



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication
360 Albert St./ 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet impression d'entreposage etc	
Solicitation No. - N° de l'invitation 51019-184001/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client 51019-18-4001	Date 2018-06-15
GETS Reference No. - N° de référence de SEAG PW-\$\$CW-020-74855	
File No. - N° de dossier cw020.51019-184001	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-07-10	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Werk(cw), Janet	Buyer Id - Id de l'acheteur cw020
Telephone No. - N° de téléphone (613) 998-3968 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

The purpose of this amendment is to:

- A) To update section *7.4.1 Period of the Contract*.
- B) To update the Annex "A" Statement of Work to reflect the responses provided in response to bidder's questions.
- C) To correct point rated criterion R.2.6

A) In PART 7: RESULTING CONTRACT CLAUSES:

DELETE section *7.4.1 Period of the Contract* in its entirety and **REPLACE with** the following

7.4.1 Period of the Contract

The period of the Contract is from award until December 31, 2019.

This period is divided in two (2) phases:

Phase 1: From award until November 30, 2018, inclusive: IT Inspection, Set-up for VAC Ordering, and Transition

This phase is to provide the necessary time for the:

- Completion of the required IT Inspection by the Canadian Industrial Security Directorate (CISD) of Public Works and Government Services Canada (PWGSC).
- Set-up and testing by the Contractor of all of the required systems to complete the work as specified in the Annex "A" Statement of Work, including the Internet –Based Ordering System which is comprised of the VAC internal on-line ordering websites, the public ordering (on line store front) for Veteran's Week Items, as well as the *MY VAC BOOK* on-line ordering site (only non-protected data may be used for testing purposes until the IT inspection is completed).
- November 12, 2018 – November 30, 2018, acceptance and entering of supplied VAC inventory into the Contractor's warehouse and into the Contractor's Inventory Management System.

Phase 2: December 1, 2018 until December 31, 2019 inclusive.

- The Contractor must accept and process all orders as specified in the Annex "A" Statement of Work.
- The Contractor must perform the Work in accordance with the Annex "A" Statement of Work.

B) In ANNEX "A" STATEMENT OF WORK:

DELETE A.3.1.3 *Internet-Based Ordering System* and **REPLACE** with the following

A.3.1.3 Internet-Based Ordering System – Testing of all internet based ordering sites

All internet Based ordering systems must be tested and error free ready to go live by December 1, 2018.

A.3.1.3.1 – Contract Start-up: Set-up and Testing for VAC Ordering and VAC Inventory:

All Internet based ordering systems must be tested and error free ready to go live by December 1, 2018. This includes the

1. The public to order Veterans' Week material against the inventory in the warehouse;
2. VAC Sector representatives to order Veterans' Week material against the inventory in the warehouse;
3. VAC Sector representatives to order non-Veterans' Week material against the inventory in the warehouse;
4. Veterans, their families and VAC case managers—on behalf of Veterans—to order customized print on-demand booklets (variable print) (A.3 including subsections)

A.3.1.3.2 – Annual Preparation and Testing for the "Veterans' Week" Ordering:

A period of five (5) days must be set aside annually, for a thorough testing of all sections of the Veteran's Week public ordering site/ store front (including verifying the validity of the inventory availability levels).

The testing of the site must allow users (the VAC testing team) to simulate an actual ordering process.

Testing should start no later than July 15th each year in order to allow sufficient time for any required changes, to implement feedback and make any required system updates.

The online store must have a complete Veterans' Week inventory before going live (all Veterans' Week products must be printed and put in stock / inventory before the store is available for public ordering).

C) In ANNEX "F" MANDATORY AND RATED REQUIREMENTS:

Under the heading: R.2 Sample external Contract – Corporate

DELETE the **R.2.6 Evaluation Table** in its entirety and **REPLACE** with the following:

R.2.6. The Contract details:		
The description of the Contract demonstrates the following as a part of the Contract:	Not demonstrated in description	Demonstrated in description
	0 Points	1 point
Contract duration of one (1) or more years		
An average of 30 items or more in inventory for the Contract		
Six (6) or more different categories of printed products in inventory (perfect bound publications, saddle wire publications, flat printed items, folded brochures, kit folders, specialty die-cut products, envelopes etc.)		

Solicitation No. - N° de l'invitation
51019-184001/A
Client Ref. No. - N° de réf. du client
51019-184001

Amd. No. - N° de la modif.
004
File No. - N° du dossier
CW020. 51019-184001

Buyer ID - Id de l'acheteur
CW020
CCC No./N° CCC - FMS No./N° VME

A minimum of 1,000 orders were received by the Bidder daily on at least five (5) days annually. (The five [5] days do not have to be consecutive).		
At least four (4) Mailings had a requirement for mailing to 10,000 addresses or more per mailing.		
Sortation for mailing in accordance with CPC National Distribution Guide requirements		
Contract # 1 - Points allocated for R.2.6		/6

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED