



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Electrical & Electronics Products Division

11 Laurier St./11, rue Laurier

7B3, Place du Portage, Phase III

Gatineau, Québec K1A 0S5

Title - Sujet Audio Visual Service CIC 2018	
Solicitation No. - N° de l'invitation 6D034-182452/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 6D034-182452	Date 2018-06-14
GETS Reference No. - N° de référence de SEAG PW-\$\$HN-458-74910	
File No. - N° de dossier hn458.6D034-182452	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-06-20	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Lee, Carlos	Buyer Id - Id de l'acheteur hn458
Telephone No. - N° de téléphone (819) 420-0336 ()	FAX No. - N° de FAX (819) 953-4944
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 001 is raised to provide answers to the following questions:

Questions 1: Who is the incumbent?

Answer 1: Freeman Audio Visual

Question 2: In the breakout Rooms - Would a tower at the back of the room be a viable solution for all suppliers outside the venue?

Answer 2: Yes, but the tower must not take away from any of the stated seating capacities, must not block viewing of the screen by participants and be connected to a laptop that would allow presenters to access their presentation at the front of the room.

Question 3: Where was the event held last year?

Answer 3: The Canadian Immunization Conference is a bi-annual event and the 2016 conference was hosted at the Shaw Centre Nov 29 – Dec 1

Question 4: Must the submission be in hard copy only or is electronic submission allowed?

Answer 4: Bids must be submitted ONLY TO THE BID RECEIVING UNIT by the date, time and place indicated on page 1 of the bid solicitation. Do not send proposal directly to the Contracting Officer. Email proposal not accepted.

Question 5: Is the RFP process in place for this event due to policy?

Answer 5: In keeping with the Government Contracts Regulations competitive procurement processes, the RFP for AV services for CIC 2018 follows the established guidelines to ensure competitive practices are in place when selecting a provider.

Question 6: The internet will need to be supplied by in house as well as rigging and electrical services. Do you need those costs included as well or will PHAC be making arrangements for those if outside supplier chosen?

Answer 6: All costs must be included in the proposal as the Public Health Agency of Canada will contract with only one service provider for all items outlined in the RFP including audio-visual, electrical, rigging and internet services. If an outside supplier wishes to submit a proposal, the supplier must contact Freeman to request estimates for power, rigging and internet and include these costs when calculating and submitting their proposal. If the outside supplier is awarded the contract, the supplier would need to contract directly with Freeman to pay the required costs for these services.

All other terms and conditions remain unchanged.