



## **ADVANCE CONTRACT AWARD NOTICE (ACAN)**

### **1. Title**

**Planned Preventative Maintenance**

### **2. Definition**

An Advance Contract Award Notice (ACAN) allows departments and agencies to post a notice, for no less than fifteen (15) calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits, on or before the closing date, a Statement of Capabilities that meets the requirements set out in the ACAN, the competitive requirements of the government's contracting policy have been met. Following notification to suppliers not successful in demonstrating that their Statement of Capabilities meets the requirements set out in the ACAN, the contract may then be awarded using the Treasury Board's electronic bidding authorities.

If other potential suppliers submit Statement of Capabilities during the fifteen calendar day posting period, and meet the requirements set out in the ACAN, the department or agency must proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

### **3. Objective**

The department of Natural Resources Canada (NRCan) has a requirement to supply labour, material and supervision to provide planned preventative maintenance services to the digital control equipment and accessory devices.

A written service report will be required after each service inspection. The length of service agreement will be 5 years (3 years plus three (3) additional one (1) year options). Frequency 2 visits per year; minimum 24 hours per site visit.

All digital controllers and their end devices will be covered under this requirement. Replacement of devices upon failure will be extra to the contract.

### **4. Project Requirements**

#### ***4.1 Tasks, Deliverables, Milestones and Schedule***

The following are the tasks/deliverables required:

#### ***Application of Services:***

- Review all points that appear to be abnormally high or low from their associated set points or binary points that do not match their commanded states. Calibrate all main sensors. Continuous commissioning of our mechanical systems.
- Review all points that are overridden or manually commanded and discuss with the operator. Provide training on the sequence of operation or discuss whether or not a process should be put into place.
- Review any PID loops or energy management processes to ensure best performance. Review associated trend logs.
- Review any irregularities discovered with the PID loops or energy management processes. Discuss with our operator's, decide on action plan to correct.
- Review alarm reporting frequencies and nuisance alarms and correct.



**Software Services:**

- Backup workstation and all configurable files
- Ensure one copy is on the workstation and one copy is burned to a disk for our files.
- To be done at the end of every service visit.
- Provide Metasys software subscription.

**Operator Workstation:**

- Service operator workstation to maintain reliability.
- Review computer statistics to confirm proper operation.
- Remove panels and clean any dust build-up.
- Report any issues and provide estimate to repair.
- Analysis and verification of communication network.

**5. Estimated Cost**

The approximate cost of this requirement is \$79,000.00 CAD, including all applicable taxes. This price includes the full term of the contract (3-years plus 2 additional one-year options)

**6. Trade Agreements**

The International Trade Agreements do not apply to this requirement.

**7. Exception to the Government Contracts Regulations and applicable trade agreements**

Sole Source Justification - Exception of the Government Contract Regulations (GCR):

(d) Only one person or firm is capable of performing the contract

The Supplier must be able to meet all of the following criteria:

- Able to provide continuous commissioning of mechanical systems;
- Have a Metasys software subscription;
- Be able to provide warranty;
- Be able to provide emergency services, 7 days a week, 24 hours a day;
- Be able to provide software updates to the Johnson Controls system;
- Be able to maintain, repair and update hardware of Johnson Controls systems;
- Supplier must own the intellectual property to the Johnson Controls Metasys Control system.

The selected Supplier is the only vendor able to meet all of the above criteria as well as meet all of the requirements described in Section 4 – Project Requirements.

**8. Name and Address of the Proposed Contractor**

Johnson Controls Inc.  
9353 50 Street #1  
Edmonton, Alberta  
T6B 2L5



## 9. Inquiries on Submission of Statement of Capabilities

Suppliers who consider themselves fully qualified and available to provide the services/goods described herein, may submit a Statement of Capabilities in writing, preferably by e-mail, to the contact person identified in this Notice on or before the closing date and time of this Notice. The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements.

## 10. Closing Date

Closing Date: June 13, 2018

Closing Time: 2:00 p.m. EDT

## 11. Contract Authority

Valerie Holmes  
Procurement Specialist  
Natural Resources Canada  
580 Booth Street, 5<sup>th</sup> Floor.  
Ottawa, ON  
K1A 0E4  
Telephone: (343) 292-8371  
Fax: (613) 947-5477  
E-mail: [Valerie.holmes@canada.ca](mailto:Valerie.holmes@canada.ca)