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Travaux publics et Services gouvernementaux
Canada

Place Bonaventure,
800 rue de la Gauchetière Ouest
Voir aux présentes - See herein

Montréal

Québec

H5A 1L6

FAX pour soumissions: (514) 496-3822

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

National Individual Standing Offer (NISO)

Offre à commandes individuelle nationale (OCIN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux
Canada

Place Bonaventure, portail Sud-Oue
800, rue de La Gauchetière Ouest
7e étage, suite 7300

Montréal

Québec

H5A 1L6

Title - Sujet OAC-Serv. Ingén/RFSO-Engineer. Serv		
Solicitation No. - N° de l'invitation 9F052-160448/A		Date 2018-06-12
Client Reference No. - N° de référence du client 9F052-16-0448		Amendment No. - N° modif. 003
File No. - N° de dossier MTB-7-40004 (770)	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$MTB-770-14863		
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale		2018-05-02
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-06-18		Time Zone Fuseau horaire Heure Avancée de l'Est HAE
Address Enquiries to: - Adresser toutes questions à: Mathurin, Martine		Buyer Id - Id de l'acheteur mtb770
Telephone No. - N° de téléphone (514) 712-5733 ()	FAX No. - N° de FAX (514) 496-3822	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Project Title

Expert Consulting Services (engineering) for Space Sciences and Technologies

The above mentioned Request for Standing Offer (RFSO) is hereby amended as follows:

A. Answering the following offeror questions:

Question 3:

There appears to be a contradiction with respect to RFSO pricing and subsequent pricing of any call-up requirements.

Part 3 of the RFSO (p. 9) states that "The firm per diem rates must be all-inclusive rates, applicable taxes extra." Annex B (Basis of Payment) points to hourly rates, and the need to provide overhead and profit calculations. Part 7, Section A (STANDING OFFER) of the RFSO, Paragraph 7.8.6 (Issuance of a Call-up), states that "The lowest cumulative price will be calculated in 2 steps: Step 1: Multiplying the estimated level of effort that the Identified User provides by the firm's per diem rate of its respective resource category and corresponding level of expertise. This step must be completed for all required categories of personnel to obtain a rate for each Offeror."

Offerors are required as well to provide firm per diem rates in accordance with Appendix 1 to Annex B (FINANCIAL PRESENTATION SHEET). As Annex B (BASIS OF PAYMENT) seems to be at odds with the RFSO pricing structure.

Please confirm that Annex B, Basis of Payment will be adjusted to reflect the requirements of paragraph 7.8.6 above, given that any call-ups issued are in fact based on competitive rates and not a directed procurement or sole source contract award.

Answer 3:

Please refer to the **revised Annex B hereto attached.**

A single firm per diem rate based on a 7.5 hour workday will be requested for each Level and each Category within a Stream. For each year following the first one, the per diem rate will be adjusted according to the Consumer Price Index as indicated in the revised Annex B.

Question 4:

With respect to RFSO No. 9F052-160448/A, Appendix 1 of Annex A, Stream 6, Resource Category 6D):

Please confirm whether successful offerors who are awarded a NISO and conduct work under work stream 6, would be precluded from bidding on any future CSA projects arising from a NISO call-up, where that offeror's NISO resource was involved in the preparation of a CSA bid solicitation or had access to privileged information related to that bid solicitation.

Answer 4:

Many factors have to be taken into consideration in a potential conflict of interest situation. Hence, Canada will make that evaluation on a case by case basis, in order to ensure fairness and transparency of the procurement process.

Question 5:

According to section 7A of the RFSO: "The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer/Supply Arrangement, hold a valid Designated Organization Screening (DOS) with approved Document Safeguarding at the level of PROTECTED B, issued by the Canadian Industrial Security Directorate, Public Works and Government Services Canada."

We have contacted the CISD/PWGSC and have been told that in order for them to approve a Document Safeguarding at the level of PROTECTED B our company will need to be sponsored by the CSA. Once the appropriate documentation has been filed, the process to grant the PROTECTED B status could take between a month and 6 weeks.

We were wondering if this security clearance process would be taken into consideration when awarding the contracts, so that the CSA can sponsor companies when needed and enough time is allowed for companies to obtain the PROTECTED B level.

Answer 5:

Yes the Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer/Supply Arrangement, hold a valid Designated Organization Screening (DOS) with approved Document Safeguarding at the level of PROTECTED B, issued by the Canadian Industrial Security Directorate, Public Works and Government Services Canada.

Thus, the security requirements stipulated in this RFSO must be met before or at award of the standing offer.

Question 6

The following links do not work:

Ineligibility and Suspension Policy <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>

Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) Employment and Social Development Canada-Labour's website: <https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>

Answer 6:

Here are the proper URLs (French-English):

Politique d'inadmissibilité et de suspension : <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-fra.html>

Ineligibility and Suspension Policy: <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>

Programme de contrats fédéraux :

<https://www.canada.ca/fr/emploi-developpement-social/programmes/equite-emploi/programme-contrats-federaux.html>

Federal Contractors Program (FCP):

<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>

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Question 7:

In order to respond to the RFSO, does a company need to be already registered as a government supplier in the Task and Solutions Professional Services (TSPS) or Pro-services?

Answer 7:

No, a company does not need to be already registered as a government supplier in the TSPS or Pro-services to respond to this RFSO.

B. Applying the following modifications to the Request for Standing Offer:

Modification 1:

At **ANNEX B – Basis of Payment:**

DELETE: in its entirety

INSERT: The **ANNEX B – BASIS OF PAYMENT**, hereto attached.

ALL OTHER TERMS AND CONDITIONS OF THE RFSO REMAIN UNCHANGED.

ANNEX B

BASIS OF PAYMENT

1. LABOUR: at the following, all-inclusive, firm rates:

A work day is defined as 7.5 hours of work, exclusive of meal breaks. Payment shall be made for days actually worked, with no provision for annual leave, statutory holidays and sick leave. If time worked is more or less than a day, the per diem rate shall be prorated to reflect the actual time worked.

Category	Level	Firm All-Inclusive Per Diem Rate 1 Aug 2018 to 31 July 2019	Firm All-Inclusive Per Diem Rate 1 Aug 2019 to 31 July 2020	Firm All-Inclusive Per Diem Rate 1 Aug 2020 to 31 July 2021	Firm All-Inclusive Per Diem Rate 1 Aug 2021 to 31 July 2022	Firm All-Inclusive Per Diem Rate 1 Aug 2022 to 31 July 2023
1A) Space Systems Definition, Development, and Review	Senior					
	Intermediate					
1B) Space Systems Assembly, Integration and Test	Senior					
	Intermediate					
1C) Space Engineering Policies, Procedures and Practices	Senior					
	Intermediate					
1D) Designer/Drafter Technician	Technician					
2A) SATCOM & Navigation	Senior					
	Intermediate					
2B) RF and Microwave Subsystems	Senior					
	Intermediate					
2C) Antennas	Senior					
	Intermediate					
2D) Interference analysis and spectrum management	Senior					
	Intermediate					
3A) Structure	Senior					

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	Intermediate					
3B) Micro - Nano Systems	Senior					
	Intermediate					
3C) Materials	Senior					
	Intermediate					
3D) Thermal	Senior					
	Intermediate					
4A) Software Development	Senior					
	Intermediate					
4B) Spacecraft Software Simulation	Senior					
	Intermediate					
5A) Digital Electronics Design	Senior					
	Intermediate					
5B) Power Electronics	Senior					
	Intermediate					
5C) Control Electronics	Senior					
	Intermediate					
5D) EMC-EMI- ESD	Senior					
	Intermediate					
5E) Optics/Electro -Optics/Laser	Senior					
	Intermediate					
5F) Electronics Technician	Technician					
6A) Transfer Payment Program	Senior					

Category	Level	Firm All-Inclusive Per Diem Rate 1 Aug 2018 to 31 July 2019	Firm All-Inclusive Per Diem Rate 1 Aug 2019 to 31 July 2020	Firm All-Inclusive Per Diem Rate 1 Aug 2020 to 31 July 2021	Firm All-Inclusive Per Diem Rate 1 Aug 2021 to 31 July 2022	Firm All-Inclusive Per Diem Rate 1 Aug 2022 to 31 July 2023
Management Support	Intermediate					
6B) Socio Economic Studies on technology transfer and commercialization (TTC)	Senior					
	Intermediate					
6C) Technology Requirements and Planning	Intermediate					
6D) Project Management Support	Senior					
	Intermediate					
7A) Expert EO applications and utilization Support	Senior					
	Intermediate					
7B) Expert Scientific Support	Senior					
	Intermediate					

The firm, all-inclusive per diem rates will be adjusted annually at the commencement of each period (1st August 2019 to 31st July 2020, as well as Option Period 1 through Option Period 3) by an amount established based on the percentage increase (decrease), nearest two decimal places, in the annual average index of the Consumer Price Index for Canada, All-Items (Not Seasonally Adjusted), from the 12-month base period ending December, two years prior to the option period start year, to the same 12-month period ending December, one year prior to the option period start year. This will be calculated using the following formula:

$$EPA = \left(\frac{A}{B} - 1 \right) \times 100$$

Where:

A = Annual Average Index for the 12 months ending December, 1 year prior to the option period start year.

B = Annual Average Index for the 12 months ending December, 2 years prior to the option period start year.

Upon application of the above formula, the firm all-inclusive hourly rates calculated for each option period exercised will be incorporated into the Basis of Payment above, by contract / standing offer amendment.

***Example of calculation:**

In Option Period 1 commencing August, 2020, the firm all-inclusive hourly rates would be increased by 2.40% based on the following assumptions:

A = Annual Average Index for the 12 months ending December 2019 (1 year prior to the option period start year) = 145.3

B = Annual Average Index for the 12 months ending December 2018 (2 years prior to the option period start year) = 141.9

$$EPA = \left(\frac{A}{B} - 1 \right) \times 100$$

$$EPA = \left(\frac{145.3}{141.9} - 1 \right) \times 100 = 2.40\%$$

2. TRAVEL AND LIVING EXPENSES:

The Offeror will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal and private vehicle provided in Appendices B, C and D of the Treasury Board Travel Directive (<http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php>), and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

All travel must have prior authorization of the Project Authority. All payments are subject to government audit.

3. OTHER DIRECT CHARGES: at actual cost without markup