



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions - TPSGC**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**11 Laurier St.\11, rue Laurier**

**Gatineau**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Business Transformation and Systems Integration  
Service/Division de transformation des opérations et d'intégrat  
Special Procurement Initiative Dir  
Dir. des initiatives spéciales  
d'approvisionnement  
Terrasses de la Chaudière 4th Floor  
10 Wellington Street  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Project Management Services	
<b>Solicitation No. - N° de l'invitation</b> EN912-182003/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 20182003	<b>Date</b> 2018-06-05
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XE-676-33555	
<b>File No. - N° de dossier</b> 676xe.EN912-182003	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-06-27</b>	<b>Time Zone Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Yang, Annie	<b>Buyer Id - Id de l'acheteur</b> 676xe
<b>Telephone No. - N° de téléphone</b> (613) 858-8340 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**AMENDMENT 001**

**THE SOLICITATION AMENDMENT #001 IS RAISED TO MODIFY THE BID SOLICITATION AND ANSWER QUESTIONS FROM THE INDUSTRY.**

**SECTION A: MODIFICATIONS**

**MODIFICATION # 001**

<b>Reference:</b> Bid Closing Date
<b>Modification:</b>  The Bid Closing Date is hereby extended to June 27, 2018.

**SECTION B: QUESTIONS AND ANSWERS**

**QUESTION # 001**

<b>Reference:</b> Bid Closing Date
<b>Question:</b>  As this RFP requires a significant level of effort to complete the corporate requirements and also the added difficulty of connecting with consultant resources during summer holidays, we respectfully request a two week extension to the current due date (to June 27 <sup>th</sup> ) to allow bidders appropriate time to prepare a response.
<b>Answer:</b>  The Bid Closing Date has been extended to June 27, 2018. Please refer to Modification # 001.

**QUESTION # 002****Reference:** M1**Question:**

M1 point #3 states that 'the billable days must have been provided under a maximum of five distinct and separate contracts'. Can the Crown please confirm that this is 5 separate contracts per resource category?

**Answer:**

No, it is to be understood as 5 contracts in total for all the categories.

Each individual contract do not need to include all the requested resource category, you may use the 5 separate contracts to cover all requested billable days for all the categories.

If there are more than one contract issued under the same project for the same client, it may be counted under one contract.

**QUESTION # 003****Reference:** M1**Question:**

M1 asks for 1,296 billable days for a Project Scheduler and 432 days for a Project Coordinator. These roles are usually staffed by 'temp' type agencies or government employees. As a services company typically providing Senior Project Managers, we are not often asked to provide Project Schedulers and Coordinators. To make this an open and fair competition, would the Crown consider removing these categories or decreasing the billable days by half?

**Answer:**

No.

**QUESTION # 004****Reference:** M1**Question:**

M1 point #3 states that 'the billable days must have been provided under a maximum of five distinct and separate contracts'. If a bidder was awarded 2 contracts consecutively for the same project, would the Crown consider allowing bidders to use this as 1 contract reference to demonstrate billable days?

**Answer:**

Yes, if there are more than one contract issued under the same project for the same client, it can be counted as one contract.

Each individual contract do not need to include all the requested resource category, you may use the 5 separate contracts to cover all requested billable days for all the categories.

**QUESTION # 005****Reference:** M1**Question:**

M1 asks for billable days for a PM Level 3 and PM Level 2. Since a level 3 can perform the same tasks as a level 2, would the Crown consider allowing bidders to use level 3 PM billed days to demonstrate billable days for the level 2, assuming that the bidder does not re-use days already captured under the level 3 category?

**Answer:**

Yes, if the bidder intends to submit a qualified Level 3 resource as a Level 2 instead, there is no problem, as long as those hours are not also duplicated elsewhere for a Level criterion.

**QUESTION # 006****Reference:** M1**Question:**

M1 asks for 3,840 billable days for a PM Level 3 and 2,160 billable days for a PM Level 2. If bidders are to use 5 reference contracts only, this would be impossible to achieve when a project typically only requires 1 PM. Also, when calculating 230 days/year x 5 years x 5 references, the total comes to 5,750 days, which is less than the requested amount of 6,000 billable days. Can the Crown please clarify?

**Answer:**

Large and/or complex projects require a project team with multiple PM at level 3 and level 2 capable of managing multiple and diverse sub-projects. The number of billable days requested is easily achievable in this desired scenario.

If there is more than one contract issued under the same project for the same client, it can be counted under one contract.

Each individual contract do not need to include all the requested resource category, you may use the 5 separate contracts to cover all requested billable days for all the categories.

**QUESTION # 007****Reference:** M1**Question:**

M1 point #3 states that 'the billable days must have been provided under a maximum of five distinct and separate contracts. It is very difficult to cover off all 9 categories within only 5 different references as contracts don't typically have the same mix of roles. Would the Crown consider increasing this number to 10 references?

**Answer:**

No, however, if there is more than one contract issued under the same project for the same client, it can be counted under one contract.

Each individual contract do not need to include all the requested resource category, you may use the 5 separate contracts to cover all requested billable days for all the categories.

**QUESTION # 008****Reference:** M1**Question:**

With respect to M1, would the Crown allow for contract references dating back to 10 years or allow for 5 references per resource category, or both?

**Answer:**

No, Canada would prefer to maintain the existing response structure.

**QUESTION # 009****Reference:** Incumbent**Question:**

Could you please confirm whether there have been, or are, incumbents in the role performing the same or similar duties within the last 2 years? If so, please provide the following:

- a) contract value (including whether the amount includes taxes);
- b) duration (including level of effort/number of days); and
- c) Company providing the services.

**Answer:**

ADGA Group Consultants Inc. has been performing the same or similar services under contract EN260-093401/001/XE since February 2010. The value of the contract is \$30M.

**QUESTION # 010****Reference:** Bid Closing Date**Question:**

Due to the volume of forensic evidence requested in the corporate requirements along with the volume of certifications and detail requested in the candidate grids (most requesting project experience of up to 15 years in in the last 20), we respectfully request a 2-week extension to June 27<sup>th</sup>, 2018.

**Answer:**

The Bid Closing Date has been extended to June 27, 2018. Please refer to Modification # 001.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**