



INVITATION TO TENDER NOTICE

Solicitation #: FP802-180045
Closing Date: **Friday, June 08, 2018**
Time for solicitation closure: 02:00 PM, Eastern Daylight Time (EDT)

Title: Greening of Government Operations – St. John’s General Aviation Service Building

Work site location: St. John’s General Aviation Service Building - 5 RCAF Road, St. John’s, NL

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice;
 2. Construction Tender Form (**Mandatory - to be completed by Bidder, pages 3 &4**);
 3. Specifications (Description of the required work);
 4. Drawings/Plans;
 5. Appendix A – Security Requirements Checklist (SRCL)
- **Please note:** This is a **Lump Sum pricing tender where** all items required to complete the project must be in accordance with the specifications (which are not measured for payment).

CLOSING LOCATION(S):

Location #1: For electronic submissions **ONLY**, please send your electronic proposal to:

Location #2: Should your submission be over \$100,000.00 you are required to submit a Bid Bond. This must be the original copy and sent in via Canada Post or by Courier to:

**Fisheries and Oceans Canada,
Attention: Beverly Shawana
Procurement Hub – Ottawa Office,
Station 9E249, 9th Floor
200 Kent Street,
Ottawa, Ontario K1A 0E6
Tel: 613-407-3861**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.



LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) *The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.*
- (b) *The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.*

SCOPE OF WORK:

Title:

Greening of Government Operations – St. John’s General Aviation Service Building

Location:

St. John’s General Aviation Service Building - 5 RCAF Road, St. John’s, NL

Summary:

The contractor is to supply and install two (2) new high-volume low-speed destratification fans. The fans are to be secured to existing structure. Power is to be fed from existing panels ‘LC’ and ‘LA’. Installation of the fans is to include the power connections and controls. The fan controls are to be supplied with the fan and include a smart wall controller.

The Contractor is to supply and install two (2) new new high-volume low-speed destratification fans. The fans are to be secured to existing Structure. Power is to be fed from the closest electrical panel with available capacity within the tenant space. Installation of the fans is to include the power connections and controls. The fan controls are to be supplied with the fan and include a smart wall controller.



The contractor is to remove all existing destrat fans, controls, conduit, and power back to panel.

The contractor is to relocate an existing electric unit heater.

The contractor is to supply and install one (1) new line-voltage clip-on thermostatic control relay on existing hot water heater domestic return water Piping.

FAMILIARIZATION WITH SITE

Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure and uncertainty of weather, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

Contractors, bidders or those they invite to site are to review specification Section 01 35 29 - Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

Bidders that wish to visit the site must send an email to Beverly.shawana@dfo-mpo.gc.ca and provide the following information:

- a. Business name
- b. Business address
- c. Business phone number
- d. Bidder's representative name
- e. Bidder's representative email address

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **2:00 PM Eastern Daylight Time (EDT), Monday, June 04, 2018**. Bidders must send their enquiries by email to Beverly.shawana@dfo-mpo.gc.ca

EXPECTED START AND COMPLETION DATES:

Start Date: Upon contract Award
Completion Date: July 24, 2018



SECURITY REQUIREMENTS:

See attached Appendix A.

ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Kind Regards,

Beverly Shawana
Procurement and Contracting Consultant
Procurement Hub, Materiel and Procurement Services, 9E249
Fisheries and Oceans Canada
200, Kent Street, Ottawa, ON, K1A 0E6, CANADA
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