



**REQUEST FOR STANDING OFFER
DEMANDE D'OFFRE PERMANENTE**

**RETURN BIDS TO :
RETOURNER LES
SOUMISSIONS A:**

National Research Council Canada (NRC)
Procurement Services
1200 Montreal Road, Building M-22
Ottawa, Ontario
K1A 0R6
Bid Fax: (613) 991-3297

Title/Sujet Safeguarding of machine shop machinery and equipment	
Solicitation No./N. de l'invitation 18-22009	Date June 19 2018
Solicitation Closes/L'invitation prend fin at/à 14 :00 on/le July 31st 2018	Time Zone/Fuseau Horaire EST
Address Enquiries To/Adresser demandes de renseignements à : Contracting Officer: Mr. Johnathon Gillis Telephone No./N. de téléphone : (613)993-5506 Email : Johnathon.Gillis@nrc-cnrc.gc.ca	

Instructions: See Herein

Instructions: Voir aux présentes

Proposal To:

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux:

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).



Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No./N. de telephone Facsimile No./N. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisé à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Table of Contents

1. Purpose and Scope
2. Key aspects of the Scope of Work
3. Organizational Background
4. Official Languages Policy:
5. Terms of the Standing Offer
6. Period of the Standing Offer
7. Time Table and Important Events
8. Enquires
9. Optional Site Visit and Information Session
10. Proposal Submission and bidders instructions
11. Opening of Proposals
12. Conditions of this Request for Proposal
13. Bidders Responsibilities
14. Evaluation
15. Cost Proposal for Key Personnel
16. Method of Selection
17. Conditions of Submission and Price Certification
18. Ownership and Intellectual Property
19. Confidentiality
20. Government Smoking Policy
21. Access to Government Equipment
22. General Conditions
23. Progress Report
24. Additional Work
25. Non-Permanent Resident (Foreign Company)
26. Non-Permanent Resident (Canadian Company)
27. Lump Sum Payments – Work Force Reduction Programs
28. Work Authorization under Standing Offer Agreements
29. Attachments
- Appendix "A" - NRC General Conditions
- Appendix "B" – Equipment list
- Appendix "C" Board of Directors
- Appendix "D" – Security Requirements Check List (SRCL), form TBS/SCT 350-103
- Appendix "E" – Cost Table Chart
30. Security Level
31. Work Locations

Safeguarding of Machine shop Machinery and Equipment

1.0 Purpose and Scope: The National Research Council Canada is soliciting proposals in accordance with the terms and conditions of this Request for Standing Offer from prospective companies in the field of Safeguarding machine shop machinery and equipment to CSA Standard Z432-16.

The objective of this requirement would be to manage all business with this opportunity in the most cost effective manner while adhering to the latest safety provisions and standards across Canada (CSA Standard Z432-16). NRC would like to retain the services of an expert consulting firm or firms to retrofit our machine shop equipment that doesn't currently meet the Canadian Standards Association (CSA) Z432-16. The equipment is located across Canada with a total of 274 pieces of machinery. Please refer to the equipment list for descriptions, machine type and location (**Appendix B**).

1.1 Key aspects of the Scope of Work:

- A. The contractor (s) would be expected to work with an NRC Project Manager and take part in discussions with a NRC User Committee. The contractor will provide designs and safe guarding strategies to comply with CSA Z432-16 standards for potentially **274 pieces of equipment listed in the Appendix B**. Bidder's recommendations will be reviewed and evaluated by an NRC user committee.
 - i. The Project Manager will be responsible for the technical content of the work and for reviewing the work performed under Contract. Any proposed changes to the scope of the work are to be discussed with and agreed to by the Project Manager.
 - ii. The NRC User Committee are members of the Design and Fabrication staff. They consist of Facility Operations Managers, Health and safety advisors, Tool Makers and Maintenance personnel. Board members represent each region across Canada and help the Project Manager approve the technical content of the work. (**Victoria, Vancouver, Boucherville, St John's and Ottawa**).
- B. **The successful contractor will be responsible for the following:**
 - i. Supply, install on site and retrofit the equipment according to the approved design. Install all mechanical and electrical components in accordance with provincial electrical code.
 - ii. Provide and install signage for residual risks as needed.
 - iii. Provide electrical schematic of all electrical modifications and additions to the pieces of equipment.
 - iv. Provide a safety certificate of operation from the local electrical inspection authority.
 - v. Provide modifications, if any, to the de-energization procedures.
 - vi. Provide a report with the residual risks and recommendation to mitigate them.
 - vii. Implementations of approved recommendations

2.0 Background:

2.1 The Design and Fabrication Services" group (DFS) of the National Research Council Canada is a specialized scientific fabrication group that provides fabrication services to the employees of the National Research Council Canada. DFS's mission is to support research and innovation by enabling NRC's programs and facilities through designing and manufacturing timely, precision, mechanical prototype equipment and apparatus in line with the overall strategic direction of NRC.

DFS's core functionalities include finely calibrating, one-of-a-kind instrumentation and testing apparatus to prototypes and large-scale models, DFS provides the design, engineering, fabrication and advisory services that support research and innovation across NRC. As a fully integrated fabrication service with facilities across Canada, DFS combines unique expertise with state-of-the-art equipment to offer all NRC research centers one-stop access to a comprehensive, national service able to meet virtually any need for custom, high-precision engineering and manufacturing and related services.

3.0 Official Languages Policy:

3.1 The National Research Council (NRC) implements all provisions of the Official Languages Act to ensure the rights of their employees. The NRC Official Languages Policy requires that training and professional development provided to NRC employees working in a designated bilingual region must be available in the official language of their choice. The service provider shall provide for services in the language requested, in accordance with the NRC Official Languages Policy.

4.0 Terms of the Standing Offer:

4.1 For any Standing Offer issued as a result of this invitation, it is understood and agreed that:

- a) a contractual obligation will come into force only if there is an authorized Call-Up Against a Standing Offer (NRC Form 769) and only to the extent designated in the Call-Up;
- b) a Standing Offer does not oblige the Designated User to authorize or order any goods/services whatsoever or to spend the estimated expenditure or any monies whatsoever; and
- c) the NRC's liability under a Standing Offer shall be limited to the actual amount of goods/services "Called-Up" within the period specified.
- d) The terms and conditions as set out herein will form part of the Standing Offer Agreement and will be incorporated into and form part of any and all authorized "Call-Up(s) Against a Standing Offer".(If applicable the following clause should be incorporated into the standing offer where multiple Standing Offers are expected to be issued)
- e) A single Standing Offer or several Standing Offer Agreements maybe be established as a result of this Request for Standing Offers. Exact expenditures cannot be estimated at this time.

5.0 Period of the Standing Offer:

5.1 The period for placing call-ups against Standing Offers resulting from this Request for Proposal shall be from **August 13th 2018 to August 12th 2019**.

5.2 NRC may wish to renew at NRC's discretion for three subsequent one-year periods, subject to satisfactory performance and agreement upon a satisfactory fee structure for that period(s) for work of similar size and complexity for sites across Canada.

5.3 NRC at its discretion may retain the services of the successful bidders for other research centers throughout Canada for similar and like services.

6.0 Time table: Listed below are the **important events** and the target dates and times by which the events are expected to be completed:

Schedule of events	Target Date
Issuance of Request for Standing Offer Public bid package	June 19 2018
Optional Site Visit (in-person)	(10-00am) July 3 rd 2018
Deadline to Submit Technical Questions to the Contracting Authority	July 26 th 2018
Closing Date	July 31 st 2018– 2pm (Eastern Standard Time)

7.0 ENQUIRIES:

- 7.1 Bidders may inquire and seek clarification of any requirements of this Request for Standing Offer. Inquiries must be in writing only and e- mailed to the Contracting Authority: Johnathon.Gillis@nrc-cnrc.gc.ca before **July 26 2018**.
- 7.2 To ensure the equality of information among Bidders, responses to general enquiries will be made available to all bidders unless such publications would reveal proprietary information. The bidder who initiates the question will not be identified. Technical questions that are considered proprietary by the bidder must be clearly identified. NRC will respond individually to the bidder if it considers the questions proprietary. If NRC does not consider the question proprietary, the bidder submitting it will be allowed to withdraw the question, or have the question and answer made available through the Open Bidding System (OBS) to all bidders.
- 7.3 Vendors who attempt to obtain information regarding any aspect of this RFSO during the solicitation period through any NRC contacts other than the Contracting Authority identified herein may be disqualified (for that reason alone).
- 7.4 It is the responsibility of the Bidder to obtain clarification of the requirement contained herein, if necessary, prior to submitting its proposal. The Bidder must have written confirmation from the Contracting Authority for any changes, alterations, etc., concerning this RFSO.

8.0 Optional Site Visit and Information Session:

8.1 Bidders are encouraged to attend an optional site visit and information session **(10-00am) Tuesday, July 3rd 2018** at the **National Research Council Canada Headquarters, 1200 Montreal Road, Building M-4 Ottawa Ontario K1A 0R6**. Potential Bidders are asked to communicate their interest in writing to the Contracting Authority by Email: Johnathon.Gillis@nrc-cnrc.gc.ca

9.0 Proposal Submission and bidders instructions:

9.1 Proposals **must** be received before **2-00pm Eastern Standard Time, Tuesday July 31^h 2018** to the address below:

Proposals must be delivered to:
Procurement Services (Attention: Johnathon Gillis) – Bid Solicitation: 18-22009
 National Research Council Canada 1200 Montreal Road, Bldg. M-22 Ottawa, Ontario K1A 0R6
 Telephone: (613) 993-5506, Email: Johnathon.Gillis@nrc-cnrc.gc.ca

9.2 Bidders must submit five (5) hard copies of their technical proposal, two **(2) copies of their financial proposal in separate envelopes** and one **(1) electronic copy on an USB thumb drive**. The envelopes containing the technical and financial proposal must be packaged, sealed and clearly marked as to its content and shall display on the outside front, the bidder's name, return address, and telephone number.

9.3 NRC will not accept any proposals documents by facsimile or by email.

9.4 Proposals received after the closing date will not be considered and will be returned to the sender. The sender has the sole responsibility for the timely dispatch and delivery of a proposal and cannot transfer such responsibility to the NRC. No supplementary information will be accepted after the closing deadline unless NRC requests a clarification.

9.5 All submitted proposals become the property NRC and will not be returned to the originator.

9.6 It is the vendor's responsibility to obtain date and time stamped receipt signed by the receptionist as proof that NRC has received their proposal within the prescribed time limit. All risks and consequences of incorrect delivery of bids are the responsibility of the Bidder.

10.0 **Opening of Proposals:**

10.1 The opening of proposals will be performed and witnessed by members of Procurement team. Bidders are not invited to be present.

11.0 **Conditions of this Request for Proposal:**

11.1 There shall be no payment by the National Research Council for costs incurred in the preparation and submission of proposals in response to this request. No payment shall be made for costs incurred for clarification(s) and/or demonstration(s) that may be required by NRC. The National Research Council reserves the right to reject any or all proposals submitted, or to accept any proposal in whole or in part without negotiation. A Standing Offer will not necessarily be issued as a result of this competition. NRC reserves the right to amend, cancel or reissue this requirement at any time

12.0 **Bidders responsibilities:**

12.1 **The bidder's submission shall include the following:**

- The Completed and Signed Acceptance of this Request for Standing Offer with their bid package.
- Five (5) copies of a technical proposal (addressed in an envelope titled - technical proposal)
- Two (2) copies of a financial proposal (addressed in an envelope titled - financial proposal)
- One (1) electronic copy on a USB thumb drive.
- Provide a complete list of the company's **board of directors (Appendix C)**
- If chosen the supplier must provide **Security Clearance numbers for all Key Personal (Appendix D – SRCL)**
- Bidders shall provide in their response the company's organizational chart and the contract information (phone number and email address) of the Supervisors responsible for key personal designated to the project.

13.0 **Evaluation:**

13.1 Proposals will be assessed using the following evaluation criteria. Bidders must provide a detailed response to each criterion (Sections A – D). NRC reserves the right to verify any and all information provided by the bidder in his/her proposal. A committee comprised of members of the Procurement staff and Technical review team will evaluate the proposals. The committee will determine the most valuable proposal based on the information provided by the bidder.

During the evaluation process, the committee:

- NRC may seek additional clarification of any bidder's response. This request will be done in writing and the response will have to be submitted in writing.
- NRC may wish to communicate with any references provided by the bidder.
- Bidders must address all mandatory requirements listed in the RFSO to be considered valid.

Bidders will be evaluated against the following criteria:

A. Company Experience and Reference Check: **(50 Points)**

The **proposal must include a description of the Company's previous experience with projects of similar size and complexity, a company profile and at least 2 previous contacts from different organizations noting client name and telephone number, services provided and contract period.** NRC reserves the right to contact any or all references supplied by the bidder. Include the Company's legal name and the province in which the company is incorporated.

B. Proposed Personnel and qualifications**(50 Points)**

Bidders **must** provide a composition of their team's qualifications and experience of the proposed personnel and must be described in the proposal. Experience and expertise of the proposed personnel must be appropriate to the nature of the work. The proposed personnel must have a good knowledge of and experience in Safeguarding of machine shop machinery and equipment and provide client references and acknowledgements for their work efforts.

Bidders may offer team's qualifications and experience nationally or by region.

- As a minimum, the Team Lead or Lead Engineer must have a minimum of 5 years' experience in projects of similar size and complexity, and a degree in one of the following graduate programs - P.Eng., BSc, B.Tech, or B.Eng
- As a minimum, the on-site Engineering technologist must have a minimum of 5 years' experience in projects of similar size and complexity, and have a diploma from Technology College or University.
- As a minimum, on-site field installers must have a minimum of 3 years relevant job experience.
- The proposed personnel must have bilingual capabilities within the proposed team or access to bilingual resources (Boucherville Quebec site) for report writing and addressing the needs of the NRC in person.
- Bidders must provide Detailed resumes of proposed personnel. Any new/substituted personnel are subject to prior approval the Project Authority.

C. Demonstrated Understanding of the Work**(45 points)**

The contractor's proposal should demonstrate a clear understanding of the work and the problems that might be encountered. This demonstrated understanding of the work should include an overview of the issues involved, possible limitations and difficulties associated with the assignment and possible solutions to address these difficulties. Simply repeating the statements contained in the Statement of Work is not sufficient to demonstrate understanding of the requirement. Bidders proposal must demonstrate a clear understanding of the different aspects of CSA Z432,16.

D. Work plan and Time Schedule**(25 Points)**

The proposal must include an outline of the proposed work strategy, plan and schedule, and the proposed method of project management coordination and liaison with the Project Authority. The project plan should provide the frame work for how projects are managed, tracked and communicated with NRC project team for the sites outlined in Appendix B.

The project plan should be detailed, giving phases; milestones etc. and indicate the steps that will be taken to ensure that the project is completed within the required time frame including coordination of the Project Team. The main tasks should be in sequence and indicate the points at which NRC's approvals are required. Identify any proprietary information that is proposed to be used in the methodology.

TOTAL MAXIMUM POINTS:**170 Points**

Proposals scoring less than **(70% percent) out of 160 points** will be considered non-responsive and will be eliminated from further consideration. A proposal will be considered non-responsive if it does not meet the mandatory criteria or if it is not supported by proper and adequate detail, particularly where supporting evidence is required. Bidders must meet all RFSO mandatory requirements indicated by imperative words such as, but not limited to, “must”, “shall”, “will” and “essential” including compliance with the mandatory terms and conditions of the RFSO. Furthermore, it is essential that the elements contained in proposals be stated in a clear, concise manner. Proposals should be in the same order and formatted using the same section and subsection numbers as the RFSO. Proposals will be evaluated solely on their content. Items not addressed will be given a score of zero.

14.0 **Cost Proposal for Key Personnel**

14.1 Bidders are to provide their hourly rates for the proposed project team and indicate the percentage of involvement each engineer will spend at the various sites **(See Appendix E)**

14.2 The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the Treasury Board Travel Directive, and with the other provisions of the directive referring to "travelers", rather than those referring to "employees".

14.3 GOODS AND SERVICES TAX (GST) and HARMONIZED SALES TAX (HST): The GST and HST, whichever is applicable, shall be considered an applicable tax for the purposes of this RFSO and extra to the price herein. The amount of GST or HST shall be disclosed and shown as a separate item.

14.4 Bids will be evaluated in Canadian currency, therefore, for evaluation purposes, the exchange rate quoted by the Bank of Canada as being in effect on date of bid closing, shall be applied as the conversion factor for foreign currency. Prices quoted shall not be subject to, or conditional upon, fluctuations in commercial or other interest rates during either the evaluation or Standing Offer period.

15.0 **Method of Selection:**

15.1 The NRC may enter into negotiation with a short list of companies whose proposals offer the best overall value for the NRC. The NRC is under no obligation to award any contract in whole or in part and reserves the right, in its sole discretion, to cancel this Request for Standing Offer process at any time before or after closing without providing reasons for such cancellation. Rejection of all proposals will mean that the NRC has, at its sole discretion, determined not to pursue the project or has determined that no proposal meets its requirements.

In order to obtain the most advantageous offer for the NRC, the NRC reserves the right, in its sole discretion:

- i. to request clarification and/or further information from one or more bidders after closing without becoming obligated to offer the same opportunity to all bidders;
- ii. Any waiver, clarification or negotiation will not be considered as an opportunity for bidders to correct errors in their proposal.
- iii. In issuing this Request for Standing Offer, the NRC does not commit to choose the lowest bid. The NRC reserves the right to choose the company(ies) that provides the best quality, service, and overall cost to meet its needs. NRC will consider awarding the 3 highest ranked proposals, nationally or by region to form a Standing offering agreement. Those selected firms will have an opportunity to bid on tasks authorization from the NRC project team. Authorized

work will come into effect only if there's an authorized Call-Up against a Standing Offer (NRC Form 769).

16.0 **Conditions of Submission and Price Certification:**

16.1 Proposals submitted must be valid for not less than sixty (90) calendar days from the closing date of the RFSO.

16.2 The successful bidder guarantees that all prices offered and agreed to in this contract are as low as or lower than any being paid to date by any institution in Canada including any other federal government department. Should the successful bidder, at any time during the contractual agreement, offer to sell and/or become aware of any competitor's offer to services identical to those on contract, the successful bidder shall immediately adjust all prices and hourly rates for good and services covered under in this Agreement to coincide with the lower prices being offered or paid elsewhere.

16.3 Any Standing Offer resulting from this invitation will be subject to the General Conditions 2035 (copy attached as Appendix "A") and any other special conditions that may apply.

17.0 **OWNERSHIP OF INTELLECTUAL AND OTHER PROPERTY**

17.1 All confidential information gathered or viewed or any product developed as a result of this RFSO must be treated as confidential and as NRC property.

18.0 **CONFIDENTIALITY**

18.1 This document is UNCLASSIFIED, however; the contractor shall treat as confidential, during as well as after the services contracted for, any information of the affairs of NRC of a confidential nature to which its servants or agents become privy.

19.0 **CRIMINAL CODE OF CANADA**

19.1 Canada may reject an offer where the Bidder, or any employee or subcontractor included as part of the offer, has been convicted under section 121 ("Frauds on the government" & Contractor subscribing to election fund"), 124 ("Selling or purchasing office"), or 418 ("Selling defective stores to Her Majesty") of the Criminal Code.

20.0 **GOVERNMENT SMOKING POLICY**

20.1 Where the performance of the work requires the presence of the Contractor's personnel on government premises, the Contractor shall ensure that its personnel shall comply with the policy of the Government of Canada, which prohibits smoking on any government premises.

21.0 **ACCESS TO GOVERNMENT FACILITIES / EQUIPMENT**

21.1 Access to the facilities and equipment necessary to the performance of the work shall be provided through arrangements to be made by the Project Authority named herein. There will be however; no day-to-day supervision of the Contractor's activities nor control of the Contractor's hours of work by the Project Authority.

21.2 The Contractor undertakes and agrees to comply with all Standing Orders and Regulations in force on the site where the work is to be performed, relating to the safety of persons on the site or the protection of property against loss or damage from any and all causes including fires.

22.0 GENERAL CONDITIONS

22.1 The General Conditions 2035 entitled "General Condition - Services" and attached as Appendix "A" form part of this Standing Offer.

23.0 PROGRESS REPORT

23.1 As part of and together with each progress claim, the Contractor must submit a progress report consisting of a narrative of approximately one (1) page describing the technical progress achieved in terms of the "Statement of Work", explaining any variations in the work or expenditure plan, specifying any problems encountered or foreseen (relating to time, cost or technical matters) and any other matter considered reportable by the Contractor.

24.0 ADDITIONAL WORK

24.1 The successful bidder can at NRC's option, be asked to provide additional work related to this requirement. Payment will be limited to the firm per diems quoted in the Contractor's proposal.

25.0 NON-PERMANENT RESIDENT (FOREIGN COMPANY)

25.1 The Contractor shall ensure that non-permanent residents intending to work in Canada on a temporary basis in fulfillment of the Standing Offer, who are neither Canadian citizens nor United States nationals, receive all appropriate documents and instructions relating to

Canadian immigration requirements and secure all required employment authorizations prior to their arrival at the Canadian port of entry. The Contractor shall ensure that United States nationals having such intentions receive all appropriate documents and instructions in that regard prior to their arrival at the Canadian port of entry. Such documents may be obtained at the appropriate Canadian Embassy/Consulate in the Contractor's country. The Contractor shall be responsible for all costs incurred as a result of non-compliance with immigration requirements.

26.0 NON-PERMANENT RESIDENT (CANADIAN COMPANY)

26.1 The Contractor is responsible for compliance with the immigration requirements applicable to non-permanent residents entering Canada to work on a temporary basis in fulfillment of the Standing Offer. In some instances, the employment authorization necessary to enter Canada cannot be issued without prior approval of Human Resources Centre Canada (HRCC). HRCC should always be contacted as soon as the decision to bring in a non-permanent resident is made. The Contractor will be responsible for all costs incurred as a result of non-compliance with immigration requirements.

27.0 LUMP SUM PAYMENT - WORK FORCE REDUCTION PROGRAMS

27.1 It is a term of the Standing Offer that:

- a. the Contractor has declared to the Departmental Representative whether the Contractor has received a lump sum payment made pursuant to any work force reduction program, including but not limited to the Work Force Adjustment Directive, the Early Departure Incentive Program, the Early Retirement Incentive Program or the Executive Employment Transition Program, which has been implemented to reduce the public service;

- b. the Contractor has informed the Departmental Representative of the terms and conditions of that work force reduction program, pursuant to which the Contractor was made a lump sum payment, including the termination date, the amount of the lump sum payment and the rate of pay on which the lump sum payment was based; and
- c. the Contractor had informed the Departmental Representative of any exemption in respect of the abatement of a Standing Offer fee received by the Contractor under the Early Departure Incentive Program Order or paragraph 4 of Policy Notice 1995-8, of July 28, 1995.

28.0 FORMER PUBLIC SERVANT

28.1 Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, offerors must provide the information required below.

28.2 Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the Financial Administration Act R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a) an individual;
- b) an individual who has incorporated;
- c) a partnership made of former public servants; or
- d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the FPS . It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act , 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act , R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

28.3 **Former Public Servant in Receipt of a Pension**

As per the above definitions, is the Offeror a FPS in receipt of a pension? **Yes () No ()**

If so, the Offerors must provide the following information, for all FPS in receipt of a pension, as applicable:

- a) name of former public servant;
- b) date of termination of employment or retirement from the Public Service.

28.4 By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

28.5 Work Force Reduction Program

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **YES () NO ()**

If so, the Offeror must provide the following information:

- a) name of former public servant;
- b) conditions of the lump sum payment incentive;
- c) date of termination of employment;
- d) amount of lump sum payment;
- e) rate of pay on which lump sum payment is based;
- f) period of lump sum payment including start date, end date and number of weeks;
- g) number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

28.6 For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

29.0 WORK AUTHORIZATION UNDER STANDING OFFER AGREEMENTS

29.1 Work under the Standing Offer Agreement will be authorized as follows:

- (a) prior to services being performed under this Standing Offer, the Project Manager named herein will define and confirm with the Contractor the scope of work and objectives of each project. The mutual understanding and agreement between the two parties will be reflected in the Contractor's proposal that will refer to the objectives, scope, resource level, fees etc.
- (b) the work plan, schedule and estimated level of effort can be negotiated between the Contractor and the Project Manager.
- (c) the Contractor will be authorized by the NRC to proceed with the work by issuance of a call-up against a Standing Offer NRC Form 769.

30.0 OFFICE OF THE PROCUREMENT OMBUDSMAN (OPO)

30.1 The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa-opo.gc.ca. You can also obtain more information on the OPO services available to you at their website at www.opo-boa.gc.ca.

31.0 **ATTACHMENTS**

- Appendix "A" - NRC General Conditions
- Appendix "B" – Equipment list
- Appendix "C" – Board of Directors
- Appendix "D" – Security Requirements Check List (SRCL), form TBS/SCT 350-103
- Appendix "E" – Cost Table Chart

32.0 **SECURITY LEVEL**

- 32.1 Prior to the performance of the obligations under this Standing Offer, all personnel that will be involved with the project must be cleared to the security level of **RELIABILITY** as defined in the security policy of Canada.
- 32.2 Any Standing Offer resulting from this invitation will be subject to the Security Requirements Check List (SRCL), form TBS/SCT 350-103, attached at **Appendix "D"**.

33.0 **WORK LOCATION**

The normal location of work for this assignment will be at the following sites:

Site 1: Victoria 5071 West Saanich Road Victoria, British Columbia V9E 2E7
Site 2: Vancouver 4250 Wesbrook Mall Vancouver, British Columbia V6T 1W5
Site 3: Boucherville - 75 de Mortagne Boulevard Boucherville, Québec J4B 6Y4
Site 4: St John's - St. John's, Newfoundland and Labrador A1B 3T5
Site 5: Ottawa - 1920 Research Road, Building U61 Ottawa Ontario (Uplands Campus)
Site 6: Ottawa - 1200 Montreal Road Ottawa Ontario K1A 0R6 (NRC Headquarters)

Appendix A - General Conditions - Services

ID	2035
Title	General Conditions - Services
Date	2011-05-16
Status	Active

- 01 Interpretation
- 02 Powers of Canada
- 03 Status of the Contractor
- 04 Conduct of the Work
- 05 Subcontracts
- 06 Specifications
- 07 Replacement of Specific Individuals
- 08 Time of the Essence
- 09 Excusable Delay
- 10 Inspection and Acceptance of the Work
- 11 Invoice Submission
- 12 Taxes
- 13 Transportation Costs
- 14 Transportation Carriers' Liability
- 15 Payment Period
- 16 Interest on Overdue Accounts
- 17 Compliance with Applicable Laws
- 18 Ownership
- 19 Copyright
- 20 Translation of Documentation
- 21 Confidentiality
- 22 Government Property
- 23 Liability
- 24 Intellectual Property Infringement and Royalties
- 25 Amendment and Waivers
- 26 Assignment
- 27 Suspension of the Work
- 28 Default by the Contractor
- 29 Termination for Convenience
- 30 Accounts and Audit
- 31 Right of Set-off
- 32 Notice
- 33 Conflict of Interest and Values and Ethics Codes for the Public Service
- 34 No Bribe or Conflict
- 35 Survival
- 36 Severability
- 37 Successors and Assigns
- 38 Contingency Fees
- 39 International Sanctions
- 40 Harassment in the Workplace
- 41 Entire Agreement

2035 01 (2008-05-12) Interpretation

In the Contract, unless the context otherwise requires:

"Articles of Agreement" means the clauses and conditions incorporated in full text to form the body of the Contract; it does not include these general conditions, any supplemental general conditions, annexes, the Contractor's bid or any other document;

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the National Research Council of Canada and any other person duly authorized to act on behalf of the National Research Council Canada.

"Contract" means the Articles of Agreement, these general conditions, any supplemental general conditions, annexes and any other document specified or referred to as forming part of the Contract, all as amended by agreement of the Parties from time to time;

"Contracting Authority" means the person designated by that title in the Contract, or by notice to the Contractor, to act as Canada's representative to manage the Contract;

"Contractor" means the person, entity or entities named in the Contract to supply goods, services or both to Canada;

"Contract Price" means the amount stated in the Contract to be payable to the Contractor for the Work, exclusive of Goods and Services Tax and Harmonized Sales Tax;

"Government Property" means anything supplied to the Contractor by or on behalf of Canada for the purposes of performing the Contract and anything acquired by the Contractor in any manner in connection with the Work, the cost of which is paid by Canada under the Contract;

"Party" means Canada, the Contractor, or any other signatory to the Contract and "Parties" means all of them;

"Specifications" means the description of the essential, functional or technical requirements of the Work in the Contract, including the procedures for determining whether the requirements have been met;

"Work" means all the activities, services, goods, equipment, matters and things required to be done, delivered or performed by the Contractor under the Contract.

2035 02 (2008-05-12) Powers of Canada

All rights, remedies, powers and discretions granted or acquired by Canada under the Contract or by law are cumulative, not exclusive.

2035 03 (2008-05-12) Status of the Contractor

The Contractor is an independent contractor engaged by Canada to perform the Work. Nothing in the Contract is intended to create a partnership, a joint venture or an agency between Canada and the other Party or Parties. The Contractor must not represent itself as an agent or representative of Canada to anyone. Neither the Contractor nor any of its personnel is engaged as an employee or agent of Canada. The Contractor is responsible for all deductions and remittances required by law in relation to its employees.

2035 04 (2008-05-12) Conduct of the Work

1. The Contractor represents and warrants that:

- (a) it is competent to perform the Work;
- (b) it has everything necessary to perform the Work, including the resources, facilities, labour, technology, equipment, and materials; and

- (c) it has the necessary qualifications, including knowledge, skill, know-how and experience, and the ability to use them effectively to perform the Work.
2. The Contractor must:
 - (a) perform the Work diligently and efficiently;
 - (b) except for Government Property, supply everything necessary to perform the Work;
 - (c) use, as a minimum, quality assurance procedures, inspections and controls generally used and recognized by the industry to ensure the degree of quality required by the Contract;
 - (d) select and employ a sufficient number of qualified people;
 - (e) perform the Work in accordance with standards of quality acceptable to Canada and in full conformity with the Specifications and all the requirements of the Contract;
 - (f) provide effective and efficient supervision to ensure that the quality of workmanship meets the requirements of the Contract.
 3. The Work must not be performed by any person who, in the opinion of Canada, is incompetent, unsuitable or has been conducting himself/herself improperly.
 4. All services rendered under the Contract must, at the time of acceptance, be free from defects in workmanship and conform to the requirements of the Contract. If the Contractor is required to correct or replace the Work or any part of the Work, it will be at no cost to Canada.
 5. Canada's facilities, equipment and personnel are not available to the Contractor to perform the Work unless the Contract specifically provides for it. The Contractor is responsible for advising the Contracting Authority in advance if it requires access to Canada's facilities, equipment or personnel to perform the Work. The Contractor must comply and ensure that its employees and subcontractors comply with all security measures, standing orders, policies or other rules in force at the site where the Work is performed.
 6. Unless the Contracting Authority orders the Contractor to suspend the Work or part of the Work pursuant to section 27, the Contractor must not stop or suspend the Work or part of the Work pending the settlement of any dispute between the Parties about the Contract.
 7. The Contractor must provide all reports that are required by the Contract and any other information that Canada may reasonably require from time to time.
 8. The Contractor is fully responsible for performing the Work. Canada will not be responsible for any negative consequences or extra costs if the Contractor follows any advice given by Canada unless the Contracting Authority provides the advice to the Contractor in writing and includes a statement specifically relieving the Contractor of any responsibility for negative consequences or extra costs that might result from following the advice.

2035 05 (2010-01-11) Subcontracts

1. Except as provided in subsection 2, the Contractor must obtain the Contracting Authority's written consent before subcontracting or permitting the subcontracting of any part of the Work. A subcontract includes a contract entered into by any subcontractor at any tier to perform any part of the Work.
2. The Contractor is not required to obtain consent for subcontracts specifically authorized in the Contract. The Contractor may also without the consent of the Contracting Authority:
 - (a) purchase "off-the-shelf" items and any standard articles and materials that are ordinarily produced by manufacturers in the normal course of business;
 - (b) subcontract any portion of the Work as is customary in the carrying out of similar contracts; and;

- (c) permit its subcontractors at any tier to make purchases or subcontract as permitted in paragraphs (a) and (b).
- 3. In any subcontract other than a subcontract referred to in paragraph 2.(a), the Contractor must, unless the Contracting Authority agrees in writing, ensure that the subcontractor is bound by conditions compatible with and, in the opinion of the Contracting Authority, not less favourable to Canada than the conditions of the Contract.
- 4. Even if Canada consents to a subcontract, the Contractor is responsible for performing the Contract and Canada is not responsible to any subcontractor. The Contractor is responsible for any matters or things done or provided by any subcontractor under the Contract and for paying any subcontractors for any part of the Work they perform.

2035 06 (2008-05-12) Specifications

- 1. Specifications provided by Canada or on behalf of Canada to the Contractor in connection with the Contract belong to Canada and must be used by the Contractor only for the purpose of performing the Work.
- 2. If the Contract provides that Specifications furnished by the Contractor must be approved by Canada, that approval will not relieve the Contractor of its responsibility to meet all requirements of the Contract.

2035 07 (2008-05-12) Replacement of Specific Individuals

- 1. If specific individuals are identified in the Contract to perform the Work, the Contractor must provide the services of those individuals unless the Contractor is unable to do so for reasons beyond its control.
- 2. If the Contractor is unable to provide the services of any specific individual identified in the Contract, it must provide a replacement with similar qualifications and experience. The replacement must meet the criteria used in the selection of the Contractor and be acceptable to Canada. The Contractor must, as soon as possible, give notice to the Contracting Authority of the reason for replacing the individual and provide:
 - (a) the name, qualifications and experience of the proposed replacement; and
 - (b) proof that the proposed replacement has the required security clearance granted by Canada, if applicable.
- 3. The Contractor must not, in any event, allow performance of the Work by unauthorized replacement persons. The Contracting Authority may order that a replacement stop performing the Work. In such a case, the Contractor must immediately comply with the order and secure a further replacement in accordance with subsection 2. The fact that the Contracting Authority does not order that a replacement stop performing the Work does not relieve the Contractor from its responsibility to meet the requirements of the Contract.

2035 08 (2008-05-12) Time of the Essence

It is essential that the Work be performed within or at the time stated in the Contract.

2035 09 (2008-05-12) Excusable Delay

- 1. A delay in the performance by the Contractor of any obligation under the Contract that is caused by an event that
 - (a) is beyond the reasonable control of the Contractor,
 - (b) could not reasonably have been foreseen,
 - (c) could not reasonably have been prevented by means reasonably available to the Contractor, and
 - (d) occurred without the fault or neglect of the Contractor,

will be considered an "Excusable Delay" if the Contractor advises the Contracting Authority of the occurrence of the delay or of the likelihood of the delay as soon as the Contractor becomes aware of it. The Contractor must also advise the Contracting Authority, within seven (7) working days, of all the circumstances relating to the delay and provide to the Contracting Authority for approval a clear work around plan explaining in detail the steps that the Contractor proposes to take in order to minimize the impact of the event causing the delay.

2. Any delivery date or other date that is directly affected by an Excusable Delay will be postponed for a reasonable time that will not exceed the duration of the Excusable Delay.
3. However, if an Excusable Delay has continued for fifteen (15) days or more, the Contracting Authority may, by giving notice in writing to the Contractor, terminate the Contract. In such a case, the Parties agree that neither will make any claim against the other for damages, costs, expected profits or any other loss arising out of the termination or the event that contributed to the Excusable Delay. The Contractor agrees to repay immediately to Canada the portion of any advance payment that is unliquidated at the date of the termination.
4. Unless Canada has caused the delay by failing to meet an obligation under the Contract, Canada will not be responsible for any costs incurred by the Contractor or any of its subcontractors or agents as a result of an Excusable Delay.
5. If the Contract is terminated under this section, the Contracting Authority may require the Contractor to deliver to Canada, in the manner and to the extent directed by the Contracting Authority, any completed parts of the Work not delivered and accepted before the termination and anything that the Contractor has acquired or produced specifically to perform the Contract. Canada will pay the Contractor:
 - (a) the value, of all completed parts of the Work delivered to and accepted by Canada, based on the Contract Price, including the proportionate part of the Contractor's profit or fee included in the Contract Price; and
 - (b) the Cost to the Contractor that Canada considers reasonable in respect of anything else delivered to and accepted by Canada.

The total amount paid by Canada under the Contract to the date of termination and any amounts payable under this subsection must not exceed the Contract Price.

2035 10 (2008-05-12) Inspection and Acceptance of the Work

1. All the Work is subject to inspection and acceptance by Canada. Inspection and acceptance of the Work by Canada do not relieve the Contractor of its responsibility for defects or other failures to meet the requirements of the Contract. Canada will have the right to reject any Work that is not in accordance with the requirements of the Contract and require its correction or replacement at the Contractor's expense.
2. The Contractor must provide representatives of Canada access to all locations where any part of the Work is being performed at any time during working hours. Representatives of Canada may make examinations and such tests of the Work as they may think fit. The Contractor must provide all assistance and facilities, test pieces, samples and documentation that the representatives of Canada may reasonably require for the carrying out of the inspection. The Contractor must forward such test pieces and samples to such person or location as Canada specifies.
3. The Contractor must inspect and approve any part of the Work before submitting it for acceptance or delivering it to Canada. The Contractor must keep accurate and complete inspection records that must be made available to Canada on request. Representatives of Canada may make copies and take extracts of the records during the performance of the Contract and for up to three (3) years after the end of the Contract.

2035 11 (2008-05-12) Invoice Submission

1. Invoices must be submitted in the Contractor's name. The Contractor must submit invoices for each delivery or shipment; invoices must only apply to the Contract. Each invoice must indicate whether it covers partial or final delivery.
2. Invoices must show:

- (a) the date, the name and address of the client, item or reference numbers, deliverable and/or description of the Work, contract number, GST/HST number;
 - (b) details of expenditures in accordance with the Basis of Payment, exclusive of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) (such as item, quantity, unit of issue, unit price, fixed time labour rates and level of effort, subcontracts, as applicable);
 - (c) deduction for holdback, if applicable;
 - (d) the extension of the totals, if applicable; and
 - (e) if applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.
3. If applicable, the GST or HST must be specified on all invoices as a separate item. All items that are zero-rated, exempt or to which the GST or HST does not apply, must be identified as such on all invoices.
 4. By submitting an invoice, the Contractor certifies that the invoice is consistent with the Work delivered and is in accordance with the Contract.

2035 12 (2010-08-16) Taxes

1. Municipal Taxes

Municipal Taxes do not apply.

2. Provincial Taxes

(a) Excluding legislated exceptions, federal government departments and agencies are not required to pay any sales tax payable to the province in which the taxable goods or services are delivered. This exemption has been provided to federal government departments and agencies under the authority of one of the following:

(i) Provincial Sales Tax (PST) Exemption Licence Numbers, for the provinces of:
 Prince Edward Island OP-10000-250
 Manitoba 390-516-0

(ii) for Quebec, Saskatchewan, the Yukon Territory, the Northwest Territories and Nunavut, an Exemption Certification, which certifies that the goods or services purchased are not subject to the provincial/territorial sales and consumption taxes because they are purchased by the federal government with Canada funds for the use of the federal government.

(b) Currently, in Alberta, the Yukon Territory, the Northwest Territories and Nunavut, there is no general PST. However, if a PST is introduced in Alberta, the Yukon Territory, the Northwest Territories or Nunavut, the sales tax exemption certificate would be required on the purchasing document.

(c) Federal departments must pay the HST in the participating provinces of Newfoundland and Labrador, Nova Scotia, New Brunswick, Ontario and British Columbia.

(d) The Contractor is not exempt from paying PST under the above Exemption Licence Numbers or Exemption Certification. The Contractor must pay the PST on taxable goods or services used or consumed in the performance of the Contract (in accordance with applicable provincial legislation), including material incorporated into real property.

3. Changes to Taxes and Duties

If there is any change to any tax or duty payable to any level of government in Canada after the bid submission date that affects the costs of the Work to the Contractor, the Contract Price will be adjusted to reflect the increase or decrease in the cost to the Contractor. However, there will be no adjustment for any change that increases the cost of the Work to the Contractor if public notice of the change was given before bid submission

date in sufficient detail to have permitted the Contractor to calculate the effect of the change on its cost. There will be no adjustment if the change takes effect after the date required by the Contract for delivery of the Work.

4. GST or HST

The estimated GST or HST, if applicable, is included in the total estimated cost on page 1 of the Contract. The GST or HST is not included in the Contract Price but will be paid by Canada as provided in the Invoice Submission section above. The Contractor agrees to remit to Canada Revenue Agency any amounts of GST and HST paid or due.

5. Tax Withholding of 15 Percent

Pursuant to the *Income Tax Act*, 1985, c. 1 (5th Supp.) and the *Income Tax Regulations*, Canada must withhold 15 percent of the amount to be paid to the Contractor in respect of services provided in Canada if the Contractor is a non-resident unless the Contractor obtains a valid waiver. The amount withheld will be held on account for the Contractor in respect to any tax liability which may be owed to Canada.

2035 13 (2010-01-11) Transportation Costs

If transportation costs are payable by Canada under the Contract and the Contractor makes the transportation arrangements, shipments must be made by the most direct and economical means consistent with normal shipping practice. The costs must be shown as a separate item on the invoice.

2035 14 (2010-01-11) Transportation Carriers' Liability

The federal government's policy of underwriting its own risks precludes payment of insurance or valuation charges for transportation beyond the point at which ownership of goods passes to the federal government (determined by the FOB point or Incoterms). Where increased carrier liability is available without charge, the Contractor must obtain the increased liability for shipment.

2035 15 (2008-05-12) Payment Period

1. Canada's standard payment period is thirty (30) days. The payment period is measured from the date an invoice in acceptable form and content is received in accordance with the Contract or the date the Work is delivered in acceptable condition as required in the Contract, whichever is later. A payment is considered overdue on the 31st day following that date and interest will be paid automatically in accordance with the section 16.
2. If the content of the invoice and its substantiating documentation are not in accordance with the Contract or the Work is not in acceptable condition, Canada will notify the Contractor within fifteen (15) days of receipt. The 30-day payment period begins upon receipt of the revised invoice or the replacement or corrected Work. Failure by Canada to notify the Contractor within fifteen (15) days will only result in the date specified in subsection 1 to apply for the sole purpose of calculating interest on overdue accounts.

2035 16 (2008-12-12) Interest on Overdue Accounts

1. For the purpose of this section:

"Average Rate" means the simple arithmetic mean of the Bank Rates in effect at 4:00 p.m. Eastern Time each day during the calendar month immediately before the calendar month in which payment is made;

"Bank Rate" means the rate of interest established from time to time by the Bank of Canada as the minimum rate at which the Bank of Canada makes short term advances to members of the Canadian Payments Association;

"date of payment" means the date of the negotiable instrument drawn by the Receiver General for Canada to pay any amount under the Contract;

an amount becomes "overdue" when it is unpaid on the first day following the day on which it is due and payable according to the Contract.

2. Canada will pay to the Contractor simple interest at the Average Rate plus 3 percent per year on any amount that is overdue, from the date that amount becomes overdue until the day before the date of payment, inclusive. The Contractor is not required to provide notice to Canada for interest to be payable.
3. Canada will pay interest in accordance with this section only if Canada is responsible for the delay in paying the Contractor. Canada will not pay interest on overdue advance payments.

2035 17 (2008-05-12) Compliance with Applicable Laws

1. The Contractor must comply with all laws applicable to the performance of the Contract. The Contractor must provide evidence of compliance with such laws to Canada at such times as Canada may reasonably request.
2. The Contractor must obtain and maintain at its own cost all permits, licenses, regulatory approvals and certificates required to perform the Work. If requested by the Contracting Authority, the Contractor must provide a copy of any required permit, license, regulatory approvals or certificate to Canada.

2035 18 (2008-05-12) Ownership

1. Unless provided otherwise in the Contract, the Work or any part of the Work belongs to Canada after delivery and acceptance by or on behalf of Canada.
2. However if any payment is made to the Contractor for or on account of any Work, either by way of progress or milestone payments, that work paid for by Canada belongs to Canada upon such payment being made. This transfer of ownership does not constitute acceptance by Canada of the Work or any part of the Work and does not relieve the Contractor of its obligation to perform the Work in accordance with the Contract.
3. Despite any transfer of ownership, the Contractor is responsible for any loss or damage to the Work or any part of the Work until it is delivered to Canada in accordance with the Contract. Even after delivery, the Contractor remains responsible for any loss or damage to any part of the Work caused by the Contractor or any subcontractor.
4. Upon transfer of ownership to the Work or any part of the Work to Canada, the Contractor must, if requested by Canada, establish to Canada's satisfaction that the title is free and clear of all claims, liens, attachments, charges or encumbrances. The Contractor must execute any conveyances and other instruments necessary to perfect the title that Canada may require.

2035 19 (2008-05-12) Copyright

In this section, "Material" means anything that is created by the Contractor as part of the Work under the Contract, that is required by the Contract to be delivered to Canada and in which copyright subsists. "Material" does not include anything created by the Contractor before the date of the Contract.

Copyright in the Material belongs to Canada and the Contractor must include the copyright symbol and either of the following notice on the Material: © Her Majesty the Queen in right of Canada (year) or © Sa Majesté la Reine du chef du Canada (année).

The Contractor must not use, copy, divulge or publish any Material except as is necessary to perform the Contract. The Contractor must execute any conveyance and other documents relating to copyright in the Material as Canada may require.

The Contractor must provide at the request of Canada a written permanent waiver of moral rights, in a form acceptable to Canada, from every author that contributed to the Material. If the Contractor is the author of the Material, the Contractor permanently waives its moral rights in the Material.

2035 20 (2008-05-12) Translation of Documentation

The Contractor agrees that Canada may translate in the other official language any documentation delivered to Canada by the Contractor that does not belong to Canada under section 20. The Contractor acknowledges that

Canada owns the translation and that it is under no obligation to provide any translation to the Contractor. Canada agrees that any translation must include any copyright notice and any proprietary right notice that was part of the original. Canada acknowledges that the Contractor is not responsible for any technical errors or other problems that may arise as a result of the translation.

2035 21 (2008-05-12) Confidentiality

1. The Contractor must keep confidential all information provided to the Contractor by or on behalf of Canada in connection with the Work, including any information that is confidential or proprietary to third parties, and all information conceived, developed or produced by the Contractor as part of the Work when copyright or any other intellectual property rights in such information belongs to Canada under the Contract. The Contractor must not disclose any such information without the written permission of Canada. The Contractor may disclose to a subcontractor any information necessary to perform the subcontract as long as the subcontractor agrees to keep the information confidential and that it will be used only to perform the subcontract.
2. The Contractor agrees to use any information provided to the Contractor by or on behalf of Canada only for the purpose of the Contract. The Contractor acknowledges that all this information remains the property of Canada or the third party, as the case may be. Unless provided otherwise in the Contract, the Contractor must deliver to Canada all such information, together with every copy, draft, working paper and note that contains such information, upon completion or termination of the Contract or at such earlier time as Canada may require.
3. Subject to the *Access to Information Act*, R.S., 1985, c. A-1, and to any right of Canada under the Contract to release or disclose, Canada must not release or disclose outside the Government of Canada any information delivered to Canada under the Contract that is proprietary to the Contractor or a subcontractor.
4. The obligations of the Parties set out in this section do not apply to any information if the information:
 - (a) is publicly available from a source other than the other Party; or
 - (b) is or becomes known to a Party from a source other than the other Party, except any source that is known to be under an obligation to the other Party not to disclose the information; or
 - (c) is developed by a Party without use of the information of the other Party.
5. Wherever possible, the Contractor must mark or identify any proprietary information delivered to Canada under the Contract as "Property of (Contractor's name), permitted Government uses defined under National Research Council Canada (NRC) Contract No. (fill in Contract Number)". Canada will not be liable for any unauthorized use or disclosure of information that could have been so marked or identified and was not.
6. If the Contract, the Work, or any information referred to in subsection 1 is identified as TOP SECRET, SECRET, CONFIDENTIAL, or PROTECTED by Canada, the Contractor must at all times take all measures reasonably necessary for the safeguarding of the material so identified, including those set out in the PWGSC Industrial Security Manual and its supplements and any other instructions issued by Canada.
7. If the Contract, the Work, or any information referred to in subsection 1 is identified as TOP SECRET, SECRET, CONFIDENTIAL, or PROTECTED, by Canada, representatives of Canada are entitled to inspect the Contractor's premises and the premises of a subcontractor at any tier for security purposes at any time during the term of the Contract. The Contractor must comply with, and ensure that any subcontractor complies with, all written instructions issued by Canada dealing with the material so identified, including any requirement that employees of the Contractor or of any subcontractor execute and deliver declarations relating to reliability screenings, security clearances and other procedures.
8. The Contractor consents in the case of a contract that has a value in excess of \$10,000.00 to the public disclosure of information – other than information described in any of paragraphs 20(1)a) to (d) of the Access to Information Act – relating to the contract.

2035 22 (2008-05-12) Government Property

1. All Government Property must be used by the Contractor solely for the purpose of the Contract and remains the property of Canada. The Contractor must maintain adequate accounting records of all Government Property and, whenever feasible, mark it as being the property of Canada.
2. The Contractor must take reasonable and proper care of all Government Property while it is in its possession or subject to its control. The Contractor is responsible for any loss or damage resulting from its failure to do so other than loss or damage caused by ordinary wear and tear.
3. All Government Property, unless it is installed or incorporated in the Work, must be returned to Canada on demand. All scrap and all waste materials, articles or things that are Government Property must, unless provided otherwise in the Contract, remain the property of Canada and must be disposed of only as directed by Canada.
4. At the time of completion of the Contract, and if requested by the Contracting Authority, the Contractor must provide to Canada an inventory of all Government Property relating to the Contract.

2035 23 (2008-05-12) Liability

The Contractor is liable for any damage caused by the Contractor, its employees, subcontractors, or agents to Canada or any third party. Canada is liable for any damage caused by Canada, its employees or agents to the Contractor or any third party. The Parties agree that no limitation of liability or indemnity provision applies to the Contract unless it is specifically incorporated in full text in the Articles of Agreement. Damage includes any injury to persons (including injury resulting in death) or loss of or damage to property (including real property) caused as a result of or during the performance of the Contract.

2035 24 (2008-05-12) Intellectual Property Infringement and Royalties

1. The Contractor represents and warrants that, to the best of its knowledge, neither it nor Canada will infringe any third party's intellectual property rights in performing or using the Work, and that Canada will have no obligation to pay royalties of any kind to anyone in connection with the Work.
2. If anyone makes a claim against Canada or the Contractor concerning intellectual property infringement or royalties related to the Work, that Party agrees to notify the other Party in writing immediately. If anyone brings a claim against Canada, according to *Department of Justice Act*, R.S., 1985, c. J-2, the Attorney General of Canada must have the regulation and conduct of all litigation for or against Canada, but the Attorney General may request that the Contractor defend Canada against the claim. In either case, the Contractor agrees to participate fully in the defence and any settlement negotiations and to pay all costs, damages and legal costs incurred or payable as a result of the claim, including the amount of any settlement. Both Parties agree not to settle any claim unless the other Party first approves the settlement in writing.
3. The Contractor has no obligation regarding claims that were only made because:
 - (a) Canada modified the Work or part of the Work without the Contractor's consent or used the Work or part of the Work without following a requirement of the Contract; or
 - (b) Canada used the Work or part of the Work with a product that the Contractor did not supply under the Contract (unless that use is described in the Contract or the manufacturer's specifications); or
 - (c) the Contractor used equipment, drawings, specifications or other information supplied to the Contractor by Canada (or by someone authorized by Canada); or
 - (d) the Contractor used a specific item of equipment or software that it obtained because of specific instructions from the Contracting Authority; however, this exception only applies if the Contractor has included the following language in its own contract with the supplier of that equipment or software: "[Supplier name] acknowledges that the purchased items will be used by the Government of Canada. If a third party claims that equipment or software supplied under this contract infringes any intellectual property right, [supplier name], if requested to do so by either [Contractor name] or Canada, will defend both [Contractor name] and Canada against that claim at its own expense and will pay all costs, damages and legal fees payable as a result of that infringement. "Obtaining this protection from the supplier is the

Contractor's responsibility and, if the Contractor does not do so, it will be responsible to Canada for the claim.

4. If anyone claims that, as a result of the Work, the Contractor or Canada is infringing its intellectual property rights, the Contractor must immediately do one of the following:
 - (a) take whatever steps are necessary to allow Canada to continue to use the allegedly infringing part of the Work; or
 - (b) modify or replace the Work to avoid intellectual property infringement, while ensuring that the Work continues to meet all the requirements of the Contract; or
 - (c) take back the Work and refund any part of the Contract Price that Canada has already paid.

If the Contractor determines that none of these alternatives can reasonably be achieved, or if the Contractor fails to take any of these steps within a reasonable amount of time, Canada may choose either to require the Contractor to do (c), or to take whatever steps are necessary to acquire the rights to use the allegedly infringing part(s) of the Work itself, in which case the Contractor must reimburse Canada for all the costs it incurs to do so.

2035 25 (2008-05-12) Amendment and Waivers

1. To be effective, any amendment to the Contract must be done in writing by the Contracting Authority and the authorized representative of the Contractor.
2. While the Contractor may discuss any proposed modifications to the Work with other representatives of Canada, Canada will not be responsible for the cost of any modification unless it has been incorporated into the Contract in accordance with subsection 1.
3. A waiver will only be valid, binding or affect the rights of the Parties if it is made in writing by, in the case of a waiver by Canada, the Contracting Authority and, in the case of a waiver by the Contractor, the authorized representative of the Contractor.
4. The waiver by a Party of a breach of any condition of the Contract will not be treated or interpreted as a waiver of any subsequent breach and therefore will not prevent that Party from enforcing of that term or condition in the case of a subsequent breach.

2035 26 (2008-05-12) Assignment

1. The Contractor must not assign the Contract without first obtaining the written consent of the Contracting Authority. Any assignment made without that consent is void and will have no effect. The assignment will be effective upon execution of an assignment agreement signed by the Parties and the assignee.
2. Assignment of the Contract does not relieve the Contractor from any obligation under the Contract and it does not impose any liability upon Canada.

2035 27 (2008-05-12) Suspension of the Work

1. The Contracting Authority may at any time, by written notice, order the Contractor to suspend or stop the Work or part of the Work under the Contract for a period of up to one hundred eighty (180) days. The Contractor must immediately comply with any such order in a way that minimizes the cost of doing so. While such an order is in effect, the Contractor must not remove any part of the Work from any premises without first obtaining the written consent of the Contracting Authority. Within these one hundred eighty (180) days, the Contracting Authority must either cancel the order or terminate the Contract, in whole or in part, under section 28 or section 29.
2. When an order is made under subsection 1, unless the Contracting Authority terminates the Contract by reason of default by the Contractor or the Contractor abandons the Contract, the Contractor will be entitled to be paid its additional costs incurred as a result of the suspension plus a fair and reasonable profit.

3. When an order made under subsection 1 is cancelled, the Contractor must resume work in accordance with the Contract as soon as practicable. If the suspension has affected the Contractor's ability to meet any delivery date under the Contract, the date for performing the part of the Work affected by the suspension will be extended for a period equal to the period of suspension plus a period, if any, that in the opinion of the Contracting Authority, following consultation with the Contractor, is necessary for the Contractor to resume the Work. Any equitable adjustments will be made as necessary to any affected conditions of the Contract.

2035 28 (2008-05-12) Default by the Contractor

1. If the Contractor is in default in carrying out any of its obligations under the Contract, the Contracting Authority may, by giving written notice to the Contractor, terminate for default the Contract or part of the Contract. The termination will take effect immediately or at the expiration of a cure period specified in the notice, if the Contractor has not cured the default to the satisfaction of the Contracting Authority within that cure period.
2. If the Contractor becomes bankrupt or insolvent, makes an assignment for the benefit of creditors, or takes the benefit of any statute relating to bankrupt or insolvent debtors, or if a receiver is appointed under a debt instrument or a receiving order is made against the Contractor, or an order is made or a resolution passed for the dissolution, liquidation or winding-up of the Contractor, the Contracting Authority may, to the extent permitted by the laws of Canada, by giving written notice to the Contractor, immediately terminate for default the Contract or part of the Contract.
3. If Canada gives notice under subsection 1 or 2, the Contractor will have no claim for further payment except as provided in this section. The Contractor will be liable to Canada for all losses and damages suffered by Canada because of the default or occurrence upon which the notice was based, including any increase in the cost incurred by Canada in procuring the Work from another source. The Contractor agrees to repay immediately to Canada the portion of any advance payment that is unliquidated at the date of the termination.
4. Upon termination of the Contract under this section, the Contracting Authority may require the Contractor to deliver to Canada, in the manner and to the extent directed by the Contracting Authority, any completed parts of the Work, not delivered and accepted before the termination and anything the Contractor has acquired or produced specifically to perform the Contract. In such a case, subject to the deduction of any claim that Canada may have against the Contractor arising under the Contract or out of the termination, Canada will pay or credit to the Contractor:
 - (a) the value, of all completed parts of the Work delivered to and accepted by Canada, based on the Contract Price, including the proportionate part of the Contractor's profit or fee included in the Contract Price; and
 - (b) the cost to the Contractor that Canada considers reasonable in respect of anything else delivered to and accepted by Canada.

The total amount paid by Canada under the Contract to the date of the termination and any amount payable under this subsection must not exceed the Contract Price.

5. Title to everything for which payment is made to the Contractor will, once payment is made, pass to Canada unless it already belongs to Canada under any other provision of the Contract.
6. If the Contract is terminated for default under subsection 1, but it is later determined that grounds did not exist for a termination for default, the notice will be considered a notice of termination for convenience issued under subsection 1 of section 29.

2035 29 (2008-05-12) Termination for Convenience

1. At any time before the completion of the Work, the Contracting Authority may, by giving notice in writing to the Contractor, terminate for convenience the Contract or part of the Contract. Once such a notice of termination for convenience is given, the Contractor must comply with the requirements of the termination notice. If the Contract is terminated in part only, the Contractor must proceed to complete any part of the Work that is not affected by the termination notice. The termination will take effect immediately or, as the case may be, at the time specified in the termination notice.

2. If a termination notice is given pursuant to subsection 1, the Contractor will be entitled to be paid, for costs that have been reasonably and properly incurred to perform the Contract to the extent that the Contractor has not already been paid or reimbursed by Canada. The Contractor will be paid:
 - (a) on the basis of the Contract Price, for all completed work that is inspected and accepted in accordance with the Contract, whether completed before, or after the termination in accordance with the instructions contained in the termination notice;
 - (b) the Cost to the Contractor plus a fair and reasonable profit for all work terminated by the termination notice before completion; and
 - (c) all costs incidental to the termination of the Work incurred by the Contractor but not including the cost of severance payments or damages to employees whose services are no longer required, except wages that the Contractor is obligated by statute to pay.
3. Canada may reduce the payment in respect of any part of the Work, if upon inspection, it does not meet the requirements of the Contract.
4. The total of the amounts, to which the Contractor is entitled to be paid under this section, together with any amounts paid, due or becoming due to the Contractor must not exceed the Contract Price. The Contractor will have no claim for damages, compensation, loss of profit, allowance arising out of any termination notice given by Canada under this section except to the extent that this section expressly provides. The Contractor agrees to repay immediately to Canada the portion of any advance payment that is unliquidated at the date of the termination.

2035 30 (2008-05-12) Accounts and Audit

1. The Contractor must keep proper accounts and records of the cost of performing the Work and of all expenditures or commitments made by the Contractor in connection with the Work, including all invoices, receipts and vouchers. The Contractor must retain records, including bills of lading and other evidence of transportation or delivery, for all deliveries made under the Contract.
2. If the Contract includes payment for time spent by the Contractor, its employees, representatives, agents or subcontractors performing the Work, the Contractor must keep a record of the actual time spent each day by each individual performing any part of the Work.
3. Unless Canada has consented in writing to its disposal, the Contractor must retain all the information described in this section for six (6) years after it receives the final payment under the Contract, or until the settlement of all outstanding claims and disputes, whichever is later. During this time, the Contractor must make this information available for audit, inspection and examination by the representatives of Canada, who may make copies and take extracts. The Contractor must provide all reasonably required facilities for any audit and inspection and must furnish all the information as the representatives of Canada may from time to time require to perform a complete audit of the Contract.
4. The amount claimed under the contract, calculated in accordance with the Basis of Payment provision in the Articles of Agreement, is subject to government audit both before and after payment is made. If an audit is performed after payment, the Contractor agrees to repay any overpayment immediately on demand by Canada. Canada may hold back, deduct and set off any credits owing and unpaid under this section from any money that Canada owes to the Contractor at any time (including under other contracts). If Canada does not choose to exercise this right at any given time, Canada does not lose this right.

2035 31 (2008-05-12) Right of Set-off

Without restricting any right of set-off given by law, Canada may set-off against any amount payable to the Contractor under the Contract, any amount payable to Canada by the Contractor under the Contract or under any other current contract. Canada may, when making a payment pursuant to the Contract, deduct from the amount payable to the Contractor any such amount payable to Canada by the Contractor which, by virtue of the right of set-off, may be retained by Canada.

2035 32 (2008-05-12) Notice

Any notice under the Contract must be in writing and may be delivered by and, courier, mail, facsimile or other electronic method that provides a paper record of the text of the notice. It must be sent to the Party for whom it is intended at the address stated in the Contract. Any notice will be effective on the day it is received at that address. Any notice to Canada must be delivered to the Contracting Authority.

2035 33 (2008-05-12) Conflict of Interest and Values and Ethics Codes for the Public Service

The Contractor acknowledges that individuals who are subject to the provisions of the *Conflict of Interest Act*, 2006, c. 9, s. 2, the Conflict of Interest Code for Members of the House of Commons, the Values and Ethics Code for the Public Service or all other codes of values and ethics applicable within specific organizations cannot derive any direct benefit resulting from the Contract.

2035 34 (2008-05-12) No Bribe or Conflict

1. The Contractor declares that no bribe, gift, benefit, or other Inducement has been or will be paid, given, promised or offered directly or indirectly to any official or employee of Canada or to a member of the family of such a person, with a view to influencing the entry into the Contract or the administration of the Contract.
2. The Contractor must not influence, seek to influence or otherwise take part in a decision of Canada knowing that the decision might further its private interest. The Contractor must have no financial interest in the business of a third party that causes or would appear to cause a conflict of interest in connection with the performance of its obligations under the Contract. If such a financial interest is acquired during the period of the Contract, the Contractor must immediately declare it to the Contracting Authority.
3. The Contractor warrants that, to the best of its knowledge after making diligent inquiry, no conflict exists or is likely to arise in the performance of the Contract. In the event the Contractor becomes aware of any matter that causes or is likely to cause a conflict in relation to the Contractor's performance under the Contract, the Contractor must immediately disclose such matter to the Contracting Authority in writing.
4. If the Contracting Authority is of the opinion that a conflict exists as a result of the Contractor's disclosure or as a result of any other information brought to the Contracting Authority's attention, the Contracting Authority may require the Contractor to take steps to resolve or otherwise deal with the conflict or, at its entire discretion, terminate the Contract for default. Conflict means any matter, circumstance, interest, or activity affecting the Contractor, its personnel or subcontractors, which may or may appear to impair the ability of the Contractor to perform the Work diligently and independently.

2035 35 (2008-05-12) Survival

All the Parties' obligations of confidentiality, representations and warranties set out in the Contract as well as the provisions, which by the nature of the rights or obligations might reasonably be expected to survive, will survive the expiry or termination of the Contract.

2035 36 (2008-05-12) Severability

If any provision of the Contract is declared by a court of competent jurisdiction to be invalid, illegal or unenforceable, that provision will be removed from the Contract without affecting any other provision of the Contract.

2035 37 (2008-05-12) Successors and Assigns

The Contract is to the benefit of and binds the successors and permitted assignees of Canada and of the Contractor.

2035 38 (2008-12-12) Contingency Fees

The Contractor certifies that it has not directly or indirectly, paid or agreed to pay and agrees that it will not, directly or indirectly, pay a contingency fee for the solicitation, negotiation or obtaining of the Contract to any person, other than an employee of the Contractor acting in the normal course of the employee's duties. In this section, "contingency fee" means any payment or other compensation that depends or is calculated based on a degree of

success in soliciting, negotiating or obtaining the Contract and "person" includes any individual who is required to file a return with the registrar pursuant to section 5 of the *Lobbying Act*, 1985, c. 44 (4th Supplement).

2035 39 (2010-01-11) International Sanctions

1. Persons in Canada, and Canadians outside of Canada, are bound by economic sanctions imposed by Canada. As a result, the Government of Canada cannot accept delivery of goods or services that originate, either directly or indirectly, from the countries or persons subject to economic sanctions.
2. The Contractor must not supply to the Government of Canada any goods or services which are subject to economic sanctions.
3. The Contractor must comply with changes to the regulations imposed during the period of the Contract. The Contractor must immediately advise Canada if it is unable to perform the Work as a result of the imposition of economic sanctions against a country or person or the addition of a good or service to the list of sanctioned goods or services. If the Parties cannot agree on a work around plan, the Contract will be terminated for the convenience of Canada in accordance with section 29.

2035 40 (2008-05-12) Harassment in the Workplace

1. The Contractor acknowledges the responsibility of Canada to ensure, for its employees, a healthy work environment, free of harassment. A copy of the Policy on the Prevention and Resolution of Harassment in the Workplace, which is also applicable to the Contractor, is available on the Treasury Board Web site.
2. The Contractor must not, either as an individual, or as a corporate or unincorporated entity, through its employees or subcontractors, harass, abuse, threaten, discriminate against or intimidate any employee, contractor or other individual employed by, or under contract with Canada. The Contractor will be advised in writing of any complaint and will have the right to respond in writing. Upon receipt of the Contractor's response, the Contracting Authority will, at its entire discretion, determine if the complaint is founded and decide on any action to be taken.

2035 41 (2008-05-12) Entire Agreement

The Contract constitutes the entire and only agreement between the Parties and supersedes all previous negotiations, communications and other agreements, whether written or oral, unless they are incorporated by reference in the Contract. There are no terms, covenants, representations, statements or conditions binding on the Parties other than those contained in the Contract.

Appendix B – Equipment List

Machine description	Machine Type	Location	Building
RMC 55 Mill CNC	CNC Milling	Ottawa	M-4
Hardinge lathe	CNC Lathe	Ottawa	M-4
Hardinge lathe	CNC Lathe	Ottawa	M-4
Hardinge lathe	CNC Lathe	Ottawa	M-4
HAAS lathe	CNC Lathe	Ottawa	M-4
HAAS lathe	CNC Lathe	Ottawa	M-4
HAAS lathe	CNC Lathe	Ottawa	M-4
HAAS lathe	CNC Lathe	Ottawa	M-4
Okuma lathe	Lathe	Ottawa	M-4
HAAS TM2 CNC	CNC Milling	Ottawa	M-4
Bridgeport mill	Milling	Ottawa	M-4
Moore jig borer	Boring mill	Ottawa	M-4
Friedrich Deckel Mill	Milling	Ottawa	M-4
HAAS TM1 CNC	CNC Milling	Ottawa	M-4
Charmilles Roboform CNC	CNC Milling	Ottawa	M-4
Fanuc Robocut 1iA Wire EDM	EDM	Ottawa	M-4
Fanuc Robocut 0iC Wire EDM	EDM	Ottawa	M-4
Hardinge CNC lathe	CNC Lathe	Ottawa	M-4
Hardinge lathe	CNC Lathe	Ottawa	M-4
HAAS VF1 CNC	CNC Milling	Ottawa	M-4
HAAS VF0 CNC	CNC Milling	Ottawa	M-4
VMC 1060 CNC	CNC Milling	Ottawa	M-4
HAAS VF5 CNC	CNC Milling	Ottawa	M-4
HAAS VF0 CNC	CNC Milling	Ottawa	M-4
Friedrich Deckel Mill	Milling	Ottawa	M-4
Friedrich Deckel Mill	Milling	Ottawa	M-4
IMA Drill Press	Drill Press	Ottawa	M-4
HAAS VF3 CNC	CNC Milling	Ottawa	M-4
HAAS VR9 CNC	CNC Milling	Ottawa	M-4
HAAS VM6 CNC	CNC Milling	Ottawa	M-4
HAAS VF9 CNC	CNC Milling	Ottawa	M-4
HAAS VM3 CNC #A	CNC Milling	Ottawa	M-4
HAAS EC 1600 CNC	CNC Boring Mill	Ottawa	M-4
Marvel Vertical Band Saw	Vertical Band Saw	Ottawa	M-4
DoALL Vertical Band Saw	Vertical Band Saw	Ottawa	M-4
HYD-MECH V-18 Band Saw	Vertical Band Saw	Ottawa	M-4
EMA Radial Drill	Radial Drill	Ottawa	M-4
Buffalo Drill Press	Drill Press	Ottawa	M-4
Varimatic Drill Press	Drill Press	Ottawa	M-4
DoALL disc and belt sander	Belt & Disc sander	Ottawa	M-4
Ziersch & Baltrusch Surface Grinder	Surface Grinder	Ottawa	M-4
H. Tschudin Cylindrical Grinder	Cylindrical Grinder	Ottawa	M-4

Clausing Surface Grinder	Surface Grinder	Ottawa	M-4
Grinder	Grinder	Ottawa	M-4
Black Diamond Grinder	Grinder	Ottawa	M-4
Hammond Grinder – Polisher	Grinder	Ottawa	M-4
Baldor Grinder	Grinder	Ottawa	M-4
Rockwell Grinder	Grinder	Ottawa	M-4
Powermatic – Drill press	Drill Press	Ottawa	M-4
Flow Water Jet – CNC Cutting Table	CNC Cutting Table	Ottawa	M-4
Niagara – Roller	Roller	Ottawa	M-4
AllSteel – Shear	Shear	Ottawa	M-4
Piranha – Break Press	Break Press	Ottawa	M-4
Dake – Hydraulic Press	Hydraulic Press	Ottawa	M-4
Belt Gringer	Belt Grinder	Ottawa	M-4
Driver – Grinder	Grinder	Ottawa	M-4
Baldor – Grinder	Grinder	Ottawa	M-4
HAAS GR710	CNC Cutting Table	Ottawa	M-4
Wadkin – Vertical Band Saw	Vertical Band Saw	Ottawa	M-4
Fanuc Robocut	EDM	Ottawa	M-4
Solid – Drill Press	Drill Press	Ottawa	M-2
Deckel – Milling	Milling	Ottawa	M-2
Hardinge – Lathe	Lathe	Ottawa	M-2
Nouara – Radial Drill	Radial Drill	Ottawa	M-2
Friedrich Deckel – Milling	Milling	Ottawa	M-2
Walker Turner – Drill	Drill Press	Ottawa	M-2
Deckel - Milling	Milling	Ottawa	M-2
Feinmechanik – Drill Sharpener	Drill Sharpener	Ottawa	M-2
Black Diamond – Drill Sharpener	Drill Sharpener	Ottawa	M-2
Delta – Disc & Belt Sander	Belt & Disc Sander	Ottawa	M-2
Delta – Belt sander	Belt Grinder	Ottawa	M-2
Rockwell – Grinder	Grinder	Ottawa	M-2
Baldor - Grinder	Grinder	Ottawa	M-2
DoAll – Vertical Band Saw	Vertical Band Saw	Ottawa	M-2
MEP Vertical Band Saw	Vertical Band Saw	Ottawa	M-7
Colchester Lather	Lathe	Ottawa	M-7
First CV-205 CNC-Milling	CNC Milling	Ottawa	M-7
First CNC-Milling	Milling	Ottawa	M-7
DoAll Vertical Band Saw	Vertical Band Saw	Ottawa	M-7
Drill Press	Drill Press	Ottawa	M-7
Hardinge lathe	Lathe	Ottawa	M-7
HAAS VM-2 CNC-Milling	CNC Milling	Ottawa	M-7
Town Radial Drill	Radial Drill	Ottawa	M-7
AlShear	Shear	Ottawa	M-7
XLO	Milling	Ottawa	M-10
SAJO sweden	Milling	Ottawa	M-10

Hardinge	Lathe	Ottawa	M-10
Colchester – Triumph 200	Lathe	Ottawa	M-10
Dake	Hydraulic Press	Ottawa	M-10
HAAS TL1		Ottawa	M-10
HAAS TM3	CNC Milling	Ottawa	M-10
HAAS VM3	CNC Milling	Ottawa	M-10
Black diamond	Drill Sharpener	Ottawa	M-10
Walker Turner Grinder	Grinder	Ottawa	M-10
Solid Grinder	Grinder	Ottawa	M-10
Delta Belt Sander	Belt Grinder	Ottawa	M-10
Darex Drill Sharpner	Drill Sharpener	Ottawa	M-10
Deckel Grinder	Drill Sharpener	Ottawa	M-10
Lodge & Shipley	Shear	Ottawa	M-10
DoAll	Horizontal Band Saw	Ottawa	M-10
Remi-Eisele	Saw	Ottawa	M-10
EMA Radial Drill	Radial Drill	Ottawa	M-10
Hardinge	Lathe	Ottawa	M-10
Crob	Vertical Band Saw	Ottawa	M-10
Corona	Drill Press	Ottawa	M-10
Electro Arc	EDM	Ottawa	M-10
HAAS VM2 – CNC Milling	CNC Milling	Ottawa	M-14
Graziano – Lathe	Lathe	Ottawa	M-14
Hardinge – Lathe	Lathe	Ottawa	M-14
Delta – Grinder	Grinder	Ottawa	M-14
Robbins & Muer – Grinder	Grinder	Ottawa	M-14
Darex – Drill Sharpener	Drill Sharpener	Ottawa	M-14
Delta – Radial Drill	Radial Drill	Ottawa	M-14
Hardinge – Lathe	Lathe	Ottawa	M-14
Arboga A2608 – Drill	Drill Press	Ottawa	M-14
Arboga A3008 – Drill	Drill Press	Ottawa	M-14
Enerpac – Press	Press	Ottawa	M-14
HAAS TL1 - Lathe	Lathe	Ottawa	M-14
DoAll – Vertical Band Saw	Vertical Band Saw	Ottawa	M-14
Startrite – Horizontal Band Saw	Horizontal Band Saw	Ottawa	M-14
Hitachi – Milling	Milling	Ottawa	M-14
Pedersen – Milling	Milling	Ottawa	M-14
Monarch – Lathe	Lathe	Ottawa	M-14
Green Grinder	Grinder	Ottawa	M-14
Mikromat – Surface Grinder	Surface Grinder	Ottawa	M-14
Charmille Eloroda – WTFISTHAT	EDM	Ottawa	M-14
White Drill Sharpener	Drill Sharpener	Ottawa	M-14
Powermatic drill	Drill Press	Ottawa	M-36
Bridgeport milling	Milling	Ottawa	M-36
Weisser Heilbrow Lathe	Lathe	Ottawa	M-36

Powermatic drill	Drill Press	Ottawa	M-36
Hardinge Lathe	Lathe	Ottawa	M-36
Hardinge Lathe	Lathe	Ottawa	M-36
HAAS TL 1	Lathe	Ottawa	M-36
HAAS TM 2	CNC Milling	Ottawa	M-36
All Steel – Hydraulic Press	Break Press	Ottawa	U-61
General – Disc & Belt Sander	Belt & Disc sander	Ottawa	U-61
Walker Turner – Drill Press	Drill Press	Ottawa	U-61
Hammond – Belt Polisher	Belt Grinder	Ottawa	U-61
Delta – Grinder	Grinder	Ottawa	U-61
General – Vertical Band Saw	Vertical Band Saw	Ottawa	U-61
Eckold – Notching	Notching	Ottawa	U-61
Morgan Rushworth – Electrical Bending	Bender - Powered	Ottawa	U-61
National - Shear	Shear	Ottawa	U-61
Ursviken - Shear	Shear	Ottawa	U-61
Strippit – Notching	Notching	Ottawa	U-61
Hardinge – Lathe	Lathe	Ottawa	U-61
Christen – Drill Sharpener	Drill Sharpener	Ottawa	U-61
Rockwell – Press Drill	Drill Press	Ottawa	U-61
Delta – Disc Sander	Disc Sander	Ottawa	U-61
Delta – Grinder	Grinder	Ottawa	U-61
Dewalt - Grinder	Grinder	Ottawa	U-61
HAAS – CNC Lathe	Lathe	Ottawa	U-61
Startrite – Circular Saw	Saw	Ottawa	U-61
Bridgeport – Milling	Milling	Ottawa	U-61
Dake – Hydraulic Press	Hydraulic Press	Ottawa	U-61
HAAS VFO – CNC Milling	CNC Milling	Ottawa	U-61
DoAll – Vertical Band Saw	Vertical Band Saw	Ottawa	U-61
King – Horizontal Band Saw	Horizontal Band Saw	Ottawa	U-61
Routmac – CNC Cutting table	CNC Cutting Table	Ottawa	U-62
Baldor – Belt sander	Belt Grinder	Ottawa	U-62
Startrite – Horizontal Band Saw	Horizontal Band Saw	Ottawa	U-62
Hardinge - Lathe	Lathe	Ottawa	U-62
Schaublin 150 - Lathe	Lathe	Ottawa	U-62
General – Table Saw	Saw	Ottawa	U-62
Baldor – Angle Saw	Saw	Ottawa	U-62
Lilian - Milling	Milling	Ottawa	U-62
LeBlond Makino - Milling	Milling	Ottawa	U-62
Fintek - Shear	Shear	Ottawa	U-62
Flow Water Jet – Water cutting table	CNC Cutting Table	Ottawa	U-62
IMA - Drill	Drill Press	Ottawa	U-62
Delta - Grinder	Grinder	Ottawa	U-62
Donan - Drill	Drill Press	Ottawa	U-66
Hydroplic-6A – Boring mill	Boring mill	Ottawa	U-66

Hardinge – Lathe	Lathe	Ottawa	U-66
Cyclematic CT-118 CNC- Lathe	CNC lathe	Ottawa	U-66
Webo – Drill press	Drill press	Ottawa	U-66
Sunnen – Honing Machine	Honing machine	Ottawa	U-66
Hardinge – Lathe	Lathe	Ottawa	U-66
Deckel FP4M	Milling	Ottawa	U-66
Deckel FP42NC	Milling	Ottawa	U-66
Alfred Herbert – Radial Drill	Radial Drill	Ottawa	U-66
HAAS VM3 – CNC	CNC Milling	Ottawa	U-66
Heidenreich – Lathe	Lathe	Ottawa	U-66
Oliver Instrument – Drill Sharpener	Drill Sharpener	Ottawa	U-66
Oliver Instrument – Drill Sharpener	Drill Sharpener	Ottawa	U-66
Cincinnati – Grinder	Grinder	Ottawa	U-66
Christen – Shim Grinder	Drill Sharpener	Ottawa	U-66
Blohm HFS 6 – Surface Grinder	Surface grinder	Ottawa	U-66
Abarboga – Grinder	Grinder	Ottawa	U-66
Black Diamond – Drill Sharpener	Drill Sharpener	Ottawa	U-66
Delta – Grinder	Grinder	Ottawa	U-66
Accu-Finish – Drill Sharpener	Drill sharpener	Ottawa	U-66
DoAll – Vertical Band Saw	Vertical band saw	Ottawa	U-66
Marvel - Vertical Band Saw	Vertical Band Saw	Ottawa	U-66
Nidel Drill Press	Drill Press	St-Johns	STJ-1
Solid Drill Press	Drill Press	St-Johns	STJ-1
Startrite Vertical Band Saw	Vertical Band Saw	St-Johns	STJ-1
Horizontal Band Saw	Horizontal Band Saw	St-Johns	STJ-1
Sand Blast	Sand Blaster	St-Johns	STJ-1
Max 36" Disc Sander	Disc Sander	St-Johns	STJ-1
Maximat Conventional Lathe	Lathe	St-Johns	STJ-1
Ermak Shear Press	Shear	St-Johns	STJ-1
HAAS VM3 CNC Mill	CNC Milling	St-Johns	STJ-1
CNC Boring Mill	CNC Boring mill	St-Johns	STJ-1
Bridgeport Conventional Mill	Milling	St-Johns	STJ-1
Harig Surface Grinder	Surface Grinder	St-Johns	STJ-1
Ibarmia Drill Press	Drill Press	St-Johns	STJ-1
Harrison VS330TR Conv. Lathe	Lathe	St-Johns	STJ-1
Harrison M500 Conv. Lathe	Lathe	St-Johns	STJ-1
Pedersen Conv. Mill	Milling	St-Johns	STJ-1
Powermatic Vertical Band Saw	Vertical Band Saw	St-Johns	STJ-1
Blador Grinder	Grinder	St-Johns	STJ-1
Westinghouse Grinder	Grinder	St-Johns	STJ-1
General Disc Sander	Disc Sander	St-Johns	STJ-1
Haco Breake Press	Break Press	St-Johns	STJ-1
Piranha P-50 Ironworker	IronWorker	St-Johns	STJ-1
Hydraulic Press 20T	Hydraulic Press	St-Johns	STJ-1

Edwards Pearson Shear	Shear	St-Johns	STJ-1
General Wood Lathe	Lathe	St-Johns	STJ-1
General Vertical Band Saw	Vertical Band Saw	St-Johns	STJ-1
Rocwell Drill Press	Drill Press	St-Johns	STJ-1
Wadkin Disc Sander	Disc Sander	St-Johns	STJ-1
General Planner	Planner	St-Johns	STJ-1
General Table Saw	Table Saw	St-Johns	STJ-1
General Disc Sander	Disc Sander	St-Johns	STJ-1
Wadkin Planner	Planner	St-Johns	STJ-1
Poitras Saw	Saw	St-Johns	STJ-1
Delta Toupie	Toupie	St-Johns	STJ-1
Wadkin Planner	Planner	St-Johns	STJ-1
Wadkin Vertical Band Saw	Saw	St-Johns	STJ-1
Baldor Grinder	Grinder	St-Johns	STJ-1
Comet-XT Conv. Mill	Milling	St-Johns	STJ-1
Liang DEI Conv. Lathe	Lathe	St-Johns	STJ-1
RT1000 Table Saw	Table Saw	St-Johns	STJ-1
Henri-Liné CNC Mill	CNC Milling	St-Johns	STJ-1
HAAS VM 3 Mill CNC	CNC Milling	Boucherville	Boucherville
+GFT+ AgieCharmilles Wire EDM	EDM	Boucherville	Boucherville
+GFT+ AgieCharmilles Drill11 EDM	EDM	Boucherville	Boucherville
Darbert Shear Press	Shear	Boucherville	Boucherville
Easco Sparcaltron Wire EDM	EDM	Boucherville	Boucherville
Marvel Mark II Vertical Band Saw	Vertical Band Saw	Boucherville	Boucherville
Arboga Drill Press	Drill Press	Boucherville	Boucherville
DAEWOO A20 Lathe	Lathe	Boucherville	Boucherville
EX-CELL-O Mill	Milling	Boucherville	Boucherville
Powermill KONDIA Mill	Milling	Boucherville	Boucherville
Lagun FTV-1 Mill	Milling	Boucherville	Boucherville
Schaublin 53N Mill	Milling	Boucherville	Boucherville
Okamoto Surface Grinder	Surface Grinder	Boucherville	Boucherville
Baldor Grinder	Grinder	Boucherville	Boucherville
Belt & Disk Sander	Belt & Disc Sander	Boucherville	Boucherville
RK Machinery HFP-30T Break Press	Hydraulic Press	Boucherville	Boucherville
Hardinge Lathe	Lathe	Boucherville	Boucherville
HESKA Vertical Band Saw	Vertical Band Saw	Boucherville	Boucherville
EMCO Super 11 CD Lathe	Lathe	Boucherville	Boucherville
General Drill Press	Drill Press	Boucherville	Boucherville
MAZAK-MATE lathe	Lathe	Vancouver	VAN-2
Hardinge lathe	Lathe	Vancouver	VAN-2
IMA I30 Drill press	Drill Press	Vancouver	VAN-2
Friedrich Dckel Mill	Milling	Vancouver	VAN-2
Johnson-Amada V-36 vert. band saw	Vertical Band Saw	Vancouver	VAN-2
Ruelmelin Sand Blast	Sand Blaster	Vancouver	VAN-2

Delta- Unisaw table saw	Table Saw	Vancouver	VAN-2
Delta Drill press	Drill Press	Vancouver	VAN-2
HYD-MECH DM-10	Vertical Band Saw	Vancouver	VAN-2
MODERN Shear press	Shear	Vancouver	VAN-2
Baldor grinder buffer	Grinder	Vancouver	VAN-2
Metabo grinder	Grinder	Vancouver	VAN-2
Baldor grinder	Grinder	Vancouver	VAN-2
Rockwell/Delta disc sander	Disc Sander	Vancouver	VAN-2
Okamoto Grind-X surface grinder	Surface Grinder	Vancouver	VAN-2
Okamoto Grind-X surface grinder	Surface Grinder	Vancouver	VAN-2
ABENE Mill	Milling	Vancouver	VAN-2
HAAS VM2 CNC Mill	CNC Milling	Vancouver	VAN-2
Hardinge Lathe	Lathe	Victoria	VIC-3
Rockwell / Delta Drill press	Drill Press	Victoria	VIC-3
Hardinge Lathe	Lathe	Victoria	VIC-3
Bridgeport Mill	Milling	Victoria	VIC-3
Bridgeport Mill	Milling	Victoria	VIC-3
Bridgeport Mill	Milling	Victoria	VIC-3
WEILER Lathe	Lathe	Victoria	VIC-3
Hardinge Lathe	Lathe	Victoria	VIC-3
Miyano CNC Lathe	CNC Lathe	Victoria	VIC-3
Surface Grinder	Surface Grinder	Victoria	VIC-3
Pratt & Whitney Lathe	Lathe	Victoria	VIC-3
Misal Lathe	Lathe	Victoria	VIC-3
Union Boring Mill	Boring Mill	Victoria	VIC-3
Vertical Band Saw	Vertical Band Saw	Victoria	VIC-3
HYD-MECH H. Band Saw	Horizontal Band Saw	Victoria	VIC-3
Delta Disc & Belt sander	Belt & Disc Sander	Victoria	VIC-3
Rockwell Grinder	Grinder	Victoria	VIC-3
Thor Grinder	Grinder	Victoria	VIC-3
Baldor Grinder	Grinder	Victoria	VIC-3
Black & Decker Grinder	Grinder	Victoria	VIC-3

Appendix D - SECURITY REQUIREMENTS CHECK LIST (SRCL)



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat RFSO-18-22009
Security Classification / Classification de sécurité UNCLASSIFIED

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE			
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine National Research Council		2. Branch or Directorate / Direction générale ou Direction Design and Fabrication Services	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Install guards on our equipment in order to comply with CSA standard. Contractor will need to access: M-2, M-4, M-7, M-10, M-14, M-36, U-61, U-62, U-66, Boucherville, St-John, Vancouver, Victoria.			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non	<input checked="" type="checkbox"/> Yes / Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input checked="" type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	
		Foreign / Étranger <input type="checkbox"/>	
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions / Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>		All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable / À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à: <input type="checkbox"/>		Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:		Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information			
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>		NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>		COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>			TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>			TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat RFSO-18-22009
Security Classification / Classification de sécurité UNCLASSIFIED

PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC						
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET / TRÈS SECRET	
											A	B	C				
Information / Assets / Renseignements / Biens / Production																	
IT Media / Support TI																	
IT Link / Lien électronique																	

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat RFSO-18-22009
Security Classification / Classification de sécurité UNCLASSIFIED

PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions. Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens / Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED? No / Non Yes / Oui
 La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
 Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED? No / Non Yes / Oui
 La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

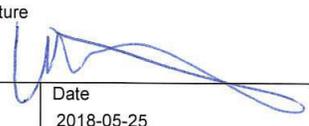
If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
 Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



Government of Canada
Gouvernement du Canada

Contract Number / Numéro du contrat RFSO-18-22009
Security Classification / Classification de sécurité UNCLASSIFIED

PART D - AUTHORIZATION / PARTIE D - AUTORISATION
13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées) Mario Alvarez		Title - Titre Facility Operations Manager	Signature 	
Telephone No. - N° de téléphone 613-415-7212	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel mario.alvarez@nrc.ca	Date 2018-05-25	

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées) Richard Bramucci		Title - Titre Analyst, Security in Contracting	Signature	
Telephone No. - N° de téléphone (613) 991-1093	Facsimile No. - N° de télécopieur (613) 990-0946	E-mail address - Adresse courriel richard.bramucci@canada.ca	Date	

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes? No / Non Yes / Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)		Title - Titre	Signature	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date	

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name (print) - Nom (en lettres moulées)		Title - Titre	Signature	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel	Date	

Appendix E - Cost Proposal for Key Personnel

Western Region Vancouver and Victoria	National Capital Region Ottawa	Boucherville, Quebec	Eastern Canada Newfoundland St. John's
Lead Engineer Hourly Rate Hourly rate \$ _____	Lead Engineer Hourly Hourly rate \$ _____	Lead Engineer Hourly Hourly rate \$ _____	Lead Engineer Hourly Hourly rate \$ _____
Engineering technologist Hourly rate \$ _____	Engineering technologist Hourly rate \$ _____	Engineering technologist Hourly rate \$ _____	Engineering technologist Hourly rate \$ _____
On-Site Installers Hourly rate \$ _____	On-Site Installers Hourly rate \$ _____	On-Site Installers Hourly rate \$ _____	On-Site Installers Hourly rate \$ _____

