (R2014), CSA Z460-13 and CSA Z107.58-02. Electrical equipment must be CSA (CSA C22.2) or ULC certified. ISO, AISI, ASTM or other standards meeting the same requirements may be accepted.

N° de l'invitation - Solicitation No.
W1985-188357/A
N° de réf. du client - Client Ref. No.
W1985-188357

N° de la modif - Amd. No.
00
File No. - N° du dossier
MTA-8-41002

Id de l'acheteur - Buyer ID
MTA225
N° CCC / CCC No./ N° VME - FMS

2 - Manuals and technical documents

The supplier must provide, within two weeks of the awarding of the contract, all the technical documentation necessary for the operation, parts and maintenance of the equipment as well as all the plans for the construction of all the components of the system and the universal milling machine itself. Manuals must be in French and English. A minimum, two hard copies and one .PDF electronic copy must be provided for each document

3 - Training and after-sales service

The proposal submitted must include on-site training for operators (4 people), preventive and corrective maintenance managers (3 people) and the technical authority or a person designated by the technical authority. The minimum training duration is a total of 1 day of eight (8) hours. The training must cover at least the operation of the milling machine, the presentation of the safety systems, their operation and the preventive maintenance operations. The training must also include a minimum of four (4) hours where operators can perform a practical test of the milling machine at their discretion to assess the capabilities of the milling machine and to practice the elements presented during the training. All documentation used for the training (videos, PowerPoint, etc.) must be submitted to the Technical Authority in electronic format.

4 - Point of delivery

Department of National Defense
202 Dépôt d'atelier
Batisse 10 sud – FET
6769 Notre-Dame Est
Montréal (QC) H1N 2E9

N° de l'invitation - Solicitation No.
W1985-188357/A
N° de réf. du client - Client Ref. No.
W1985-188357

N° de la modif - Amd. No.
00
File No. - N° du dossier
MTA-8-41002

Id de l'acheteur - Buyer ID
MTA225
N° CCC / CCC No./ N° VME - FMS

ANNEX B – BASIS OF PAYMENT

	Prix Total	
A) Universal milling machine as described in Annex A, Section 1		\$
B) Shipping and handling to the address indicated in Annex A, section 4		\$
C) Manuals and technical documents as described in Annex A, section 2		\$
D) Training as described in Annex A, section 3		\$
Taxes		
Total (A+B+C+D) :		\$

N° de l'invitation - Sollicitation No.
W1985-188357/A
N° de réf. du client - Client Ref. No.
W1985-188357

N° de la modif - Amd. No.
00
File No. - N° du dossier
MTA-8-41002

Id de l'acheteur - Buyer ID
MTA225
N° CCC / CCC No./ N° VME - FMS

ANNEX C – SELECTION and EVALUATION METHODS

1.0 Basis of selection

1.1 A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive;

1.2 Bids not meeting all mandatory technical criteria stated in Annex A 1.1 à 1.27 will be declared non responsive and no other consideration will be accorded.

2.0 Financial evaluation

The responsive bid with the lowest evaluated price will be recommended for award of a contract.

3.0 Mandatory technical criteria

The desired universal milling machine must have the specifications listed in Annex A - Requirement - Section 1 from 1.1 to 1.27 - Mandatory Technical Specifications. These descriptions and specifications are hereinafter referred to by their numbers from 1.1 to 1.27.

N° de l'invitation - Solicitation No.
W1985-188357/A
N° de réf. du client - Client Ref. No.
W1985-188357

N° de la modif - Amd. No.
00
File No. - N° du dossier
MTA-8-41002

Id de l'acheteur - Buyer ID
MTA225
N° CCC / CCC No./ N° VME - FMS

ANNEX D - ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)