

**NOTICE OF PROPOSED PROCUREMENT (NPP)**

For

**TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)**

**GSIN: R199H Consulting Services, Change Management / Organizational Development (CM/OD)**

<b>Reference Number:</b>		<b>Solicitation Number:</b>	<i>F0411</i>
<b>Organization Name:</b>	<i>Canadian Food Inspection Agency</i>		
<b>Solicitation Date:</b>	<i>2018-05-17</i>	<b>Closing Date:</b>	<i>2018-06-05 03:00 PM Eastern Daylight Saving Time EDT</i>
<b>Anticipated Start Date:</b>	<i>2018-07-09</i>		
<b>Estimated Delivery Date:</b>	<i>2021-03-31</i>	<b>Estimate Level of Effort:</b>	<i>300 days</i>
<b>Contract Duration:</b>	The contract period will be from the date of award to March 31, 2021 with two irrevocable options to extend the level of effort by 200 days each		
<b>Solicitation Method:</b>	Competitive	<b>Applicable Trade Agreements:</b>	<i>WTO-AGP, NAFTA, CFTA, CETA</i>
<b>Comprehensive Land Claim Agreement Applies:</b>	No	<b>Number of Contracts:</b>	<i>1</i>

**Requirement Details**

**Tendering Procedure: Selective Tendering**

This requirement is open only to those TBIPS Supply Arrangement Holders who qualified under Tier 1 for services in the *National Capital* Region for the following category(ies):

Two (2) Level 3 Business System Analysts

The following SA Holders have been invited to submit a proposal:

*ZiSolutions Inc.*

*Adirondack Information Management Inc., Amita Corporation, Artemp Personnel Services Inc., The AIM Group Inc., in JOINT VENTURE*

*ADRM Technology Consulting Group Corp.*

*ALTRUISTIC INFORMATICS CONSULTING INC.*

*CSI Consulting Inc.*

*Deloitte Inc.*

*Donna Cona Inc.*

*Flex Tech Services Inc.*

*Groupe Alithya Inc / Alithya Group Inc*

*Harrington Marketing Limited*

*IT/Net - Ottawa Inc.*

*Itegy International Inc.*

*Lumina IT inc.*

*MERAK Systems Corporation*

*Newfound Recruiting Corporation*

*Orangutech Inc.*

*Prologic Systems Ltd.*

*Sierra Systems Group Inc.*

*Strategic Relationships Solutions Inc.*

**Description of Work:**

The Business System Analysts will work under the direction of the Project Authority, Manager Collaboration and Productivity, to provide expertise and related services systems to enhance the use of SharePoint across the Agency. The work will consist of, but is not limited to, defining and documenting strategies; consultation with internal stakeholders at multiple levels of the CFIA to ensure alignment with the strategic direction of the Agency as well as the Government of Canada transformation agenda; advising on key issues related to identified activities; assisting in identifying, defining and developing risk mitigation strategies; and preparing necessary plans, charts, and diagrams to assist with analysis and problem resolution related to the use and enhancement of SharePoint.

- Bidders must submit a bid for all resource categories
- The work is currently not being performed by a contracted resource

**Security Requirement:** Common PS SRCL #19 applies

**Minimum Corporate Security Required:** Facility Security Clearance at the level of SECRET

**Minimum Resource Security Required:** Enhanced Reliability

**Contract Authority**

**Name:** Ron Staigh

**Phone Number:** 613-773-7782

**Email Address:** ron.staigh@inspection.gc.ca

**Inquiries**

Inquiries regarding this RFP requirement must be submitted to the Contracting Authority named above. Request for Proposal (RFP) documents will be e-mailed directly from the Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUYANDSELL.GC.CA" IS NOT RESPONSIBLE FOR THE DISTRIBUTION OF SOLICITATION DOCUMENTS. The Crown retains the right to negotiate with any supplier on any procurement. Documents may be submitted in either official language.

**NOTE: Task-Based Informatics Professional Services (TBIPS) Method of Supply is refreshed three (3) times per year. If you wish to find out how you can be a "Qualified SA Holder", please contact RCNMDAI.-NCRIMOS@pwgsc.gc.ca**

