



**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

Proposal to / Propositions aux:  
macsbids@statcan.gc.ca

The referenced document is hereby revised;  
unless otherwise indicated, all other terms and  
conditions of the Solicitation remain the same.

Ce document est par le présente révisé; sauf  
indication contraire, les modalités de l'invitation  
demeurent les mêmes.

<b>Amendment No. – N° modif.</b> 01	<b>Page</b> 1 of/de 4
<b>Date :</b> June 1, 2018	
<b>Address inquiries to – Adresser toute demande de renseignements à:</b> macsbids@statcan.gc.ca	
<b>Area code and Telephone No. Code régional et N° de téléphone</b> (613) 882-2470	<b>Facsimile No. N° de télécopieur</b> n/a
<b>Destination</b> Statistics Canada Materiel and Contracts Services Main Bldg, Room 1405 150 Tunney's Pasture Driveway Ottawa, Ontario K1A 0T6	

**Instructions :**  
See herein

**Instructions:**  
Voir aux présentes

<b>Solicitation No – N° de l'invitation :</b>  J012690A
<b>Solicitation closes – L'invitation prend fin</b>  At – à : 14:00 heures (Eastern Daylight Time / Heure avancée de l'est)  On – le : July 3, 2018 / le 3 juillet 2018

<b>Delivery required – Livraison exigée</b>	<b>Delivery offered – Livraison proposé</b>
<b>Vendor Name and Address – Raison sociale et adresse du fournisseur</b>  <b>Facsimile No – N° de télécopieur :</b> <b>Telephone No – N° de téléphone :</b>	
<b>Signature</b>	<b>Date</b>

<b>Name and title of person authorized to sign on behalf of vendor (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression).</b>
<b>Name – Nom :</b>
<b>Title – Titre :</b>



**The purpose of this amendment is to:**

- 1) Correct the RFP closing date in French;
- 2) Amend the Basis of Payment;
- 3) Answers to questions from industry.

1) As indicated on the cover page of this RFP amendment, the closing date is July 3, 2018.

**2) At 7.7.1 Basis of Payment**

**DELETE:**

The Contractor will be paid for the Work specified in the authorized task authorization, in accordance with the Basis of payment at Annex B. Canada's liability to the Contractor under the authorized task authorization must not exceed the limitation of expenditure specified in the authorized task authorization. Custom duties are included, and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized task authorization resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

**INSERT:**

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid a firm unit price in accordance with Annex B, as specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

**3) Answers to questions from industry**

**Question 1**

For the purpose of the mandatory criteria and the point-rated criteria, can the Crown please confirm that the experience of the Bidder, its parent, subsidiaries, or other affiliates of the Bidder, or its sub-contractors will be considered?

**Answer 1**

Yes, this experience will be considered.

**Question 2**

Is it correct to assume a set schedule for receipt of the sample files from Statistics Canada, and if so, what would be the anticipated schedule e.g. once a month, once a week every Monday? Etc. If there is no schedule, how much notice would be given before a sample file is sent?



**Answer 2**

A schedule with known approximate dates can be provided in advance. There is no regular frequency. No additional notice will be given prior to sending batches of phone numbers.

**Question 3**

On average, how many records would be provided in each sample file, and would this number be consistent/fixed across all sample files sent throughout the year?

**Answer 3**

The service will be used for approximately six different social surveys. The number of phone records to validate and the number of batches will vary for each survey. A total of approximately 700,000 telephone numbers will be sent each year.

**Question 4**

Would the distribution of records within each sample file be proportionate to the Canadian population? (e.g., BC records would comprise approximately 13% of sample records, Alberta approximately 11.5% of sample records, etc.).

**Answer 4**

Not necessarily. Although there will be sample units in every province and sometimes territories, it may not always be proportional to the provincial population sizes. This will depend on the design of each survey.

**Question 5**

Would the proportion of records across Provinces be the same in each file? If not, how might the provincial distribution of records vary from sample file to sample file?

**Answer 5**

(Same answer as Q4). Not necessarily. Although there will be sample units in every province and sometimes territories, it may not be always be proportional to the provincial population sizes. This will depend on the design of each survey.

**Question 6**

Under SW.4.1 Tasks, Deliverables, Milestones and Schedule, Article ii, it states that "The contractor must return the completed pre-dialed portion of the sample, with the status of these telephone numbers, to Statistics Canada, within two working days of having received the file"

- a) Is it fair to assume that 'working days' refers to Monday to Friday, even if the service provider conducts dialing on a Saturday or Sunday?
- b) By two working days, is this referring to a 48 hour period? E.g. the file is provided on Monday at 9:00 AM and must be returned by Wednesday at 9:00 AM.

**Answer 6**

Working days for the purpose of this contract refer to Monday to Friday and two working days is a period of 48 hours.



**Question 7**

If during the dialing process, a household member happens to answer the phone and the recommended protocol is to provide a brief explanation of the reason for the call, does a script already exist that Statistics Canada has used previously for this situation, or is it fair to assume the service provider would draft a script for review by Statistics Canada? If a script already exists, could this be shared?

**Answer 7**

Statistics Canada is not aware that such situation occurred in previous years. If there is a reason to think that this could happen with the method used, a draft script written by the service provider will have to be sent to Statistics Canada for review and approval.

**Question 8**

Is it fair to assume that if any French translation is needed, that Statistics Canada would be responsible for providing the French translation to the service provider?

**Answer 8**

Yes, Statistics Canada will be responsible for providing translation services in English or French.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**