



## Task Based Professional Services (TSPS) Requirement

This requirement is for: **Natural Resources Canada**

This requirement is open **only** to those **Supply Arrangement Holders under E60ZN-15TSPS** who qualified under Tier 1 for the following category(ies): **Stream 3 – Project Management Services – 3.1 – Project Administrator - Senior**

**The following SA Holders have been invited to submit a proposal:**

1. Action Personnel of Ottawa-Hull Ltd.
2. AEROTEK ULC
3. Altis Human Resources (Ottawa) Inc.
4. CM Inc.
5. Conoscenti Technologies Inc.
6. DARE Human Resources Corporation
7. Eagle Professional Resources Inc.
8. Emerion
9. Excel Human Resources Inc.
10. FMC Professionals Inc.
11. Harrington Marketing Ltd.
12. IBISKA Telecom Inc.
13. iFathom Corporation
14. MDOS Consulting Inc.
15. Mishkumi Technologies Inc.

### **Description of Requirement:**

To provide the services of a Project Administrator – Senior to support both Housing IT Group (HIT) and Technical Services Group (TSG).

### **Mandatory Requirements:**

The proposed resource **MUST** have a minimum of ten (10) years of experience in the last fifteen (15) years managing schedules, correspondence, and meeting logistics.

The proposed resource **MUST** have ten (10) years of experience in the last fifteen (15) years communicating with program or project managers; and technical users or end users, on administrative matters within a Federal Government department.

### **Level of Security Requirement:**

Resource Minimum Security Level Required: **Reliability**



**Applicable Trade Agreements:**

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-Chile Free Trade Agreement (CCFTA), the Agreement on Internal Trade (AIT), the Canada-Peru Free Trade Agreement (CPFTA), the Canada-Columbia Free Trade Agreement (CColFTA), and the Canada-Panama Free Trade Agreement (CPanFTA).

**Associated Documents:**

As posted on Buy and Sell

**Proposed Period of the Contract:**

The period of the contract shall be from date of award of contract to **May 31, 2019**, with the possibility of two (1) additional one (1) year option periods.

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***NOTE: The Task and Solutions Professional Services (TSPS) Method of Supply is subject to quarterly refresh cycles. If you wish to find out how you can be a "Qualified SA Holder", please contact [SPTS.TSPS@TPSGC-PWGSC.GC.CA](mailto:SPTS.TSPS@TPSGC-PWGSC.GC.CA)***