



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

800 Burrard Street, Room 219

800, rue Burrard, pièce 219

Vancouver, BC V6Z 0B9

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region

219 - 800 Burrard Street

800, rue Burrard, pièce 219

Vancouver, BC V6Z 0B9

Title - Sujet Police Vehicle Fitup	
Solicitation No. - N° de l'invitation M2989-182368/A	Date 2018-06-08
Client Reference No. - N° de référence du client M2989-182368	
GETS Reference No. - N° de référence de SEAG PW-\$VAN-532-8367	
File No. - N° de dossier VAN-8-41029 (532)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-07-23	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Takasaki, Alan H.	Buyer Id - Id de l'acheteur van532
Telephone No. - N° de téléphone (604) 671-1831 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	

N° de l'invitation - Solicitation No.

M2989-182368/A

N° de la modif - Amd. No.

File No. - N° du dossier

VAN-8-41029

Id de l'acheteur - Buyer ID

VAN532

N° de réf. du client - Client Ref. No.

M2989-182368

N° CCC / CCC No./ N° VME - FMS

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by Bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, Security Requirements, the Security Requirements Checklist, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification, the Insurance Requirements, the Task Authorization Form 572 and any other annexes.

1.2 Summary

1.2.1 The Royal Canadian Mounted Police (RCMP) "E" and "M" Division has a requirement to establish multiple "as and when requested" Contracts in 5 defined districts in BC, and the Yukon Territories for the provision of labour, mobile technical services, miscellaneous materials, jockeying services and supervision for the installation and removal of police emergency equipment, safety equipment, and radio/communication equipment on RCMP vehicles. The Contract will be for a period of 2 year.

The five districts are as follows: 1. Vancouver Island, 2. Southeastern BC, 3 Northern BC 4 .Lower Mainland and 5. The Yukon Territory (M Division). The districts are defined in accordance with the following:

District	Definition of District
Lower Mainland District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_LMDDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_LMDDistrict-opt.pdf
South East District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_SEDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_SEDistrict-opt.pdf
North District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_NDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_NDistrict-opt.pdf

District	Definition of District
Island District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_VIRDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_VIRDistrict-opt.pdf
Yukon Territory - M Division	http://www.rcmp-grc.gc.ca/detach/en/find/YT http://www.rcmp-grc.gc.ca/detach/fr/find/YT

1.2.2 There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the Contract Security Program of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.2.3 The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA).

1.2.4 This procurement is subject to the following Comprehensive Land Claims Agreement(s):

- Champagne and Aishihik First Nations Final Agreement
- Carcross/Tagish First Nation Final Agreement
- First Nation of Nacho Nyak Dun Final Agreement
- Kwanlin Dun First Nation Final Agreement
- Kluane First Nation Final Agreement
- Little Salmon/Carmacks First Nation Final Agreement
- Selkirk First Nation Final Agreement
- Tr'ondek Hwech'in Final Agreement
- Ta'an Kwach'an Council Final Agreement
- Teslin Tlingit Council Final Agreement
- Vuntut G'wich'in First Nation Final Agreement
- Umbrella Final Agreement of the Council for Yukon Indians
- Maa-Nulth First Nations

The Comprehensive Land Claims Agreements of up to twelve (12) Yukon First Nations and one (1) British Columbia First Nations may apply to this procurement, depending on where the services will be provided.

This bid solicitation is to establish a contract with task authorizations (TA) for the delivery of the requirement detailed in the bid solicitation, to the Identified Users in British Columbia and Yukon, including areas subject to Comprehensive Land Claims Agreements.

1.2.5 There is a mandatory site visit associated with this requirement.

1.2.6 "The Federal Contractors Program (FCP) for employment equity applies to this procurement; refer to Part 5 – Certifications and Additional Information, Part 7 - Resulting Contract Clauses and the annex titled Federal Contractors Program for Employment Equity - Certification."

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 365 days

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 15 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.6 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least **20** days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

2.7 Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at

**RCMP Post Garage,
5450 Korea Rd,
Chilliwack B.C. V2R 0N7**

on **26 June 2018.**

The site visit will begin at 11:00 PST:in Building 1150.

Bidders must communicate with the Contracting Authority no later than **25 June, 2018, 12:00** to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders will be required to sign an

attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation

Bidders are required to provide the following information by email to the Contracting Authorities - Al Takasaki (al.takasaki@pwgsc.gc.ca) and Hilda Lee (hilda.lee@pwgsc.gc.ca):

- a) Bidder (company name);
- b) Name(s) of the person(s) representing the above company); and
- c) Contact information of the key person (telephone # and email address.

Site Visit - Date Change

If the date of Site Visit needs to be rescheduled, Canada will provide 7 calendar day notice. Before making any travel plans, bidders should check the Buy and Sell on **19 June, 2018** or later to confirm that the Site Visit's date and time has not changed.

Site Visit – Travel and Living Costs

The cost for travel and living associated with the attendance at the Site Visit is the sole responsibility of the attendees.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

"Due to the nature of the bid solicitation, bids transmitted by epost Connect service and by facsimile will not be accepted."

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (4 hard copies)
- Section II: Management Bid (4 hard copies)
- Section III: Financial Bid (1 hard copy)
- Section IV: Certifications (1 hard copy)

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process **Policy on Green Procurement** (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

-
- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
 - 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

3.2 Additional Bid Preparation Instructions

- a) Bidders are not required to submit proposals for all Districts.
- b) Bidders are required to submit separate technical, management and financial proposals for each District and each proposal must clearly identify which District it is related to.

Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II Management Bid

The management bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section III: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B".

3.1.2 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "E" *Electronic Payment Instruments, to identify which ones are accepted.*

If Annex "E" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.3 SACC Manual Clauses

C3011T (2013-11-06), Exchange Rate Fluctuation

Section IV: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) Each bid will be reviewed for compliance with the mandatory requirements of the bid solicitation. Any elements of the bid solicitation that are identified specifically with the words "must" or "mandatory" is a mandatory requirement. Bids that do not comply with each and every mandatory requirement will be declared non-responsive and be disqualified.

4.1.1 Technical Evaluation

Mandatory and point rated technical evaluation criteria are included in Annex G.

4.1.2 Management Evaluation

Mandatory and point rated management evaluation criteria are included in Annex G.

4.1.3 Financial Evaluation

See Annex G - Detailed Financial Evaluation Calculations

4.1.3.1 Mandatory Financial Criteria

SACC *Manual* Clause A0220T (2014-06-26), Evaluation of Price

4.2 Basis of Selection

4.2.1 Basis of Selection - Highest Combined Rating of Technical and Management Merit and Price

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - b. meet all mandatory criteria; and
 - c. obtain the required minimum points specified for each criterion for the technical and management evaluation

The rating is performed on a scale of 105 for the Technical and 165 for the Management for a total of 270 points.

2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.

3. The selection will be based on the highest responsive combined rating of technical and management merit and price. The ratio will be 50 % for the technical and management merit and 50 % for the price.
4. To establish the technical and management merit score, the overall technical and management score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 50 % .
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 50 %.
6. For each responsive bid, the technical and management merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical and management score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical and management merit and price will be recommended for award of a contract.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 50/50 ratio of technical and management merit and price, respectively. The total available points equals 135 and the lowest evaluated price is \$45,000 (45).

Basis of Selection - Highest Combined Rating Technical and Management Merit (50%) and Price (50%)

	Bidder 1	Bidder 2	Bidder 3
Overall Technical Score	115/135	89/135	92/135
Bid Evaluated Price	\$55,000.00	\$50,000.00	\$45,000.00
Calculation	Tech & Mgmt Merit Score	115/135 x 50 = 42.59	89/135 x 50 = 32.56
	Pricing Score	45/55 x 50 = 40.91	92/135 x 50 = 34.07
		45/50 x 50 = 45.00	45/45 x 50 = 50.00
Combined Rating	83.50	77.56	84.07
Overall Rating	2nd	3rd	1st

4.2.2 Maximum Contract award for each District.

Canada intends to award the following number of Contracts to the highest ranked technically compliant bids.

Districts	LMD	Island	SE	Northern	Yukon Terr
Max # of Contracts	3	2	2	2	2

4.2.3 Contract award values % of estimate expenditure based on the number of Contracts awarded.

Ranking	1 Contracts	2 ontracts	3 Contracts
1	100%	60%	55%
2		40%	35%
3			10%

For example: Estimate expenditure = \$1,000,000.00 and 3 contracts to be awarded

Rank #1 - \$550,000.00

Rank #2 - \$350,000.00

Rank #3 - \$100,000.00

Total - \$1,000,000.00

4.2.4 Aboriginal Set-aside

Under a separate Solicitation M2989-182368/B, the PSAB Set-aside has been invoked and up to one contract will be awarded in each District. The value for each contract will be \$100,000.00 with the exception of the Yukon Territory which will be \$50,000.00. If a contract is not awarded, the funding will be returned back to the respective district.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

5.2.3 Additional Certifications Precedent to Contract Award

5.2.3.1 Status and Availability of Resources

SACC Manual Clause A3005T (2010-08-16) Status and Availability of Resources

5.2.3.2 Education and Experience

SACC Manual clause [A3010T](#) (2010-08-16) Education and Experience

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

6.1 Security Requirements

1. Before award of a contract, the following conditions must be met:

- (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
- (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
- (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;

2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

6.2 Financial Capability

SACC *Manual* clause [A9033T](#) (2012-07-16) Financial Capability

6.3 Insurance Requirements

6.3.1 Insurance - Proof of Availability Prior to Contract Award

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex D.

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

7.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

7.1.1 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

As more than one contract is expected to be awarded for this requirement, Canada will use the following approach to select a contractor:

A contractor will be selected based on which contractor is farthest away from their predetermined maximum percentage distribution, therefore ensuring that work is evenly distributed as identified to the contractors in the contract. In the case where insufficient funds remain in a contractor's contract to complete a proposed TA, the contractor next farthest away from their % distribution, and with enough funds remaining, will be selected for the work.

Example:

Contractor 1 has a Contract with an identified proportion of \$800,000;

Contractor 1 has been issued TAs totalling \$200,000;

Contractor 2 has a Contract with an identified proportion of \$700,000;
Contractor 2 has been issued TAs totalling \$150,000,
Contractor 3 has a Contract with an identified proportion of \$500,000;
Contractor 3 has been issued TAs totalling \$100,000

Contractor 1: $\$200,000/\$800,000 = 0.250$
Contractor 2: $\$150,000/\$700,000 = 0.214$
Contractor 3: $\$100,000/\$500,000 = 0.200$

In this case, Contractor 3's TA is only 20% expended, and Contractor 3 will be recommended for the next TA award.

The recommended contractor may be bypassed for a TA for any of the following reasons:

- a) If the recommended contractor confirms in writing that it is unable to perform the task as a result of previous commitments under a TA, the request to perform a task will then be forwarded to the contractor next farthest away from their predetermined maximum percentage distribution. This process will continue until the task can be performed by another contractor. If no contractor can perform the task, Canada reserves the right to acquire the required Work by other means.
- b) A contractor may advise the Project Authority and the Contracting Authority in writing that it is unable to carry out additional tasks as a result of previous commitments under a TA and no request to perform a task will be sent to that contractor until that contractor has given notice in writing to the Project Authority and the Contracting Authority that it is available to perform additional tasks.
- c) If a contractor has not met the previous commitments under a TA, Canada reserves the right to bypass a contractor until the previous commitments have been fulfilled. Canada also reserves the right to cancel the TA and re-assign the TA to the next recommended contractor.

The amounts of all TAs issued will be tracked by both the Project Authority and by the Contracting Authority.

7.1.1.1 Task Authorization Process

1. The Project Authority will provide the Contractor with a description of the task using the "Task Authorization" form specified in Annex E.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within 3 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk

7.1.1.2 Task Authorization Limit

The Project Authority may authorize individual task authorizations up to a limit of \$40,000.00, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Project Authority and the Contracting Authority before issuance.

7.1.1.3 Task Authorization - Order of Ranking

___ (insert number) contracts were awarded as a result of Public Works and Government Services Canada bid solicitation number: M2989-182368/A. The contractors' order of ranking is as follows (if applicable):

Ranked first: _____

Ranked second: _____

Ranked third: _____

7.1.1.4 Minimum Work Guarantee - All the Work - Task Authorizations

1. In this clause,

"Maximum Contract Value" means the amount specified in the "Limitation of Expenditure" clause set out in the Contract; and

"Minimum Contract Value" means 5% of the Maximum Contract Value.

2. Canada's obligation under the Contract is to request Work in the amount of the Minimum Contract Value or, at Canada's option, to pay the Contractor at the end of the Contract in accordance with paragraph 3. In consideration of such obligation, the Contractor agrees to stand in readiness throughout the Contract period to perform the Work described in the Contract. Canada's maximum liability for work performed under the Contract must not exceed the Maximum Contract Value, unless an increase is authorized in writing by the Contracting Authority.
3. In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the total cost of the Work requested.
4. Canada will have no obligation to the Contractor under this clause if Canada terminates the Contract in whole or in part for default.

7.1.1.5 Periodic Usage Reports - Contracts with Task Authorizations

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31; and
4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than 10 calendar days after the end of the reporting period.

Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain:

Task #	Original or revision #	Brief Description	Value (GST included)	Date issue (dd/nmm/yy)	Date completed (Active or date completed)

For each authorized task:

- i. the authorized task number or task revision number(s);
- ii. a title or a brief description of each authorized task;
- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

For all authorized tasks:

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

7.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

7.2.1 General Conditions

[2035](#) (2016-04-04), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

7.3 Security Requirements

7.3.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian

Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).

2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b) *Industrial Security Manual* (Latest Edition).

7.4 Term of Contract

7.4.1 Period of the Contract

The period of the Contract is from date of Contract to _____ inclusive (*fill in end date of the period*).

7.4.2 Delivery Date

All the deliverables must be received in accordance with Annex A or as detailed in each authorized Task Authorization.

7.4.3 Comprehensive Land Claims Agreements (CLCAs)

The Contract is subject to the following Comprehensive Land Claims Agreement(s):

- Champagne and Aishihik First Nations Final Agreement
- Carcross/Tagish First Nation Final Agreement
- First Nation of Nacho Nyak Dun Final Agreement
- Kwanlin Dun First Nation Final Agreement
- Kluane First Nation Final Agreement
- Little Salmon/Carmacks First Nation Final Agreement
- Selkirk First Nation Final Agreement
- Tr'ondek Hwech'in Final Agreement
- Ta'an Kwach'an Council Final Agreement
- Teslin Tlingit Council Final Agreement
- Vuntut G'wich'in First Nation Final Agreement
- Umbrella Final Agreement of the Council for Yukon Indians
- Maa-Nulth First Nations

7.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified in each authorized Task Authorization.

7.5 Authorities

7.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Al Takasaki
Supply Specialist
Public Services and Procurement Canada
Acquisitions Branch
Address: Room 219 - 800 Burrard Street,
Vancouver, B.C. V6Z 0B9

Telephone: 604-671-1831
E-mail address: Al.Takasaki@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

7.5.2 Project Authority (To be provided at contract award)

The Project Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____-____-____ Facsimile: ____-____-____

E-mail address: _____

In its absence, the Project Authority is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____-____-____ Facsimile: ____-____-____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.3 Contractor's Representative

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N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID
VAN532

N° de réf. du client - Client Ref. No.
M2989-182368

File No. - N° du dossier
VAN-8-41029

N° CCC / CCC No./ N° VME - FMS

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____-____-____ Facsimile: ____-____-____

E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Payment

7.7.1 Basis of Payment - Firm Unit Price(s) or Firm Lot Price - Task Authorizations

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid the firm lot price or the firm unit prices in accordance with the basis of payment, in Annex B as specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

7.7.2 Travel and Living Expenses - National Joint Council Travel Directive

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the [National Joint Council Travel Directive](#) and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have the prior authorization of the Project Authority.

All payments are subject to government audit.

Estimate Cost: In accordance with each Task Authorization.

7.7.3 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ _____ (to be determined at contract award). Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.

-
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or
 - c. as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.
 4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.7.4 Method of Payment

SACC Manual clause H1000C (2008-05-12) Single Payment OR

SACC Manual clause H1001C (2008-05-12) Multiple Payment

7.7.5 Electronic Payment of Invoices – Contract *(to be modified at contract award)*

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.7.6 Time Verification

SACC Manual clause C0711C. (2008-05-12) Time Verification

7.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Each invoice must be supported by:
 - a. a copy of time sheets to support the time claimed;
 - b. a copy of the release document and any other documents as specified in the Contract;
 - c. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
 - d. a copy of the monthly progress report.
3. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

7.9 Certifications and Additional Information

7.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

7.9.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

7.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035 (2016-04-04) Higher Complexity – Services;
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Security Requirements Check List;
- (f) Annex D, Insurance Requirements;
- (g) Annex F, Notice of Completion Form
- (h) the signed Task Authorizations (including all of its annexes, if any) (*if applicable*);
- (i) the Contractor's bid dated _____, (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award:* ", as clarified on _____ " *or* ", as amended on _____ " *and insert date(s) of clarification(s) or amendment(s)*).

7.12 Foreign Nationals (Canadian Contractor or Foreign Contractor)

SACC Manual clause A2000C (2006-06-16), Foreign Nationals (Canadian Contractor)

SACC Manual clause A2001C (2006-06-16), Foreign Nationals (Foreign Contractor)

7.13 Insurance – Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

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N° de la modif - Amd. No.

Id de l'acheteur - Buyer ID
VAN532

N° de réf. du client - Client Ref. No.
M2989-182368

File No. - N° du dossier
VAN-8-41029

N° CCC / CCC No./ N° VME - FMS

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.14 Government Site Regulations

SACC Manual clause A9068C (2010-01-11) Government Site Regulations

ANNEX "A"

STATEMENT OF WORK

- 1.0 Scope
- 2.0 Requirement
 - 2.1 Standard Equipment Installation – Fit-up
 - 2.2 Standard Equipment Removal
 - 2.3 Radio Installation and Removal Requirement
 - 2.4 Equipment Retro-fit
 - 2.5 Repair and Refurbishing Requirement
 - 2.6 Jockey Service Requirement
 - 2.7 Facility Requirement
 - 2.8 Mobile Technician Requirement
- 3.0 Deliverables
- 4.0 Communications
- 5.0 RCMP Obligation
- 6.0 Care, Control and Custody
- 7.0 Parts and Service Quality Control
- 8.0 Location of Work and Work site
- 9.0 Language of Work
- 10.0 Method and Source of Acceptance

- Appendix "1" - District Map
- Appendix "2" – Contractor Supplied Consumables parts
- Appendix "3" – Installation Manual
- Appendix "4" – Sample photo – completed installation
- Appendix "5" – Equipment Source Checklist
- Appendix "6" – Quality Control Checklist
- Appendix "7" – Radio Control Checklist
- Appendix "8" – Decommissioning Checklist

1.0 Scope

1.1 Title

Police Vehicles Fit-Up

1.2 Background

The Royal Canadian Mounted Police (RCMP) "E" Division requires the services of a contractor(s) to provide labour to equip between 100 to 200 marked and/or unmarked police vehicles province wide with emergency and other equipment and to strip same number of surplus police vehicles of emergency and other equipment, provide materials listed in Appendix 2, and supervision necessary to install and remove police emergency equipment, safety equipment, and radio/communication equipment in/on Royal Canadian Mounted Police (RCMP) vehicles on "as and when required" basis.

In addition to the regular fit-up, about 10% (approximately 200 vehicles) of our fleet of mobile radios are not compatible with the new ECOMM radio system. The RCMP Radio Transition project will require the services of a contractor to provide labour and incidental parts and supplies to strip obsolete radio/communication equipment from marked and/or unmarked police vehicles, and replace it with new equipment on an as and when required basis.

1.3 Contractor personnel's Qualification

The Contractor's on-site supervisor must have the following qualification:

- 1.3.1 A minimum of two (2) years' experience and knowledge in the past 5 years in Emergency Vehicle installations required to install and test the installed equipment
- 1.3.2 Knowledge of vehicle electrical systems and knowledge of the basic structure and location of vehicle mechanical systems to ensure no systems are damaged or compromised during the installation of the equipment

2.0 Requirement

A Contractor list will be created and will be used for the supply and installation under a Task Authorization (TA) Contract on an "as and when requested" basis for the Post Garage in Chilliwack and detachments across British Columbia in the following 5 Districts:

District	Definition of District
Lower Mainland District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_LMDDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_LMDDistrict-opt.pdf
South East District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_SEDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_SEDistrict-opt.pdf
North District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_NDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_NDistrict-opt.pdf
Island District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_VIRDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_VIRDistrict-opt.pdf
M Division	http://www.rcmp-grc.gc.ca/detach/en/find/YT http://www.rcmp-grc.gc.ca/detach/fr/find/YT

-
- a) The Contractor must supply labour, hardware and parts listed in Appendix 2, storage and, mobile and jockey service necessary to install, remove and fit-up emergency and safety equipment in police vehicles on an "as and when required" basis under a Task Authorization (TA) Contract for the Royal Canadian Mounted Police (RCMP) Post Garage in accordance with the "Statement of Work" and the RCMP Installation Manuals or a manual supplements provided by the Technical Authority.

2.1 Standard Equipment Installation – Fit-up

The Contractor will be required to complete the fit up of vehicle Types 1, Type 2, Type 3 and Type 4 as well as perform speciality fit-up builds.

Full Installation – Installation of all required police equipment.

Pre-equipped Installation - Installation of required equipment in addition to that already supplied and installed prior to delivery to the RCMP Post Garage

2.1.1 Type 1, Basic Marked Police Vehicle with Light bar: (Full installation)

The Contractor must install the equipment in accordance with the respective RCMP Install Manual which includes all the equipment listed below in Table A2.1 for the Chevrolet Tahoe / Suburban (A) and the Chevrolet Truck (B).

2.1.2 Type 2, Basic Marked Police Vehicle with Light Bar: (Pre-equipped vehicle from National fleet)

The Contractor must install the equipment in accordance with the respective RCMP Install Manual which includes all the equipment listed below in Table A2.1 for the Ford Interceptor Sedan (C), Ford Interceptor Utility (D) and the Chevrolet Tahoe and Suburban 2016 (A):

The Contractor must disable/remove factory, hooks and handles not done by Manufacture.

2.1.3 Type 3: Basic Marked and Unmarked Police Vehicle - Slick/Clean Roof:

The Contractor must install the equipment in accordance with the respective RCMP Install Manual which includes all the equipment listed below in Table A2.1 for the Chevrolet Tahoe / Suburban (A) and the Chevrolet Truck (B).

2.1.4 Type 4: Basic Marked and Unmarked Police Vehicle - Slick/Clean Roof: Sedan/ Utility / Tahoe / Suburban

The Contractor must install the equipment in accordance with the respective RCMP Install Manual which includes all the equipment listed below in Table A2.1 for the Ford Interceptor Sedan (C), Ford Interceptor Utility (D) and the Chevrolet Tahoe and Suburban 2016 (A1):

The Contractor must disable/remove factory, hooks and handles not done by Manufacture.

Table A2.1 Equipment Installation

Vehicle Description		Type 1	Type 2				Type 3	Type 4	
A	B	C	D	A1	A	B	C	D	A1
A1	2015 and newer – Chevrolet Tahoe / Suburban								
B	2015 and newer – Chevrolet Tahoe / Suburban								
C	2015 and newer – Ford Interceptor Sedan								
D	2016 and newer - Ford Interceptor Utility								
01	Cencom Siren Controller including keypad and siren speaker SA-315P / ncl: wiring to all equipment controlled through Cencom	X	X	X					
02	Light bar assembly / incl: wiring to Cencom Siren	X	X	X	X	X	X	X	X
03	Second Siren Speaker Model: Whelen SA-315P								
04	Wig Wags / Headlight Flashers: Model UHF2150A	X	X	X	X	X	X	X	X
05	Corner "strobes" LED lights / 4 - light heads	X	X	X	X	X	X	X	X
06	Traffic Advisor / Incl: wiring to Cencom Siren Brand: D&R Electronics	X	X	X	X	X	X	X	X
	a. Model: MR12-802 -WT	X							
	b. Model: MR12-601-WT	X	X	X	X	X	X	X	X
	c. Model: MR-12-804-WT	X							
07	Power Distribution Unit: D&R: PDU42WS or KERR: BIT13 Incl: Main Power & Ground to unit	X	X	X	X	X	X	X	X
08	Interior Work light / incl: wiring / each Part: ECVDMLT00	X	X	X	X	X	X	X	X
	ONE OF THE FOLLOWING								
09	Police Radio / 1 Mobile (UHF or VHF) including Antenna system OR	X	X	X	X	X	X	X	X
10	Police Radio / 1 Mobile with both UHF and VHF Antenna system OR	X	X	X	X	X	X	X	X
11	Police Radios / 2 Mobiles (UHF and/or VHF) including Antenna systems OR	X	X	X	X	X	X	X	X
12	Repeater Radio System / including Antenna system	X	X	X	X	X	X	X	X
13	PMT Sightline Console	X	X	X	X	X	X	X	X

Table A2.1 Equipment Installation

Table A2.1 Equipment Installation												
Vehicle Description		Type 1		Type 2			Type 3		Type 4			
		A	B	C	D	A1	A	B	C	D	A1	
A	2015 or older – Chevrolet Tahoe / Suburban											
A1	2016 and newer – Chevrolet Tahoe / Suburban											
B	2015 and newer – Chevrolet 1500 / 2500HD / 3500HD Crew Cab Series Trucks	A	B	C	D	A1						A1
C	2015 and newer – Ford Interceptor Sedan											
D	2016 and newer - Ford Interceptor Utility											
14	Heads up display / Siren control Head: PMT Mount			X	X					X	X	
15	Mobile Work Station Dock & Antennas PMT: CF-31 DP	X	X	X	X	X	X	X	X	X	X	X
16	Driver's license reader / USB Card Swipe: Mounted to side of Docking Plate	X	X	X	X	X		X		X	X	X
17	Changeover Docking Plate / Only: PMT CF-31 DP											
18	In Car Video System (ICDVS): Watchguard System: 4RE / with 2 Cameras											
19	Prisoner Partition Shield with Recessed Panel: Setina: 10VS-RP	X	X	X	X	X	X	X	X	X	X	X
20	Cargo Barrier: Setina: 12VS	X				X		X				X
21	Radar system: including VSS cable installation and video interface cable / Front and Rear Antennas											
22	Under Trunk lid lights / 2 light heads							X			X	X
23	Push Bumper / Setina Aluminum : Model PB400											
25	Add a Lind Timer to a circuit											
26	Thermal printer and Mounting System: PMT: Arm Rest Mount System / Sightline Console System Brother Printer:	X	X	X	X	X		X		X	X	X
27	Spike belt trunk mount: Model											
28	Rear Plastic seat:											
	a. Model: Setina QK0489ITU12											
	b. Model: Setina QK0494TAH15											

Table A2.1 Equipment Installation

Vehicle Description		A	B	C	D	A1	A	B	C	D	A1	A	B	C	D	A1
A	2015 or older – Chevrolet Tahoe / Suburban	X	X				X	X				X	X			
A1	2016 and newer – Chevrolet Tahoe / Suburban															
B	2015 and newer – Chevrolet 1500 / 2500HD / 3500HD Crew Cab Series Trucks															
C	2015 and newer – Ford Interceptor Sedan															
D	2016 and newer - Ford Interceptor Utility															
	c. Model: ProGuard S36INT13															
29	Auxiliary Power Points / Fused @ 20 Amps	X	X				X	X				X	X			
30	License Plate Recognition System (ALPR): roof mount on a vehicle with a light bar: Make: 3M with 2 Cameras															
31	A-Pillar spot lamp / Drivers side: Model :Unity															
32	Grill Lights (2 individual light heads)	X	X		X	X	X	X				X	X		X	X
33	On Demand Daytime Running Light Cut Out	X	X				X	X				X	X			
34	Secondary Battery System / including: battery separator	X	X				X	X				X	X			
35	Flashlight Charger / each															
36	Disable/Enable Rear Door Locks	X	X				X	X				X	X			
37	Install Rear door Poly Covers															
38	(add) Disable rear power window switch															
39	Under Sideview Mirror Mounted lights / Driver and Passenger side: Make: Sound Off ENT2B3(X)	X	X				X	X				X	X		X	X
40	Re & Re Front Bumper Cover															
41	Re & Re Rear Bumper Cover															
42	Fire Extinguisher & Mounting Bracket															
43	Prisoner Compartment Lighting / wired to Cencom Mounted to drivers side of Prisoner Shield															
44	Secure Idle System: Model: SI340TK06	X	X				X	X				X	X			

Table A2.1 Equipment Installation

Vehicle Description		Type 1	Type 2				Type 3			Type 4	
A	B	C	D	A1	A	B	C	D	A1	C	D
2015 or older – Chevrolet Tahoe / Suburban											
2016 and newer – Chevrolet Tahoe / Suburban											
2015 and newer – Chevrolet 1500 / 2500HD / 3500HD Crew Cab Series Trucks											
2015 and newer – Ford Interceptor Sedan											
2016 and newer - Ford Interceptor Utility											
45	Shotgun rack/carbine rack Combo rack: Setina: GK10191S1UXLMGRC	X	X	X	X	X	X	X	X	X	X
46	Rear side window bars / Rear Passenger Doors	X	X	X	X	X	X	X	X	X	X
47	Back window bars	X	X	X	X	X	X	X	X	X	X
48	2 Auxiliary Driving Lights / including: wiring and switches										
49	2 Auxiliary Fog Lights / including: wiring and switches										
50	Front Headliner Light w/shroud / incl: wiring to Cencom Siren / Lights: Fenix (1) FN-40-R / (1) FN-40-B										
51	Dual Rear Headliner Lights w/shrouds / incl: wiring to Cencom Siren / Lights: Fenix (2) FN-40-R / (2) FN-40-B										
52	B-Pillar Lights / incl: wiring to Cencom Siren / Lights :Fenix (2) FN-40-BR										
53	Rear License Plate Light / incl: wiring to Cencom Siren / Lights: Federal: (2) MPS620U-BR										
54	Rear Facing Lights: Mounted in lower portion of Liftgate Window / incl: wiring to Cencom Siren Lights: Federal: (1) FN-40-R / (1) FN-40-B										
55	C- Pillar Lights / Mounted in Cargo Area Side Windows / incl: wiring to Cencom Siren Lights :Fenix (2) FN-40-BR										

2.1.5 Details of Equipment Installation

Depending on the vehicle platform being fit-up some items listed may be pre-installed (Type 2 and Type 4). Listed below are the main installation stages of a police vehicle fit-up.

Industry Recognized Electrical Best practices must be followed when wiring an RCMP owned vehicle: Ex: <https://www.gmupfitter.com/publicat/electrical.pdf>
https://www.fleet.ford.com/TRUCKBBAS/nonhtml/2017/PCED_enUSA_2017_EXPLTAURUSMO_D_00_020.pdf

2.1.5.1 Front-End/Under Hood

The initial steps of the fit-up are to install the heavy duty power wiring, power breaker, front siren speaker, front corner strobe lights and controller, headlight flasher along with the associated wiring.

- a) Any wire runs that must pass from under the hood through the firewall, must be sealed to prevent water and exhaust fumes from entering the driver / passenger compartment.
- b) All wire runs must be taped, loomed and secured to prevent any damage to the wiring or equipment.
- c) Installation must be performed as per the RCMP Platform Specific Installation Manual.

2.1.5.2 Headliner/Roof

At this stage of the fit-up, the attachments for the rooftop antennas and light bar occurs which requires the lowering of the interior headliner and other trim.

- a) Installation of miscellaneous wires along headliner as per vehicle platform, i.e.: interior lighting, and cabling for front or rear headliner lights, traffic advisor, video system, radar, partition light and shotgun rack.
- b) Wire runs must not interfere with Air Bag Deployment.
- c) Installation must be performed as per the RCMP Platform Specific Installation Manual.

2.1.5.3 Driver Compartment

Work in the front cabin includes installation of the center console assembly, radio communications equipment, and horn transfer relay / DRL cut-off module with wiring, and disabling the auto lights sensor.

- a) Wiring passing through the cabin is routed at this step
- b) Equipment placement must not be installed in Air Bag deployment zones or interfere with Air Bag deployment.
- c) Installation must be performed as per the RCMP Platform Specific Installation Manual.

2.1.5.4 Police Equipment Storage Unit

Each vehicle platform has a specific electronic equipment storage unit.

- a) The unit contains the PDU, siren and lighting controllers, radio unit, supplemental wiring for the ICDVS, radio, lighting, siren and console.

- b) While the box or tray is custom manufactured, the specific attachment points and openings are not pre-done to allow flexibility for future changes (e.g. PDU, siren and lighting controllers, radio unit and video hardware).
- c) The box or tray is secured to the vehicle and equipment is mounted and connections made.
- d) There is a significant amount of wiring in this phase, including splices, terminations and connections.
- e) Care and caution must be exercised to ensure quality is consistent.
- f) Excess wiring and cabling should be "bow tied" and tied up.
- g) Installation must be performed as per the RCMP Platform Specific Installation Manual.

2.1.5.5 Prisoner Shield/Partition /Cargo Barrier

The rear seat is converted to a secure space for transporting occupants.

- a) This requires installation of a partition behind the front seat.
- b) Multiple pieces of equipment are installed on the partition at this stage including the, Dual Gun rack, camera equipment and rear compartment light.
- c) Prior to the installation of the partition some factory installed equipment must be disabled or removed on certain platforms (e.g. roof vent, handles, coat hooks).
- d) Installation must be performed as per the RCMP Platform Specific Installation Manual.

2.1.5.6 Front Cabin Finish

Final equipment is installed in the driver's compartment at this stage.

- a) Wiring was prepared in earlier stages, but actual mounting and connection was deferred to allow easier movement by technicians and avoid potential damage.
- b) Such equipment includes camera system, radar heads/display/logic unit and laptop docking station assembly.
- c) Installation must be performed as per the RCMP Platform Specific Installation Manual.

2.1.5.7 Rear Passenger Doors

Changing out the door panels to a more secure version, the addition of window barriers.

- a) The door release process must be done very meticulously to ensure the safety of the occupants.
- b) Installation must be performed as per the RCMP Platform Specific Installation Manual.

2.1.5.8 Finish Fit-up

Final equipment is installed (e.g. flashlight holder, cell, fire extinguisher, jack holder, winch assembly and other items as requested)

- a) Air Bag deployment must be taken into consideration when mounting equipment in the vehicles cabin area.
- b) All equipment must be securely mounted to prevent items from coming loose or becoming a projectile during a Motor Vehicle Accident.
- c) Installation must be performed as per the RCMP Platform Specific Installation Manual and Vendor Equipment's Manuals.

2.2 Equipment Removal

Contractor must remove some or all of the equipment listed in below Table A2.2

Table A2.2 Equipment Removal						
E - Ford Interceptor Sedan G - Chevy Tahoe /Suburban I - Crown Victoria		F - Ford Interceptor Utility H - Chevy 2500 HD Crew Cab		E	F	G
				H	I	
01	Cencom Siren Controller/including keypad and siren speaker	X	X	X	X	X
02	Light bar assembly / including wiring	X	X	X	X	X
03	Wig Wags / Headlight Flashers	X	X	X	X	X
04	Flashback / Taillights			X	X	X
05	Corner Lights / Strobe or LED lights. All 4 Corners / including Power Supplies	X	X	X	X	X
06	Traffic Advisor	X	X	X	X	X
07	Power Distribution Unit: PDU42WS Including Main Power & Ground to unit	X	X	X	X	X
08	Interior Work light / including wiring / each	X	X	X	X	X
09	Emergency equipment Wiring	X	X	X	X	X
10	Police Radio / 1 Mobile (UHF or VHF) including Antenna system	X	X	X	X	X
11	Police Radio / 1 Mobile with both UHF and VHF Antenna system	X	X	X	X	X
12	Police Radios / 2 Mobiles (UHF and/or VHF) including Antenna systems	X	X	X	X	X
13	Repeater Radio System / including Antenna system	X	X	X	X	X
14	Emergency Equipment Console	X	X	X	X	X
15	Mobile Work Station Dock & Antennas	X	X	X	X	X
16	Heads up display / Siren control Head	X	X	X	X	X
17	Lind Timer	X	X	X	X	X
18	External Modem: Sierra MP-555 Or MP-595	X	X	X	X	X
19	In Car Video System (ICDVS)	X	X	X	X	X
a	Watchguard System	X	X	X	X	X
b	Kustom Signal / DEW	X	X	X	X	X
c	Kustom Signal / ION	X	X	X	X	X
20	Prisoner Partition Shield	X	X	X	X	X
21	Cargo Barrier		X	X		
22	Rear equipment/storage box or equipment tray	X	X	X	X	X
23	Radar system: including VSS cable installation and video interface cable / Front and Rear Antennas	X	X	X	X	X
24	Lock box(s): Dimensions: From 8 x 8 x 6 to 18 x 18 x 12	X	X	X	X	X
25	Under Trunk lid lights / 2 light heads	X	X	X	X	X
26	Push Bumper / Setina Aluminum : Model PB400	X	X	X	X	X
27	Additional Siren Speaker	X	X	X	X	X
28	Driver's license reader / USB Card Swipe	X	X	X	X	X

Table A2.2 Equipment Removal						
E - Ford Interceptor Sedan G - Chevy Tahoe /Suburban I - Crown Victoria		F - Ford Interceptor Utility H - Chevy 2500 HD Crew Cab		E	F	G
				H	I	
29	Thermal printer and Mounting System: PMT: Arm Rest Mount System / Sightline Console System Brother Printer:			X	X	X
30	Spike belt trunk mount: Model			X	X	X
31	Rear Plastic seat			X	X	X
32	Auxiliary Power Points / Fused			X	X	X
33	License Plate Recognition System (ALPR) with all system wiring: Roof mounted on a vehicle with a light bar: Make: 3M with 2 Cameras			X	X	X
34	A-Pillar spot lamp / Drivers side			X	X	X
35	Grill Lights (2 individual light heads)			X	X	X
36	Disable: On Demand Daytime Running Light Cut Out Return Vehicle to Factory Setting			X	X	X
37	Secondary Battery System / incl: battery separator			X	X	X
38	Flashlight Charger / each			X	X	X
39	Re-Enable Rear Door Locks / Interior door Handles			X	X	X
40	Sideview Mirror Mounted lights / Driver and Passenger side			X	X	X
41	Re & Re Front Bumper Cover to remove emergency equipment			X	X	X
42	Fire Extinguisher & Mounting Bracket			X	X	X
43	Prisoner Compartment Lighting / wired to Cencom			X	X	X
44	Secure Idle Systems: Return Ignition System to Factory Settings			X	X	X
45	Shotgun rack/carbine rack Combo rack			X	X	X
46	Overhead Shotgun rack: Big Sky ELS-240B			X	X	X
47	Rear side window bars / Rear Doors			X	X	X
48	Back Window Bars			X	X	X
49	2 Auxiliary Driving Lights / inclding: wiring and switches			X	X	X
50	2 Auxiliary Fog Lights / including: wiring and switches			X	X	X
51	All MTG brackets used to mount emergency equipment			X	X	X

2.2.1 The Contractor must remove all or requested police/safety/additional equipment without damage to the equipment, vehicle and manufacturers wiring in various vehicle platforms. In addition to the removal of the police/safety equipment platform specific factory equipment must be re-enabled (e.g. daytime running lights, lighting, horn, secure idle removal). All removed equipment must be returned to the identified user, in the TA with the old vehicle.

2.2.2 Removal of Communications Equipment

The removal of any communication equipment must be in accordance with 2.3 Installation and Removal Requirements

2.2.3 Decommissioned Vehicles

When a vehicle is ready for disposal, the Contractor must send an email to the RCMP E-Div Fleet/Transport (EDIV_FLEET_MGMT.PO3.EDIV1@rcmp-grc.gc.ca) with the following information

- a. Vehicle car code,
- b. Vehicle Identification Number (VIN) and
- c. the odometer reading.
- d. Task Authorization Reference Number

RCMP E-Div Fleet/Transport will arrange for vehicle pick-up and disposal.

2.3 Installation and Removal Requirements

2.3.1 General Requirements

- a) All work must be in accordance with all applicable industry standards and RCMP standards for police vehicle equipment installations.
- b) Work must be conducted at the Contractor's facility or at a RCMP facility, as outlined in the Task Authorization. The Contractor's installation facility must accommodate secure indoor storage for RCMP vehicles.
- c) Any radio communications equipment issued to the Contractor by the Technical Authority, or removed from a vehicle by the Contractor, must be securely stored in an access controlled area while under the care and control of the Contractor.
- d) The Contractor must check for wiring/wiring harness, fuel lines, fuel tanks, drive shaft, air bag sensors, coolant lines or other vehicle systems and/or components whenever drilling holes, securing equipment and wiring on any police motor vehicle to prevent damage.

The Contractor must report any damaged part or damaged vehicle to the RCMP Technical Authority prior to repairing.

The Contractor must repair, at no cost to the RCMP, any damages caused during the entire period the vehicle is in the Contractor's custody.

- e) Only RCMP approved equipment and hardware are to be used on/in RCMP vehicles. All equipment and hardware not issued to the Contractor by the RCMP must be approved by the RCMP Technical Authority or delegate, prior to installation.
- f) The Contractor must have approval from the RCMP Technical Authority (or delegate) prior to fabricating any product for installation of equipment into RCMP owned vehicles. This includes but is not limited to brackets and cages.
- g) The Contractor must ensure only approved Contractor personnel drive RCMP vehicles. All Contractor personnel that are required to drive the RCMP vehicles must have a clean driver's abstract. The driver's abstract(s) for each Contractor personnel performing the services must be provided to the RCMP Technical Authority, or designate, prior to commencement of the service. Any contractor personnel with a poor driving record will be rejected. During transport, all marked

police vehicles must be clearly marked with a visible "Out of Service" or similarly worded signage and the light bar covered (if applicable).

- h) Except when power is required for testing purposes and to prevent discharge of battery, electrical circuits shorting out, fuses blowing and vehicle fires, the Contractor must disconnect the battery when working on any police vehicle.

2.3.2 Tools and Test Equipment

The Contractor must provide at their own expense all tools and test equipment needed to perform all required work.

- a) These tools and testing equipment must include a graphical antenna analyser to test antenna performance in the 700MHz public safety band (760-806MHz, centred on 780MHz) and VHF band (136-150MHz). Suitable graphical antenna analysers include:

- i. Anritsu Site Master S331E
- ii. Anritsu Site Master S331L
- iii. Bird SA-3600XT
- iv. Bird SK-4500-TC

Suitability of antenna analyser(s) not listed above must be approved with the RCMP Technical Authority.

- b) The Contractors must ensure the antenna analyser(s):
 - i. Include any additional accessories required to enable self-calibration and
 - ii. maintain calibration status of the analyser(s) according to manufacturer directions and guidance.
- c) The Contractor must employ professional auto trim tools to ensure that vehicle interiors and trim are not damaged during disassembly and reassembly.
- d) The Contractor must employ professional RF cable prep tools and crimpers that meet manufacturer's specifications for RF connectors and antenna cable.
- e) As a minimum, the following tools and test equipment are also required to perform the work,
 - i. AGM Battery Charger with diagnostic charge mode
 - ii. FLA Battery Charger with selectable charge rates
 - iii. AGM Battery Tester and Analyser with printout
 - iv. FLA Battery tester and Analyser with printout
 - v. NMO Antenna Hole saw: Larsen HS1 / 3/4 " hole saw
 - vi. Deburring tool
 - vii. 2 Coaxial Strippers for RG58 cable with adjustable blades (one: 3 blade for TNC crimps) (one: double blade for MPL crimps)
 - viii. Coaxial Cable crimpers for RG58 cable: for TNC and MPL crimps
 - ix. 12 Volt Multimeter
 - x. Automotive Diagnostic Scan Tool
 - xi. Antenna Analyser with a printout feature: Models listed in a)

- xii. Open Barrel Contact Crimp Tool.
- xiii. Stepped drill bits: Range from: $\frac{1}{8}$ " to $1\frac{1}{8}$ "
- xiv. Bi-metal holes saw: Range from: $\frac{1}{2}$ " to $1\frac{1}{2}$ "
- xv. 2 Blue Guns: (Carbine) (Shotgun - Model # _____*) **Note: to be provide at contract award.)*
- xvi. Label Maker: Capable of dispensing a Brother TZ tape Cassette
- xvii. Label tape: such as the Brother TZ-631 - Temp Range -80°C To +150°C - Indoor / outdoor applications – Resists abrasions, hot and cold, UV, Spills

2.3.3 Supply of Miscellaneous Hardware from Appendix 2

- a) The Contractor must supply miscellaneous installation hardware, not provided by the RCMP that is required to ensure that the installed radio is functional and operational upon delivery of the vehicle to the RCMP. The hardware includes, but may not be limited to: wiring, fuses, circuit breakers, solenoids, relays, brackets, cable ties, wire loom, electrical connectors, cable lubricant, specialized antennas, feed line, and crimp-type RF connectors as required.
- b) Wire connectors and tie wraps must be of good quality, such as Bowman Supplies or equivalent. Sheet metal screws, bolts, nuts, washers, etc. must be grade "5" or better. All wiring and connectors must be Canadian Standards Association/Society of Automotive Engineers (CSA/SAE) approved. Any splice or butt connectors located in an area of the vehicle that is frequently subjected to moisture must be protected by heats shrink or similar waterproofing.

2.3.4 Supervision

All work must be directed and supervised at all times by an On-site Supervisor with 2 years full time experience and full familiarity with all aspects of installation and removal of police equipment in marked police vehicles, and disguised police vehicles.

2.3.5 Removal of Radios – General Requirements

- a) With the exception of antennas and antenna feed lines, all radios being stripped from a vehicle must be removed in such a manner that they can later be reinstalled into another vehicle (e.g. wiring and cabling are to be disconnected and removed intact, not cut), and without damage to the vehicle. Where saving existing wiring and cables is impractical, an exception request must be made to the RCMP Technical Authority.
- b) Where practical, when identified in the TA or approved by the RCMP Technical Authority in advance, existing antennas and feedlines can be retained in place for use with the installation of a new radio for designated vehicles if they are in good condition and meet performance specifications as defined by the RCMP Technical Authority.
- c) Each removed radio is to be packaged complete with all wiring, cables, brackets, and accessories (except the antenna and antenna feedline if it can be reused for a replacement radio). The package must be clearly labelled on the outside of the container with
 - i. the radio inventory number;
 - ii. the ID number of the vehicle it was removed from and
 - iii. notes to indicate any missing pieces or other anomalies.

- d) All packages of removed radios must be delivered before the end date of the Task Authorization, at the Contractor's expense, to a RCMP facility and into RCMP custody, as directed by the RCMP Technical Authority (or delegate) in the Task Authorization.

2.3.6 Installation of Radios – General Requirements

- a) Except when power is required for testing purposes, the battery must be disconnected whenever the Contractor is working on any police vehicle. This is required in order to prevent discharge of battery, electrical circuits shorting out, fuses blowing and vehicle fires.
- b) Radios, antennas, and/or other related equipment supplied by the RCMP may be new, used, or refurbished.
- c) All installations must be minimally invasive, and must not have an adverse effect on the vehicle warranty, rust proofing, or vehicle systems. All wiring must be installed in adherence to all applicable industry best practice for wiring and cable management.
- d) All wiring must be clearly labelled to indicate what each wire or cable connects to, and fuses are to be labelled as to what circuit they are protecting. Installation of Radios – Technical Requirements
- e) All power runs must be guarded by an appropriate protection means (e.g. fuse, circuit breaker). Breakers used on radio installations must be of the manual reset type.
- f) All police radios/control heads must have their own dedicated:
 - i. protected power run directly to the vehicle battery (e.g. not shared with any other equipment or accessories installed on the vehicle), or, where provided, an equivalent power point as provided by the original vehicle fit-up. For example, many newer Ford Interceptor police packages include a dedicated, un-fused power tie point inside the vehicle cockpit that is tied directly to the main battery; this power point can be considered the electrical equivalent of the main battery in the engine compartment. For vehicles equipped with dual batteries, radio power is to be run to the primary battery. This is to ensure that should other equipment or related power wiring becomes damaged or compromised, it will not impact the operation of the radio;
 - ii. protected ignition sense run (e.g. not shared with any other equipment or accessories installed on the vehicle). Note that police package available from some vehicle manufacturers provide a separate ignition sense point inside the vehicle cockpit as a convenience (e.g. versus running a new wire through the firewall to the engine compartment or splicing in to the fuse block). This separation is to ensure that should other equipment or related ignition sense wiring becomes damaged or compromised, it will not impact the operation of the radio and
 - iii. isolated grounding point, preferably as close to the radio “brick” as possible (e.g. separate from any other equipment or accessories installed on the vehicle). Note that the control head ground should be run to a common point with the radio “brick” ground. This is to avoid ground loops with other equipment that might affect radio performance, and to ensure that should other equipment or related grounding points or related wiring becomes damaged or compromised, it will not impact the operation of the radio. Note that some vehicle manufacturers (e.g. newer Ford Interceptor police sedans and SUV's) provide a

dedicated isolated grounding point inside the vehicle cockpit that is tied directly to the main body ground or battery ground in the engine compartment. This ground tie point can be considered the electrical equivalent to the main body ground or battery ground.

- g) Vehicle antennas must be installed according to Health Canada's "Safety Code 6" for radio frequency exposure guidelines. Where multiple radios are installed in the vehicle, a minimum of 60cm (two feet) of horizontal separation is to be maintained between respective antennas. If this is not practical due to constraints of vehicle design or other limitations, an exception request can be submitted for review by the RCMP Technical Authority or delegate.
- h) Any antenna connections must be of a crimp type connector. Adapters and couplers are not to be used, unless necessary due to vehicle design or other constraints; in these situations an exception request can be submitted for review by the RCMP Technical Authority or delegate.
- i) Any hidden (e.g. glass-mount) antennas must be installed in an orientation that provides for vertical polarization. Hidden glass-mount antennas could be of an adhesive patch, bowtie, or other similar mounting style designed to hide or obscure the antenna from outside view behind tinted side or rear windows. Glass-mount antennas are to be of the following make and model or equivalent:
 - i. Antennas America SMR 800-900
 - ii. Larsen KGI 825
 - iii. Sti-Co "Stinger" CCAS-SB-7-800
- j) As part of the post-install procedure, the Contractor will use an approved antenna analyser (section 2.3.2 a)) to test the performance of the radio antenna in the designated frequency band(s) to ensure it does not exceed a measured VSWR of 1.5. If the Contractor is unable to adjust or correct the antenna installation to meet this requirement, they will contact the RCMP Technical Authority for advice or guidance. Designated RCMP frequency bands for the purposes of this contract are:
 - i. Single-band 7/800MHz radios = 760 to 806MHz
 - ii. Single-band VHF radios = 136 to 150MHz
- k) As designated by the RCMP Technical Authority, some vehicles will be receiving new dual-band or all-band radios. These radios will provide two antenna ports and must be installed with two antennas, one for each of the above-noted bands.

2.3.7 Standard Task Configurations

The following list describes common configurations of police vehicles and radios. Task Authorizations could be issued for any combination of one or more of these common configurations. Unless otherwise noted, mobile radios are installed remotely from the control head. For example, a marked interceptor sedan will have the radio mounted in the trunk and a control head remotely mounted in the equipment console in the front passenger compartment.

A. Ford Interceptor Sedan w/external antenna(s)

- i. Remove M/A-Com M7100 mobile radio w/remote mount control head; no new install

- ii. Remove M/A-Com M7100 mobile radio w/remote mount control head; install Motorola APX6500 mobile radio w/remote mount control head and crimp new mini-UHF (MPL) connector on existing 7/800MHz antenna feed

B. Ford Crown Victoria w/external antenna(s)

- i. Remove M/A-Com M7100 mobile radio w/remote mount control head; no new install
- ii. Remove M/A-Com M7100 mobile radio w/remote mount control head; install Motorola APX6500 mobile radio w/remote mount control head and crimp new mini-UHF (MPL) connector on existing 7/800MHz antenna feed

C. Ford Interceptor Utility w/external antenna(s)

- i. Remove M/A-Com M7100 mobile radio w/remote mount control head; no new install
- ii. Remove M/A-Com M7100 mobile radio w/remote mount control head; install Motorola APX6500 mobile radio w/remote mount control head and crimp new mini-UHF (MPL) connector on existing 7/800MHz antenna feed

D. Chev Tahoe w/external antenna(s) – Marked

- i. Remove M/A-Com M7100 mobile radio w/remote mount control head; no new install
- ii. Remove M/A-Com M7100 mobile radio w/remote mount control head; install Motorola APX6500 mobile radio w/remote mount control head and crimp new mini-UHF (MPL) connector on existing 7/800MHz antenna feed

E. Chev Tahoe w/external antenna(s) – Un-marked (eg. “Clean Roof”)

- i. Remove M/A-Com M7100 mobile radio w/remote mount control head; no new install
- ii. Remove M/A-Com M7100 mobile radio w/remote mount control head; install Motorola APX6500 mobile radio w/remote mount control head and crimp new mini-UHF (MPL) connector on existing 7/800MHz antenna feed

F. Plain Clothes Sedan w/Hidden Glass-mount Antenna

- i. Remove M/A-Com M7100 mobile radio with control head installed in vehicle factory centre console or glove compartment
- ii. Remove M/A-Com M7100 mobile radio w/handheld control head; install Motorola APX6500 mobile radio w/hand held control head remotely mounted in centre console or glove compartment; crimp new mini-UHF (MPL) connector on existing 7/800MHz antenna feed
- iii. Remove existing 800MHz antenna; supply and install new 7/800MHz glass-mount antenna

G. Plain Clothes Mini-van w/Hidden Glass-mount Antenna

- i. Remove M/A-Com M7100 mobile radio with control head installed in vehicle factory centre console or glove compartment
- ii. Remove M/A-Com M7100 mobile radio w/handheld control head; install Motorola APX6500 mobile radio w/hand held control head remotely mounted in centre console; crimp new mini-UHF (MPL) connector on existing 7/800MHz antenna feed
- iii. Remove existing 800MHz antenna; supply and install new 7/800MHz glass-mount antenna

H. Plain Clothes SUV with hidden Glass-mount Antenna

- i. Remove M/A-Com M7100 mobile radio with control head installed in vehicle factory centre console or glove compartment

- ii. Remove M/A-Com M7100 mobile radio w/handheld control head; install Motorola APX6500 mobile radio w/hand held control head remotely mounted in centre console; crimp new mini-UHF (MPL) connector on existing 7/800MHz antenna feed
- iii. Remove existing 800MHz antenna; supply and install new 7/800MHz glass-mount antenna

2.3.8 Record Keeping and Inventory Control

- a. The Contractor must track and account for all RCMP supplied equipment and parts. Contractor must record serial numbers and RCMP inventory numbers from communication equipment and record them on invoices associated to particular vehicle(s). The recorded information must be reported to the RCMP Technical Authority via e-mail.
- b. The Contractor must ensure that the correct radio designated in the Task Authorization is installed into the assigned vehicle.
- c. The Contractor must report each installation to the RCMP Technical Authority or delegate, as soon as the installation is completed. This information is required by the RCMP to update their internal radio inventory and the radio/dispatch system databases, and to ensure the old radio is de-activated and the replacement radio is activated on the appropriate systems. The report must be in a standardized e-mail and must include all of the following information:
 - i. Name of detachment or section to whom the vehicle belongs
 - ii. Vehicle ID number
 - iii. Inventory number and Logical ID of the radio that was removed from the vehicle (if applicable)
 - iv. Inventory number and Logical ID of the radio that was installed into the vehicle
 - v. Results of the antenna tests (screenshot or photo of the analyser's screen to be included/attached to the e-mail)
 - vi. Copy of any other checklists or test results as indicated or requested by the RCMP Technical Authority (attached to the e-mail)
- d. The Contractor must affix an "installation tag" to the vehicle in a location near the radio transceiver, with the Contractor's information, and the date of the installation. This installation tag and the information on it must be water resistant and sufficiently durable so that it remains legible for the remaining service life of the vehicle.
- e. The Contractor must immediately notify the RCMP Technical Authority (or delegate) of any equipment that is damaged or lost while in the care and control of the Contractor.

2.3.9 Method and Source of Acceptance

- a. Contractor must perform a stationary idle test (20 minutes) with all equipment installed. A completed checklist will be provided to the RCMP Technical Authority (checklist template will be provided by RCMP Technical Authority).
- b. The RCMP Technical Authority (or delegate) may perform any inspection at any time during the Contract to ensure that installations meet the all applicable industry and RCMP standards. The Contractor will be promptly notified when the standard for radio installations has not been met. The Contractor must rectify all deficiencies at no additional cost to Canada. The Contractor must update their work processes to ensure that these deficiencies are corrected.

2.3.10 Technical support

The Contractor must provide a contact name and technical support phone number to assist in troubleshooting should problems arise post-delivery. Technical support must be available Monday to Friday from 0800 to 1600hrs Pacific Time, except relevant Provincial, Territorial, or statutory holidays.

2.4 Equipment Retro-fit

2.4.1 The Contractor will be required to retro-fit police equipment in vehicles currently in service within the E Division fleet. Installation must be performed in accordance with the RCMP Platform Specific Installation Manual or as instructed in the Task Authorization. Equipment that are removed as part of a retro-fit must be removed without damage to the equipment, vehicle and the factory wiring. All equipment must be returned into the identified user in the Task Authorization.

The following equipment may require retrofitting into a vehicle:

- a. radio system
- b. radar
- c. In Car Digital Video System (ICDVS)
- d. Dual Gun Rack
- e. Antennas
- f. ALPR System
- g. More comprehensive list contained in Annex A Table A2.1
- h. other items that may be added by the technical authority throughout the contract

2.4.1 Retrofitting will be required when:

- a. **Add** – Equipment that was not previously installed into the vehicle during initial fit up.
- b. **Upgrading** - Equipment installed in an “In Service Vehicle” requires removal and installation of an upgraded replacement part
- c. **Transferred** – Equipment installed in an “In Service Vehicle” requires removal and installation into another “In Service Vehicle”. Both vehicles will be put back into Service once work is completed

2.5 Repair and Refurbishing Requirement

2.5.1 The Contractor will be required to repair police/safety equipment in vehicles currently in service within the E Division fleet. Repairs completed by the Contractor will be at the guidance of the identified user in the Task Authorization or the RCMP Technical Authority.

2.5.2 The Contractor will be required to refurbish police/safety equipment. The identified user in the Task Authorization or the RCMP Technical Authority will provide detailed instructions on refurbishing procedures.

2.5.3 Pricing will be based on the hardware and parts consumed and the Contractor's labor rate or the firm lot price as specified in Annex B - Base of Payment

2.6 Jockey Service Requirement

- 2.6.1 The Jockey Service is the transportation of a vehicle or vehicle(s) between the RCMP Post Garage (Chilliwack) and a detachment in a district, to and or from the Contractor's place of business.
- 2.6.2 The Contractor must not provide Jockey Services unless it is identified in a Task Authorization.
- 2.6.3 Jockey Service will not apply for the following and must be included as part of the Contractor's Hourly Shop Rates: and firm lot prices:
- a. Test Drives required as part of the "Quality Control Process" or for "Diagnostic/Testing" purposes and
- 2.6.4 All Jockey Services and Test Drives performed by the Contractor must take place with the Contractor's dealer plate attached to the vehicle, even if it is already licensed.
- 2.6.5 RCMP vehicles must be driven in accordance with the Contract and the Treasury Board Motor Vehicles Operation directive (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=13608>).
- 2.6.6 In all instances, where a vehicle with RCMP markings and a roof mounted light bar is to be driven by the Contractor's employee, a light bar cover stating the vehicle is not in service must be used. (See Appendix 4 picture 11 for an example of required signage/ Example only, Final supplied product may differ) RCMP owned covers will be supplied by Post Garage upon contract award, Contractor must return them at the end of the Contract. If the supplied covers are lost or damaged or if additional covers are required, it will be at the expense of the Contractor. The RCMP reserves the right to request the return of the supplied covers at any time.
- 2.6.7 In all instances, where a vehicle with RCMP markings without a roof mounted light bar is to be driven, a RCMP supplied 'Out of Service' decal cover will be used to cover the front driver and passenger side door crests. RCMP owned covers will be supplied by the RCMP Post Garage upon contract award. If the supplied covers are lost or damaged or if additional covers are required, it will be at the expense of the Contractor. The RCMP reserves the right to request the return of the supplied covers at any time.

2.7 Facility Requirement

- 2.7.1 **Vehicle Storage:** Vehicles must be secure at all times. Vehicles must remain locked at all times when outside the Contractors facility. Vehicles must be stored inside the Contractors facility, in a monitored alarmed building over night or the Contractor must provide a storage compound that has the capacity to store four (4) to sixteen (16) vehicles. Storage compound must have an eight-gauge chain link fence, not less than 8 feet high with the bottom of the fence not more than 2 inches from the ground and the top secured by an angled one foot extension for extra security. Storage compound must also have sufficient lighting to illuminate vehicles contained therein and be operational from dusk until dawn.
- 2.7.2 **Protected Assets**
Items identified by the RCMP as having Asset Security requirements must be secured out of site in a closed secure area within the contractor facility with no access by any unauthorized personal or the general public not having the proper RCMP clearances or prior RCMP approvals.

2.8 Mobile Technician Requirement

The Contractor must be able to attend RCMP locations within the District to repair or retro-fit Police/ Safety and/ or Communications equipment. A planned rollout schedule will be provided with every projected trip and the Contractor must supply all of the tools, and materials from Appendix 2 necessary to complete the requirements. Installation must be performed as per RCMP Specific Install Manuals and/or Manufacturers recommendations as directed by the RCMP Technical Authority

3.0 Deliverables

- 3.1 Vehicle Inspection Report:** The Contractor must complete Fitup Quality Control Checklist upon acceptance of new vehicles and submit electronically to the Technical Authority any transit damages along with photos if requested the same business day. Any damages not previously reported will become the responsibility of the Contractor.

Approved Equipment: Only RCMP approved equipment is to be used on and in RCMP vehicles. The Contractor must have approval from the Technical Authority or RCMP delegated authority prior to fabricating any product for the installation of equipment in RCMP owned vehicles; this includes but is not limited to brackets and cages. The Contractor must not install additional equipment to any RCMP owned or leased vehicle without obtaining written authorization from the Technical Authority. **NOTE: RCMP Drivers and Unit custodians are not the RCMP Technical Authority and cannot authorize any changes to the TA .**

- 3.2 Tools, Hardware and Parts:** The Contractor must supply all tools, and all hardware and parts such as bolts, screws, wires, connectors as listed in Appendix 2 that are necessary to complete the Task Authorization requirements.

3.3 Deliverable Timelines:

- a. **New Vehicle Standard Equipment Fit Up** – Full fit-up of Type 1, 2, 3 and 4 vehicles and Jockeying Service to and from the Contractor's site to the RCMP point of delivery must be completed in 8 business days or less. Extra time will be allotted if additional equipment requires installation.
- b. **Vehicle Standard Equipment Removal** – The Standard Equipment Removal from a vehicle and Jockeying Service pick up to and from the RCMP location to the Contractors site must be completed in 3 business days or less.. The Contractor must have the vehicle ready to be picked up or delivered during normal business hours of 8:00 AM and 5 PM PacificTime. The Contractor must include with the vehicle a completed Vehicle Disposal Check List and all the items listed in the CheckList.
- c. **Equipment Repair/Retro-Fit** – The Technical Authority or delegate will submit a TA request with the Contractor for this type of service.
- d. **The Contractor must** notify the identified user, RCMP delegated Technical Authority within 24hrs of any equipment that is damaged or lost while at the Contractor's facility.

4.0 Communications

- 4.1** The Contractor must immediately notify the identified user, as per Contract or RCMP delegated

Technical Authority of any items found in the RCMP vehicles. The RCMP delegate will advise on what to do with the found items.

- 4.2 The Contractor must notify the identified user, as per Contract or RCMP delegated Technical Authority of any equipment that is deemed redundant. The RCMP delegate will advise on what to do with those items.
- 4.3 The Contractor must clean the vehicle post installation or retro-fit to ensure that no excess byproducts remain (e.g. wire clippings, drill filings).
- 4.4 The Contractor must ensure only authorized Contractor personnel drive RCMP vehicles. All contractor personnel required to drive the RCMP vehicles must have a clean drivers abstract. Any Contractor personnel with a poor driving record will be rejected.
- 4.5 The Contractor must provide a current driver's abstract for each Contractor personnel performing the services to the RCMP Fleet Manager, or designated representative, prior to commencement of service.
- 4.6 Post Garage must be notified, by the Contractor, via e-mail, that vehicles are ready for service.

5.0 RCMP Obligation

- 5.1 **For Vehicle Fitup:** the identified user, as per Contract or RCMP Technical Authority will provide the Contractor with the platform specific installation manuals and/or technical direction.
- 5.2 **For equipment:** the RCMP will supply components and emergency equipment listed on each Task Authorization. The components and emergency equipment supplied by the RCMP may be new, or used. The equipment may be delivered, shipped via courier or jockey service for delivery may be requested.
- 5.3 **For Installation Manuals:** RCMP Technical Authority will provide the Manufacturer Installation Manuals and/or RCMP Installation and Technical Manuals (when and if available), as well as any relevant supplemental documentation that the RCMP may obtain or produce in relation to specific equipment being installed. RCMP Authorized installation manual/s will be provided upon contract award.

6.0 Care, Control and Custody

- 6.1 The Contractor must provide care, control and custody of RCMP vehicles and equipment while performing any services pursuant to the terms of the Contract.
- 6.2 All work performed by the Contractor must ensure that the vehicle meets the requirements of the BC Highway Act.
- 6.3 While the RCMP vehicle is in the custody of the Contractor, the Contractor must have appropriate automobile insurance and use repairman's plate on display during transport of the vehicle.

- 6.4 All work performed by the Contractor must be in accordance with National/Provincial RCMP standards.
- 6.5 To avoid damaging the vehicle batteries, the Contractor must ensure that the battery(s) is disconnected in the vehicles being stored at their location.
- 6.6 **Stored Equipment:** The Contractor must securely store all RCMP owned equipment and accessories until they are to be used to complete a vehicle install or are returned to the RCMP. RCMP emergency and communications equipment will be inventoried and stored in an access controlled area. The contractor must have the ability to store the required amount of equipment for four (4) vehicles.
- 6.7 **Storage:** The Contractor must store inventory in such a manner as to avoid damage to and loss of the equipment. Inventory facilities will be periodically inspected by RCMP representative.

7.0 Parts and Service Quality Requirements

- 7.1 Work completed by the Contractor must follow the RCMP platform specific supplied manuals or at the direction from the RCMP Technical Authority.
- 7.2 The RCMP may perform any inspection thought necessary to ensure that installations meet the standards described in the provided RCMP platform specific manual. The Contractor must have an onsite Technical Quality Advisor available to address any issues brought forward from the RCMP delegate. The Contractor will be promptly notified when the standard for vehicle fit-up/retrofit has not been met. The Contractor must rectify all deficiencies including necessary jockey service at no additional cost to the RCMP.
- 7.3 The Contractor must deliver all vehicles with all the batteries in the fully charged state.
- 7.4 The Contractor must report any RCMP equipment damage or vehicle damage to the identified user as per Contract or RCMP delegated Technical Authority prior to repairing. The Contractor must repair any damages caused while in the custody of the Contractor. The Contractor is responsible for all cost associated with these repairs. . All repairs must meet manufacturer's specifications and use OEM parts only.
- 7.5 All RCMP equipment installed by the Contractor must be in good operating condition. If it is not, the Contractor must notify the RCMP delegated Technical Authority immediately.
- 7.6 When not provided by the RCMP, the Contractor must purchase and install Appendix 2 parts authorized and approved by the RCMP Technical Authority. No substitution will be allowed prior to obtaining written consent by the Technical authority or designated RCMP employee.
- 7.7 Shields and Screens must be installed with the proper transfer kit and pick plate. Use the most current car or truck screen available with new transfer kit. Do not use old mounts or hardware.
- 7.8 The Contractor must install all equipment in Air Bag safe zones.

8.0 Location of Work and Work site

- 8.1 The Contractor's installation facility will be subject to an RCMP inspection for approval.

- 8.2 Work will be conducted at the Contractor's facility, or at an RCMP facility, depending on the specific instructions in the Task Authorization

9.0 Language of Work

- 9.1 All communications related to the Contract will be in English.

10.0 Method and Source of Acceptance

10.1 Final Mandatory Check List

- a. the Contractor must perform a test drive to check for loose or rattling equipment followed by a stationary idle test (20 minutes) with all equipment installed in the "ON" mode. Siren speaker system must be tested with either a resistance or a "dummy" siren, followed by 20 second burst test of the actual siren speaker.

See Appendix 6 & 7 Quality Control Check List

- b. Contractor must complete a second RCMP provided check list confirming if new or recycled / refurbished parts have been used to complete the fit up inspection report.

See Appendix 5 for the "Equipment Source Checklist"

- c. Upon successful completion of vehicle fit up, the Contractor must scan copies of both the "Quality Control Form" & "Equipment Source Checklist" and must be submitted with the **Final Invoice** to the RCMP Post Garage (*to an email address that will be provided*). Final Invoices received without the proper documentation will not be processed for payment.

10.2 Quality of Contractor Provided Supplies and Services

- a. Hardware: the wire connectors must be of good quality such as Bowman Supplies or equivalent. Sheet metal screws and bolts nuts have to be good grade "5" or better.
- b. The components and emergency equipment supplied by the RCMP may be new, used or require refurbishing by the Contractor as per direction from RCMP Technical Authority..
- c. The Contractor must clearly mark all wiring to indicate what each wire or cable connects to, and must provide a detailed wiring diagram at the time of delivery. The Contractor must ensure that all wiring is professionally installed, and that the installation of the equipment adheres to, as much as possible, to the photos provided in Appendix 4
- d. The Contractor must label all fuses as to what circuit they are protecting per "SOW Appendix 4 – sample photo of completed installation" figure 1
- e. The Contractor must not install any equipment in air bag safe zones and the equipment must not interfere with the air bag deployment in the event of a motor vehicle accident.
- f. The Contractor must securely install all equipment so as not to become a projectile in the vehicle during a motor vehicle accident.

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Appendix “1” – District Map

District	Definition of District
Lower Mainland District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_LMDDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_LMDDistrict-opt.pdf
South East District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_SEDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_SEDistrict-opt.pdf
North District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_NDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_NDistrict-opt.pdf
Island District	http://bc.rcmp-grc.gc.ca/pdf/maps/en_VIRDDistrict-opt.pdf http://bc.rcmp-grc.gc.ca/pdf/maps/fr_VIRDDistrict-opt.pdf
M Division	http://www.rcmp-grc.gc.ca/detach/en/find/YT http://www.rcmp-grc.gc.ca/detach/fr/find/YT

Appendix "2" - Contractor Supplied Consumables (November 7. 2017)

CONSUMABLES include but are not limited to HARDWARE (NUTS/BOLT/SCREWS), WIRE, ELECTRICAL TAPE, SILICONE, LABELS, LOOM, FUSES, VELCRO, ELECTRICAL CONNECTORS, GROMMETS, CIRCUIT BREAKERS, FUSE HOLDERS, TY-RAPS, TUBE CLIPS, HEAT SHRINK, SPRAY PAINT (CANS), MASKING TAPE, SHOP SUPPLIES

The Contractor must supply all consumables required but not supplied by the RCMP for installation of the supplied equipment. The hardware includes but not limited to bolts, screws, nuts, washers, connectors, fuses, wires, and cables.

The Contractor must install only consumables pre-approved by the Technical Authority. The Contractor must provide brand and part numbers with their response to the Task Authorization.

The Contractor must include a list of all necessary consumables, including prices, in their response to each Task Authorization request.

The consumables listed below are only a sample list of RCMP approved hardware.

Hardware:

A Bolts. Screw, nuts and washers

- 1) **HEX SAE Bolts** - Grade 5 or Higher Zinc Plated, Coarse (Standard) Thread Sizes ¼" to ¾"
- 2) **Metric Bolts** - Class 8.8 Steel Zinc Plated, Coarse (standard) Thread Sizes 6mm to 12mm
- 3) **Carriage Bolts** - Zinc Plated Grade 5 Steel, Coarse (Standard) Thread Sizes ¼" to 2"
- 4) **Socket Button Head** - Alloy Steel Black Oil Finish, Coarse Standard Thread #8-32 to 3/8"-16
- 5) **Machine Screws** - Robertson, Combination Pan Head, Zinc Plated Steel #6-32 to #10-32
- 6) **Wafer Head Phillips** - Type S Point, Self-Drilling, Phosphate or zinc
- 7) **Sheet Metal Screws** - Slotted Hex Washer Head, Zinc Plated Steel, #8 to #12 - ½" to 2 ½"
- 8) **Sheet Metal Screws** - Robertson Pan Head Zinc Plated Steel, #8- #10
- 9) **Hex Lock Nuts** - #10-24 Nylon Insert, Zinc Plated Steel ¼" and 3/8"
- 10) **Hex Nuts** - Grade 5 Steel Zinc Plated
- 11) **Fender Washers** - Grade 5 Steel - Zinc Plated Steel, ¼' and 3/8
- 12) **Lock Washers** - Grade 5 Steel - Zinc Plated Steel
- 13) **Ribbed "L" Series Rivet Nut Steel** - Zinc Plate and Yellow Dichromate
1/4" – 20 UNC, Head Dia. 0.500, Length .580, Grip Range 0.27-1.65
10-24 UNC, Head Dia. 0.415, Length 0.475, Grip Range .130-.225

B. Electrical wiring and cables

- 1) **Primary Wire** - TEW /MTW, CSA. And UL Rating 600v Rating, Min 105 Degree C, Assorted Colours, 18 Gauge to 10 Gauge
- 2) **2 Wire Cable Gray Jacket** - 16ga / 2cond (26str) Control, CSA, FT-4 White & Black Conductor Gray Jacket
- 3) **Wire Cable Gray Jacket** - 20ga / 3cond (7str), Control, CSA, FT-4, Green/Black/Red 16ga / 3cond

(26str), Control, CSA,FT-4, Red / Black / White

- 4) **Welding Cable 2 AWG / 4 AWG / 6 AWG Red / Black** - EPDM- Jacket Copper Conductor O.D.:.340, Stranding 385/30, TEMP-50°C TO 105°C, Volts: 600V (UL),(ROHS COMPLIANCE), Black and Red wires
- 5) **Split Loom** - Polyethylene, Black, -40 to -90, Sizes 1/4" to 1 1/2"

C. Other Miscellaneous Hardware

- 1) **Electrical Tape - Brand Temflex or 3M Siuper 33** - Vinyl, Thickness: 7 mils, Passes UL 510 flammability test
- 2) **Tesa** - 51036 PET Cloth Wire Harness Tape: Abrasion tape
- 3) **Lined Double Walled heat shrink** - Adhesive lined polyolefin, heat shrinkable tubing.
- 4) **Electrical Moisture Sealant 3M:** Part # 06147
- 5) **Dielectric Grease: Brand :** Wurth or Equivalent
- 6) **Solder: SN63PB37 44 Rosin Core**
- 7) **Rubber Grommets** - Made from styrene butadiene rubber, **3 / 4"- 1.5", 2.0"**
- 8) **3/4 " Rubber plugs**
- 9) **Nylon Wire Terminals**
- 10) **Cable Ties black - Thomas & Betts MX Series** - UV Resistant Nylon 6/6, -40°C to 85°C, Min 40 lbs Strength, UL Certified
- 11) **Butyl Tape – Pro-Form PF413 - 3/8" square - Non Sagging solid butyl tape**
- 12) **White/Black/Clear Silicone** - 100% Silicone, Tube of Black RTV Silicone Sealant, 60°F (-51°C) to 450°F (232°C), Must be sensor safe and permanently, Waterproof /Flexible and will not shrink Crack or Dry Out.
- 13) **Commercial Mate-n-Lok Or equivalent**
DIGI-Key part number provided for reference:
Male Pins: A1420-ND
Female Pins: A1421-ND
2 Pin Female Housings: A1410-ND
3 Pin Female Housing: A1429-ND
2 Pin Male Housing: A1411-ND
3 Pin Male Housing: A1400-ND
Pin Female Connector: 1-480278-0
- 14) **A.T. Blade Standard Fuses** - Industry Standard Colour Coded, 3 amp to 30 amp
- 15) **80 Amp Circuit Breaker**
PICO Part # 3400-31 or equivalent
- 16) **Gauge In Line Fuse Holder with Dual springs:**
Wurth Part # 729.110 or equivalent
- 17) **Gauge in line Fuse Holder with cap:**

Lawson Part # 98619 or equivalent

18) Anderson PP 75 Connectors or Equivalent

PP75 Standard Housings Red/Black/White/Blue

Relief Grommets 114411P3

PP75 Silver Plated Wire Contacts: Equivalent PICO Part # 3250-14

19) VELCRO® Rubber-Based Adhesive Hook Tape (RCMP approved)

Velcro Loop #1000

Velcro Hook #88

20) Door Edge Trim:

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Appendix “3” - Installation Manual

(available at Bidders' Conference and Contract award)

Appendix “4”

Sample photo – Completed Installation

Figure 1 – **2017 Ford Utility – completed wiring**

Figure 2 – **2017 FORD UTILITY - KERR Installed Package: TYPE 2**

Figure 3 – **2016 FORD UTILITY – Completed Wiring**

Figure 4 – **2016 FORD UTILITY – KERR Installed Package: Type 2**

Figure 5 – **Example: Labelling Wires**

Figure 6 – **2015 & Newer: Tahoe / Suburban / Chev Truck - Completed Wiring**

Figure 7 – **2017 FORD UTILITY: with Drawer System**

Figure 8 – **2017 FORD UTILITY: with Drawer System – Completed wiring**

Figure 9 – **2016 Ford Utility: Completed Wiring – With Repeater Installed**

Figure 10 – **Ford Utility: Drawer System with Repeater System**

Figure 11 - **Dual Gun Rack installed between Seats**

Figure 12 – **Sample: Out of Service Signage**

Figure 13 – **2015 & NEWER TAHOE: TYPE 1 & 2 Package**

Figure 14 – **FORD UTILITY: TYPE 2 Package With additional A-Pillar Spot Light Installed**

Figure 15 – **FORD UTILITY: TYPE 4 Package**

Attached at the end of the document.

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Appendix "5" – Equipment Source Checklist

PAGE 1

New Vehicle Code _____ Old Vehicle Code _____
Detachment _____ Technician _____
Call Sign _____ Signature _____

EQUIPMENT

INSTALLATION

	NEW	OLD VEHI CLE	USED	PRE- INSTALLE D	DET SUPPLIED	N/A
LIGHT BAR						
CENCOM SIREN						
RADIO (S)						
RADIO REPEATER						
RADIO / MODEM / GPS: ANTENNAS						
RADIO / MODEM / GPS: CABLES						
DOCKING PLATE						
DOMELIGHT						
PRISONER SHIELD WITH RECESSED PANEL KIT						
CARGO SCREEN						
WINDOW BARS / REAR DOORS						
REAR WINDOW BARS / TRUCK ONLY						
DUAL GUN RACK						
SIGHTLINE CONSOLE						
DASH MOUNT KIT						
CARD SWIPE / USB						
CARD SWIPE BRACKET						
SECURE IDLE						
WIGWAG / HEADLIGHT FLASHER						
FRONT CORNER: LED LIGHTS						
REAR CORNER / TAIL LIGHT: LED LIGHTS						
HEAD LINER / LED						
TRAFFIC ADVISOR						
MIRROR BEAM						
VISOR LED W/PLUG						
REAR HEAD LINER						
GRILL LIGHTS						

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	NEW	OLD VEHI CLE	USED	PRE- INSTALLED	DET SUPPLIED	N/A
ON DEMAND DRL CUT OUT						
DRIVING LIGHTS						
FOG LIGHTS						
ALLEY LIGHTS						
INTERSECTION LIGHTS						
A PILLAR SPOT LIGHT						
B PILLAR LIGHTS						
CARGO SIDE WINDOW LIGHTS						
LIFTGATE LIGHTS						
PUSH BUMPER						
PUSHBUMPER SIDE LIGHT						
WINCH						
WINCH BUMPER						
AUXILIARY BATTERY SYSTEM						
AUXILIARY BATTERY						
DISARM DOORS - GD UNITS						
FLASH LIGHT CHARGER						
AUXILIARY PLUG						
PARTS TRAY						
REAR PLASTIC SEAT						
SPIKE BELT						
SAT PHONE						
RADAR (COMPLETE UNIT)						
RADAR ANTENNA HEAD						
- FRONT						
- REAR						
WATCHGUARD CAMERA SYSTEM						
ALPR SYSTEM						
OPTICOM SYSTEM						

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Appendix 6 Post Garage Quality Control Check List

Post Garage Quality Control Check List TA

VIN Number _____
Vehicle Code _____
Radio Call # _____
Detachment _____
Completion Date _____

Technician Name: _____ Lead Hand Name: _____

Check List		TECH			LEAD HAND		COMMENTS
		GOOD	N/A		GOOD	N/A	
1	Emergency Lights						
2	Flash Patterns / Red & Blue Lights set to Triple Flash						
3	Sync Wires connected						
4	Slide Switch Position 1 Activates Rear facing Emergency Lights Only						
5	Slide Switch Position 2 Activates Stage 1 and all side and forward facing Emergency Lights Not including Headlight Flashers						
6	Slide Switch Position 3 Activates Stage 1 and 2 and Activates the Headlight Flashers						
7	DRL Cut Out functioning						
8	Headlight Flasher - High Beam Override Functioning						
9	Secure Idle functions properly						
10	Traffic Advisor						
11	Siren Controller						
12	Siren Speaker Location						
13	Wiring						
13a	Routing						
13b	Connections						
13c	Fused Properly						
13d	Power & Grounds tight						
14	Antenna Locations						

Check List		TECH		LEAD HAND		COMMENTS
		GOOD	N/A	GOOD	N/A	
15	Antenna Testing (Watt Meter) VSWR Reading					
16	Radio (s) wired correctly /					
16a	Battery Power					
16b	Ign Power					
16c	Ground					
17	Radio programming ports accessible					
18	Vehicle MAIN Battery : Attach Print out					
18a	Load Test					
18b	Fully Charged					
19	Vehicle AUX Battery: Attach Print out					
19a	Load Test					
19b	Fully Charged					
20	Battery Draw W / Ignition off					
21	PDU set to 1 hour					
22	PDU labelled at Fused outlets					
23	Shield(s) Secure					
24	Shield slider glass only opens 6 inches					
25	Shot Gun Rack Positioned as per RCMP Policy					
26	Carbine Rack Positioned as per RCMP Policy					
27	Rear Door handles Disabled on G/D Unit					
28	Rear door window switches Disbled on G/D units					
29	Full Movement of MWS - No tension on wires					
30	Power supply to MWS @ 15.5 Volts min					
31	Modem and GPS Antennas hooked correctly to MWS					
32	Slide switch to right on wireless docks					
33	Entrust token cable installed					
34	All Equipment installed as per build sheet					
35	All Equipment Secure					
36	Equipment Layout					
36a	Mic (s) accessible					
36b	Cell Phone accessible					
36c	Flash Light accessible					
37	Equipment not being re-installed must be returned to Post Garage					

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Check List		TECH			LEAD HAND		COMMENTS
		GOOD	N/A		GOOD	N/A	
38	Informatics Equipment not being re-installed labelled and returned to appropriate Radio Shop						
39	Record Radio #'s / Modem # on Work Order / Invoice						
40	Radar						
40a	Mounted securely						
40b	Test Front & Rear Antennas						
40c	Speed sensor wire connected						
40d	Auxillary plug installed for Radar						
40e	Acessible for future updating						
41	In Car Video System						
41a	Mounted securely						
41b	Wired correctly						
41c	Operates correctly						
42	Test Drive 2 km (min)						
43	15 min Idle Test						
	Emergency Light on Level 3 / with Traffic Advisor / Take Down / Alley Lights / Rear Ambers On						
44	All 4 TIRES set to Factory Spec						
45	NVIS & AVP9T in Glove box / SIGNED						

Appendix “7” – Radio Control Checklist

Radio Strip Checklist

Unless otherwise noted or specified, the following items are to be removed from the vehicle and returned to the RCMP technical authority:

- ☐ Remove:
 - Radio control head
 - Control head bracket and fasteners
 - Control head power cable (power, ground, and ignition sense)
 - Radio speaker, bracket, and cable (typically a single assembly)
 - Radio control head cable (also known as bus cable or data cable)
 - Radio transceiver “brick”
 - Transceiver bracket and fasteners
 - Disconnect antenna (retain in vehicle for reuse if suitable for install of replacement radio)
 - Transceiver power cables (power and ground)
 - Transceiver ignition sense cable (if present)
- ☐ Radio transceiver, control head, speaker, brackets, and associated cables are boxed together as a single package.
- ☐ Box is clearly marked with the following information
 - Vehicle's Detachment or Unit name
 - Vehicle ID number and/or RCMP Fleet Code number (available on vehicle registration or vehicle fuel card)
 - Inventory number and/or Logical ID of the radio transceiver (engraved and/or labelled on transceiver brick)
- ☐ Describe any damage that occurred to the above items as they were removed that may prevent or interfere with their operation should they be re-used elsewhere:

- ☐ Describe any damage that occurred to the vehicle (including but not limited to body work, trim panels, other wiring, etc.) during the removal of the above items:

- ☐ Installer's Name & Signature:
- ☐ Supervisor's Name & Signature (if different from installer):
- ☐ Date work completed:

Radio Install Checklist

Note: refer to section 2.1.4.7 of the Statement of Work for more detailed information on acceptable power and grounding points.

Note: Contact RCMP Technical Authority for advice or guidance if you are unable to complete the items in this checklist i.e. due to constraints in a particular vehicle.

CONTROL HEAD INSTALLATION

- ☐ Power run direct from control head to battery or to existing power tie point and labelled
 - N/A for Motorola O3 handheld control head; see Transceiver
- ☐ Control head power run is independently fused and fuse is labelled
 - N/A for Motorola O3 handheld control head; see Transceiver
- ☐ Dedicated ignition sense run from control head to appropriate tie point and labelled
 - N/A for Motorola O3 handheld control head; see Transceiver
- ☐ Ignition sense run is independently fused and fuse is labelled
 - N/A for Motorola O3 handheld control head; see Transceiver
- ☐ Ground run direct from control head to dedicated & isolated ground point and labelled
 - N/A for Motorola O3 handheld control head; see Transceiver
- ☐ Control head bracket/clip mounted securely (e.g. no play)
- ☐ Control head data cable run from control head to transceiver without cuts, splices, kinks, or impingements
- ☐ CANBUS terminators installed as appropriate for Harris radio and control head installations

SPEAKER INSTALLATION

- ☐ Speaker mounted securely (e.g. no play; no rattling or vibration that interferes with audio quality) and in a location where audio quality is not “muffled” and degraded
- ☐ Speaker connected to control head or transceiver as applicable for specific make & model of radio/control head combination

TRANSCIVER INSTALLATION

- ☐ Power run direct from transceiver to battery or to existing power tie point and labelled
- ☐ Transceiver power run is independently fused and fuse is labelled
- ☐ FOR MOTOROLA O3 HANDHELD CONTROL HEAD ONLY: Dedicated ignition sense run from transceiver to appropriate tie point and labelled
- ☐ Ignition sense run (if applicable) is independently fused and fuse is labelled
- ☐ Ground run direct from transceiver to dedicated & isolated ground point and labelled
- ☐ Transceiver bracket (with transceiver installed) mounted securely (e.g. no play) and oriented with approximately 10 cm minimum clearance at front and rear of transceiver for access to cables and programming ports for maintenance. (Note: Consult RCMP Technical Authority for advice or guidance if you are unable to provide the specified clearance).
- ☐ “Installation Tag” (see 2.1.4.10) has been affixed

ANTENNA INSTALLATION

-
- ☐ Antenna cable run without cuts, splices, kinks, or impingements from transceiver location to appropriate antenna mounting location
 - ☐ Antenna connector crimped securely
 - Motorola radios – use mini-UHF (e.g. mini PL-259) connectors
 - Harris radios – use TNC connectors
 - ☐ Antenna installed in appropriate location, such as:
 - For new whip antenna – mounting base installed securely, with gasket or other weather seal installed per manufacturer's recommendations
 - For glass-mount or other covert style antenna – mounted securely so as not likely to come loose during normal vehicle operation, in a location not easily seen when standing outside the vehicle approximately 1.5m away.
 - ☐ Antenna test completed (see 2.1.4.7)
 - VSWR = _____

OTHER

- ☐ Describe any damage that occurred to the vehicle (including but not limited to body work, trim panels, other wiring, etc.) during the removal of the above items:

- ☐ Detachment / Unit Name:
- ☐ Vehicle ID and/or RCMP Fleet Code:
(available on vehicle registration or vehicle fuel card)
- ☐ Radio Inventory Number:
- ☐ Radio Logical ID:
- ☐ Installer's Name & Signature:
- ☐ Supervisor's Name & Signature:
- ☐ Date of installation:

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Appendix "8" – De-commissioning Checklist

Vehicle Code _____
VIN # _____
Radio Call # _____
Detachment _____
Completion Date _____
Technician Name _____
Lead Hand Name _____

Check List	Tech		Lead Hand		
	Yes	No	Yes	N/A	Comments
All Non-Factory Equipment removed: Refer to Section 2.2 : Equipment Removal					
Vehicles Aux Battery system removed					
All Holes and wire pass throughs made for the installation of Emergency Equipment plugged and sealed					
All Factory systems modified for the installation of Emergency Equipment must be restored to Factory specifications					
Vehicles DRL system restored to Factory setting					
Any Vehicle Diagnostic Trouble Codes created by removing Equipment					
Any Vehicle Safety Restraint System trouble Codes created by removing Equipment					
Bottom Portion of Vehicles registration paper APV250L returned with De-commissioned vehicle to Post Garage					
Top Portion of vehicles registration paper APV250L placed in Glove Box of replacement vehicle					
License Plates transferred to replacement vehicle					
Emergency Equipment not being re-installed or transferred into a replacement vehicle must be returned to Post Garage					
Informatics Equipment not being transferred to another vehicle must be labelled as per					

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Tech			Lead Hand		
Check List	Yes	No	Yes	N/A	Comments
Appendix 7 and returned to appropriate Radio Shop					
Rear door handles re-enabled if disconnected					
Antenna mounts removed and holes plugged					
Vehicle Starts					
Vehicle Idles					
Vehicle is able to drive under it's own power					
Vehicle MAIN Battery Fully charged					
Record Radio Serial numbers					
Radio 1					
Radio 2					
Repeater					
Record Radar Serial numbers					
Record In Car Video Serial numbers					

	E	1/4	1/2	3/4	F
Fuel Level					

ANNEX "B"

BASIS OF PAYMENT

Select (✓) which District these prices are for

✓	District	✓	District	✓	District
	1 Lower Mainland		2. Northern		3 Southeast
	4 Island		5 Yukon Territories		

Note: Only one ✓ District per pricing sheet

B.1 Firm Lot Price per Vehicle – Installation or Removal

All prices are firm lot price in Canadian dollars, FOB Destinations, Freight included, Customs duties and exercise taxes included if applicable, GST/HST extra if applicable. Firm price per vehicle includes all labor, materials, supervision, testing and storage. The Pricing will remain firm for the entire period of the contract.

Table B.1	Type 1 Full installation	Type 2 Partially pre-equipped Vehicle	Type 3 Full installation	Type 4 Partially pre-equipped Vehicle	Stripping / Removal of the Equipment
C: Ford Sedan		\$		\$	\$
A: SUV – Chevy Tahoe PPV/SSV 2015 or older	\$		\$		\$
A1: SUV – Chevy Tahoe PPV/SSV 2016 or newer		\$		\$	\$
A: SUV – Chevy Suburban	\$		\$		\$
D: SUV – Ford Utility		\$		\$	\$
B: Truck – Chevy 1500 / 2500 / 3500	\$		\$		\$

B.2 Billable Hours for the installation and the removal of equipment and radios.

Table B.2.1 (a) - Billable hours required for the installation of equipment for the vehicle listed herein and will remain firm for the entire period of the Contract.

Table B.2.1 (a) – Equipment Installation		2013 or newer		2015 or newer	
	Equipment Description	Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab
01	Cencom Siren Controller including keypad and siren speaker SA-315P and includes wiring to all equipment controlled through Cencom	_____ hours	_____ hours	_____ hours	_____ hours
02	Light bar assembly / incl: wiring to Cencom Siren	_____ hours	_____ hours	_____ hours	_____ hours
03	Second Siren Speaker Model: Whelen SA-315P	_____ hours	_____ hours	_____ hours	_____ hours
04	Wig Wags / Headlight Flashers: Model UHF2150A			_____ hours	_____ hours
05	Corner “strobes” LED lights / 4 - light heads			_____ hours	_____ hours
06	Traffic Advisor / Incl: wiring to Cencom Siren Brand: D&R Electronics	_____ hours	_____ hours	_____ hours	_____ hours
a	Model: MR12-802 -WT				_____ hours
b	Model: MR12-601-WT	_____ hours	_____ hours	_____ hours	
c	Model: MR-12-804-WT				_____ hours
07	Power Distribution Unit: D&R: PDU42WS or KERR: BIT13 and includes Main Power & Ground to unit	_____ hours	_____ hours	_____ hours	_____ hours
08	Interior Work light including wiring / each Part: ECVDMLTOO	_____ hours	_____ hours	_____ hours	_____ hours
09	Police Radio / 1 Mobile (UHF or VHF) including Antenna system	_____ hours	_____ hours	_____ hours	_____ hours

Table B.2.1 (a) – Equipment Installation		2013 or newer		2015 or newer	
	Equipment Description	Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab
10	Police Radio / 1 Mobile with both UHF and VHF Antenna system	_____ hours	_____ hours	_____ hours	_____ hours
11	Police Radios / 2 Mobiles (UHF and/or VHF) including Antenna systems	_____ hours	_____ hours	_____ hours	_____ hours
12	Repeater Radio System / including Antenna system	_____ hours	_____ hours	_____ hours	_____ hours
13	PMT Sightline Console	_____ hours	_____ hours	_____ hours	_____ hours
14	Heads up display / Siren control Head: PMT Mount	_____ hours	_____ hours	_____ hours	_____ hours
15	Mobile Work Station Dock & Antennas PMT: CF-31 DP	_____ hours	_____ hours	_____ hours	_____ hours
16	Driver's license reader and USB Card Swipe: Mounted to side of Docking Plate	_____ hours	_____ hours	_____ hours	_____ hours
17	Changeover Docking Plate / Only: PMT CF-31 DP	_____ hours	_____ hours	_____ hours	_____ hours
18	In Car Video System (ICDVS): Watchguard System: 4RE / with 2 Cameras	_____ hours	_____ hours	_____ hours	_____ hours
19	Prisoner Partition Shield with Recessed Panel Setina: 10VS-RP	_____ hours	_____ hours	_____ hours	_____ hours
20	Cargo Barrier: Setina: 12VS			_____ hours	
21	Radar system: including VSS cable installation and video interface cable / Front and Rear Antennas	_____ hours	_____ hours	_____ hours	_____ hours
22	Under Trunk lid lights / 2 light heads	_____ hours	_____ hours	_____ hours	_____ hours

Table B.2.1 (a) – Equipment Installation		2013 or newer		2015 or newer	
Equipment Description		Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab
23	Push Bumper / Setina Aluminum : Model PB400	____ hours	____ hours	____ hours	
25	Add a Lind Timer to a circuit	____ hours	____ hours	____ hours	____ hours
26	Thermal printer and Mounting System: PMT: Arm Rest Mount System / Sightline Console System Brother Printer:	____ hours	____ hours	____ hours	____ hours
27	Spike belt trunk mount: Model	____ hours	____ hours	____ hours	____ hours
28	Rear Plastic seat:	____ hours	____ hours	____ hours	____ hours
a	Model: Setina QK0489ITU12		____ hours		
b	Model: Setina QK0494TAH15			____ hours	
c	Model: ProGuard S36INT13	____ hours			
29	Auxiliary Power Points / Fused @ 20 Amps	____ hours	____ hours	____ hours	____ hours
30	License Plate Recognition System (ALPR): roof mount on a vehicle with a light bar: Make: 3M with 2 Cameras	____ hours	____ hours	____ hours	____ hours
31	A-Pillar spot lamp / Drivers side: Model :Unity	____ hours	____ hours	____ hours	____ hours
32	Grill Lights (2 individual light heads)	____ hours	____ hours	____ hours	____ hours
33	On Demand Daytime Running Light Cut Out			____ hours	____ hours
34	Secondary Battery System / including: battery separator			____ hours	____ hours
35	Flashlight Charger / each	____ hours	____ hours	____ hours	____ hours
36	Disable/Enable Rear Door Locks			____ hours	____ hours

Table B.2.1 (a) – Equipment Installation

	Equipment Description	2013 or newer		2015 or newer	
		Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab
37	Install Rear door Poly Covers	_____ hours	_____ hours	_____ hours	
38	(add) Disable rear power window switch	_____ hours	_____ hours	_____ hours	_____ hours
39	Under Sideview Mirror Mounted lights / Driver and Passenger side: Make: Sound Off ENT2B3(X)	_____ hours	_____ hours	_____ hours	_____ hours
40	Re & Re Front Bumper Cover	_____ hours	_____ hours	_____ hours	_____ hours
41	Re & Re Rear Bumper Cover	_____ hours	_____ hours	_____ hours	_____ hours
42	Fire Extinguisher & Mounting Bracket	_____ hours	_____ hours	_____ hours	_____ hours
43	Prisoner Compartment Lighting / wired to Cencom Mounted to drivers side of Prisoner Shield	_____ hours	_____ hours	_____ hours	_____ hours
44	Secure Idle System: Model: SI340TK06			_____ hours	_____ hours
45	Shotgun rack/carbine rack Combo rack: Setina: GK10191S1UXLMEGR	_____ hours	_____ hours	_____ hours	_____ hours
46	Rear side window bars Rear Passenger Doors	_____ hours	_____ hours	_____ hours	_____ hours
47	Back window bars				_____ hours
48	2 Auxiliary Driving Lights / including: wiring and switches	_____ hours	_____ hours	_____ hours	_____ hours
49	2 Auxiliary Fog Lights / including: wiring and switches	_____ hours	_____ hours	_____ hours	_____ hours
50	Front Headliner Light w/shroud / incl: wiring to Cencom Siren / Lights: Fenix (1) FN-40-R / (1) FN-40-B	_____ hours	_____ hours	_____ hours	_____ hours
51	Dual Rear Headliner Lights w/shrouds / incl: wiring to Cencom Siren / Lights: Fenix (2) FN-40-R / (2) FN-40-B	_____ hours			

Table B.2.1 (a) – Equipment Installation

	Equipment Description	2013 or newer		2015 or newer	
		Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab
52	B-Pillar Lights / incl: wiring to Cencom Siren / Lights :Fenix (2) FN-40-BR	_____ hours	_____ hours	_____ hours	_____ hours
53	Rear License Plate Light / incl: wiring to Cencom Siren / Lights: Federal: (2) MPS620U-BR		_____ hours	_____ hours	
54	Rear Facing Lights: Mounted in lower portion of Liftgate Window / incl: wiring to Cencom Siren Lights: Federal: (1) FN-40-R / (1) FN-40-B		_____ hours	_____ hours	
55	C- Pillar Lights / Mounted in Cargo Area Side Windows includes wiring to Cencom Siren Lights :Fenix (2) FN-40-BR		_____ hours	_____ hours	

Table B2.1 (B) - Billable Hours required for the radio installation only in the vehicles listed herein

Table B2.1 (b) - Radio-Only Installation		2013 or newer				
Radio Description		Ford Crown Victoria Interceptor Sedan	Ford Interceptor Sedan	Ford Interceptor Utility	Chevrolet Tahoe/ Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab
01	Install single police mobile radio a/w remote mount control head, including single (7/800, UHF, or VHF) antenna system	N/A	_____ hours	_____ hours	_____ hours	_____ hours
02	Install Motorola APX-series multi-band police mobile radio a/w remote mount control head, including dual (7/800 and VHF) antenna system	N/A	_____ hours	_____ hours	_____ hours	_____ hours
03	Install dual police mobile radios a/w remote mount control heads, each radio including its own single antenna system (7/800, UHF, or VHF)	N/A	_____ hours	_____ hours	_____ hours	_____ hours

Table B2.2 (a) - Billable hours required for the removal of equipment from the vehicles listed herein.

Table B2.2 (a) – Equipment Removal Equipment Description		Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab	Crown Victoria
01	Cencom Siren Controller/including keypad and siren speaker	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
02	Light bar assembly / including wiring	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
03	Wig Wags / Headlight Flashers	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
04	Flashback / Taillights			_____ hours	_____ hours	_____ hours
05	Corner Lights / Strobe or LED lights All 4 Corners / including Power Supplies	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
06	Traffic Advisor	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
07	Power Distribution Unit: PDU42WS Including Main Power & Ground to unit	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
08	Interior Work light / including wiring / each	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
09	Emergency equipment Wiring and Harness'	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
10	Police Radio / 1 Mobile (UHF or VHF) including Antenna system	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
11	Police Radio / 1 Mobile with both UHF and VHF Antenna system	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
12	Police Radios / 2 Mobiles (UHF and/or VHF) including Antenna systems	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours

Table B2.2 (a) – Equipment Removal		Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab	Crown Victoria
Equipment Description						
13	Repeater Radio System / including Antenna system	____ hours	____ hours	____ hours	____ hours	____ hours
14	Emergency Equipment Console	____ hours	____ hours	____ hours	____ hours	____ hours
15	Mobile Work Station Dock & Antennas	____ hours	____ hours	____ hours	____ hours	____ hours
16	Heads up display / Siren control Head	____ hours	____ hours	____ hours	____ hours	____ hours
17	Lind Timer	____ hours	____ hours	____ hours	____ hours	____ hours
18	External Modem: Sierra MP-555 Or MP-595	____ hours	____ hours	____ hours	____ hours	____ hours
19	In Car Video System (ICDVS)	____ hours	____ hours	____ hours	____ hours	____ hours
a	Watchguard System	____ hours	____ hours	____ hours	____ hours	____ hours
b	Kustom Signal / DEW	____ hours	____ hours	____ hours	____ hours	____ hours
c	Kustom Signal / ION	____ hours	____ hours	____ hours	____ hours	____ hours
20	Prisoner Partition Shield	____ hours	____ hours	____ hours	____ hours	____ hours
21	Cargo Barrier		____ hours	____ hours		
22	Rear equipment/storage box or equipment tray	____ hours	____ hours	____ hours	____ hours	____ hours
23	Radar system: including VSS cable installation and video interface cable / Front and Rear Antennas	____ hours	____ hours	____ hours	____ hours	____ hours

Table B2.2 (a) – Equipment Removal		Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab	Crown Victoria
Equipment Description						
24	Lock box(s): Dimensions: From 8 x 8 x 6 to 18 x 18 x 12	____ hours	____ hours	____ hours	____ hours	____ hours
25	Under Trunk lid lights / 2 light heads	____ hours	____ hours		____ hours	____ hours
26	Push Bumper / Setina Aluminum : Model PB400	____ hours	____ hours	____ hours	____ hours	____ hours
27	Additional Siren Speaker	____ hours	____ hours	____ hours	____ hours	____ hours
28	Driver's license reader / USB Card Swipe	____ hours	____ hours	____ hours	____ hours	____ hours
29	Thermal printer and Mounting System: PMT: Arm Rest Mount System / Sightline Console System Brother Printer:	____ hours	____ hours	____ hours	____ hours	____ hours
30	Spike belt trunk mount: Model	____ hours	____ hours	____ hours	____ hours	____ hours
31	Rear Plastic seat	____ hours	____ hours	____ hours		____ hours
32	Auxiliary Power Points / Fused	____ hours	____ hours	____ hours	____ hours	____ hours
33	License Plate Recognition System (ALPR) with all system wiring: Roof mounted on a vehicle with a light bar: Make: 3M with 2 Cameras	____ hours	____ hours	____ hours	____ hours	____ hours
34	A-Pillar spot lamp / Drivers side	____ hours	____ hours	____ hours	____ hours	____ hours
35	Grill Lights (2 individual light heads)	____ hours	____ hours	____ hours	____ hours	____ hours

Table B2.2 (a) – Equipment Removal		Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab	Crown Victoria
Equipment Description						
36	Disable: On Demand Daytime Running Light Cut Out Return Vehicle to Factory Setting	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
37	Secondary Battery System / including : battery separator	_____ hours	_____ hours			_____ hours
38	Flashlight Charger / each	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
39	Re-Enable Rear Door Locks / Interior door Handles	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
40	Sideview Mirror Mounted lights / Driver and Passenger side	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
41	Re & Re Front Bumper Cover to remove emergency equipment	_____ hours	_____ hours	_____ hours		_____ hours
42	Fire Extinguisher & Mounting Bracket	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
43	Prisoner Compartment Lighting / wired to Cencom	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
44	Secure Idle Systems: Return Ignition System to Factory Settings	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
45	Shotgun rack/carbine rack Combo rack	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
46	Overhead Shotgun rack: Big Sky ELS- 240B	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
47	Rear side window bars / Rear Doors	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours

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Table B2.2 (a) – Equipment Removal		Equipment Description	Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab	Crown Victoria
48	Back Window Bars					_____ hours	
49	2 Auxiliary Driving Lights / including: wiring and switches		_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
50	2 Auxiliary Fog Lights / including: wiring and switches		_____ hours	_____ hours	_____ hours	_____ hours	_____ hours

Table B2.2 (b) - Billable hours required for the removal of radio only from the vehicles listed herein.

Table B2.2 (b) Radio-Only Removal						
	Radio Description	Ford Crown Victoria Interceptor Sedan	Ford Interceptor Sedan	Ford Interceptor Utility	Chevrolet Tahoe / Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab
01	Remove single police mobile radio a/w remote mount control head, including single (7/800, UHF, or VHF) antenna system	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
02	Remove dual police mobile radios a/w remote mount control heads, including each radio's antenna system (7/800, UHF, or VHF)	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours

Table B2.3 - Billable hours required for the removal and installation of a radio from the vehicles listed herein.

Table B2.3 Radio Removal & Installation		Ford Crown Victoria Interceptor Sedan	Ford Interceptor Sedan	Ford Interceptor Utility	Chevrolet Tahoe / Suburban	Chevy 1500, 2500HD & 3500HD Crew Cab
Radio Description						
01	Remove single police mobile radio a/w remote mount control head, replace with Motorola APX-series police mobile radio a/w remote mount control head, retrofit existing single (7/800, UHF, or VHF) antenna system to new radio	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
02	Remove single police mobile radio a/w remote mount control head, replace with Motorola APX-series police mobile radio a/w remote mount control head, retrofit existing single (7/800, UHF, or VHF) antenna system to new radio, add additional (7/800, UHF, or VHF) antenna system to new radio	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours
03	Remove dual police mobile radios a/w remote mount control heads, install single new Motorola APX-series radio a/w remote mount control head, retrofit existing dual antenna system (7/800, UHF, and/or VHF) to new radio	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours

B.3 FIRM HOURLY IN SHOP LABOUR RATE

1. Firm Hourly Rate applies to

- a) the Installation and Removal times specified in Tables B2.1 (a) and (b), Table B2.2 (a) and (b) and Table B.2.3
- b) any requests for installation and/or removal of equipment or radios not listed in Section B2 of Annex B;
- c) for any work requested on any Specialty vehicles and/or Special Requests; and
- d) all diagnostic, trouble shooting, repairs, overhaul and/or refurbishing and fabrication times that is required for all emergency equipment.

2. The hourly rate will remain firm for the entire contract period. The hourly rates are in Canadian dollars, FOB Destinations, inclusive of all labor, supervision and storage, customs duties and excise taxes and GST/HST extra, if applicable.

\$ _____ /hr

B.4 MOBILE SERVICE VEHICLE and MOBILE TECHNICIAN RATES:

B.4.1 MOBILE SERVICE VEHICLE and TECHNICIAN COST:

a) Contractor's Mobile Service Vehicle Home Point of Departure not located in the District

The firm lot price must be in Canadian dollars inclusive of all cost to get the Mobile Service Vehicle and Technician(s) to and from the district, inclusive of all travel and living expenses and all Technician's billable travel time. Prices must remain firm for the entire Contract Period

Table B.4.1 Mobile Service Vehicle and Technician cost		
Item #	Description	Firm Lot Price
1	One Service Vehicle with 1 technician	\$ _____ /trip
2	One Service Vehicle with 2 technicians	\$ _____ /trip

Billable travel time, Travel and Living Expenses will begin the morning after the 1st night of arrival where this location will now be considered the Contractor's "Point of Departure" for this trip. This "Point of Departure" must be identified in the Task Authorization.

B.4.2 MOBILE TECHNICIAN HOURLY RATES

- a) The Mobile Technician's billable rates will begin from the "Point of Departure".

The hourly rates will remain firm for the entire contract period. The hourly rates are in Canadian dollars, FOB Destinations, inclusive of all labor, supervision and storage, customs duties and excise taxes and GST/HST extra, if applicable.

Billable Travel time: \$ _____ /hr

Billable on-site time: \$ _____ /hr

B.4.3 TRAVEL AND LIVING EXPENSES

- a. All travel and living expenses must be pre-approved by the Technical Authority and must be identified in a Task Authorization.
- b. All travel and living expenses must be in accordance with **Article 7.7.2 Travel and Living Expenses - National Joint Council Travel Directive**.
- c. If the RCMP destination is within 50 kilometer (1 way) of the Contractor's Point of Departure, there will be no provisions for any travel and living expenses. For RCMP destination further than 50 kilometers, the Contractor may claim the difference in kilometers, and living expenses.

The distance will be calculated using Google Map (address to address).

B.5 JOCKEY SERVICE RATES

Prices must be an all inclusive round trip firm lot price for the transportation of a RCMP vehicle to and from the Contractor's location to a RCMP location within each district and to and from the RCMP Post Garage in Chilliwack

All prices are in Canadian dollars, inclusive of all labour, travel and living costs FOB Destinations, and any other expenses related to the transportation a RCMP vehicle to and from the Contractor's site, Customs duties and excise taxes included if applicable, GST/HST extra if applicable,

Table B.5 - Jockeying Service Rates			
Item #	Description	Any RCMP location within the district (Firm Lot Price)	RCMP Post Garage – Chiliwack (Firm Lot Price)
1	1 way (pickup or return)	\$	\$
2	2 way (pickup and return or return and pickup)	\$	\$

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ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

(insert if applicable)

ANNEX "D"
INSURANCE REQUIREMENT

D.1 Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

- n. Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

*Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8*

For other provinces and territories, send to:

*Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

D.2 Garage Automobile Liability Insurance

1. The Contractor must obtain Garage Automobile Liability insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Garage Automobile Liability policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Legal Liability for damage to a Customer's Automobile while in the care, custody or control of the Insured including Collision or Upset and Comprehensive Damage (including open lot theft).
 - c. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
 - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

- e. Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

*Director Business Law Directorate,
Quebec Regional Office (Ottawa),
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284 Wellington Street, Room SAT-6042,
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For other provinces and territories, send to:

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A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

D.3 Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.
 - e. OPCF/SEF/QEF #3 - Drive Government Automobiles Endorsement

D.4 All Risk Property Insurance

The Contractor must obtain All Risks Property insurance while the Government Property is under its care, custody or control, and maintain it in force throughout the duration of the Contract, in an amount of not less than \$250,000.00. The Government's Property must be insured on Replacement Cost basis.

1. Administration of Claims: The Contractor must notify Canada promptly about any losses or damages to Government Property and monitor, investigate and document losses of or damage to ensure that claims are properly made and paid.
2. The All Risks Property insurance policy must include the following:
 - a. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority at least thirty (30) days written notice of policy cancellation.
 - b. Loss Payee: Canada as its interest may appear or as it may direct.
 - c. Waiver of Subrogation Rights: Contractor's Insurer to waive all rights of subrogation against Canada as represented by the Royal Canadian Mounted Police and Public Works and Government Services Canada for any and all loss of or damage to the property however caused.

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ANNEX "E" – TASK AUTHORIZATION FORM

(Note: sample only. Final TA Form to be provide at contract award)

Contractor's name and Address – Nom et l'adresse de l'entrepreneur	Task Authorization (GA) No. – N de l'autorisation de tâche
	NEW POLICE CAR (PC) MODEL AND MAKE:
	Total Estimated Cost of Task (applicable Tax extra) \$ _____

FOR AMENDMENT/CHANGE ORDER ONLY

TA AMENDMENT NO. _____	Total Previous Cost (tax extra) \$ _____	Increase / Decrease (tax extra) \$ _____
---------------------------	---	--

Start of the Work for a TA: Work cannot commence until a TA has been authorized fully signed in accordance with the conditions of the contract.

OLD PC CODE:	OLD PC VIN:
NEW PC CODE :	NEW PC VIN :
RADIO CALL NO.	COST CENTER :

a. Task Description of the Work required

☐ Stripping Mobile ☐ Install Tech ☐ Repair ☐ pickup/delivery ☐ Retro-Fit ☐

Start Date _____ Completion Date: _____

In accordance with SOW see attached _____

b. Basis of Payment

Radio Stripping: \$ _____
Radio Installation: \$ _____
Vehicle Fitup: \$ _____
Vehicle stripping: \$ _____
Repair: \$ _____
Pickup/Delivery: \$ _____
Retro-Fit: \$ _____
Mobile Tech: estimate Hours _____ x Contract rate \$ _____

And see attached _____

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APPROVAL AUTHORITY SIGNATURE

By signing this TA, the authorized client and/or the RCMP Contracting Authority certify(ies) that the content of this TA is in accordance with the conditions of the Contract.

The TA must be forwarded to RCMP Contracting Authority for authorization.

Name and title of RCMP **Project Authority** (Print): _____
to be determined at Contract award

Signature Date

Name and title of RCMP **Section 32** (print): _____
to be determined at Contract award

Signature Date

Name of **Contractor**, print: _____

Signature Date

PWGSC Contracting Authority's SIGNATURE

Signature Date

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ANNEXE "F" – NOTICE OF COMPLETION FORM

This is to confirm the Contractor has completed the service for the

following location under Task Authorization Number: _____

Vehicle Code: _____

Detachment: _____

Detachment Address: _____

Acceptance and Deliverables	ACCEPTED
STATEMENT OF WORK ANNEX "D" – USER ACCEPTANCE FORM	
Note:	

RCMP Representative

I have performed an inspection of this vehicle prior to taking delivery and confirm that this vehicle is completed adheres to RCMP policy and is ready to be put into service

RCMP Representatives

Date

Note: Payment cannot be processed unless the work performed is deemed acceptable by the RCMP Representative receiving the final product. This document must be signed and returned with the final invoice to the RCMP Post Garage / Chilliwack B.C. for proper processing.

Annexe G - Evaluation Procedures in PART 4

Technical, Management and Financial Evaluation

G.1 Technical Evaluation: Mandatory and Point Rated Criteria

Line	Description	Page #1	Mandatory ²	Point Rated
G.1.1	<p>Organization Stability: Bidder's organization has been in business for a minimum of 2 years. Organization's start date (YYYY-MM-DD): _____</p>		<p>Minimum 2 years (24 months): ___ Pass / ___ Fail</p>	<p>25 to 60 months in business: 5 points More than 60 months in business: 10 points Total: 10 Points Minimum Pass: 5 Points</p>
G.1.2	<p>Organization Experience and Capacity: Bidder's organization has a minimum of 1 year of the last 5 years of experience fitting up and retrofitting emergency services vehicles with a minimum of 10 emergency services vehicles per year. Bidder must identify when they started working on emergency services vehicles: Start date (YYYY-MM): _____ Bidders are to provide a list of client organizations and the following information:</p> <ol style="list-style-type: none"> 1) Client Organizational Name 2) Start date (YYYY-MM) and End date (YYYY-MM): 3) vehicles types (emergency/police/safety/etc) serviced 4) Average number of emergency services vehicles per year or total number of vehicles 		<p>Minimum 1 year (12 months) of experience within the last 5 years: ___ Pass / ___ Fail Minimum experience of 10 emergency services vehicles fit-up per year with installation of light bar, siren, and radio: ___ Pass / ___ Fail</p>	<p>The reference may be contacted to verify the information provided. <u>Experience & Capacity</u> a) <u>Experience</u> aggregate years of experience 13 to 36 months: 5 pts 37 to 60 months: 10 pts Over 60 mos.: 15 points b) <u>Capacity:</u> Average # of emergency service vehicles fitted up per year 11 to 19: 10 points 20 to 29: 15 points 30 or more: 20 points c) <u>Experience and Capacity:</u> Service Vehicle equipment installation: Maximum 25 points</p>

Line	Description	Page #1	Mandatory ²	Point Rated
	<p>Bidder must identify 2 projects and references to validate the information:</p> <p>Project 1 - Client and Description:</p> <p>Project 1 start date (YYYY-MM): _____</p> <p>Project 1 end date (YYYY-MM): _____</p> <p>Project 1 average number of emergency services vehicles per year: ____/year.</p> <p>Project 1 vehicles included the installation of:</p> <p>a) Emergency Vehicle Lighting Package (including Lightbar) (yes __ no __)</p> <p>b) Integrated Siren and Light Controller System (yes __ no __)</p> <p>c) Vehicle Mounted 2 Way Mobile Radio System (yes __ no __)</p> <p>d) Mobile Data Terminal System (yes __ no __)</p> <p>e) Prisoner Transport System (yes __ no __)</p> <p>f) Vertically Mounted Vehicle Weapons Rack (yes __ no __)</p> <p>g) Police In Car Video System (yes __ no __)</p> <p>h) Dash Mounted Police Radar System (with front and rear facing antennas) (yes __ no __)</p> <p>Project 1 reference contact name: _____</p> <p>Project 1 reference's phone number: _____</p> <p>Project 1 reference's email: _____</p>			<p>Total: 60 Points</p> <p>Minimum Pass: 25 Points</p>

Line	Description	Page #1	Mandatory ²	Point Rated
	<p>Project 2 - Client and Description:</p> <p>Project 2 start date (YYYY-MM): _____</p> <p>Project 2 end date (YYYY-MM): _____</p> <p>Project 2 average number of emergency services vehicles per year: ____/year.</p> <p>Project 2 vehicles included the installation of:</p> <p>a) Emergency Vehicle Lighting Package (including Lightbar) (yes __ no __)</p> <p>b) Integrated Siren and Light Controller System (yes __ no __)</p> <p>c) Vehicle Mounted 2 Way Mobile Radio System (yes __ no __)</p> <p>d) Mobile Data Terminal System (yes __ no __)</p> <p>e) Prisoner Transport System (yes __ no __)</p> <p>f) Vertically Mounted Vehicle Weapons Rack (yes __ no __)</p> <p>g) Police In Car Video System (yes __ no __)</p> <p>h) Dash Mounted Police Radar System (with front and rear facing antennas) (yes __ no __)</p> <p>Project 2 reference contact name: _____</p> <p>Project 2 reference's phone number: _____</p> <p>Project 2 reference's email: _____</p> <p><u>Vehicles equipment include the installation of:</u> (5 points) Emergency Vehicle Lighting Package (including Lightbar)</p>			

Line	Description	Page #1	Mandatory ²	Point Rated
	(5 points) Integrated Siren and Light Controller System (5 points) Vehicle Mounted 2 Way Mobile Radio System (2 points) Mobile Data Terminal System (2 points) Prisoner Transport System (2 points) Vertically Mounted Vehicle Weapons Rack((2 points) Police In Car Video System (2 points) Dash Mounted Police Radar System (with front and rear facing antennas)			
G.1.3	Onsite Supervisor Experience: Onsite Site Supervisor must has a minimum of 2 years in the last 5 years of experience fitting up and retrofiting emergency services vehicles including the installation of a light bar, siren and radio with a minimum of 10 emergency services vehicles per year.		Minimum 2 years (24 months) of experience within the last 5 years: ___ Pass / ___ Fail Minimum experience of 10 emergency services vehicles fit-up per year with installation of light bar, siren, and radio: ___ Pass / ___ Fail	Years of Experience 24 to 35 months: 5 points 36 to 59 months 10 points More than 59 months 15 points Installation Experience: Experience fitting up 10 to 30 emergency services vehicles per year: 10 points Experience fitting up more than 30 emergency services vehicles per year: 20 points Total points: 35 points Minimum pass: 15 points
Total Points for G.1				maximum 105 Points

G.2 Management Evaluation
Mandatory and Point Rated Criteria

Line	Description	Page #1	Required ³	Point Rated
G.2.1	<p>Organization</p> <p>Historic Approach and Methodology: Bidder should provide a detailed description of two projects or contracts from the last 5 years that are similar in size and scope to this requirement. A similar sized requirement is one of at least 10 emergency services vehicles fit-up or retrofitted per year. A similar scope would be emergency services vehicles (emergency/police/safety, etc.) that include the installation of a light bar, siren, and radio.</p> <p>The description should include the number and nature of personnel involved, services performed, problems encountered, solutions applied, quality controls in place, and cost-saving initiatives.</p>		<p>Project 1 Similar size: __ Pass / __ Fail Similar scope: __ Pass / __ Fail Within the last 5 years: __ Pass / __ Fail</p> <p>Project 2 Similar size: __ Pass / __ Fail Similar scope: __ Pass / __ Fail Within the last 5 years: __ Pass / __ Fail</p>	<p>Project 1 Project included a mix of appropriate personnel to ensure timely delivery: 0 to 10 points. Project services do not match services in Annex A: 0 points Project services match most of the services in Annex A: 5 points Project services meet or exceed the services in Annex A: 10 points Project included problems and solutions: 5 points Project included formal quality controls: 5 points Project included multiple cost-saving initiatives: 0 to 5 points</p> <p>Project 2 Project included a mix of appropriate personnel to ensure timely delivery: 0 to 10 points. Project services do not match services in Annex A: 0 points Project services match most of the services in Annex A: 5 points Project services meet or exceed the services in Annex A: 10 points Project included problems and solutions: 5 points Project included formal quality controls: 5 points</p>

Line	Description	Page #1	Required ³	Point Rated
				Project included multiple cost-saving initiatives: 0 to 5 points Total points 70 points Minimum Pass: 35 points
G.2.2	<p>Organization Approach, Methodology, and Capacity: If the Bidder is awarded a Contract, the following scenario could occur.</p> <p>In this scenario, the RCMP has emailed you a Task Authorization request for the fit-up of 50 vehicles that are currently in Post Garage in Chilliwack. 30 of the vehicles must be fit-up and delivered to one location in your District, and 20 vehicles must be fit-up delivered to a different location in your District.</p> <p>The RCMP has also identified 50 old vehicles in your District. 30 of these vehicles will be dropped off at your location by the RCMP, but 20 vehicles will need to be picked up in Chilliwack. These vehicles must be stripped for usable sirens and light bars and then returned to Chilliwack for disposal.</p> <p>Half way through the project, RCMP sends you an additional Task Authorization request to retrofit the radios in 5 additional local vehicles.</p> <p>When you deliver 2 of the finished vehicles to a Detachment in your District, the RCMP notes improper installation of the radios.</p>		Approach considers: Logistics (jockeying, cars in the garage at any one time, etc., minimizing the time RCMP is without a vehicle): 0 to 5 points; Communication with RCMP throughout the process: 0 to 10 points; Capacity (maximizing the number of vehicles processed): 0 to 10 points; Change management : 0 to 5 points; Quality Control throughout the process: 0 to 10 points; Adherence to Contract pricing : 0 to 10 points; Efforts to ensure proper time estimates and ensure timely deliverables: 0 to 10 points. Deficiencies are addressed and rectified properly: 0 to 15 points. Step-by-Step approach does not miss steps: 0 to 15 points Total: 90 points Minimum Pass: 45 points	

Line	Description	Page # ¹	Required ³	Point Rated
	The Bidder should describe their Approach and Methodology to the scenario, including discussions of cost, timing, quality control, and a step-by-step process that ensures the vehicles are fit-up properly and on schedule.			
	Total Points for G.2:			Maximum 160 points

- 1 Note that if there is insufficient room on this table, bidders are requested to provide the Page # in your proposal where this information is located.
- 2 . Bidders not meeting these mandatory requirements will be deemed as non-compliant.
- 3 If the proposed project(s) do not “Pass” all these required criteria, zero points will be assigned to the project

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G.3 Financial Evaluation

SECTION G.3 IS FOR INFORMATION PURPOSES ONLY, TO DEMONSTRATE THE CALCULATION THAT WILL PERFORMED IN THE FINANCIAL EVALUATION TOTAL. BIDDERS MUST NOT INSERT ANY HOUR OR RATES AS THEY MUST BE REFLECTED IN THE ANNEX B.

G.3.1 Estimate Quantities

The total Evaluation Bid Price will be based on the following estimate quantities over the entire period of the contract (2 years) and will be used for evaluation purposes only.

Note that if the estimate quantity is 1 there may or may not be a need at this time. A quantity of 1 will be used for evaluation purposes only.

G.3.1.1 Vehicle – Installation or Removal (Estimate quantity of vehicles)

DISTRICT 1 – LOWER MAINLAND

Table B1	Type 1 Full installation	Type 2 Partially pre- equipped	Type 3 Full installation	Type 4 Partially pre- equipped Vehicle	Stripping / Removal of the Equipment
C: Ford Sedan		1		1	10
A: SUV – Chevy Tahoe PPV/SSV 2015 or older	4		4		20
A1: SUV – Chevy Tahoe PPV/SSV 2016 or newer		4		4	5
A: SUV – Chevy Suburban	1		1		10
D: SUV – Ford Utility		22		23	20
B: Truck – Chevy 1500/2500/3500	4		3		10
I: Crown Victoria					40

DISTRICT 2 – NORTHERN

Table B1	Type 1 Full installation	Type 2 Partially pre- equipped	Type 3 Full installation	Type 4 Partially pre- equipped Vehicle	Stripping / Removal of the Equipment
C: Ford Sedan		1		1	5
A: SUV – Chevy Tahoe PPV/SSV 2015 or older	4		4		20
A1: SUV – Chevy Tahoe PPV/SSV 2016 or newer		3		3	2
A: SUV – Chevy Suburban	1		1		10
D: SUV – Ford Utility		11		11	10
B: Truck – Chevy 1500/2500/3500	7		8		20
I: Crown Victoria					20

DISTRICT 3 – SOUTHEASTERN

Table B1	Type 1 Full installation	Type 2 Partially pre- equipped	Type 3 Full installation	Type 4 Partially pre- equipped Vehicle	Stripping / Removal of the Equipment
C: Ford Sedan		1		1	5
A: SUV – Chevy Tahoe PPV/SSV 2015 or older	4		4		20
A1: SUV – Chevy Tahoe PPV/SSV 2016 or newer		3		3	2
A: SUV – Chevy Suburban	1		1		10
D: SUV – Ford Utility		15		14	10
B: Truck – Chevy 1500/2500/3500	5		6		20
I: Crown Victoria					20

DISTRICT 4 – ISLAND

Table B1	Type 1 Full installation	Type 2 Partially pre- equipped	Type 3 Full installation	Type 4 Partially pre- equipped Vehicle	Stripping / Removal of the Equipment
C: Ford Sedan		1		0	5
A: SUV – Chevy Tahoe PPV/SSV 2015 or older	2		2		20
A1: SUV – Chevy Tahoe PPV/SSV 2016 or newer		2		3	2
A: SUV – Chevy Suburban	1		1		10
D: SUV – Ford Utility		11		11	10
B: Truck – Chevy 1500/2500/3500	1		1		20
I: Crown Victoria					20

DISTRICT 5 – YUKON

Table B1	Type 1 Full installation	Type 2 Partially pre- equipped	Type 3 Full installation	Type 4 Partially pre- equipped Vehicle	Stripping / Removal of the Equipment
C: Ford Sedan		1		1	1
A: SUV – Chevy Tahoe PPV/SSV 2015 or older	1		1		10
A1: SUV – Chevy Tahoe PPV/SSV 2016 or newer		1		1	1
A: SUV – Chevy Suburban	1		1		5
D: SUV – Ford Utility		1		1	1
B: Truck – Chevy 1500/2500/3500	10		10		20
I: Crown Victoria					1

G3.1.2 Vehicle – installation or removal of equipment and radios. ALL DISTRICT 1 - 5

Tables referenced from Annex B	2013 or newer		2015 or newer	
	Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 2500 HD Crew Cab
Table B2.1 (a) – Equipment Installation	1	1	1	1

Tables referenced from Annex B	Ford Interceptor Sedan	Ford Interceptor Utility	Chevy Tahoe /Suburban	Chevy 2500 HD Crew Cab	Crown Victoria
Table B2.2 (a) – Equipment Removal	1	1	1	1	1

G3.1.3 Radio - installation and/or removal:

The Evaluation financial bid for the following tables from Annex B – Basis of Payment

Table B2.1 (b) - Radio-Only Installation
Table B2.2 (b) Radio-Only Removal
Table B2.3 Radio Removal & Installation

and will be based on the following estimate quantities

District	Description	# of radio
1	LMD	200
2	NORTHERN	100
3	SE	100
4	ISLAND	100
5	YUKON	50

G3.1.4 MOBILE TECHNICIAN SERVICE:

Estimate # of trips and mobile technician hours

District	Description	# of vehicle trips	Technicians hour
1	LMD	60	1800
2	NORTHERN	5	300
3	SE	5	300
4	ISLAND	5	300
5	YUKON	5	300

G3.1.5 JOCKEY SERVICES

Table B.5 JOCKEY SERVICE

District #	Description	Any RCMP location within the district		RCMP Post Garage – Chiliwack	
		1 way	2 way	1 way	2 way
1	LMD	9	9	9	9
2	NORTHERN	7	7	6	6
3	SE	7	7	7	7
4	ISLAND	4	4	3	3
5	YUKON	5	5	1	1

G.3.2 FINANCIAL EVALUATION CALCULATIONS = FORMULAS

The following formula will be used for all districts

Item #	Table	Description	Formula	Financial Evaluation Total (FET)
1	B.1	Firm Lot Price per Vehicle – Installation or Removal	Each cell = proposed firm lot price for Table B.1 of Annex B X estimate quantity from G.3.1.1 of Annex G	FET = the sum of all cells
	B.2.1 (a)	Billable <u>hours</u> required for the installation of equipment	Each vehicle type = sum of all the hours x the technicians hourly shop rate x 1	FET = The sum of all the vehicle types.
	B.2.2 (a)	Billable <u>hours</u> required for the removal of equipment	Each vehicle type = sum of all the cells; hours x the technicians hourly shop rate x 1	FET = The sum of all the vehicle types.
	B2.1 (b)	Billable Hours required for the radio installation only	12 cells –sum of all cells (hrs) x technician's hourly shop rate	Average cost = (sum of Table B2.1 (b) + B2.2 (b) + B2.3) / total # of cells (32)
	B2.2 (b)	Billable hours required for the removal of radio only	10 cells – sum of all cells (hrs) x technician's hourly shop rate	

B2.3	Billable hours required for the removal of radio only	10 cells – sum of all cells (hrs) x technician's hourly shop rate	FET = Average cost X estimate # of radios in G3.1.3
B.4.1	Mobile Service Vehicle Cost	Average cost =(Item 1 + item 2) / 2	FET – Average cost x # of vehicle trips in G3.1.3
B.4.2	Technician hourly rates	Blended Hourly Rate = 10% (billable travel time + 90%(billable on-site hours)	FET = Blended hourly rate x estimate Technician hours in G3.1.4
B.5	Jockeying Service Rates	Each cell = proposed rate x estimate quantity in G3,1,5	FET = sum of all the cell
Total Financial Evaluation bid =			SUM of all the above FET's.

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Buyer ID - Id de l'acheteur
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ANNEX “H” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)

ANNEX "I" to PART 5 OF THE BID SOLICITATION

FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY – CERTIFICATION

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\) – Labour's website](#).

Date: _____ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- ☐ A1. The Bidder certifies having no work force in Canada.
- ☐ A2. The Bidder certifies being a public sector employer.
- ☐ A3. The Bidder certifies being a federally regulated employer being subject to the Employment Equity Act.
- ☐ A4. The Bidder certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.
- A5. The Bidder has a combined workforce in Canada of 100 or more employees; and
 - ☐ A5.1. The Bidder certifies already having a valid and current Agreement to Implement Employment Equity (AIEE) in place with ESDC-Labour. **OR**
 - ☐ A5.2. The Bidder certifies having submitted the Agreement to Implement Employment Equity (LAB1168) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- ☐ B1. The Bidder is not a Joint Venture. **OR**
- ☐ B2. The Bidder is a Joint venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)

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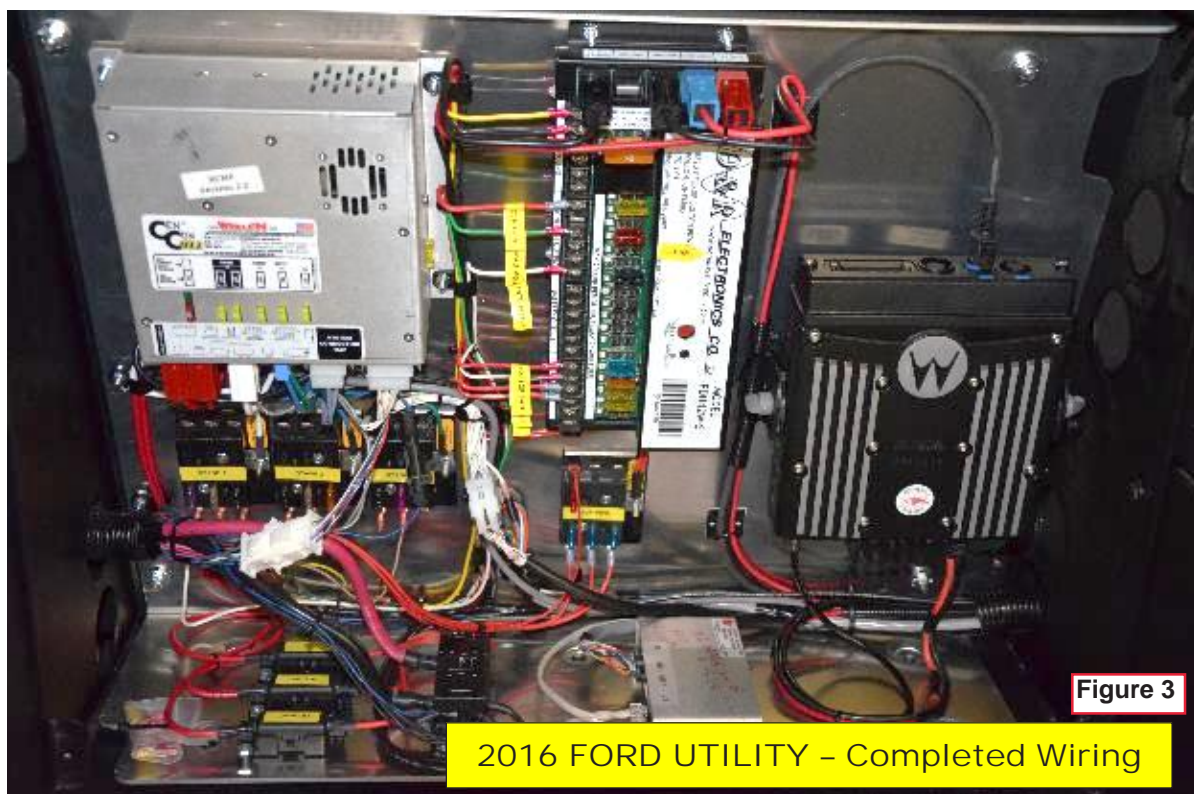
Buyer ID - Id de l'acheteur
VAN532
CCC No./N° CCC - FMS No./N° VME

FORM A: Bid Submission Form

BID SUBMISSION FORM		
Bidder's full legal name		
Authorized Representative of Bidder for evaluation purposes (e.g., clarifications)	Name	
	Title	
	Address	
	Telephone #	
	Fax #	
	Email	
Bidder's Procurement Business Number (PBN) [see <i>the Standard Instructions 2003</i>]		
Jurisdiction of Contract: Province in Canada the bidder wishes to be the legal jurisdiction applicable to any resulting contract (if other than as specified in solicitation)		
Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder. Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s). Bidders bidding as societies, firms, or partnerships do not need to provide lists of names.		
<p>On behalf of the Bidder, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:</p> <ol style="list-style-type: none">1. The Bidder considers itself and its products able to meet all the mandatory requirements described in the bid solicitation;2. This bid is valid for the period requested in the bid solicitation;3. All the information provided in the bid is complete, true and accurate; and4. If the Bidder is awarded a contract, it will accept all the terms and conditions set out in the resulting contract clauses included in the bid solicitation.		
Signature of Authorized Representative of Bidder		Date

Appendix "4"
Sample photo - Completed Installation





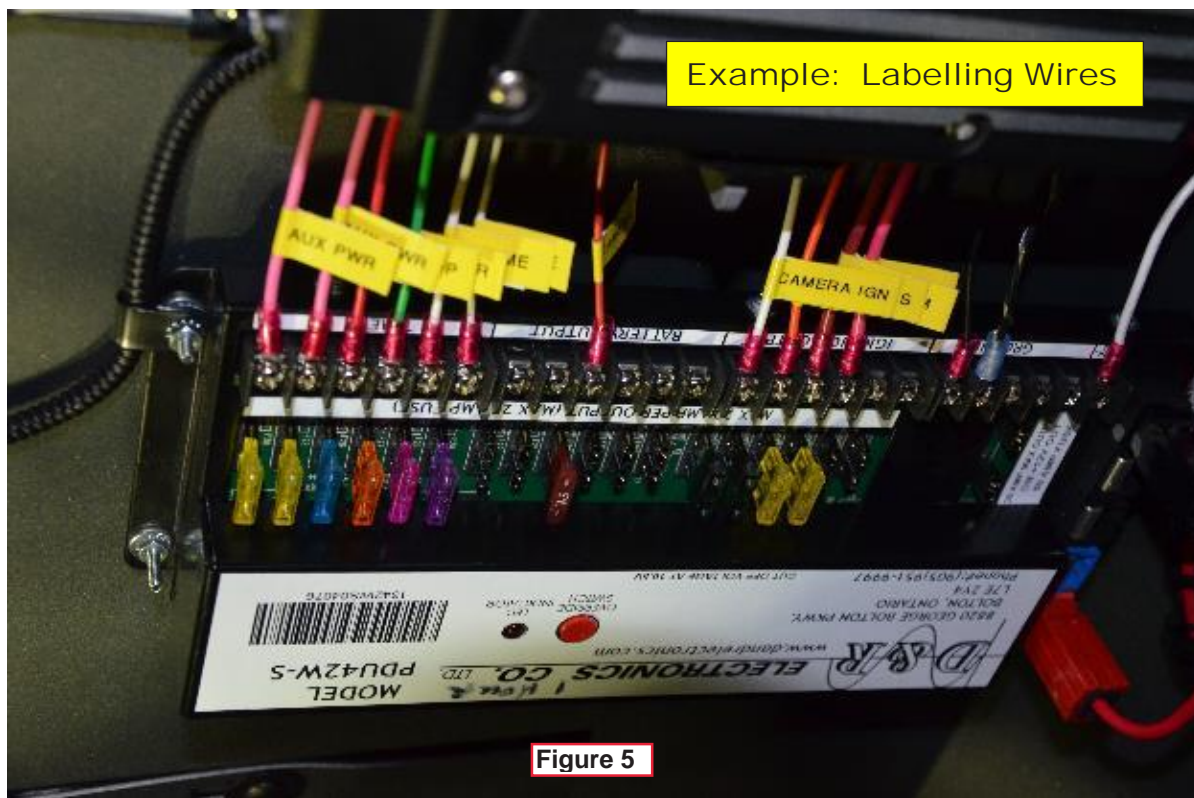




Figure 7

2017 FORD UTILITY: with Drawer System

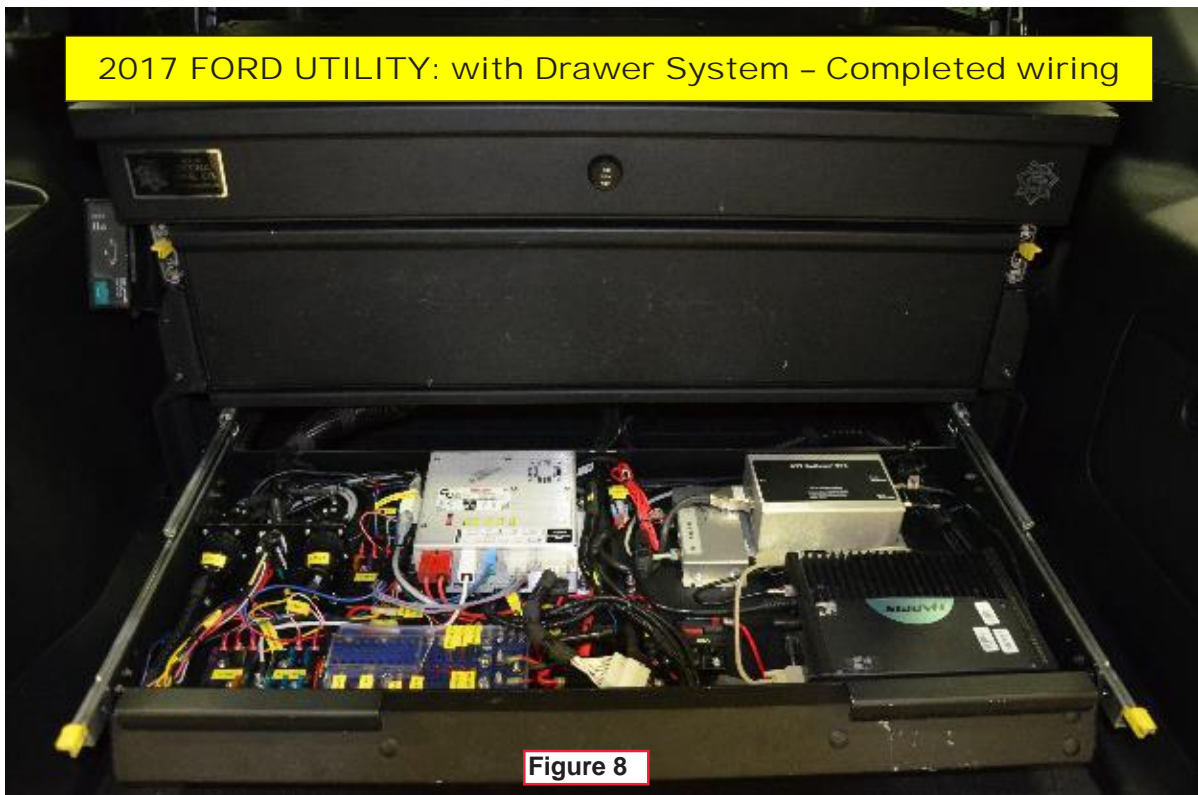
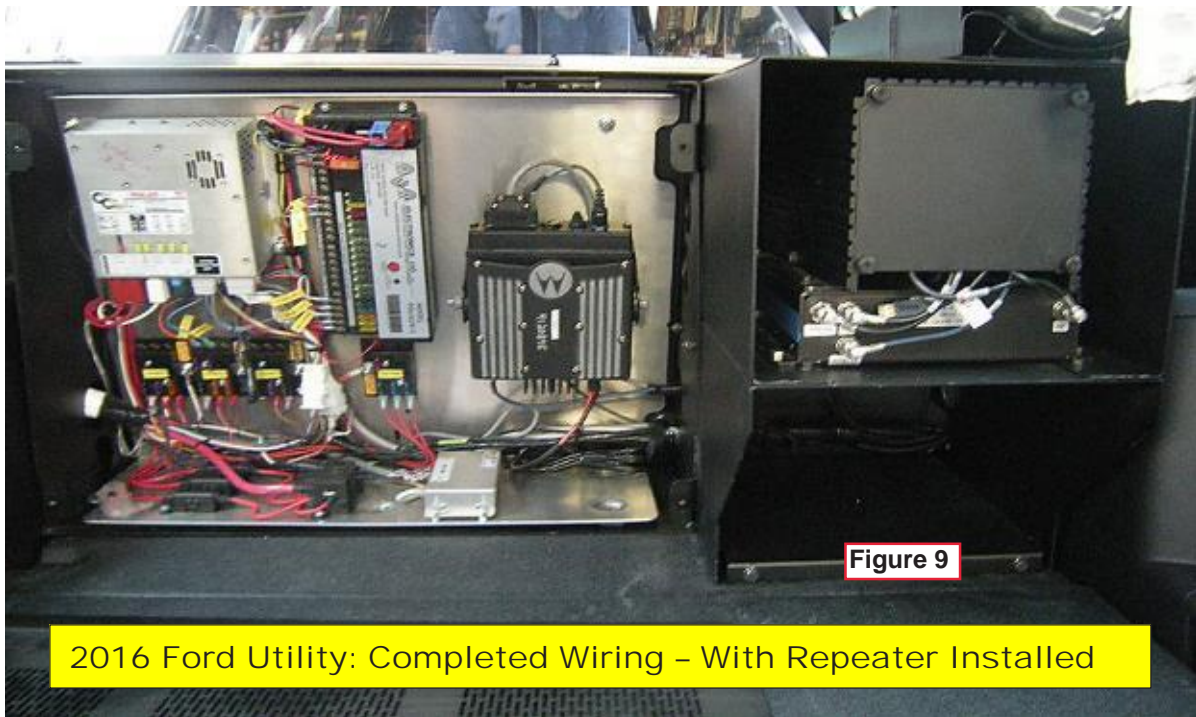


Figure 8



Dual Gun Rack installed between Seats



Figure 11

SAMPLE: OUT OF SERVICE SIGNAGE



Figure 12

2015 & NEWER TAHOE: TYPE 1 & 2 Package



Figure 13

FORD UTILITY: TYPE 2 Package
With additional A-Pillar Spot Light Installed



Figure 14

FORD UTILITY: TYPE 4 Package



Figure 15

2013 & NEWER: FORD INTERCEPTOR: TYPE 2 Package
With additional A-Pillar Spot Light Installed



Figure 16

2013 & NEWER FORD INTERCEPTOR: Completed Wiring
Note: Labels not installed yet



Figure 17



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SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction
RCMP		Fleet Management
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
TBD	TBD	
4. Brief Description of Work / Brève description du travail		
Installation and fitup of Police Emergency Vehicles in Marked and Unmarked General Duty / Traffic vehicles as well as GIS Type vehicles. Equipment to be removed and installed may include Police Communication Systems and Data Gathering systems such as: (Radios, Computers, ALPR Systems, In Car Video Systems) Installation and Removal of Emergency lighting and Siren Systems / Radar Systems / Weapon Mounts / MWS Workstations		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
5. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of Information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO RESTRICTED <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO DIFFUSION RESTREINTE <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET <input type="checkbox"/>	NATO CONFIDENTIAL <input type="checkbox"/>	SECRET <input type="checkbox"/>
TOP SECRET <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	TOP SECRET <input type="checkbox"/>
TRÈS SECRET <input type="checkbox"/>	NATO COSMIC TOP SECRET <input type="checkbox"/>	TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) <input type="checkbox"/>	COSMIC TRÈS SECRET <input type="checkbox"/>	TOP SECRET (SIGINT) <input type="checkbox"/>
TRÈS SECRET (SIGINT) <input type="checkbox"/>		TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canada



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PART A (CONTINUÉ) / PARTIE A (SUITE)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité:
9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel:
Document Number / Numéro du document:

PART B PERSONNEL (SUPPLIER) / PARTIE B PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET--SIGINT
TRÈS SECRET--SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments:
Commentaires spéciaux:

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☐ No ☒ Yes
Non Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? ☒ No ☐ Yes
Non Oui

PART C SAFEGUARDS (SUPPLIER) / PARTIE C MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes
Non Oui

TBS/SCT 350-103(2004/12)

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PARTIE CONTINUE / PARTIE C (SRCL)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC						
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET TRÈS SECRET	
											A	B	C				
Information / Assets Renseignements / Biens Production																	
IT Media / Support TI																	
IT Link / Lien électronique																	

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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PARTIE D'AUTORISATION / PARTIE D'AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)

Mohan Nadarajan

Title - Titre

A. Fleet Manager

Signature

Telephone No. - N° de téléphone

604-703-2545

Facsimile No. - N° de télécopieur

604-703-2488

E-mail address - Adresse courriel

Mohan.Nadarajan@rcmp-grc.gc.ca

Date

2017-01-05

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)

Irene Burrows

Title - Titre

A. Regional Mgr., SCP

Signature

Burrows, Irene, 000175664

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

E-mail address - Adresse courriel

Date

2017-05-31

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☐ No ☐ Yes
☐ Non ☐ Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)

Amy Lee

Title - Titre

Team lead,
Senior Procurement Officer

Signature

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Date

2017.05.12

Signature

Linda Daly

E-mail address - Adresse courriel

Date

May 17/18

Linda Daly

Agente à la Sécurité des contrats | Contract Security Officer

Programme de la Sécurité des contrats | Contract Security Program

Linda.Daly@tpsgc-pwgsc.gc.ca

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e of police vehicles:

2. Mobile data terminals (MDTs) must be removed from the vehicle before a police car can be sent for repair/maintenance. If an MDT is left on the docking platform, it can be easily tampered with. Removing an MDT from the docking platform only needs to unlock the platform and then remove the MDT.
3. Portable radios must be removed from the vehicle to be sent for repair or maintenance.
4. Floor mounted radio must be disabled if removal is not practical.
5. Any IT media that contains sensitive information must be removed from the vehicle, e.g. CDs, USB drives, laptops, video camera, video/voice digital recorder etc.
6. No police weapons or ammunition are to remain in the vehicle
7. The vehicle must be searched to ensure there is no sensitive RCMP information or assets, note books, exhibits, weapons, contraband, ammunition etc that may have fallen in between or under the seats or in other storage compartments.
8. Any RCMP information, equipment, or contraband found in the vehicle by a contract employee must be reported to Post Garage and returned to the RCMP for appropriate disposal.
9. When vehicles are being left after hours and overnight, they must be secured out of sight in a secured compound, preferably left inside of the garage bay.
10. Contractors must return any physical or electronic copies of device configuration upon contract completion.
11. RCMP IT employee(s), as and when appropriate, must review technical configurations and hardware installations performed by the vendor ensure they are secure.

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canada